



Village of Innisfree  
Regular Council Meeting  
April 16, 2024 @ 4:00 p.m.  
Village of Innisfree Council Chambers

1. Regular Council Meeting - Call to Order
2. Agenda
  - a. Deletions/Additions
  - b. Adoption of Agenda
3. Adoption of Minutes – Mar. 19, 2024, Regular Meeting Minutes
4. Business Arising from the Minutes – Regular Council Meeting
5. Policies & Bylaws:
6. New Business
  - a. 2023 Audit Finalization – Teams meeting with Metrix Group Auditors – to be provided.
7. Councillor Reports
  - a. M.D. Foundation (March 21, 2024) – J. Johnson
  - b. Innisfree Library Report (April 3, 2024) – J. Johnson
8. Administration Reports
  - a. Reports:
    - i. CAO Report – Period Ending April 16, 2024
    - ii. CAO – Council Action List
    - iii. CAO Municipal Grants Report
  - b. Financials:
    - i. Monthly Financial Statement – Period Ending March 31, 2024 – to be provided.
    - ii. Revenue & Expense – Period Ending March 31, 2024
  - c. Public Works Foreman Report – April 10, 2024
  - d. Regional Fire Chief Report – not yet provided.
9. Correspondence
  - a. NSWA Highlights from 2022-2023
  - b. NSWA letter & Invoice – Municipal Contribution 2024
11. Adjournment

**VILLAGE OF INNISFREE  
REGULAR COUNCIL MEETING MINUTES of March 19, 2024**

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, March 19, 2024.

*CALL TO ORDER*

Mayor Raycraft called the Regular Council meeting to order at 4:00 PM.

*PRESENT*

**Attendance in-person**

Mayor Evan Raycraft  
Councillor Jennifer Johnson  
Councillor Deborah McMann

Kayla Paranych, Chief Administrative Officer

*APPROVAL OF  
AGENDA*

**2024-03-19/01**

Moved by Clr. J. Johnson that the agenda be accepted as presented with the following additions:

**Councillor Reports:**

- 8.b Innisfree Library Report – March 6, 2024

New Business

- 7.e. Bid Revoked – remove from agenda.
- 7.f. Save the Penguin Fundraiser – addition to agenda

CARRIED

*APPROVAL OF  
FEBRUARY 20, 2024,  
REGULAR MINUTES*

**2024-03-19/02**

Moved by Clr. D. McMann that the February 20, 2024, Regular Council Meeting minutes be approved with the following amendment(s):

- Motion 2024-02-20/11 – remove “Mayor Raycraft” and replace with “Clr. J. Johnson” to move the Master Rates Bylaw 3<sup>rd</sup> and Final motion.

CARRIED.

*DELEGATION –  
RCMP SGT. COREY  
BUCKINGHAM*

Sgt. Corey Buckingham from the Vermilion RCMP Detachment was unable to attend the meeting.

*DELEGATION:  
Local Resident*

Delegation, E. Gushnowski, resident of Innisfree entered the meeting at 4:10 pm and provided his delegation request.

Local resident departed at 4:27 PM.

*AQUATECH DIVING*  
**2024-03-19/03**

Moved by Mayor Raycraft that Council revisit the Aquatech diving quote for the 2025 budgeted year to clean the water reservoir.

CARRIED

**VILLAGE OF INNISFREE  
REGULAR COUNCIL MEETING MINUTES of March 19, 2024**

*MUNICIPAL  
ADMINISTRATION  
LEADERSHIP  
WORKSHOP*  
**2024-03-19/04**

Moved by Clr. J. Johnson that Council approves the request for CAO to attend the Municipal administration leadership workshop in May 2024, and apply for available granting to help cover costs.

CARRIED

*50<sup>TH</sup> STREET WATER  
MAIN REPLACEMENT  
TENDERS – BAR  
ENGINEERING*  
**2024-03-19/05**

Moved by Clr. D. McMann that Council proceeds with the recommendation letter of Bar Engineering to award Border Paving as the contractor for the 50<sup>th</sup> street water main replacement to commence spring 2024.

