



Village of Innisfree  
Regular Council Meeting  
January 28, 2025 @ 4:00 p.m.  
Village of Innisfree Council Chambers

1. Regular Council Meeting - Call to Order
2. Agenda
  - a. Deletions/Additions
    - i.
    - ii.
  - b. Adoption of Agenda
3. Adoption of Minutes – December 23, 2024, Regular Meeting Minutes
4. Delegation –
  - Residents, D. & T. Lindballe
  - Northern Lights Executive Director, James MacDonald
5. Business Arising from the Minutes – Regular Council Meeting
6. Policies & Bylaws: Temporary Borrowing Bylaw 693-25, (Rescinds B#673-24)
7. New Business
  - a. Temporary Borrowing Bylaw 693-25 – RFD
  - b. Solid Waste Pick Up – RFD
8. Councillor Reports
  - a. Innisfree Library Report (January 8, 2025) – J. Johnson
  - b. M.D. Foundation (January 9, 2025) - J. Johnson
  - c. Northern Lights Representative Report (January 2025) – K. Brummer
  - d. Kaylna Country EcoMuseum Report – (January 15, 2025) – D. McMann
9. Administration Reports
  - a. Reports:
    - i. CAO Report – Period Ending January 24, 2024
    - ii. CAO – Council Action List
    - iii. CAO - Municipal Grants Report
  - b. Financials:
    - i. Monthly Financial Statement – Period Ending December 31, 2024 – to be provided
    - ii. Revenue & Expense – Period Ending December 31, 2024 – to be provided
  - c. Public Works Foreman Report – December 31, 2024

d. Regional Fire Chief Report – not provided.

**10. Correspondence –**

- 2025 RCMP Vermilion Town Hall Information

**11. Adjournment**

**VILLAGE OF INNISFREE  
REGULAR COUNCIL MEETING MINUTES of December 23, 2024**

**A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Monday, December 23, 2024.**

*CALL TO ORDER*

Mayor Raycraft called the Regular Council meeting to order at 3:07 PM.

*PRESENT*

**Attendance in-person**

Councillor Jennifer Johnson  
Councillor Deborah McMann  
Mayor Evan Raycraft

Kayla Paranych, Chief Administrative Officer

*APPROVAL OF  
AGENDA  
2024-12-23/1*

Moved by Clr. J. Johnson that the agenda be accepted as presented with the following additions:

Additions:  
Asset Retirement Obligation Implementation  
ACE Board Meeting (Dec 18, 2024) – E. Raycraft  
Fire Truck

CARRIED

*APPROVAL OF  
NOVEMBER 19, 2024  
REGULAR MINUTES  
2024-12-23/2*

Moved by Clr. J. Johnson that the November 19, 2024, Regular Council Meeting minutes be approved.

CARRIED

*GIS SYSTEM MOU  
2024-12-23/3*

Moved by Mayor Raycraft that Council accept the MOU with the County of Minburn for the GIS System implementation and annual fees for the Village of Innisfree.

CARRIED

*INTERIM BUDGET  
2024-12-23/4*

Moved by Clr. D. McMann that Council approve the 2025 Interim Draft Budget.

CARRIED

*SIGNING AUTHORITY  
2024-12-23/5*

Moved by Clr. J. Johnson that Council approve the new signing authorities.

CARRIED

*MD FOUNDATION  
2024-12-23/6*

Moved by Mayor Raycraft that Council provide a letter to the M.D. Foundation denying contribution to the expansion project due to budget constraints.

CARRIED

*ARO  
IMPLEMENTATION  
2024-12-23/7*

Moved by Clr. J. Johnson that Council approve the Asset Retirement Obligation implementation proposal totalling \$10, 000.

**VILLAGE OF INNISFREE  
REGULAR COUNCIL MEETING MINUTES of December 23, 2024**

*INNISFREE FIRE  
TRUCK*  
**2024-12-23/8**

Moved by Mayor Raycraft that the Village of Innisfree transfer the Innisfree Fire Truck to the Innisfree Agricultural Society.

*COUNCILLOR  
REPORTS*  
**2024-12-23/9**

Moved by that the items listed under Councillor Reports be accepted as presented.

CARRIED.

*ADMINISTRATION  
REPORTS*  
**2024-12-23/10**

Moved by that the items listed under Administration Reports be approved as presented.

