



Village of Innisfree
Regular Council Meeting
March 19, 2024 @ 4:00 p.m.
Village of Innisfree Council Chambers

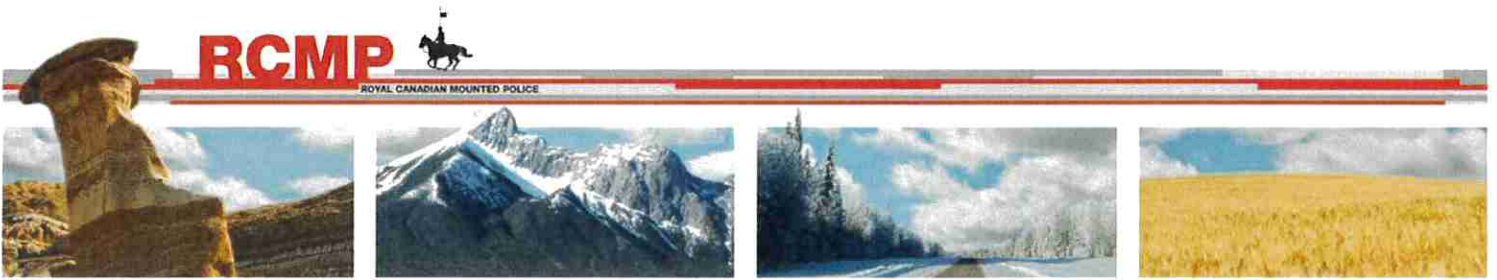
1. Regular Council Meeting - Call to Order
2. Agenda
 - a. Deletions/Additions
 - b. Adoption of Agenda
3. Delegation –
 - a. Vermilion RCMP – Q4 Report – Sgt. C. Buckingham – 4:05 pm
 - b. Local resident – E. Gushnowski – 4:15 pm
 - c. PAC Member – K. Brummer – 4:25 pm – to be provided
4. Adoption of Minutes – Feb.20, 2024 Regular Meeting Minutes
5. Business Arising from the Minutes – Regular Council Meeting
6. Policies & Bylaws:
7. New Business
 - a. Aquatech Diving – RFD
 - b. Municipal Administration Leadership workshop – RFD
 - c. Bar Engineering Tenders – RFD
 - d. Asset Retirement Obligation/ Audit – RFD
 - e. ~~Sealed Bid, Village owned Property – RFD – BID REVOKED, item removed~~
 - f. Save the Penguin Fundraiser – Addition
8. Councillor Reports
 - a. Northern Lights Library System – J. Johnson
 - b. Innisfree Library Report – J. Johnson
9. Administration Reports
 - a. Reports:
 - i. CAO Report – Period Ending March 19, 2024
 - ii. CAO – Council Action List
 - iii. CAO Municipal Grants Report
 - b. Financials:
 - i. Monthly Bank Reconciliation Statement – Period Ending February 29, 2024
 - ii. Revenue & Expense – Period Ending February 29, 2024

- c. Public Works Foreman Report – March 19, 2024
- d. Regional Fire Chief Report – not yet provided.

10. Correspondence

- a. M.D Foundation Letter
- b. NAAGO Highway Geographic
- c. ACE March Newsletter

11. Adjournment



2024-01-29

Sgt. Corey Buckingham
Detachment Commander
Vermilion, Alberta

Dear Mayor Raycraft,

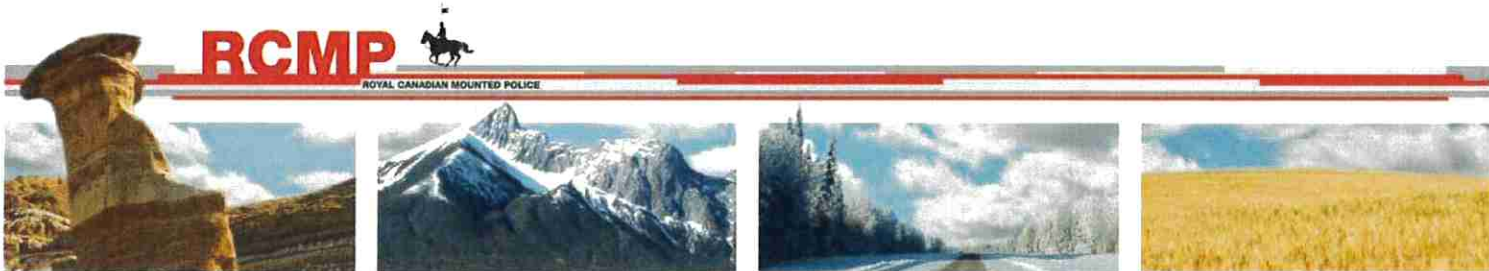
Please find the quarterly Community Policing Report attached that covers the October 1st to December 31st, 2023 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Vermilion Detachment.

I would also like to update you on one of our current technological endeavours. Over the last decade, the RCMP has utilized Remotely Piloted Aircraft Systems (RPAS) to support our specialized units, i.e. our Emergency Response Teams – which has been incredibly effective for enhancing police and public safety. Although the advancement of technology benefits industry and recreation, it facilitates greater accessibility for criminals, which requires a strategic response. To remain current in our ever-changing environment, and to be responsive to public reviews that call for better access to air support such as the Nova Scotia Mass Casualty Commission of Inquiry, we are actively researching and testing new technologies in a policing environment to enhance public safety. One such technology is how we might use RPAS for potential new police applications. This includes how we might use RPAS to assist with select calls for service, crime photography, search and rescue, and unfolding critical incidents, i.e. an active shooter. With its potential and capability for wider applications, we are further considering program options for our municipal, rural, and Indigenous communities; scalable depending on community need and interest. While we will always need a helicopter and fixed-wing aircraft for the movement of resources, these larger assets are not always immediately available. RPAS technology is providing an opportunity for our communities to effectively have their own police air support, at a significantly lower cost. As I learn more about further opportunities and challenges, I will be sure to keep you updated and informed.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.



Sgt. Corey Buckingham
Detachment Commander
Vermilion Detachment



RCMP Provincial Policing Report

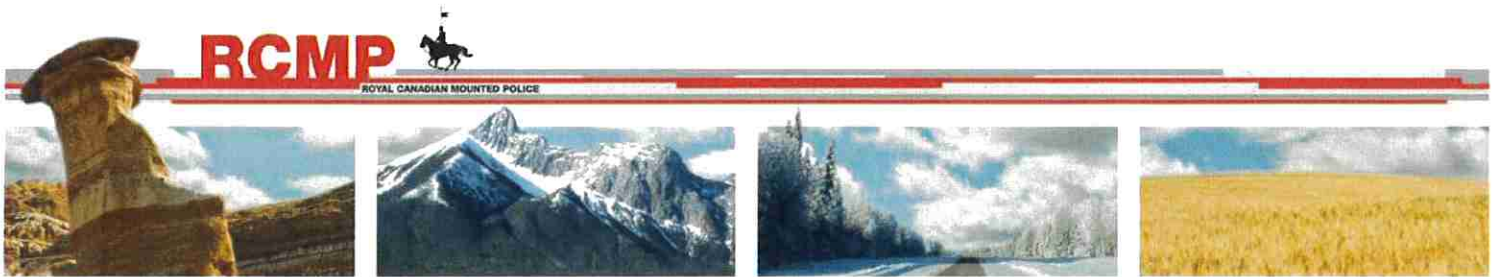
Detachment	Vermilion
Detachment Commander	Sgt. Corey Buckingham
Quarter	Q3
FTE Utilization Plan	2023/24
Date of Report	2024-01-29

Community Consultations

Date	2023-10-03
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting information sharing
Notes/Comments	Member attended Town of Vermilion regular council meeting to present quarterly report. Discussed property crime issues as well as potential for Citizen's on Patrol and private security assessments on various properties/businesses.

Date	2023-10-31
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	Member attended Lakeland College Emergency Training Academy to assist with a training scenario.

Date	2023-11-11
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	Members attended Vermilion Remembrance Day ceremonies in red serge, followed by attending the legion. Various discussions took place, including one related to recruiting.



Date	2023-11-11
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	Members attended the Mannville Remembrance Day ceremony in red serge.

Date	2023-11-15
Meeting Type	Town Hall
Topics Discussed	Education Session
Notes/Comments	Members attended a town hall meeting in Minburn in partnership with the County of Minburn. Various topics covered including crime trends, crime prevention and crime reduction initiatives. Recruiting also discussed. Q&A following. Positive feedback received at the conclusion of the event.

Date	2023-11-20
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Youth
Notes/Comments	Member met with representatives with the Vermilion Youth Justice Committee to discuss extrajudicial measures for qualifying youth charged with criminal offences.

Date	2023-11-20
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Family Violence
Notes/Comments	Member attended a meeting with FCSS to discuss current trends and emerging issues. Discussed issue of lack of shelter capacity in the area.

**Date** 2023-11-21**Meeting Type** Meeting with Stakeholder(s)**Topics Discussed** Youth**Notes/Comments** Member attended AHS VIBE advisory meeting to discuss current and emerging trends with youth.**Date** 2023-11-21**Meeting Type** Meeting with Elected Officials**Topics Discussed** Regular reporting information sharing**Notes/Comments** Member attended regular council meeting with Town of Vermilion to provide quarterly report. Various questions and topics discussed.**Date** 2023-12-12**Meeting Type** Meeting with Elected Officials**Topics Discussed** Regular reporting information sharing**Notes/Comments** Member attended regular council meeting with Village of Mannville to provide quarterly report. Various topics discussed including RAVE alert, Voyent alert, online crime reporting and the Alberta RCMP App.