CARRIED

*ASSET  
RETIREMENT  
OBLIGATION-  
AUDIT*  
**2024-03-19/06**

Moved by Mayor Raycraft that Council proceeds with option 2, non-adoption of the implementation of the ARO in the 2023 Audit, and rather adopt in 2024.

CARRIED

*SAVE THE  
PENGUIN  
FUNDRAISER*

Council discussed the “Save the Penguin” fundraiser and allowed administration to proceed with discussions to the organizers.

*COUNCILLOR  
REPORTS*  
**2024-03-19/07**

Moved by Mayor Raycraft that the items listed under Councillor Reports be accepted as presented.

CARRIED.

*ADMINISTRATION  
REPORTS*  
**2024-03-19/08**

Moved by Clr. D. McMann that the items listed under Administration Reports be approved as presented.

CARRIED.

*CORRESPONDENCE*  
**2024-03-19/09**

Moved by Mayor Raycraft that the items listed under Correspondence be received as information.

CARRIED.

*ADJOURNMENT*

Moved by Clr. J. Johnson that the meeting be adjourned at 6:22 PM.

-----  
K. Paranych, C.A.O.

-----  
E. Raycraft, Mayor

## Village of Innisfree Council Committee Report

**Committee Name:** M.D. of Minburn foundation

**Meeting Date and Time:** March 21, 2024

**Attendees:** Jim, Carl, Taneen, Tara, Gerrold, Jennifer

**Discussion:**

- Homestead lodge vacancies: WW 1, NW 4, SW 8, SE 3, NE 1, 1 move in
- One staff member on disability for and offsite injury (broke ankle and return to work date unknown)
- Staff preparing for easter.
- Maintenance ongoing an on schedule across all locations
- Mannville vacancies; manor 5, villa 4
- Innisfree vacancies; villa 1
- Synergy Chartered Accountants presented audit report.
- Requisitions for Innisfree; 2023 - 3,898, 2022 - 3,811
- Motion made and carried to accept the financial statements as presented.
- Established the building committee will provide updates on the project.
- Discussed the planning of acquiring members at large, for example it was agreed that members at large can not hold the positions of chair, vice chair and can not vote on acquisitions or the budget.
- Went over the monthly financial statements and a motion was made and accepted.

**Submitted by:** Jennifer Johnson

## Village of Innisfree Council Committee Report

**Committee Name:** Innisfree Library Board

**Meeting Date and Time:** April 3, 2024 (6:30 – 8:30)

**Attendees:** Gayle, Kristina, Jennifer, Doris, Doreen, Fraux, Dale, Holly, Debbie, Linda Durves

**Discussion:**

- Mother's Day basket will stay at the library, but tickets are available at the village office, bank and basket will be brought to bingo on occasion.
- Work bee will be on April 26<sup>th</sup> at 10 am to pull books for book sale on May 11<sup>th</sup>, motion was made to pay up to \$25.00 for lunch.
- Doris will be getting gift cards and a card for Administrative professional day.
- April 14 – 20 is volunteer appreciation week, will be look for possible partnership with FCSS, but will be holding a volunteer appreciation on April 19 @ 11:30 – 1:30
- WIB; got 7 new members, March 23 conference was sold out and huge success, 13 participants at march meeting, had Naomi join march 13 meeting and took some candid photos and at the conference, 22 active members 7 new members, 47 members on list, funding for the remainder of 2024 we will bring a plan to the may meeting for ideas and support, next meeting April 10 2024 at 7 pm, Saturday drop in April 6 and 27 at 10 – 2, International women's day block printing was a success, most of the school attended
- 569 patrons, 44 website visits, 154 programme attendees, 631 Wi-Fi connections, 5 early literacy, music jam 10 participants with 14 instruments.
- Winter reading program 32 participants, early literacy group made butterfly gardens, next music jam on April 8th at 1:30 set up and 2:00 jam, cabling quotes; one quote has been received just need to talk to vantage, little free pantry is here and Mannville food bank is helping it get stocked.

**Submitted by:** Jennifer Johnson

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## Interim CAO Monthly Report

To: Council  
From: Kayla Paranych  
Re: March 19 – April 15, 2024, activities/highlights

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### Administration

- The Village administration has been working with the auditors to finalize the 2023 audit.
- Administration is scheduled to open the campground booking system April 15, 2024.