CARRIED.

*CORRESPONDENCE*  
**2024-12-23/11**

Moved by Clr. J. Johnson that the items listed under Correspondence be approved as presented.

CARRIED.

*ENTERING CLOSED  
SESSION*  
**2024-12-23/12**

Moved by Clr. J. Johnson that the meeting enters a Closed Session at 4:22 PM to discuss Labour per FOIP Section(s) 17 & 40.

CARRIED.

*EXITING CLOSED  
SESSION*  
**2023-12-23/13**

Moved by Clr. D. McMann that the meeting exits a Closed Session at 4:35 PM to discuss Labour per FOIP Section(s) 17 & 40.

CARRIED.

*ADJOURNMENT*  
**2024-12-23/14**

Moved by Mayor Raycraft that the meeting be adjourned at 4:36 PM.

CARRIED.

-----  
K. Paranych, C.A.O.

-----  
E. Raycraft, Mayor

**Policy**

The Village of Innisfree recognizes the need to provide clear direction to delegations wishing to address Council to ensure both parties are prepared for the discussion with adequate information to hold a meaningful discussion.

**Purpose**

The purpose of this policy is to set guidelines for delegation attendance to council meetings and to ensure that both parties receive adequate notice and information.

**1.0 DEFINITIONS**

- 1.1 **Agenda** is the formal agenda document developed and provided to Council five (5) calendar days prior to the council meeting date.
- 1.2 **Delegation** is an individual or group who want to be included on the Council meeting agenda to address Council
- 1.3 **Delegation Form** is the document that Delegations must complete.

**2.0 PROCEDURES**

- 2.1 This policy applies all individuals, groups or organizations who want to be included on a Council Meeting Agenda.
- 2.2 Delegation requests for presentation to council must be received at the Village Office seven calendar (7) days prior to the council meeting date.
- 2.3 Delegations must submit a written report.
- 2.4 The report must provide sufficient information that outlines the Delegation's presentation that is understandable and what result the delegation is seeking.
- 2.5 Delegations are limited to ten (10) minutes.

**3.0 End of Procedure.**

Delegation Request for Presentation to Council

Council invites delegations to make presentations at Village Council Meetings. To provide Council with clear, concise information, Delegations are requested to submit a written report outlining the issues being brought before Council, at 12 noon, at least seven calendar (7) days before the scheduled Council meeting.

Name of Delegation: DEAN + TINA LINDBALLE

Contact Name /Person making presentation: DEAN + TINA

Issue to be discussed:

- Garbage Pick-up OPTIONS
- UPDATE ON Back Alley behind our house

Request of Council:

Date of Council Meeting:

Delegation Time: 4:05

If there is additional information, please attach ( ) yes ( ) no

Delegations are limited to 10 minutes.

**FOIP STATEMENT:** This information is being collected Pursuant to the *Municipal Government Act, R.S.A. 2000, C-M-26* and will be used for the Village of Innisfree Council Meeting Agenda Packages as outlined in the *Freedom of Information & Protection of Privacy Act*.

**Note:** all Council Meetings are open to the public.

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**Name of Delegation:** James MacDonald – Northern Lights Library Board

**Contact Name /Person making presentation:** James MacDonald, Executive Director

**Issue to be discussed:**

Overview of the 2024 stats and where NLLS will be going in 2025.

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**Request of Council:**

**Date of Council Meeting:**

**Delegation Time:** \_\_\_\_\_

**If there is additional information, please attach ( ) yes ( ) no**

***Delegations are limited to 10 minutes.***

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Effective Date: **Oct.22/14**  
Resolution No. **2014-10-21/31**

Amendments: Effective Date \_\_\_\_\_ Resolution No. \_\_\_\_\_  
Effective Date \_\_\_\_\_ Resolution No. \_\_\_\_\_



## Request for Decision (RFD)

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**Topic:** Annual ATB LOC Renewal – Temporary Borrowing Bylaw 693-25  
**Initiated by:** Administration  
**Attachments:** Temporary Borrowing Bylaw 693-25

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**Purpose(s):**

1. To review and endorse Temporary Borrowing Bylaw 693-25.

**Background:**

1. The Village has a revolving Line of Credit (LOC) in the amount of \$120,000 with ATB Financial.

**Key Issues/Concepts:**

1. Per Section 251(1) of the *Municipal Government Act*, a Municipality may only make a borrowing if the borrowing is authorized by a Borrowing Bylaw.
2. The revolving LOC was established in 2012 to assist and temporarily fund municipal operations. The LOC has not been used in the past 13 years, as the Village now has sufficient funds to finance its operations.
3. ATB Financial has indicated that in order to continue the LOC, the Village must provide a copy of a valid Borrowing Bylaw.