Community Priorities

Priority 1

Crime Reduction

Current Status & Results

During Q3, 58 curfew checks were conducted. Initiative is met and has seen excellent results in holding our offenders accountable. Efforts will continue in this area. 3 of 4 individuals on the curfew list are in remand or otherwise not in our community at the time of writing.

110/40 curfew checks

Priority 2

Communicate Effectively

Current Status & Results

One town hall meeting has taken place during this quarter and a second took place in Q4 on January 25, 2024.

8 public communications have been sent out including 4 via Rave/Voyent and 4 media releases.

These initiatives are on track to be met.

2/2 Town Halls

31/40 Public Communications

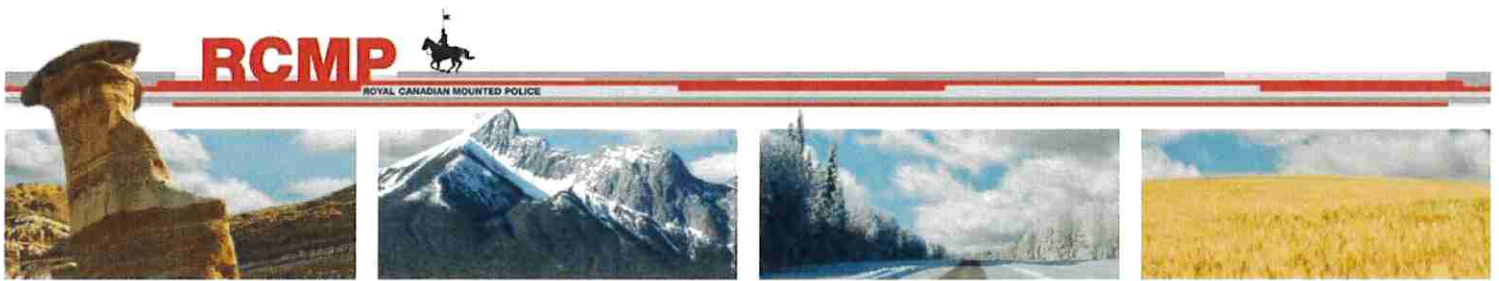
Priority 3

Enhance Road Safety / Improve Police Visibility

Current Status & Results

184 documented traffic stops were completed during Q3. These stops led to increased police visibility, interruption of criminal element, as well as the apprehension of at least 14 impaired drivers. This initiative is well exceeded but efforts will continue.

332/220 documented vehicle stops



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	October - December			January - December		
	2022	2023	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Total Criminal Code	301	257	-15%	1,137	1,136	0%
<i>Persons Crime</i>	53	55	4%	194	243	25%
<i>Property Crime</i>	194	148	-24%	734	648	-12%
<i>Other Criminal Code</i>	54	54	0%	209	245	17%
Traffic Offences						
<i>Criminal Code Traffic</i>	16	22	38%	99	97	-2%
<i>Provincial Code Traffic</i>	363	508	40%	1,626	1,697	4%
<i>Other Traffic</i>	0	3	N/A	8	6	-25%
CDSA Offences	4	4	0%	28	24	-14%
Other Federal Acts	5	6	20%	35	35	0%
Other Provincial Acts	53	71	34%	176	217	23%
Municipal By-Laws	3	1	-67%	12	7	-42%
Motor Vehicle Collisions	130	73	-44%	370	281	-24%

1. Data extracted from a live database (PROS) and is subject to change over time.

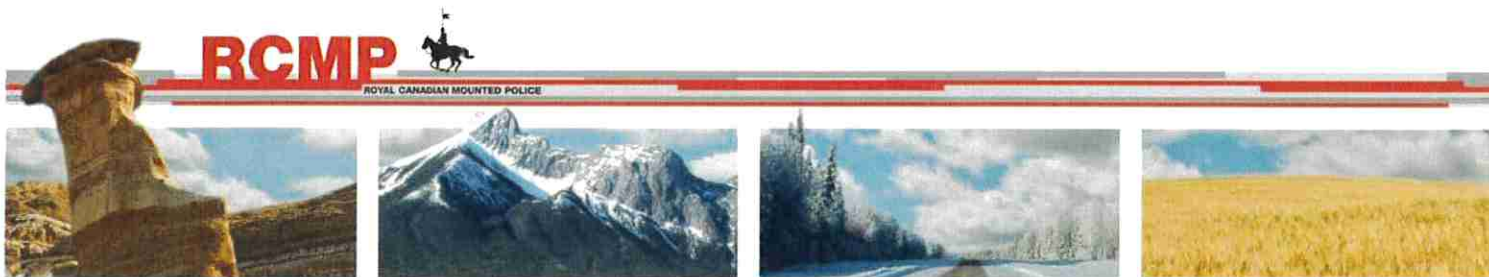
Trends/Points of Interest

Property crime is trending down QoQ and YoY.

Persons crimes have been trending up.

MVC's are down 24% YoY. This could be a result, at least partially, of our initiative to increase police visibility through documented vehicle stops.

Other Criminal Code are up 17% YoY. These include fail to comply charges which are largely member generated (proactive) files.



Provincial Police Service Composition Table²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	9	9	0	0
Detachment Support	3	3	0	1

2. Data extracted on December 31, 2023 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: Of the 9 established positions, there are nine officers working.

Detachment Support: Of the three established positions, there are three resources working. There is one hard vacancy. This position has been temporarily backfilled to ensure coverage, however, an advertisement for a permanent position is forthcoming.

Quarterly Financial Drivers

No significant financial drivers to note at this time. Detachment is currently under the projected spending cap for this fiscal year.



Vermilion Provincial Detachment Crime Statistics (Actual) Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		2	1	0	1	1	-50%	0%	-0.2
Sexual Assaults		4	0	2	3	1	-75%	-67%	-0.3
Other Sexual Offences		2	1	1	0	2	0%	N/A	-0.1
Assault		21	26	24	32	21	0%	-34%	0.6
Kidnapping/Hostage/Abduction		0	0	1	1	0	N/A	-100%	0.1
Extortion		0	0	0	1	3	N/A	200%	0.7
Criminal Harassment		16	5	6	3	9	-44%	200%	-1.6
Uttering Threats		7	16	7	12	18	157%	50%	1.8
TOTAL PERSONS		52	49	41	53	55	6%	4%	1.0
Break & Enter		34	17	19	36	20	-41%	-44%	-0.9
Theft of Motor Vehicle		29	19	18	18	13	-55%	-28%	-3.3
Theft Over \$5,000		3	4	1	13	11	267%	-15%	2.5
Theft Under \$5,000		48	26	28	37	29	-40%	-22%	-2.7
Possn Stn Goods		14	9	10	23	12	-14%	-48%	1.0
Fraud		13	10	25	18	24	85%	33%	3.0
Arson		2	0	2	1	2	0%	100%	0.1
Mischief - Damage To Property		25	24	16	26	18	-28%	-31%	-1.2
Mischief - Other		34	5	13	22	19	-44%	-14%	-1.3
TOTAL PROPERTY		202	114	132	194	148	-27%	-24%	-2.8
Offensive Weapons		1	8	5	5	8	700%	60%	1.1
Disturbing the peace		5	1	7	11	4	-20%	-64%	0.8
Fail to Comply & Breaches		36	39	35	27	32	-11%	19%	-2.0
OTHER CRIMINAL CODE		4	5	6	11	10	150%	-9%	1.8
TOTAL OTHER CRIMINAL CODE		46	53	53	54	54	17%	0%	1.7
TOTAL CRIMINAL CODE		300	216	226	301	257	-14%	-15%	-0.1



Crime Statistics (Actual)

Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	4	1	3	3	0%	0%	-0.1
Drug Enforcement - Trafficking		1	0	8	1	1	0%	0%	0.1
Drug Enforcement - Other		0	1	0	0	0	N/A	N/A	-0.1
Total Drugs		4	5	9	4	4	0%	0%	-0.1
Cannabis Enforcement		0	0	0	1	0	N/A	-100%	0.1
Federal - General		1	1	2	0	2	100%	N/A	0.1
TOTAL FEDERAL		5	6	11	5	6	20%	20%	0.1
Liquor Act		8	1	3	0	1	-88%	N/A	-1.5
Cannabis Act		2	0	2	1	2	0%	100%	0.1
Mental Health Act		19	11	12	21	40	111%	90%	5.2
Other Provincial Stats		16	24	27	31	28	75%	-10%	3.1
Total Provincial Stats		45	36	44	53	71	58%	34%	6.9
Municipal By-laws Traffic		0	0	0	1	0	N/A	-100%	0.1
Municipal By-laws		1	1	3	2	1	0%	-50%	0.1
Total Municipal		1	1	3	3	1	0%	-67%	0.2
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		7	6	8	20	5	-29%	-75%	1.0
Property Damage MVC (Reportable)		121	74	90	92	62	-49%	-33%	-10.0
Property Damage MVC (Non Reportable)		7	9	6	18	6	-14%	-67%	0.7
TOTAL MVC		135	89	104	130	73	-46%	-44%	-8.3
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	10	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		423	311	517	363	508	20%	40%	22.2
Other Traffic		3	4	22	0	3	0%	N/A	-0.4
Criminal Code Traffic		29	7	15	16	22	-24%	38%	-0.5
Common Police Activities									
False Alarms		15	8	5	12	18	20%	50%	1.0
False/Abandoned 911 Call and 911 Act		7	7	8	10	9	29%	-10%	0.7
Suspicious Person/Vehicle/Property		16	27	37	24	28	75%	17%	2.1
Persons Reported Missing		7	1	4	2	4	-43%	100%	-0.5
Search Warrants		0	1	0	0	1	N/A	N/A	0.1
Spousal Abuse - Survey Code (Reported)		17	24	17	30	30	76%	0%	3.2
Form 10 (MHA) (Reported)		0	0	1	2	1	N/A	-50%	0.4

Delegation Request for Presentation to Council

Council invites delegations to make presentations at Village Council Meetings. To provide Council with clear, concise information, Delegations are requested to submit a written report outlining the issues being brought before Council, at 12 noon, at least seven calendar (7) days before the scheduled Council meeting.