### Development

- The Village was granted permission from Insurance to proceed with contractors and renovations on the Village office.
- Renovations currently still in progress.
- Village administration attended the Economic

### Financial

- The Village Administration has been able to finalize the close out of the old ATB Account and continue business with new opened account post fraudulent activity.
- The Village Administration has been working diligently to complete the 2023 Audit.

### Human Resources

- Village of Innisfree has posted summer employment opportunities for the upcoming year and has been approved for 2 positions via CSJ Grant at 8 weeks each.

### Other

- On April 9-10, EnviroTrace attended the Village and completed the water sensor testing on the Village water lines. EnviroTrace to provide Village administration with a detailed report of the findings.

### Upcoming:

- 2024 Budget Meeting finalization meeting (TBD).
- May 21, 2024 Regular Council Meeting



**SCHEDULE “A”**  
Council Minutes Action List

MOTION #	TITLE	DEPARTMENT	Details:
2022-07-19/07	Water Services – Water Meter Rehabilitation Project	Admin	COMPLETED
2022-09-27/23	MSI CAP-14314 Administration Building Rehabilitation Project	Admin	<i>The Village will be readdressing more of this during the remediation of the building.</i>
2022-12-20	Sign up to become a Purolator Quick Stop Agent	Admin	Spoke with Calgary and need to complete application form and send pictures to them; <i>Put on hold until Building remediation is completed.</i>
2023-01-23	Send in grant application for free trees with desired trees and locations.	Admin	Done. Received phone call that we have been approved. Company ran out of funding to complete 2023 plantings. Will be in the schedule for 2024.
2023-04-18	Develop Policy for catching animals as per Animal Bylaw	Administration	Rescind Motion? <b>LOOK UP MOTION</b>
2023-04-18	Sign up for the Travel-ING app	Administration	Signed up by T. Wiebe. Have not actioned this to date.
2023-05-16	Check Public Works for old culverts to be used for outhouses at campground	Administration & Public Works	Council directed Admin to secure culverts & proceed with project. Not completed.
2024-01-24/09	<i>REALLOCATION OF 2009 TAX RECOVERY RESERVES</i> Reallocate funds, close account with ATB	Administration	2009 Tax Recovery Reserves & Interest reallocated to new general account. COMPLETED
2024-01-24/13	<i>UTILITY CREDIT BALANCES</i> – Reallocate credit balances, refund credit on one account	Administration	To be completed
2024-02-20/03 & /05-07	<i>Temporary Borrowing Bylaw 693-24</i>	Administration	Completed.
2024-02-20/08-11	<i>2024 Master Rates Bylaw 694-24</i>	Administration	<b>Update Bylaw schedule, post on Social media feeds</b>

**SCHEDULE “A”**  
**Council Minutes Action List**

2024-02-20/12	<i>CAO APPOINTMENT</i>	Administration	Post in Utility Newsletter  Posted in Informer. Completed.
2024-02-20/13	<i>SIGNING AUTHORITIES</i>	Administration	Advise ATB Financial on changes & get paperwork prepared for March 1 <sup>st</sup> !  Completed.
2024-02-20/14	<i>NAAGO REQ.</i>	Administration	Set up in AP for \$300 Requisition to NAAGO  Completed.
2024-02-20/17	<i>AB MUNIS – SPRING CAUCUS – MARCH 14-15</i>	Administration	Completed.
<b>No Motion</b>	<i>Resolve BEO Contract per Council direction</i>	Administration	Spoke with BEO, Scheduled on the next AP Run
2024-03-19/04	<i>MUNICIPAL ADMINISTRATION LEADERSHIP WORKSHOP</i>	Administration	Administration to book conference  Completed.
2024-03-19/05	<i>50<sup>TH</sup> STREET WATER MAIN REPLACEMENT TENDERS – BAR ENGINEERING</i>	Administration	Administration to contact Engineers to approve the tender for Border Paving.  Completed.