**Options:**

1. That Council provide three readings to Temporary Borrowing Bylaw 693-25.
2. That Council decline to provide three readings to Temporary Borrowing Bylaw 693-25. Further that Council direct Administration to close the Line of Credit account with ATB Financial.

**Financial Implications:**

The Village has not accessed the LOC, therefore no service fees are being charged to the Village.

**Relevant Policy/Legislation:**

**MGA s. 251(1)** – Borrowing Bylaw

**Political/Public Implication(s):**

None identified.

**Recommendation:**

That Council provide three readings to Temporary Borrowing Bylaw 693-25.

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**A BY-LAW OF THE VILLAGE OF INNISFREE IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE TEMPORARY BANK BORROWING FROM ATB FINANCIAL IN THE TOWN OF VEGREVILLE, ALBERTA FOR 2025.**

**WHEREAS** the Council of the VILLAGE OF INNISFREE (hereafter called the “Corporation”) in the Province of Alberta considers it necessary to borrow certain sums of money from time to time to meet current expenditures of the Corporation for a portion of its financial year commencing March 1<sup>st</sup>, 2025.

**NOW THEREFORE**, pursuant to the provisions of the Municipal Government Act it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation do borrow from the Province of Alberta ATB Financial (hereafter called “ATB Financial”) sums of money from time to time in the said financial year as required to meet current expenditures of the Corporation in the said financial year, provided that the total principal amount owed to ATB Financial at any one time hereunder shall not exceed the sum of one hundred and twenty thousand dollars (\$120,000.00).
2. The Elected Officials with signing authority for the Corporation and, the Chief Administrative Officer be, and are hereby authorized, for and on behalf of the Corporation:
  - a) to apply to ATB Financial for the aforesaid loan to the Corporation, and
  - b) to obtain advance of monies from ATB Financial in the said financial year by way of an overdraft on the Corporation’s account at a ATB Financial branch or pursuant to promissory notes or other evidence of indebtedness, as may be permitted or required by ATB Financial, and
  - c) to execute on behalf of the Corporation such bills, debentures, promissory notes or similar forms of obligation as ATB Financial may require as evidence of and security for all sums borrowed hereunder;

and each document executed as aforesaid shall be valid and binding upon the Corporation according to its tenor, and ATB Financial shall never be bound to inquire whether such officers are observing the limitations on their authority as set for in this Bylaw.

3. Notwithstanding the foregoing, the Elected Officials with signing authority and the Chief Administrative Officer shall apply such part of the foregoing sum authorized to be borrowed in repayment of previous borrowings of the Corporation such that all amounts borrowed and outstanding by the Corporation at any one time to ATB Financial and to all other persons, firms and corporations shall not exceed the amount of the taxes levied or estimated to be levied by the Corporation for the said financial year.
4. The Corporation is hereby authorized to borrow from ATB Financial (“ATB”) up to the principal sum of One Hundred and Twenty Thousand Dollars (\$120,000.00) repayable on demand at a rate of interest per annum from time to time established by ATB, not to exceed

ten percent (10%), and such interest will be calculated daily and due and payable in the last day of each and every month.