Name of Delegation: EDWARD GUSHNOWSKI 4816 54 ST.

Contact Name /Person making presentation: EDWARD GUSHNOWSKI

Issue to be discussed: NEEDED MAIN WATER SHUT-OFF VILLAGE WORKER FOUND VALVE SEIZED - NEXT BEST STEP TO SHUT OFF VALVE IS TO FROZE PIPE IN HOURS - VILLAGE (THELMA) CALLED DOUG'S BOBCAT SERVICES - DOUG CAME OUT & FROZE PIPE - WATER WAS SHUT OFF DOUG SENT BILL FOR \$231.00 - VILLAGE SHOULD PAY THIS AS STREET CURB MAIN VALVE WAS NOT WORKING.

Request of Council:

VILLAGE TO PAY BILL \$231.00

Date of Council Meeting:

Delegation Time: March 19, 2024 4:05 pm

If there is additional information, please attach () yes () no

Delegations are limited to 10 minutes.

FOIP STATEMENT: This information is being collected Pursuant to the *Municipal Government Act, R.S.A. 2000, C-M-26* and will be used for the Village of Innisfree Council Meeting Agenda Packages as outlined in the *Freedom of Information & Protection of Privacy Act*.

Note: all Council Meetings are open to the public.

Effective Date: Oct.22/14

Amendments: Effective Date _____ Resolution No. _____

Resolution No. 2014-10-21/31

Effective Date _____ Resolution No. _____

ILLUMINATE SAFETY

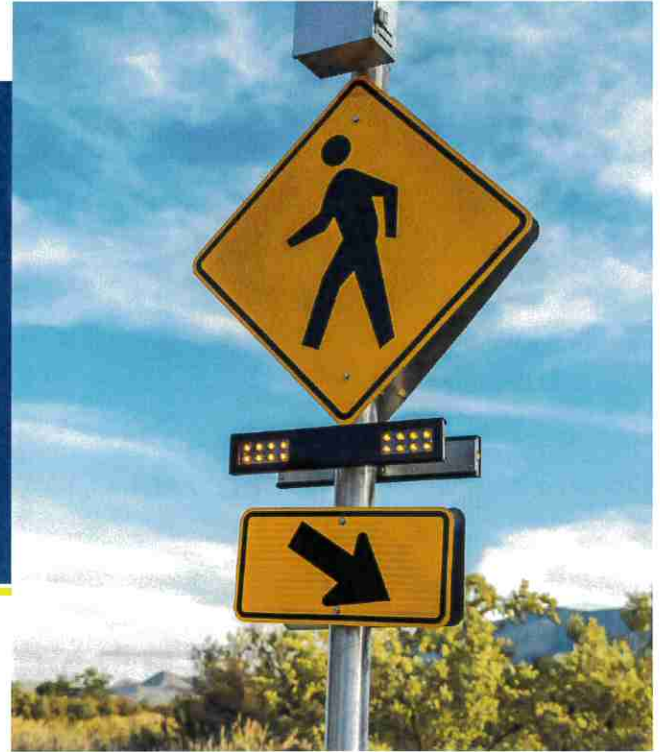
LIGHTED CROSSWALK SYSTEM

Proposed for installation at the existing crosswalk on 53 St (Hwy AB 870 and 48 Ave in Innisfree.

PEDESTRIAN SAFETY STATISTICS

2021 & 2022 RCMP news release stated that each year in Alberta...

- ➔ **66** pedestrians die in intersections
- ➔ **224** pedestrians involved in collisions
- ➔ **8000** pedestrians are injured in intersections



And from the **Alberta Traffic Collision Statistics 2021 Report**

- ➔ **13-17%** of collisions involving pedestrians happen during the weekdays | school days

CURRENT CHALLENGES

- Lack of Visibility
- Inadequate Warning for Drivers
- Difficulty with Speed Enforcement
- Limited Accessibility
- Increased Risk During Peak Hours
- Dependent on Pedestrian Initiative

Lighted signal crosswalks contribute to safer, more accessible, and more livable communities.

CALL TO ACTION

We are requesting that the Village Council move forward with a project to install an LED Pedestrian crosswalk signal system at the existing crosswalk on 53 St (Hwy AB 870 and 48 Ave in Innisfree.


OUR SUPPORT

We want to **be a part of the solution.**

We are committed to actively contributing to solutions within our community, which is why we have **dedicated significant time and effort to conducting research and exploring various solutions.**

We **understand the importance of collaborative efforts,** so we have proactively engaged with community members who share this concern and desire for change.

We are willing to support this initiative by **researching and writing potential grant opportunities** for enhancing pedestrian safety and accessibility.



Together, we can make a difference and create safer, more accessible streets for everyone in our community.

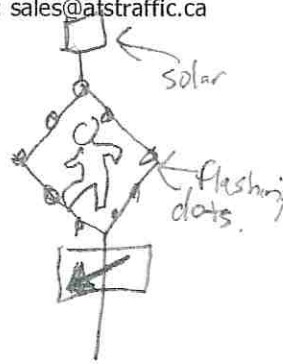


Presented by:

**INNISFREE DELNORTE
SCHOOL PARENTS COUNCIL**



ATS Traffic Ltd.
 9015 14 Street NW
 Edmonton, Alberta T6P 0C9
 Canada
 P: +1 (780) 440- 4114
 F: +1 (780) 440-1326
 E-mail: sales@atstraffic.ca



QUOTATION	
Quote #	1120-50074013
Quote Issue Date:	November 9, 2023
Quote Expiry Date:	December 10, 2023
Ordered By	Amberlyn Myshaniuk
Phone #	(780) 603-7654
Email :	amberlynmyshaniuk@gmail.com

BILL TO:

CS - Delnorte School Council Member
Edmonton AB Canada

SHIP TO:

Delnorte School Council Member
Innisfree AB Canada

Customer ID	Shipping Method	Ship Via	Sales Rep Name	Terms
11001515	COLLECT	TBD	Edmonton House	COD

Order Qty	UOM	Item #	Short Description	Description						Price	Ext. Price	
				Back	Fac	Shp	W	H	Col			
2	EACH	11550134	LED Enhanced	LED Enhanced FI Yellow Green - with Sign Junction Box and 8 Yellow LED's						1,281.89	2,563.78	
				AL1	DG83	REC	60.96	76.2	FYG			
				Includes: 1 - 60x75 DG FI. Yellow Green Sign 1 - Sign Junction Box (33120352) 1 - Set of Yellow LED Lights (33120351) 1x RA-3R 1x RA3-L								
			<i>Line Note</i>									
2	EACH	33120349	AVSE-200	20W Solar Engine (For LED Enhanced Signs)						2,357.06	4,714.12	
			<i>Line Note</i>									
2	EACH	33120900	AVM-2SQRND	Compact 2" SQ and RND Mounting Kit.						65.54	131.08	
			<i>Line Note</i>									
2	EACH	33120499	12V Battery	Battery, 12V, 14Ah, F2 terminal, SLA						140.80	281.60	
			<i>Line Note</i>									
4	EACH	22170054	D00189 Single	Straight Bracket 3/4" Slot Stainless c/w Bolt SS & Fiber Washer (Sold Individually)						8.00	32.00	
			<i>Line Note</i>									
2	EACH	21110103	POST10S175	Square 10 x 1 3/4 Post 10						99.55	199.10	
			<i>Line Note</i>									
2	EACH	21110108	SLEEVE2.25	Sleeve 2 1/4" x 18" Square - For a 2" square post. 18						20.70	41.40	
			<i>Line Note</i>									
2	EACH	21110107	PENETRATOR2	Anchor 2" x 3' Penetrator Sq.- For a 1 3/4" square post. 3						35.25	70.50	
			<i>Line Note</i>									



ATS Traffic Ltd.
 9015 14 Street NW
 Edmonton, Alberta T6P 0C9
 Canada
 P: +1 (780) 440- 4114
 F: +1 (780) 440-1326
 E-mail: sales@atstraffica.ca

QUOTATION	
Quote # 1120-50074013	
Quote Issue Date:	November 9, 2023
Quote Expiry Date:	December 10, 2023
Ordered By	Amberlyn Myshaniuk
Phone #	(780) 603-7654
Email :	amberlynmyshaniuk@gmail.com

BILL TO:

CS - Delnorte School Council Member
Edmonton AB Canada

SHIP TO:

Delnorte School Council Member
Innisfree AB Canada

Customer ID	Shipping Method	Ship Via	Sales Rep Name	Terms
11001515	COLLECT	TBD	Edmonton House	COD

Order Qty	UOM	Item #	Short Description	Back	Fac	Description			Price	Ext Price
						Shp	W	H	Col	

This quote is valid for 30 days and is subject to change. It is based on our initial consultation and is confidential information.
 Installation Services Are Available

Subtotal	\$8,033.58
Freight	\$0.00
GST/HST	\$401.69
PST	\$0.00
Total	\$8,435.27

GST/HST	100114479RT0001	BC PST	10076728	MB PST	100114479MT0001	SK PST	2600237
----------------	-----------------	---------------	----------	---------------	-----------------	---------------	---------

R920-MX

Connected Crosswalk Beacon or Sign

Boost safety at unsignalized crossings with proven technology, actionable alerts, and street-level data.