**SCHEDULE “B”**  
Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
<b>MUNICIPAL STIMULUS PROGRAM:</b>					
<b>Project</b>	<b>Item Details</b>	<b>Budgeted</b>	<b>Actuals</b>	<b>Completed</b>	<b>Comments/Concerns:</b>
Birch Lake	Picnic Tables & Fire Pits	\$5,000	\$ 4,010	YES regarding eligible expense deadlines	COMPLETED (summer 2023)
<b>MSI CAPITAL (ACCEPTED APPLICATIONS)</b>					
<b>Project</b>	<b>Item Details</b>	<b>Budgeted</b>	<b>Actuals</b>	<b>Completed</b>	<b>Comments/Concerns:</b>
CAP-13636 <i>Motion # 2021-04-20/21 2022 Operating Budget Motion # 2022-05-17/11</i>	2021-2023 ACE Water Capital Contributions	\$74,333.00	\$37,400 (2021) \$28,050 (2022) <u>\$8,440 (2023)</u> \$73,890 Total	2021 - Yes 2022 – Yes 2023 - Yes	Project COMPLETED
CAP-13446	Community Garden Project	\$10,000	Topsoil, etc \$ 912 (2022) Posts/Hardware \$ 417.47 (2022)  Topsoil \$ 480 (2023)	2022 \$ 1,329  2023 \$ 0.00	2022—Ratings and supplies-secured.  Property set up for Commercial sale.
CAP-13414  <i>Motion: 2022-09-27/23 For Electrical and Flooring contractors</i>	Village Administration Office Renovations	\$50,000	Electrical \$10,625  Floors \$11,981  \$ 2,325 moving the vault/safe \$50,000 - \$24,931 = <b>\$25,069</b>	Completed  Completed	Electrical & plumbing upgrades. Completed  Flooring Completed Exterior & new Scope of work to be addressed during Office remediation.  \$25,069 Balance for Renos.

**SCHEDULE “B”**

**Municipal Grants Report**

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
CAP-14033	Fire Hydrants	\$20,000	Completed	Completed	Completed.
CAP-15668	51 Avenue from 54 Street to 51 Street (water looping and road)	\$ 350,000 from MSI Capital <i>Project Total: \$ 800,000</i>			Approved
CAP-	50 <sup>th</sup> Street West upgrade of waterlines	\$ 400,000 total Partial MSI and CCBF		Engineered Tender posted on APC Feb. 7. closed Feb 23.	Tender results provided in March Council meeting.
<b>FEDERAL GAS TAX FUND (ACCEPTED APPLICATION):</b>					
<b>Project</b>	<b>Item Details</b>	<b>Budgeted</b>	<b>Actuals</b>	<b>Completed</b>	<b>Comments/Concerns:</b>
GTF-1187	Sidewalk Replacement and Rehabilitation	\$217,650	Sidewalk assessment done in spring 2023 for \$3,000. 300’ of Sidewalk Remediation done in Sept. 2023 for \$15,000		
GTF-1437	Manhole Repair/Rehabilitation	\$25,000			Bar Engineering to address this area in 2024 work.
CCBF-2036 <i>Motion: 2022-07-20/07</i>	Water Meter Rehabilitation Project	\$47,000	\$ 1,108 (2022) \$ 33,874 (2023) for meters \$ 5,300 for laptop (2023)	Ongoing.	McKay Waterworks meters & computer rec’vd March/23 Amendment to apply for funding under CCBF-2036 was approved. Installations proceeding.

**SCHEDULE “B”  
Municipal Grants Report**

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
CCBF-2303	54 Street and 51 Ave complete upgrade (S. Water looping & road)	\$400,000 from CCBF	\$400,000 from CCBF <i>Project Total: \$ 800,000</i>		Approved.
CCBF-	50 <sup>th</sup> Street West upgrade of waterlines	\$ 400,000 total	Partial MSI and CCBF	Engineered Tender posted on APC Feb.7	Tender Approved.
<b>CANADA SUMMER JOBS (CSJ)</b>					
Project #19975697	Applied for 3 Positions for Administration, Public Works and Recreation.	\$3,937,50 x 3 = \$11,812.50		Announcement expected in April.	CSJ approved 2 positions for 8 weeks each.
<b>Project</b>	<b>Item Details</b>	<b>Budgeted</b>	<b>Actuals</b>	<b>Completed</b>	<b>Comments/Concerns:</b>

Birch Lake					
	Outhouse Rehabilitation	\$16,000			Group Camp outhouse inspected via camera. Concrete needs to be poured on the bottom before these can be used. AB Environment advised culverts within existing one is permitted.