5. All sums authorized to be borrowed hereunder, including interest, shall be due and payable in full no later than December 31<sup>st</sup> of the said financial year, unless hereafter extended by authority of the Council of the Corporation.
6. As security for payment of money borrowed hereunder, the Corporation hereby charges to and in favour of ATB Financial the whole of the taxes levied or to be levied by the Corporation, requisitions made or to be made by the Corporation and other money due or accruing due to the Corporation and the Elected Officials with signing authority for the Corporation and the Chief Administrative Officer of the Corporation are hereby authorized on behalf and in the name of the Corporation to execute and deliver to ATB Financial such security documents as ATB Financial may require in collateral to the obligation of the Corporation to repay with interest all sums borrowed from ATB Financial and ATB Financial shall not be bound to recover any such taxes, requisitions or other monies before being entitled to payment from the Corporation.
7. In the event the Council of the Corporation decides to extend the said loan and ATB Financial is prepared to extend the said loan, any renewal or extension bill, debenture, promissory note or other obligation executed by the officers designated in paragraph two (2) hereof and delivered to ATB Financial shall be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension bill, debenture, promissory note or other obligation, and ATB Financial shall not be bound to inquire into the authority of such officers to execute and delivery any such renewal or extension document.
8. Each separate provision of this Bylaw shall be deemed independent of all other provisions and,
  - a) Should any provision of this Bylaw be declared invalid for any reason by a Court of competent jurisdiction, then that provision may be severed, and all other provisions of this Bylaw may remain valid and enforceable.
9. This By-Law shall come into effect upon final passing thereof.
10. All previous Temporary Borrowing Bylaws are hereby rescinded.  
Read a First Time this 28<sup>th</sup> of January 2025.  
Read a Second Time this 28<sup>th</sup> of January 2025.  
Read a Third Time by Unanimous consent of Council and finally passed this 28<sup>th</sup> of January 2025.

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Mayor E Raycraft

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CAO Kayla Paranych

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## Request for Decision (RFD)

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**Topic:** Proposal to transition from hand pickup to large garbage bins

**Initiated by:** Administration

**Attachments:** N/A

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**Purpose(s):**

1. To review our current method of solid waste collection and the possibility of transitioning from hand pickup to large garbage bins.

**Background:**

1. Currently our waste management system involves the manual collection of individual bags from residential properties. This method requires significant labor resources and time, and it can be less efficient in terms of both cost and environmental impact.
2. The current garbage collection proves to be time consuming, inefficient, labor-intensive, and hazardous.

**Key Issues/Concepts:**

1. **Improved efficiency and cost savings:** With large garbage bins, waste collection trucks can pick up larger quantities of waste at once, significantly reducing the number of trips required.
2. This results in less operational costs, including labor costs, as staff does not need to manually pick up each individual bag. It also results in less fuel consumption.
3. Large bins minimize the need for workers to handle bags directly, reducing injury associated with lifting and handling waste.
4. The presence of bins can also reduce the likelihood of garbage being scattered by animals, creating a cleaner environment, especially in the warmer months, leading to unpleasant odors and pest/bug infestations.
5. Residents can more easily manage waste securely until collection day.
6. **Improved Service Quality:** More consistent and reliable service delivery with reduced dependence on weather conditions.
7. Mechanized systems can maintain a cleaner and more hygienic environment.
8. Manual garbage collection requires significant time away from core office duties, disrupting workflow and impacting productivity.
9. **Reduced Personal Costs:** Eliminates the need for a dedicated public works employee, resulting in substantial cost savings on salaries, benefits and associated administrative expenses.
10. Large bins are typically stored in designated areas, helping reduce clutter and unsightly piles of garbage bags in residential areas.
11. Taxpayers Dollars towards a public employee salary picking up garbage can be reallocated to further services.
12. There is potential for more efficient waste management and recycling packages.

**Options:**

1. That council receives this as information.

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**Financial Implications:**

1. No added cost at this time. The Village could reallocate the budgeted dollars for the portion of the Public Works salary for the attendant to pick up garbage each week.

**Relevant Policy/Legislation:**

1. *MGA s 45.1 Public Utilities, Waste Management*

**Political/Public Implication(s):**

1. Supporting this initiative will enhance Councils continuous effective governance and the community's well-being.

**Recommendation:**

1. That council allows administration to proceed with the transition to large bins for waste collection. This move will improve operational efficiency, reduce costs, and enhance the overall waste management system.

**Village of Innisfree Council Committee Report****Committee Name:** Innisfree Library Board**Meeting Date and Time:** January 8, 2025 (6:30 – 8:30)**Attendees:** Gayle, Jennifer, Marilyn, Kristina, Evan, Fraux, Linda P., Holly, Dale, Yvonne**Discussion:**