- ✓ Every system ships with **3 years of free remote connectivity**
- ✓ Actionable email and text alerts
- ✓ Remote system access via MX Cloud™
- ✓ Quick setup and local access with MX Field App™ (iOS®/Android™)
- ✓ 'Smart module' design for simple installation and richer data
- ✓ Solar Power Report (SPR) available for every location

Free out-of-the-box connectivity

R920-MX systems have connectivity embedded into their design, making installation easy. From the moment a system receives power, it connects both locally to the MX Field App and remotely to MX Cloud, providing easy remote access to system status, settings and data. RRFB systems come with default settings that meet MUTCD Standards, including wig-wag plus simultaneous (WW+S) flash pattern.

Timely and actionable alerts

Cities can enable email and text alerts so they can know the minute there's an issue, be it a knockdown, dead battery or something else. Detailed location and module information reduce downtime and boost site visit efficiency while providing optimal citizen safety.

Comprehensive asset visibility and data collection

All MX systems come with MX Cloud, a web-based application that lets users remotely access system locations, alerts, settings and data like daily activation counts. The GPS map not only gives cities better visibility, but enables streamlined, proactive asset management and future planning.

Long-lasting, reliable operation

Every MX module is built to last with durable, weatherproof aluminum construction and vandal-resistant wireless antennas. Solar-powered models are solar-sized to project locations, backed by a Solar Power Report (SPR) to prove year-round sustainability.



carmanah®
MX Series



Cabinet-based solar and AC (100-240 VAC) available

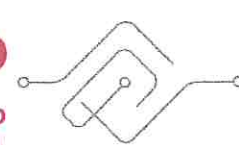
Rectangular rapid flashing beacon (RRFB) shown

MX Series

Connective Capabilities



MX CLOUD
(REMOTE)



MX FIELD APP
(LOCAL)

What's a Solar Power Report™ (SPR)?

No matter where you install your solar-powered system, your product should be carefully sized for its location to ensure it will be operational for the long-term.

Over the last 20+ years, our engineers have developed a field-proven software simulation that helps us replicate the real-life conditions of your project location—and determine the best solar-powered solution for your project.

Learn more about our process at carmanah.com/spr.



Meets MUTCD Standards



Buy America/
BABA compliant



3-year limited warranty

R920-MX

Connected Crosswalk Beacon or Sign



carmanah® MX Series

carmanah.com | traffic@carmanah.com | 1-844-412-8395

MX FLASHER MODULES



MX RRFB Module



MX Beacon Module



MX LED Sign Module

MX RRFB Module	Meets MUTCD approval (IA-2i) and MUTCD (Canada) Standards
	Purpose-built optics exceed SAE J595 class 1 intensity by 2.5-3x when used as recommended; meet SAE J578 chromaticity
MX Beacon Module	3" (76 mm) x 7" (178 mm) clear, UV-rated polycarbonate lens with yellow LEDs and side-emitting pedestrian confirmation LEDs
	Stainless steel mounting brackets make back-to-back installation simple and enable in-field aiming for maximum effectiveness
MX LED Sign Module	Yellow or black powder-coated light bar covers
	Light bar configuration: uni-directional or bi-directional
Options	RRFB backplate and mast arm mount available
	In-field aiming: rotate the light bar towards the incoming vehicle lane, independent of the wire hole location
MX Beacon Module	Meets MUTCD Standards: 2009 MUTCD, Chapter 4L, Flashing Beacons
	Meets ITE recommendations for signal intensity and distribution
MX LED Sign Module	12" (305 mm) or 8" (203 mm) diameter LED modules, yellow
	Yellow or black heads in UV-resistant polycarbonate or aluminum
Options	Side of pole arm and top of pole mount kits available
	Meets MUTCD LED requirements for color, flash rate and dimming
Options	3M High Intensity Prismatic or Diamond Grade retroreflective sheeting and components
	UV-resistant polycarbonate channels and waterproof housings protect wiring; include fully integrated junction box
Options	Standard 30" and 36" W11-2 and S1-1 sign sizes (others available)
	Standard yellow and fluorescent yellow-green sign colors available
Options	Standard banding, through bolt and U-bolt mount kits available
	Accessible Pedestrian Signals (APS) push button
Options	Overhead lighting fixture (see data sheet)
	Passive pedestrian detection

MX POWER MODULES

Solar	12 VDC operation, solar sized to specific geographic location
	Includes 12-month Solar Power Report to ensure sustainability
AC (only MX 300/400)	System designed for 5+ year battery life
	Replaceable, recyclable, sealed, maintenance-free AGM batteries offer the widest temperature range and longest life
Construction	Weatherproof, gasketed enclosure with vents for ambient air transfer (NEMA 3R)
	Lockable door
	Cabinet systems include Type II lock option (standard for MX 400)
	Corrosion-resistant aluminum with stainless steel hardware
	Raw aluminum finish or black powder-coated

Type	MX 100	MX 200	MX 300	MX 400
	Integrated solar + battery	Integrated solar + battery	Separate solar + cabinet	Separate solar + cabinet
Housing Dimensions & Weight (w/o batteries)	12.6 x 13.6 x 5.3" 320 x 345 x 135 mm 5 lb (2.3 kg)	30 W version: 18.3 x 15.7 x 5.8" 465 x 399 x 147 mm 11 lb (5.0 kg)	16.7 x 11.3 x 7.0" 424 x 287 x 178 mm 10 lb (4.5 kg)	21.9 x 16.1 x 8.3" 556 x 409 x 211 mm 19 lb (8.6 kg)
Mount Kits	Top of Pole Mount	Side of Pole Mount	Top of Pole Mount	Side of Pole Mount
Batteries	1-2x 7 Ah	1-2x 18 Ah	1x 18, 35 or 55 Ah	1x 35, 55 or 100 Ah
Solar	15 W	30 or 50 W	50, 80 or 170 W	50, 80 or 170 W
Solar Dimensions & Weights	See housing dimensions above	See housing dimensions above	50 W: 26.3 x 21.2" (668 x 538 mm) 10 lb (4.5 kg)	80 W: 30.7 x 26.5" (780 x 672 mm) 13 lb (5.9 kg)
			170 W: 59.1 x 26.3" (1500 x 668 mm) 25 lb (11.3 kg)	

WIRELESS COMMUNICATION AND DATA COLLECTION

Local	MX Field App (Bluetooth®)
System-To-System	Linked MX systems flash in sync up to 1,000 ft (305 m) away
Remote	MX Cloud (cellular)
Location & Time	GPS

INCLUDED WITH EVERY SYSTEM

MX Subscriptions	3 years out-of-the-box remote connectivity with MX Lite See all MX subscriptions
MX Cloud	MX Cloud for remote health status monitoring, email/SMS alerts, scheduling, asset management, programming and more
MX Field App	Bluetooth® mobile app for on-site setup, local access to default settings, system health status and more
Warranty	3-year limited warranty on MX system 1-year limited warranty on batteries
Support	Carmanah's North American product support technologists available for solution building, solar sizing and troubleshooting 24/7 access to Carmanah's online Product Support Center

The Bluetooth® word mark and logos are registered trademarks owned by Bluetooth SIG, Inc. and any use of such marks by Carmanah Technologies is under license. Other trademarks and trade names are those of their respective owners. Android is a trademark of Google LLC. Specifications subject to local environmental conditions, and may be subject to change. All Carmanah products are manufactured in facilities that are certified to ISO quality standards.

RECOMMENDED SYSTEM:

To meet the performance requirements at 53 St @ 48 Ave, Innisfree, AB, Carmanah recommends the R920-MX system with the MX 200 power module.