Old 2022 and prior grant information for completed projects are deleted from this listing.  
New 2023 grant amounts and projects are added to this report.



DEPARTMENT	2024 Interim Revenue Budget	2024 YTD Revenues	2024 Expenditures Interim Budget	2024 YTD Expenditures	2024 YTD Surplus/ Deficit
(00) Requisitions	9,177	- 9,176	41,610	-	9,176
(00)Gen.Legislative (Taxes)	41,520	21,652			21,652
(00)Gen. Admin: Tx Pens/Bk Int.	282,470	16,875	-		16,875
(11) Legislative	87,225		15,800	2,752	- 2,752
(12)Administration	25,000	67,541	235,800	64,922	2,619
(19) General Exp (Insurance)	86,962		6,500	7,643	- 7,643
(21)Federal Fines			-		-
(23)Fire Services	100		7,005	5,945	- 5,945
(25)Emergency Dept.	6,000		8,250	11,045	- 11,045
(26)Bylaw Enforcement	-	580	14,000		580
(32)Public Works	1,865		193,880	36,546	- 36,546
(37)Stormwater Dept.	42,443	1,412	7,000		1,412
(41)Water Dept.	5,012	27,269	213,354	60,370	- 33,101
(42)Sanitary Sewer Dept.	139,233	9,165	66,225	17,363	- 8,198
(43)Solid Waste Dept.	75,500	18,265	86,300	15,463	2,802
(51)Social Services	73,034		1,840	1,920	- 1,920
(61)Land Dept.	-	2,512	32,000		2,512
(66)Planning Dept.	30,000		2,600		-
(72)Recreation Dept.	150	150	68,600	1,771	- 1,621
(74)Cultural Dept.	49,300	581	14,418	4,149	- 3,568
	-				
<b>TOTALS:</b>	<b>954,991</b>	<b>156,827</b>	<b>1,015,182</b>	<b>229,888</b>	<b>- 73,062</b>

**Roads:**

Spring clean up to start.

**Environmental Services: (Water, Sanitary Sewer, Solid Waste, Recycling, Stormwater)**

Water chlorine level daily checks at 2 venues in the village

Monthly Bac T check on water supply – result was good

Did monthly gel test at the water treatment plant

Spent several hours with the Town of Vegreville water operator at north lift station trying to fix a modem communication error

End result is the original installer is coming to fix the issue – probably will install a new modem.

Envirotrace did their tests looking for any water leaks, awaiting report

**Recreation: (Park/Campground):**

Collected 2 picnic tables from Wapasu Lake, these were donated to the village from the county.

Removed boards from 1 of the tables, new ones added. Still needs to be stained before taking both to the campground group area

Weekly heating checks at the rec park

**Other:**

Fire extinguishers in all buildings had their annual service

Organizing PW shop - ongoing

Located cc at a local residence to turn water back on only to discover it had not been turned off in the Fall of 2023.

PW has now started a log with measurements to help locate cc's and record there position.

Removed the 3 mowers from the seacan, oil & filter changes were done on 2 of them.

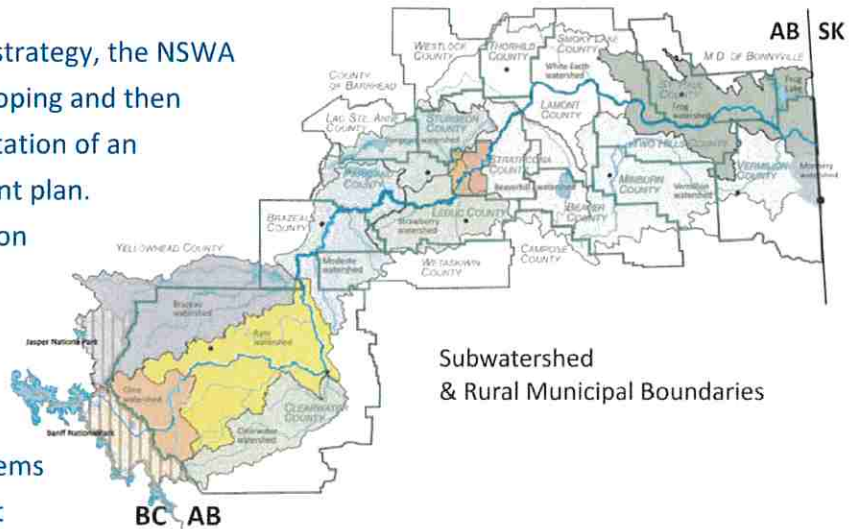
3rd mower was collected by Deerland as part of a recall, it has been returned. 3rd oil change to follow.