- Thank you's went out to all who attended the Christmas lunch, as well to the Holiday events and Boredom Buster event there was 12 participants.
- Motion was made to spend \$75.00 for the winter reading program for the 3 categories.
- 248 tickets were sold of 300, and \$496.00 was raised for basket raffle.
- Motion was made to adopt Mitchell's soup as a fundraiser idea and was carried.
- The next FILS meeting will be held on January 20, 2025, at 7 pm.
- Yvonne P. application will be submitted for the February council meeting.
- Policy review has been tabled until the February meeting, Kristina and Jennifer will be reviewing the policies as part of a committee.
- Personnel committee will be brought to February meeting.
- Youth committee, Fraux will act as interim chair until the organizational meeting.
- 2025 goals will be brought to the march meeting to set the goals.
- Mitchell's soups will run from March 3 – 31<sup>st</sup> and the items sold will be shipped 7 days after conclusion (need to sell 216 soups to make \$1000.00).
- Saturday February 1, 2025, will be google drive workshop and board training at 10 am, invite has been extended to the FILS.

**Submitted by:** Jennifer Johnson



## Village of Innisfree Council Committee Report

**Committee Name:** M.D. of Minburn Foundation

**Meeting Date and Time:** January 9, 2025

**Attendees:** Marielle, Jim, Jerrold, Jennifer, Robert Major, Carl, Taneen, Derek Weiss, Caitlin Northwood, Cory Leniuk, Kim

**Discussion:**

**Building Committee**

- \$205,542.75 spent  
10,227.14 gst  
215,819.14 Total.
- Derek's fees have not been added in yet.
- Base Budget 31,200,000, Revised budget 35,051,500.
- June / July 2027 is tentatively to have project completed if everything goes well.
- AHPP submission can be submitted by the following Tuesday after the 17<sup>th</sup>.
- Next steps AHPP submission, approval to proceed with design development, procurement of commissioning agent.

**M.D. of Minburn meeting**

- homestead lodge waiting list has 2 for the cottage, with 3 tours completed.
- Room vacancies there are 6 rooms in total, with 3 rentable and 3 not rentable or undesirable due to no tub or shower.
- covenant health has extended 2 room rentals for nursing employees to December 2024 with potential to 2025, several additional nurse employees 2 -3 approximately may need to stay in the future.

**1 move in and 0 move outs.**

- Staffing issues: 1 evening shift employee on LTD due back January 6, 2025 (January 7, 2025, quit with one day notice, 1 day shift employee absent on LTD, 1 day shift employee to be absent on STD effective January to March/April approximately, 1 temp admin assistant/floater ended work on December 20, 2024.
- Volunteer student on site 2 half days per week assisting coordinators with residents.
- Environmental health officer dropped on December 20, 2024, for 2 inspection and both passed.
- Fire Safety plan in the works and ongoing.
- Employee handbook being created and worked on.
- Maintenance ongoing and on schedule.

**SCU Innisfree and Mannville**

- Mannville vacancies Manor 3, Villa 4, Community housing 1.
- Innisfree 1 (the resident gave up the place as they are staying elsewhere, and the bathrooms are being renovated, once complete the place will be listed for rent as we as new coat of paint etc.).
- Resident in Innisfree was given 1 verbal and 1 written warning about parking, when tow truck showed up they immediately moved their vehicle, tenant had conversation with site supervisor to discuss meeting in person to review file/rules/agreement as she is requesting and agreeing to same in January/February 2025, to follow up and arrange date and time.
- Maintenance ongoing and on schedule.
- Tub removals and walk in shower installs in progress in Mannville and Innisfree.

**Submitted by:** Jennifer Johnson



8.c

**NLLS (Northern Lights Library System) Representative Report (Submitted by Kristina B.)**  
Village of Innisfree Council Meeting - January 28th, 2025

**Upcoming Events / Meetings**

- Call for Speaker Proposals for 2025 Library Conferences with the deadline for submission being Friday January 31st, 2025.
  - Marigold Library System Conference is in Calgary May 26th, 2025. Their theme is 'Balance, Books and Belonging.' Details can be found here: <https://marigoldconference.ca/Speaker-Information/Call-for-Proposals/Call-for-Session-Proposals-2025>
  - Peace Library System Conference is in Grande Prairie on May 30th, 2025. Their theme is 'Open Books, Open Minds', and their sub theme is 'Preserving Voices and Protecting Rights'. Details can be found here: <https://forms.fillout.com/t/mN2G9t92rzus>
- The Public Library Services Branch is offering training for Library Board members related to library structure, roles and responsibilities. Several of the Village of Innisfree Library Board members will participate in this training on February 5th, 2025
- The NLLS Board Executive Committee will hold their February 7th, 2025 meeting in Innisfree, hosted by the Village of Innisfree Library Board.
- The next General NLLS Board Meeting will be held online February 28th, 2025