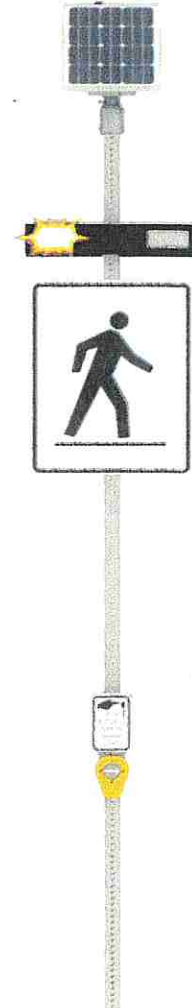
Key Parameters Considered:

- Maximum number of expected pedestrian activations (day and night, constant across months)
- The duration of the flashing signals following an activation
- Worst month** (month with least sunlight, coldest temp, and highest RRFB load over 24 hours)

**See glossary of terms on page 4 for clarification

Recommended System:
R920-MX
Location: 53 St @ 48 Ave, Innisfree, AB
Recommended Power Module:
MX 200

Solar Panel (W)	30
Solar Panel Orientation	South
Battery Capacity (Amp-Hours)	18
Flasher Module 1 Color and Type:	Yellow Light Bar
Number of Modules	2
Intensity Standard	SAE J595 (100%)
Flash Pattern	RRFB
Flash Duration Setting (sec)	20
Number of Push Buttons	1


System Activation Method:

Passive Detection	None
Push Button Model	Polara Bulldog
Other Devices:	None

Weather Data:

Worst Month	December
Peak Sun Hours (monthly average value)	1.45
Minimum Temperature (22-yr. average min.)	7.8°F / -13.44°C

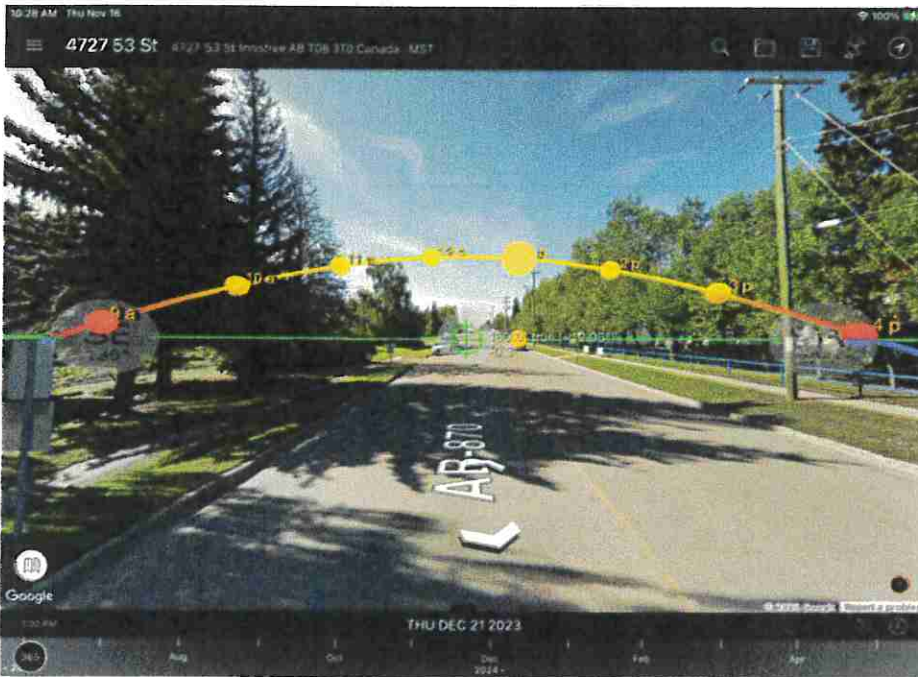
Additional Notes:

Adjusted Battery Capacity due to Cold Temperature	68%
Sunlight Available after Shading is Applied	50%

Performance Summary for Worst Month

Energy In (Watt-Hours)	14.4
Activations Per Day	300.0
Energy Out (Watt-Hours)	7.4
Autonomy (Days)	18.0
Array-to-load Ratio (ALR)	2.0
24-Hour Battery Usage - Depth of Discharge (%)	1.5%
Maximum Daily Activations in Worst Month	642

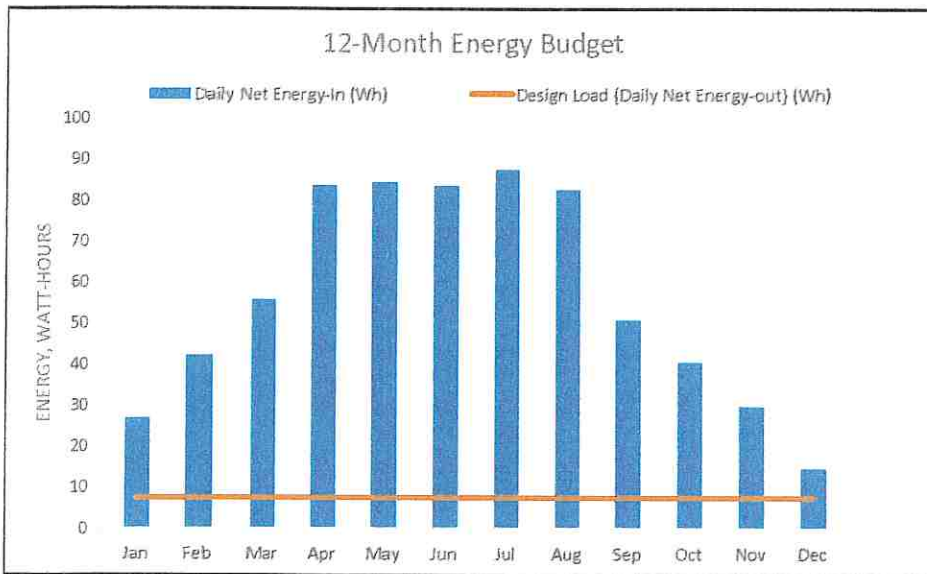
*See page 3 for in-depth system details


Sun Path and Shading

"The image on the left depicts the sun's path during the worst month*. Both the sun's path and shading affect the amount of available energy and determines the size and performance of the system."

Solid objects such as buildings block most light, while the effect of other objects – like trees, depending on their type and time of year– varies."

Location Shade De-rating: 50%


12-Month Energy Budget:

Blue bars: Energy available to run the system and charge the batteries (energy-in*).

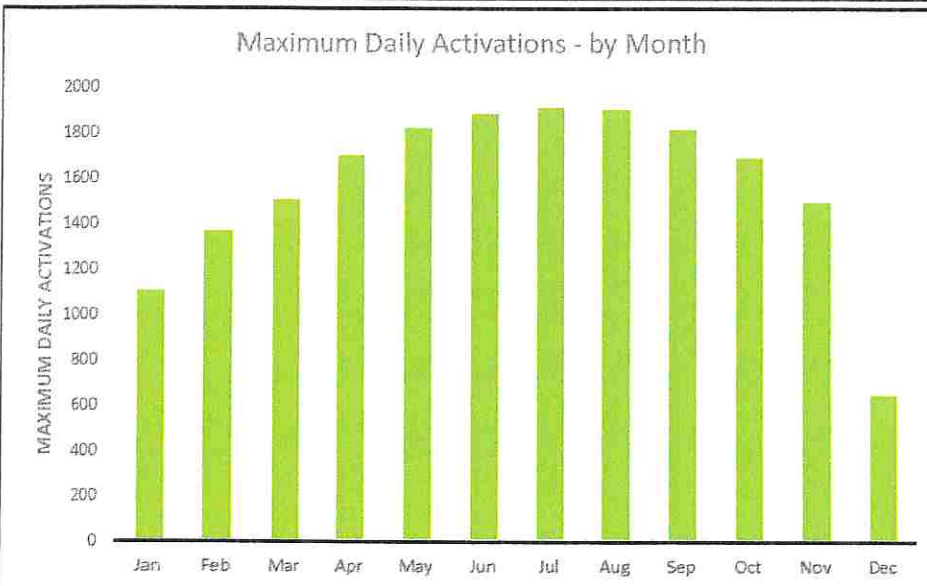
Red line: system load (energy-out*) due to pedestrian or other system activation.

Minimum Array-to-Load Ratio: 2.0

System: R920-MX

Activations Per Day: 300

Flash Duration Setting (sec): 20


Maximum Daily System Activations:

Green bars: Maximum number of daily activations the system can support per month.

The red line on the chart above shows the simulation "design load"

The maximum number of activations will be capped when either the minimum array-to-load ratio (ALR) or, the minimum allowable autonomy value has been reached. See Glossary Page 4.

ENERGY-IN CALCULATION:

Rated Panel Wattage (W)	30	
Worst Month Peak Sun Hours (h)	1.45	Sun Hours at 45° tilt angle worst month = December
Effective Shading (%)	50%	100% is full sun. Based on worst month = December
Peak Sun Hours Adjusted for Shading (h)	0.72	
Solar Panel Energy Pre-Battery Charger (Wh)	21.7	
Solar Panel Charge Efficiency (%)	92%	Operating specification
Battery Charge Acceptance	72%	Value based on battery manufacturer's specifications
Energy Into the Battery (Watt-Hours)	14.4	

ENERGY-OUT CALCULATION:

Average Flasher Module Power Day Operation (W)	2.18	Operating specification
Nighttime Intensity (%)	30%	User-adjustable setting
Percentage of Operation During Daytime (%)	90%	Input variable
Average Flasher Module Power Night Operation (W)	0.65	Calculated operating specification
Number of Flasher Modules	2	Input variable
LED Driver Efficiency (%)	95%	Lab-measured driver efficiency
Activations Every 24 Hours	300.0	Input variable per specification

Activation Time (Seconds)	20	Input variable per specification
Total Flasher Module Consumption (Wh)	3.97	Calculated operating specification
Total Power Module Consumption (Wh)	3.22	Operating specification
Additional Loads (Wh)	0.17	Pushbuttons or sensors
Total 24-hour Energy Consumption (Wh)	7.4	Idle power, module(s) and other loads

SYSTEM AUTONOMY:

Battery Capacity (Ah)	18	Operating specification - room temperature
Battery Low Voltage Disconnect (%)	10%	Operating specification
Battery Capacity (Wh)	194.4	Battery capacity (Ah) X 12 Volts X (1 - Battery LVD %)
Battery Capacity Temperature De-rate Amount	68%	Reduced capacity due to temperature effects
Temperature-Adjusted Battery Capacity (Wh)	132.2	Battery capacity X temperature de-rating factor
Total Daily Energy Consumption (Wh)	7.36	Restated from above
Autonomy (Days)	18.0	Adjusted battery capacity / daily energy consumption

ARRAY TO LOAD RATIO:

Energy Into the Battery (Wh)	14.36	Energy-in through the solar panel and charge controller
Total Daily Energy Consumption (Wh)	7.36	Energy-out through the system
ALR (Energy In / Energy Out)	2.0	Recommended minimum = 1.2

DAILY DEPTH OF DISCHARGE:

Nominal Battery Capacity (Wh)	216	Battery capacity (Ah) x battery voltage (12V)
Daytime Energy drawn from Battery (Wh)	0.51	Energy-out through the system - daytime activations
Nighttime Energy drawn from Battery (Wh)	2.84	Energy-out through the system - nighttime activations
Total Energy Provided by Battery Only (Wh)	3.35	Total energy battery supplies system during a 24-hr cycle
24-Hour Battery Usage - Depth of Discharge %	1.5%	Daily Cyclical Battery Capacity Used

Glossary

12-Month Energy Budget: The amount of daily energy available during any month to run the system and charge the batteries plotted against the amount of daily energy used for a specified usage model - the "design load".