MOTION #	TITLE	DEPARTMENT	Details:
2023-05-16	Check Public Works for old culverts to be used for outhouses at campground	Administration & Public Works	<i>Pending</i>

## HIGHLIGHTS FROM 2022-2023

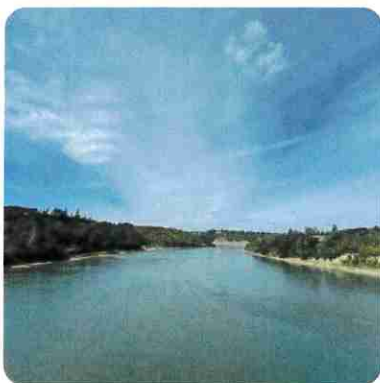
The North Saskatchewan Watershed Alliance (NSWA) is a non-profit, multi-stakeholder organization dedicated to **improving the health and sustainability of the North Saskatchewan River and its watershed.**

Under the Alberta *Water for Life* strategy, the NSWA carries the responsibility of developing and then encouraging voluntary implementation of an integrated watershed management plan. Implemented through collaboration and community engagement, the plan sets out the actions needed to protect and enhance the quantity and quality of water and the health of aquatic ecosystems within the watershed and support the social and economic well-being of the region.



## STATE OF THE WATERSHED ASSESSMENT

The State of the Watershed assessment examines numerous aspects of watershed health so that we have a baseline from which to determine if actions are needed to improve watershed health.

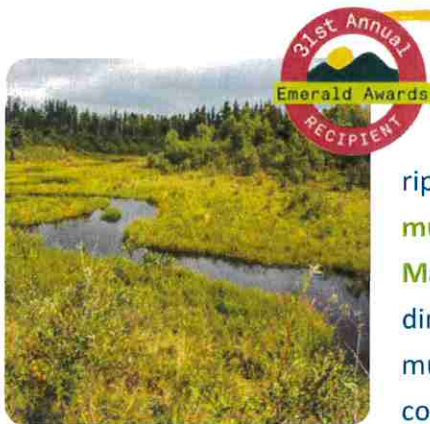


Building upon the NSWA's 2005 assessment, the **State of the Watershed will make use of an internationally recognized methodology called the Freshwater Health Index (FHI)**, developed by Conservation International. This will be the first use of FHI in a North America. The index scores watershed vitality, services, and governance to create scientifically supported, scalable, consistent results that integrate available data and the expertise of local stakeholders, subwatershed alliances, and the NSWA.



## WETLAND STRATEGY

The NSWA is developing the **Strategy to Improve Wetland Management for the North Saskatchewan River in Alberta**. This collaborative strategy is intended to coordinate and align the work of partners across the watershed to advance wetland management and implementation of the Alberta Wetland Policy. The NSWA is offering a **Wetland Education Sponsorship** to support municipal partners as they elevate their knowledge and technical capacity to conserve wetlands and implement wetland restoration initiatives in the watershed.



## RIPARIAN HEALTH ACTION PLAN

The NSWA continues to promote practices and policies that support riparian health. We initiated a **review of riparian regulations for 24 municipalities** as a foundation for building a **Riparian Regulations Best Management Practices Guide**. As well, we are working to add new dimensions to the provincial riparian setback calculator to support municipal planning processes. The **Riparian Web Portal** (riparian.info) continues showcase restoration projects from across the watershed.

## EDUCATION AND OUTREACH

A key role for the NSWA is sharing knowledge and information on the North Saskatchewan River watershed. Staff attend community events throughout the summer, publish a monthly newsletter, hosts workshops and webinars, and is actively growing our social media network. We are proud to say we have engaged with more than **1,900 community members and reach over 5,700 people through our social media channels** in 2023.