**Financial / Funding**

- *No updates*

**Library Advocacy**

- *No updates*

**Policies / Legislation**

- The NLLS Board Policy Committee meets January 31st, 2025

**Other News**

- The Winter Reading Program is in full swing for the Village of Innisfree Library and other member libraries—January 1st through February 28th, 2025, with various activities available to participate in, both on your own and in-person at our local library.
- Maureen Penn, retired from the Lac La Biche Library and was celebrated for her 15 years of service managing their Library.
- NLLS announced that Kate Charuk will be joining the Northern Lights Member Library Services team starting January 6th on the Member Library Services team.



## VILLAGE OF INNISFREE COUNCIL COMMITTEE REPORT

Committee Name:	Kalyna Country Ecomuseum	
Meeting Date & Time:	JAN 15 2025	7:00 p.m. - 8:30
Attendees:	Marianne Janke Michele Wright Sheila St. Clair Barry McDonald Jars Balan Louise Chomik Debbie McMann	
Discussion:	- Harvey Spak has idea - stories of those who served in the War - filming <sup>May 8-10</sup> - Ukrainians in the NHL - March 10 film @ Rogers Place and possibly show again in Kalyna	
Actions:	Casino in Fort McMurray Feb 20-21, 2025 Planning the workers	
Future Items:	Next meeting Feb 26, 2025	
Submitted By:	Debbie McMann PO Box 227 Innisfree AB T0B 2G0	

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## CAO Monthly Report

To: Council  
From: Kayla Paranych  
Re: December 23 – January 24, 2024, activities/highlights

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### Administration

- Administration to complete emergency management training in the New Year with AEMA
- Administration has started the interim Audit with Metrix Group
- Administration entering into full audit with Metrix group in the coming weeks
- Administration to start the implementation of the ARO with contractor recommended by the auditors.

### Development

- Administration working towards reviewing and updating the Strategic Plan with Council in the coming months to support the budget plan
- Administration working with Economic Development officer for the region on future Economic Development projects

### Financial

- Village administration has been working on the Grant Funding spend with the Auditors for 2024 - **ongoing**
- Administration has begun the 2024 interim Audit. – **ongoing**
- Administration working to wrap up 2024 year-end in accounting software - **ongoing**

### Other

- Utility computer has been sent for repairs out of Province. Public works to borrow loaner computer in the interim.

### Upcoming:

- Regular Council Meeting – February 18, 2025

**SCHEDULE “A”**  
 Council Minutes Action List

MOTION #	TITLE	DEPARTMENT	Details:
2022-12-20	Sign up to become a Purolator Quick Stop Agent	Admin	Request has been submitted to Purolator.  <b>Admin to followed up with application to Purolator Aug 21, 2024 – Purolator contacted the Village for updated contact information to move this process forward No update from Purolator</b>
2023-05-16	Check Public Works for old culverts to be used for outhouses at campground	Administration & Public Works	Council directed Admin to secure culverts & proceed with project.  <b>Village staff to reevaluate</b>
2024-11-19/8	Investigate garbage options in the municipality	Administration	Administration is working with the County to review the current contract and the possibility to amend.
2024-12-23/6	Provide MD Foundation with letter regarding expansion project	Administration	Completed

**SCHEDULE “B”**  
Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
<b>MUNICIPAL STIMULUS PROGRAM:</b>					
<b>Project</b>	<b>Item Details</b>	<b>Budgeted</b>	<b>Actuals</b>	<b>Completed</b>	<b>Comments/Concerns:</b>
Birch Lake					
<b>MSI CAPITAL (ACCEPTED APPLICATIONS)</b>					
<b>Project</b>	<b>Item Details</b>	<b>Budgeted</b>	<b>Actuals</b>	<b>Completed</b>	<b>Comments/Concerns:</b>
CAP-15668	51 Avenue from 54 Street to 51 Street (water looping and road)	\$ 350,000 from MSI Capital <i>Project Total: \$ 800,000</i>			Approved  Work put on hold due to budget constraints
CAP-	50 <sup>th</sup> Street West upgrade of waterlines	\$ 400,000 total Partial MSI and CCBF		Engineered Tender posted on APC Feb.7. closed Feb 23.	Tender accepted. Contract signed with Border Paving.  Project completed for 2024, will revisit landscaping touch-ups in the spring of 2025.
<b>FEDERAL GAS TAX FUND (ACCEPTED APPLICATION):</b>					
<b>Project</b>	<b>Item Details</b>	<b>Budgeted</b>	<b>Actuals</b>	<b>Completed</b>	<b>Comments/Concerns:</b>
GTF-1187	Sidewalk Replacement and Rehabilitation	\$217,650		Sidewalk assessment done in spring 2023 for \$3,000. 300' of Sidewalk Remediation done in Sept.2023 for \$15,000	Sidewalk repair project ongoing.
GTF-1437	Manhole Repair/Rehabilitation	\$25,000			Administration took the foreman from Emcon to review this matter, awaiting quote.