Hours per Day: The number of hours during the day that the beacons are flashing in response to a control signal from a time switch or other device.

Array-to-Load Ratio (ALR): Defined as the total system energy consumption (Energy-Out) divided into the net energy available to the system (Energy In) on a day during the worst month. It is an accepted industry practice to specify a minimum ALR of 1.2:1 in order to account for variability of sunlight energy over time. Providing a sufficient ALR will help ensure that the batteries will return to a full-state of charge at the end of each charging day.

Autonomy: The length of time (in days) that a system can function without sunlight (insolation). For autonomy calculations, net battery capacity is adjusted for the effect of temperature (during the worst month of sunlight) and low-voltage-disconnect (LVD) (see LVD definition below). Note: Temperature data used, is the average minimum recorded temperature over a 22-year period for the "worst month". These are averages - not absolute minimums. Source: NASA

Battery Depth of Discharge: The percentage of battery capacity used on a daily basis. This value considers times when sunlight can power LED fixtures directly, eliminating the need to draw from the battery. For lead-acid batteries, reducing the depth of discharge dramatically improves battery life. **Note:** For a system activated during the daytime only, the battery will power the system during dawn and dusk when insolation levels are lowest.

Daily Quiescent Energy: The passive energy drawn (measured in watt-hours) by a system when it is idle. This includes energy consumption of the power module, flasher modules, and any other devices.

Energy-In: The total amount of useable energy collected by the solar panel during a 24-hour period. This value accounts for efficiencies between the solar panel and the battery, as well as shade de-rating. Efficiencies related to the charge controller and battery-charge acceptance are also factors.

Energy-Out: The total energy used by a system in a 24-hour period based on the stated number of activations per day. It includes Daily Quiescent Energy (see definition above)

Low-Voltage-Disconnect (LVD): The voltage at which the system will not flash when activated. LVD is a temporary state and is the result of too little sunlight or too many activations. LVD ensures that a minimal charge is retained in the battery to enable system recovery and to protect against permanent battery damage.

Location Shade De-Rating: Percentage of available sunlight blocked by buildings, trees and other objects. This factor is specific to the end user's site, which is why a system is always optimally sized when its exact final installation location is known or can be simulated.

Worst Month: The month with the least sunlight, coldest temperatures, and highest system load over 24 hours.

Note: Temperature data used, is the average minimum recorded temperature over a 22-year period for the "worst month". These are averages - not absolute minimums. Source: NASA

Maximum Power Point Tracking (MPPT): MPPT dynamically maximizes the amount of power the solar panel can produce by allowing the solar panel voltage to operate at its optimal point independent of the battery voltage.

Disclaimer:

Access to Carmanah's solar sizing tool and the Solar Power Report is provided to you for informational purposes only. Carmanah expressly disclaims all representations and warranties with respect to such tool and report, including, without limitation, that they will meet your requirements, achieve any intended results, or be error-free. By using such tool and report, you agree and understand that solar simulations are estimates based on historical data only and cannot be relied upon as representations of future performance. Factors such as (without limitation): the presence of buildings, trees, and other obstacles; the direction of the installed solar panel; added third-party equipment; and any improper maintenance of solar panels and batteries, may dramatically affect our product's performance and lifespan. Your use of the solar sizing tool, Carmanah's website, and the report and other material generated by them, are subject to our Terms of Use, which can be found at <https://carmanah.com/policies/website-terms-of-use/>

R829-MX

Connected School Zone Beacon or Sign

Kick school zone speeding to the curb with attention-grabbing, connected beacons that make quick work of system setup and scheduling.

- ✓ Every system ships with **3 years of free remote connectivity**
- ✓ Actionable email and text alerts
- ✓ Remote changes to system settings and schedules via MX Cloud™
- ✓ Quick setup and local access with MX Field App™ (iOS/Android)
- ✓ 'Smart module' design for simple installation and richer data
- ✓ Solar Power Report (SPR) available for every location

Free out-of-the-box connectivity

R829-MX systems have connectivity embedded into their design, making installation easy. From the moment a system receives power, it connects both locally to the MX Field App and remotely to MX Cloud, providing easy remote access to system status, settings and data.

Timely and actionable alerts

Cities can enable email and text alerts so they can know the minute there's an issue, be it a knockdown, dead battery or something else. Detailed location and module information reduce downtime and boost site visit efficiency, while providing optimal citizen safety.

Remote scheduling

Cities with R829-MX beacons on the MX Pro subscription can take advantage of remote scheduling to create, adjust and delete schedules—including in bulk—via MX Cloud. Need to make a last-minute change due to weather? All it takes is a few clicks, whether it's to one system or one hundred.

Long-lasting, reliable operation

Every MX module is built to last with durable, weatherproof aluminum and vandal-resistant wireless antennas. Solar-powered models are solar-sized to project location, backed by a Solar Power Report (SPR) to prove year-round sustainability.



MUTCD compliant



Buy America/
BABA compliant



3-year limited warranty

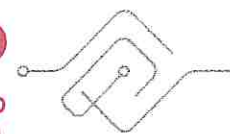


carmanah®
MX Series



MX Series

Connective Capabilities



Scheduling

Create, adjust and delete school zone schedules remotely or locally

R829-MX

Connected School Zone Beacon or Sign



carmanah® MX Series

carmanah.com | traffic@carmanah.com | 844-412-8395

MX FLASHER MODULES



MX Beacon Module



MX LED Sign Module

MX Beacon Module	MUTCD compliant: 2009 MUTCD, Chapter 4L, Flashing Beacons
	Meets ITE recommendations
	12" (305 mm) or 8" (203 mm) diameter LED modules, yellow Yellow or black heads in UV-resistant polycarbonate or aluminum
MX LED Sign Module	Meets MUTCD LED requirements for color, flash rate and dimming 3M High Intensity Prismatic or Diamond Grade retroreflective sheeting and components UV-resistant polycarbonate channels and waterproof housings protect wiring; includes fully integrated junction box Standard 24 x 48" S5-1 sign sizes (others available)

MX FLASHER MODULE MOUNTING (others available)

Single - Integrated



Dual - Vertical



Triple - Alt. Flash



Standard Banding



Through Bolt



U-Bolt



WIRELESS COMMUNICATION AND DATA COLLECTION

Local	MX Field App (Bluetooth®)
System-To-System	Linked MX systems flash in sync up to 1,000 ft (305 m) away
Remote	MX Cloud (cellular)
Location & Time	GPS





INCLUDED WITH EVERY SYSTEM

MX Subscriptions	3 years out-of-the-box remote connectivity with MX Life See all MX subscriptions
MX Cloud	MX Cloud for remote health status monitoring, email/SMS alerts, scheduling, asset management, programming and more
MX Field App	Bluetooth® mobile app for on-site setup, local access to default settings, calendar scheduling, system health status and more  
Warranty	3-year limited warranty on MX system 1-year limited warranty on batteries
Support	Carmanah's North American product support technologists available for solution building, solar sizing and troubleshooting 24/7 access to Carmanah's online Product Support Center
Customize	Build an R829-MX online

MX POWER MODULES

Solar	12 VDC operation, solar sized to specific geographic location Includes 12-month Solar Power Report to ensure sustainability System designed for 5+ year battery life
	Replaceable, recyclable, sealed, maintenance-free AGM batteries offer the widest temperature range and longest life
AC (only MX 300/400)	100-240 VAC in standard configurations
Construction	Weatherproof, gasketed enclosure with vents for ambient air transfer (NEMA 3R)
	Lockable door
	Cabinet systems include Type II lock option (standard for MX 400)
	Corrosion-resistant aluminum with stainless steel hardware Raw aluminum finish or black powder-coated