## STAY CONNECTED TO NSWA

Email us at [water@nswa.ab.ca](mailto:water@nswa.ab.ca) to join our newsletter and event mailing list.

Visit us at [www.nswa.ab.ca](http://www.nswa.ab.ca) to see more on our partners, our work, and our results.

Connect with us on the social media platform of your choice.



NorthSaskRiver



north\_sask\_river



@NorthSaskRiver



northsaskriver



202, 9440 49 Street, Edmonton, AB T6B 2M9 | [NSWA.AB.CA](http://NSWA.AB.CA)



September 5, 2023

His Worship Evan Raycraft  
Mayor, Village of Innisfree  
PO Box 69  
Innisfree, AB T0B 2G0

Dear Mayor and Council,

**RE: Supporting Watershed Management for a Thriving Village of Innisfree**

I hope this letter finds you in good health and spirits. I am writing to you on behalf of the North Saskatchewan Watershed Alliance (NSWA) to express our sincere gratitude for your past support and to kindly request your continued partnership in 2024. Last year, Innisfree **was among the more than 40 municipalities who supported the NSWA**. This year, as we embark on another year of collaborative efforts, we are again asking for positive consideration by you and your Council in 2024 for a **contribution of \$123.00**.

As you are aware, water and environmental management stands as a pillar of Innisfree's growth and prosperity. The well-being of our citizens and our economy depends on secure access to clean drinking water, the sustained health of our watershed, protection against flooding and drought, and effective stormwater management.

Innisfree is important to our watershed because the water the village needs comes from the landscape upstream of the city, while city stormwater and wastewater can affect the ecosystem downstream. This means that improving sustainability is best achieved at a watershed scale and in collaboration with other water managers.

At the NSWA, we believe the complex, multi-faceted nature of water and environmental management is best tackled by bringing people and communities together to collaborate. For more than 23 years, the NSWA has worked tirelessly to bring partners together to improve how we collectively manage our rivers, wetlands, and lakes using the best and most applicable science. This important work is accomplished because of the generous support of municipalities like Innisfree, the provincial government, and water utilities.

Your support means that the NSWA can continue to bring municipalities and partners together to address water quality and quantity challenges, build new tools for decision-makers, and improve our understanding of the watershed. One such project is the NSWA's update to the State of the Watershed assessment, last completed in 2005. NSWA is using an internationally recognized method called the Freshwater Health Index developed by Conservation International to calculate a numeric rating for the watershed's vitality, ecosystem services, and governance. The State of the Watershed enables Innisfree





to make decisions and set priorities armed with the best information on the health of the watershed. The assessment is also a valuable tool for the village to communicate basin health with its citizens.

We believe that through collective efforts, we can build a future where water resources are managed sustainably, benefiting not only Innisfree but our entire watershed. Your continued support is invaluable in shaping this vision into reality. We invite you to explore our 2022-2023 Annual Report and the NSWA website for more information ([www.nswa.ab.ca](http://www.nswa.ab.ca)). Enclosed is an invoice to facilitate the administration of your suggested contribution.

I would be happy to connect with you and your Council to provide more information. The NSWA Executive Director, Scott Millar ([scott.millar@nswa.ab.ca](mailto:scott.millar@nswa.ab.ca)) is also available to present to Innisfree and to answer any questions you may have about the NSWA.

Sincerely,

Stephanie Neufeld  
Chair, North Saskatchewan Watershed Alliance

Cc: Chief Administrative Officer



# Invoice

Date	Invoice #
9/05/2023	2024.074

202 - 9440 49  
Street NW  
Edmonton, Alberta  
T6B 2M9

<b>Phone #</b>	587.525.6821
<b>E-mail</b>	ellen.cust@nswa.ab.ca
<b>Web Site</b>	www.nswa.ab.ca

Invoice To
Village of Innisfree PO Box 69 Innisfree AB T0B 2G0

Description	Amount
Municipal Contribution January 1 to December 31, 2024 - Per Capita Funding Request	123.00
Thank you for your support	<b>Total</b> \$123.00

GST/HST No. 890443419