**SCHEDULE “B”**

**Municipal Grants Report**

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
CCBF-2303	54 Street and 51 Ave complete upgrade (S. Water looping & road)	\$400,000 from CCBF <i>Project Total: \$ 800,000</i>			Approved.
CCBF-	50 <sup>th</sup> Street West upgrade of waterlines	\$ 400,000 total Partial MSI and CCBF		Engineered Tender posted on APC Feb.7	Tender Approved.
GTF-1196 <b>Motion # 2022-04-19/33 and # 2022-02-15/06</b>	Pedestrian Crossing Signs	\$50,000	\$ 3,300 Driver Feedback sign	Grant extended.	Emcon installed pedestrian crosswalk poles with hydrovac, village staff completed installation Oct 10, 2024  Awaiting final invoicing to determine overall cost of installation. – Total cost of installation approx. <b>\$8,912.26</b>
<b>CANADA SUMMER JOBS (CSJ)</b>					
Project #19975697	Applied for 3 Positions for Administration, Public Works and Recreation.	\$3,937.50 x 3 = \$11,812.50	Announcement expected in April.		CSJ approved 2 positions for 8 weeks each.  CSJ to complete Aug 30, 2024.  <b>Village of Innisfree received the CSJ funding November 5, 2024.</b>

**SCHEDULE “B”**  
Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
<b>OTHER GRANT APPLICATIONS (otherwise funding from operating budget or reserves):</b>					
Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
Birch Lake	Outhouse Rehabilitation	\$16,000			Group Camp outhouse inspected via camera. Concrete needs to be poured on the bottom before these can be used. AB Environment advised culverts within existing one is permitted.

Old 2023 and prior grant information for completed projects are deleted from this listing.  
New 2024 grant amounts and projects are added to this report.



**Roads:**

Snow removal multiple times with Loader and bobcat  
 Sanding the town multiple times  
 Service done on bobcat, oil and filters changed and greased  
**Environmental Services: (Water, Sanitary Sewer, Solid Waste, Recycling, Stormwater)**  
 Water chlorine level daily checks at 2 venues in the village  
 Monthly Bac T check on water supply – result was good  
 Did bi-weekly gel tests at the water treatment plant  
 Lift station communication error project with contractor still on hold, taking daily reads and recording  
 Cleaned road to WTP multiple times, shovelled the WTP plant and Ace building and also shovelled paths from building to building

**Recreation: (Park/Campground):**

Please see separate report

**Other:**

Started taking down all the Christmas stuff and packing away  
 Kept up oil changes, greasing and general maintenance on PW equipment  
 Assisted getting more water sent from Ace for the Innisfree fire dept (fire in town)

Organizing shop ongoing  
 Logging chemicals in SDS binder ongoing  
 Locating CC's  
 Utility readings computer broke, so went to the city to get a loaner and a tutorial at MasterMeter

MOTION #	TITLE	DEPARTMENT	Details:
2023-05-16	Check Public Works for old culverts to be used for outhouses at campground	Administration & Public Works	Pending

Checked campground  
 Garbage day ongoing larger loads than normal after the holiday  
 WTP has ongoing alarms & issues, have been spending a little extra time there when doing water tests  
 Changed some fuses on loader

**RCMP-GRC**



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Vermilion RCMP

are hosting a

TOWNHALL  
**MEETING**

February 4th 2025

Starting at 6:00 pm

Hosted at the Innisfree Seniors Centre



Royal Canadian Mounted Police Gendarmerie royale du Canada

Canada