Type	MX 100	MX 200	MX 300	MX 400
	Integrated solar + battery	Integrated solar + battery	Separate solar + cabinet	Separate solar + cabinet
Housing Dimensions & Weight (w/o batteries)	12.6 x 13.6 x 5.3" 320 x 345 x 135 mm 5 lb (2.3 kg)	30 W version: 18.3 x 15.7 x 5.8" 465 x 399 x 147 mm 11 lb (5.0 kg) 50 W version: 18.3 x 26.3 x 5.8" 465 x 668 x 147 mm 14 lb (6.4 kg)	16.7 x 11.3 x 7.0" 424 x 287 x 178 mm 10 lb (4.5 kg) AC version weight: 12 lb (5.4 kg)	21.9 x 16.1 x 8.3" 556 x 409 x 211 mm 19 lb (8.6 kg) AC version weight: 21 lb (9.5 kg)
Mount Kits	  Universal solar mounts: <ul style="list-style-type: none"> • 2-2.5" perforated square posts • 2.38-2.88" OD round poles • 3.5-4.5" OD round poles • Side of pole 		  Cabinet mounts: <ul style="list-style-type: none"> • Standard banding • Through bolts • U-bolts (MX 400 only) Universal solar mounts: <ul style="list-style-type: none"> • 3.5-4.5" OD round poles • Side of pole 	
Batteries	1-2x 7 Ah	1-2x 18 Ah	1x 18, 35 or 55 Ah	1x 35, 55 or 100 Ah
Solar	15 W	30 or 50 W	50, 80 or 170 W	50, 80 or 170 W
Solar Dimensions & Weights	See housing dimensions above	See housing dimensions above	50 W: 26.3 x 21.2" (668 x 538 mm) 10 lb (4.5 kg) 80 W: 30.7 x 26.5" (780 x 672 mm) 13 lb (5.9 kg) 170 W: 59.1 x 26.3" (1500 x 668 mm) 25 lb (11.3 kg)	

The Bluetooth® word mark and logos are registered trademarks owned by Bluetooth SIG, Inc. and any use of such marks by Carmanah Technologies is under license. Other trademarks and trade names are those of their respective owners. Android is a trademark of Google LLC. Specifications subject to local environmental conditions, and may be subject to change. All Carmanah products are manufactured in facilities that are certified to ISO quality standards.

February 29, 2024

To Whom it may concern,

I am writing to express my strong support for the installation of a lighted pedestrian crossing sign in our community on Secondary Highway 881 and 48th avenue, near the Millennium Building. As the Library Manager, and a Ukrainian dance parent/member, I have observed firsthand the need for improved pedestrian safety measures at this crosswalk; where pedestrian traffic is frequent and often encounters challenges in safe crossing.

In the years that I have been Library Manager, I have witnessed multiple instances of near misses involving vehicles and pedestrians at this crossing. As it is a Secondary Highway, vehicles, and specifically semi trucks, drive past the school and millennium building fast enough that the windows literally shake. I have seen children, elderly and young parents with strollers almost hit by vehicles that do not slow down through the school/playground zone.

In the last year, we had an almost 1,300 patronage increase. We have many patrons who frequent our library, some daily, that use the crosswalk to get to and from the building each time they visit. I have heard many accounts, more in recent years, of speeding vehicles and near misses from our patrons.

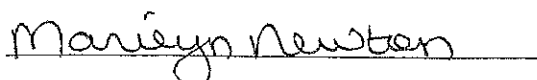
On a personal note, I have two daughters who use that crosswalk multiple times per week. One of them was recently almost hit by a semi speeding down the hill as she was crossing to come to dance. It was at dusk, and visibility was lower. She was extremely scared and shaken up after the incident. I can't imagine what could have happened, and had there been a lighted pedestrian sign, this could have been avoided entirely.

A lighted pedestrian crossing sign would greatly enhance pedestrian safety by increasing visibility of the crosswalk, especially during hours of low light or inclement weather. It would also serve as a visual reminder to drivers to slow down and yield to pedestrians, thus reducing the risk of accidents and promoting a safer environment for all road users.

I urge the town council to prioritize the installation of a lighted pedestrian sign at the above-mentioned intersection and to allocate the necessary resources to make this project a reality. The safety and well-being of our community members should always be a top priority, and implementing measures to improve pedestrian safety is a crucial step towards achieving that goal.

Thank you for considering my input on this matter. I look forward to seeing positive action taken to address this important issue and enhance the safety of our town and its residents.

Sincerely,

A handwritten signature in cursive script that reads "Marilyn Newton". The signature is written in black ink and is positioned above a horizontal line.

Marilyn Newton, Village of Innisfree Library Manager


Innisfree Dance Club
Box 7
Innisfree, Alberta T0B2G0

Village of Innisfree
5116 – 50 Ave
Innisfree, Alberta
T0B2G0

To Whom it May Concern;

I am writing on behalf of the Innisfree dance club regarding no flashing pedestrian signs across the Millenium building. I feel this is a safety concern with the fact that it is a hiway and motorists don't feel they need to slow down even if it is a school zone. The flashing lights would make motorists more aware that there is a crosswalk ahead and to start slowing down. Our dancers use this crosswalk quite often when they are dancing in town and would be more comfortable crossing if there were a flashing pedestrian sign especially at dark.

Thank you for your time,



Krystin Cannan
President
Innisfree Dance Club



Miss Rachel Miller, Principal
Phone (780) 592-3963
Fax (780) 592-3870

**Innisfree Delnorte
School**
Box 189
Innisfree, AB T0B 2G0

Village of Innisfree Council
5116 - 50 Avenue
Innisfree, AB
T0B 2G0

Subject: Support for Installing Blinking Crosswalk Sign on Highway 870 and 48 Avenue

Members of the Innisfree Village Council,

I am writing to express my strong support for the installation of a blinking crosswalk sign at the intersection of Highway 870 and 48 Avenue in our community. This initiative is not only vital for the safety of our students but also for the well-being of all residents who use this route regularly.

As you are aware, this particular intersection serves as a crucial crossing point for our students who travel to and from school daily. In addition to their regular school commutes, they also use this route to access the public works shop for industrial arts classes, cross for curling events, and embark on various walking field trips. Moreover, our school participates in the annual cancer run. During all of these times this intersection witnesses increased pedestrian traffic. Ensuring the safety of our children during these activities is of utmost importance to all of us.

The installation of a blinking crosswalk sign will serve as a proactive measure to enhance pedestrian safety. Such a sign will not only alert drivers to the presence of pedestrians but also provide our students with a safer environment to cross the road. By implementing this safety measure, we can significantly reduce the risk of accidents and ensure that our students and residents can navigate this intersection without fear.

I kindly urge the Village Council to consider this matter seriously and allocate the necessary resources for the installation of the blinking crosswalk sign at Highway 870 and 48 Avenue. The safety and well-being of our community members, especially our children, should always remain a top priority.

Thank you for your attention to this crucial issue. I trust in the Council's commitment to the safety of our residents and look forward to a positive resolution that will benefit our community as a whole.

Sincerely,

A handwritten signature in cursive script that reads "Rachel Miller".

Rachel Miller
Principal
Innisfree Delnorte School



1041 - 10A Street
Wainwright, AB T9W 2R4

T: 780.842.6144
F: 780.842.3255
www.btps.ca

October 5, 2023

Village of Innisfree
c/o Evan Raycraft, Mayor
5116 – 50 Avenue
Innisfree, AB. T0B 2G0

SUBJECT: Support for Sidewalk

Dear Mayor Raycraft:

On behalf of Buffalo Trail Public Schools, I am writing in support of a sidewalk from the corner of 48 Avenue across the 870 Highway. It was brought to our attention that this is a very busy corner where students from the school cross to the Millennium Building to attend the library, music and dance classes and other activities.

The school division would like to advocate for the safety of students at Delnorte School in Innisfree. Realizing this is something that may not be in the Village budget at this time, we are hopeful that the crosswalk will be in the planning phase for the next budget.

Thank you for your consideration of this safety matter.

Sincerely,

Michelle Webb
Superintendent
Buffalo Trail Public Schools

cc: Rachel Miller, Principal Delnorte School
Amberlyn Myshaniuk, Delnorte School Council

To whom it concerns.

In regards to there not being flashing lights at the school crosswalk adjacent to the highway which runs through the heart of the village of Innisfree. A flashing crossing light should be erected at the intersection.

It is shocking to me that this is even a question, and that the people must rally together in order to get this done. It is known that people speed along this stretch of road, and it is known there have been several close calls, some the fault of drivers and some the carelessness of children.

As a resident, as a business owner and as a father, something needs to be done. I understand that council had the opportunity to get lights in there under a provincial grant and voted against it some time ago, which to me seems absolutely ridiculous, but here we are.

It is town council's responsibility, obligation, and duty to do as the citizens who reside here reasonably deem necessary, and it seems obvious that they are demanding you put in lights to warn drivers and make it a safer place to cross the highway. This, now being on the record and it being presented to you that that roadway is dangerous for the young children, I hope you take seriously the lives you have an opportunity to protect from physical or even death.

Regards,

Curtis & Tammi Serben
Resident and Owners of Found goods co.

Dear council members,

On behalf of the Innisfree Curling Club, we are asking council to consider installing a pedestrian crossing light at the intersection of the Hiway 870 and 48 Ave. In the winter students are crossing at this intersection multiple times of the day to use the curling rink for gym class. Having a light at this intersection will help to remind drivers that the school zone is active at all times of the day not just when busses are picking up and dropping off. The curling club understands that putting up this type of infrastructure comes at a cost. If cost is the issue, we would hope that the village is willing to try to pursue the project and understand that community groups (Ag Society, PAC, etc) would be willing to help fundraise and apply for grants to make this project happen to make that intersection a safer for the community. Thank you for you time and consideration.

Sincerely,

Innisfree Curling Club

Box 181

Innisfree, AB

T0B 2G0

March 7, 2024

To whom it may concern,

As a Village resident, I am writing this letter to support the flashing pedestrian sign installation being put forward to the Village council. The crosswalk located on Highway 870 and 48th Avenue is highly used, and unfortunately, is not very safe being located on the highway as it is.

I have used this crosswalk throughout my years as a student at Delnorte, and as a Ukrainian Dancer. There have been multiple times that vehicles and semis have been speeding through the intersection where the crosswalk is located. I have witnessed near misses between vehicles and pedestrians more than once. I believe that the installation of a flashing pedestrian sign would significantly reduce instances such as these.

I am someone who regularly uses that crosswalk when walking my dogs, visiting the library, or attending functions at school. We have purchased a home in the Village and intend to one day raise a family here. That means that my future children will also be using the crosswalk to attend school or go to the playground.

I kindly urge that you consider the request before you, putting the safety of our Village's residents at highest priority.

Thank you for your consideration,

Madison Isley

Madison Isley

I'm writing this letter on behalf of my child's safety other children in our community.

Everyday kids use the crosswalk by school crossing the old highway, going to school or just to play at the playground or on Thursday night they walk to dance.

Last year as I was watching my daughter and her friend walk to dance class I also saw a big red truck speeding through the crosswalk section.

Thankfully my daughter and her friend was paying attention because it could have end in a horrible accident.

We have young children using that crosswalk everyday who might not be aware.

We are now entering the winter months it get darker very early the need for a safety light is extremely important.

The safety our the children in our village should be our top priority, having a crosswalk light there is needed because it one extra step for the children's safety and to prevent an unnecessary death or injury.

Thank you,

Tracey Daley

To Whom it may concern,

I am writing this letter as a parent of elementary aged children attending Innisfree Delnorte School and Innisfree and District ECS, showing my support for the installation for a blinking crosswalk sign at the intersection of secondary Hi way 870 and 48th Ave.

This crosswalk is a busy one with use from all ages in the community. It is used for children and parents going to Innisfree Delnorte School, Innisfree and District ECS, Innisfree Library, to the many groups who are located in the Millennium Building.

In the winter it is used to go to the Skating rink, as well as the curling rink. During the school year it is also used for field trips.

While there have not been any accidents there without such a sign I believe being proactive and not waiting for such an occurrence is best.

In the past the Village of Innisfree has brought the flashing sign to the top of the hill just south of the school grounds and this has been a great tool in slowing motorists down, it would be great if The Village could provide assistance in this project as well.

Thank you for your consideration,
Elise Nott

Box 275

Innisfree, AB T0B 2G0

March 4, 2024

Village of Innisfree

5116 50 Ave

Innisfree, AB T0B 2G0

Dear CAO Paranych and Village Council:

As current Vice-Chair and past Chair of the Innisfree School Council and a concerned community member, I am writing in support of the installation of pedestrian activated, solar flashing beacons at the intersection of 48 Avenue and Highway 870 in the Village of Innisfree.

The installation of the driver feedback sign at the south end of the school zone on Highway 870 has noticeably reduced speeding through the school zone. However, the pedestrian crossing is at the north end of the school zone where students, village residents and visitors cross Highway 870 to access facilities such as the school, library, arena, pickleball courts, basketball courts, playground, and curling rink. As we all know this is a busy intersection with large highway trucks, farm equipment, and passenger vehicles travelling this route daily.

The installation of Rapid Flashing Beacons would directly result in increased pedestrian safety. In a January 8, 2021 RCMP news release it is stated that as per the Government of Alberta an average of 66 people die at intersections in Alberta every year and another 8000 are injured. The RCMP news release from October 5, 2022 states that in 2021 there were 224 pedestrian involved collisions in Alberta RCMP jurisdictions, 23 of which resulted in fatalities, 49 major injuries and 145 minor injuries. These statistics should be of concern to our Village Council and community.

Children are at high risk for pedestrian related injuries as they lack cognitive and physical skills to make safe judgements about crossing the street and the speed of traffic. As children make up a large portion of the users of the crosswalk, this should be of concern.

There are numerous examples of other rural Alberta towns that have recently installed Rapid Flashing Beacons for pedestrian safety, such as Vegreville, Viking, Wainwright, Tofield, Stettler and Alix just to name a few. I would encourage the Village of Innisfree to consider this important initiative to make pedestrian safety a priority in our community.

Sincerely,


Carmen Kassian

Naomi Foyster
Box 276
Innisfree, AB T0B 2G0

March 1, 2024

Village of Innisfree
5116 50 Avenue
Innisfree, AB T0B 2G0

Mayor Raycraft and Village Council,

I am a parent of two students of Delnorte School. I am respectfully writing today to ask for the Village of Innisfree to aid us in applying for Rapid Flashing Pedestrian Beacons installed at the library end of the school zone.

I pick up my kids after school every day, and park in such a way behind the bus zone that I can see kids crossing the road. It is worrying that there is nothing to notify drivers that kids want to cross, and that kids are left to ensure their own safety 100%. We have school children crossing the road to and from school, to and from the Village shop, to and from the curling rink, among other excursions.

I have noticed increased speeding through the school zone, before during and after school hours. I have also noticed an increase of large truck traffic, semi truck traffic, farm implements etc. coming through the school and playground zone. This is alarming to our school community and parents. It is only a matter of time before something tragic happens, and we feel that the installation of these items would help reduce the speeding and dangerous driving in our school zone. This will save lives.

Will the Village of Innisfree support this request, and support the addition of these highly necessary items to our school zone?

Thank you for your consideration of this matter.

Naomi Foyster
Parent, Innisfree School Council
Publisher, Innisfree Informer
1-780-632-1585

March 5, 2024

Attn: Innisfree Village Council
5116 - 50 Avenue
Innisfree, AB T0B 2G0
Phone: 780-592-3886

RE: Support for Installing a Lighted Crosswalk for Safety

Dear Village Council Members,

I am writing to express my strong support for the installation of a lighted crosswalk in our village. As a resident who deeply cares about the safety and well-being of our community members, I believe that implementing such a measure is essential for ensuring the safety of pedestrians and for enhancing the livability of our community.

As new residents of the village, my family has been welcomed into this community and our daughter attends the school. She has shared regularly her concerns with walking to school and crossing at the crosswalk to go to school. She has expressed that there are often cars speeding and not stopping for her or other children trying to cross the street to school. I have experienced vehicles driving too fast through the school zone around the crosswalk area and having to practice extra caution when crossing the road there.

Since moving here in June of 2022 we have seen a growth in the community and the resulting increase in vehicular traffic on our streets. While this growth is welcome progress, it casts a further light on the need to have measures in place to address the safety of all our residents, especially our school children. No one wants a fatal situation to be the reason we take the step towards safety.

Installing a lighted crosswalk would not only enhance the safety of pedestrians but also promote a sense of inclusivity and accessibility within our community. It would provide a designated area for pedestrians to cross safely, particularly during the evening and early morning hours when visibility is reduced. It would serve as a visual reminder to drivers to exercise caution and yield to pedestrians.

I understand that implementing such a project requires careful consideration of various factors, including budgetary constraints and logistical challenges. However, I firmly believe that the safety and well-being of our community should be paramount in our decision-making process. Investing in a lighted crosswalk is not just an expenditure; it is an investment in the future of our village and the quality of life of its residents.

October 2, 2023

To Whom it May Concern,

Re: Crosswalk

I am a concerned parent and resident of Innisfree Alberta and my son is currently attending Grade 9 at our local school, Innisfree Delnorte. I along with my husband and son have lived in the village since May 2010. Over the years I have seen the demographics change in the Village and especially in the past couple of years when more families moved to our community, and invested in homes here to raise their children in a calm safe community.

Our little school sits along a highway that sees a lot of traffic, from small cars up to semis. This can make for a challenging situation, especially during school hours, as many children walk to and from school, and cars have been witnessed to not always respect the posted speed limit signs clearly displayed, nor to yield to pedestrians. As we have children from preschool all the way to Grade 12 that congregate in the school for their learning, I feel it is imperative that parents and the general public speak up if there could be a problem that could endanger our youngest residents in our community.

Though the speed limit sign at the top of the hill has been helpful, I really believe we need a reminder at the bottom of that hill before the school by the way of a flashing crosswalk sign- to remind drivers to slow down and allow the Safe crossing for our children. Again, I reiterate that people don't automatically adjust their driving- many folks need that very important reminder.

As the route is utilized by locals and those just "passing through", we can actively ensure that we as a community who care for our children and their well being will protect them with everything we can at our disposal. I really feel it behooves the Village to apply for a grant to get a flashing crosswalk installed. I expect our Village Council to consider this a matter of importance and urgency, and to take the necessary steps to apply for the crosswalk.

Sincerely,
Cxene Brooks

To whom it may concern:

I am writing in hopes that you will reconsider the request to help fund a cross walk with flashing lights. I know that coming from the other direction with the flashing speed sign that you funded is a huge reminder to slow down. I know I am not the only one who's mind gets thinking of the 50 thousand other things I need to do that a reminder is a wonderful thing. It has slowed me down a few times and I have seen it slow others down. Thank you very much for that! The flashing overhead crosswalk sign in Mannville always slows the traffic to a crawl. I believe it would be very useful in this town. Being the main highway through town there are many huge semi's that come into and leave town going way too fast. I have seen a difference in the ones coming the other way, but not coming from the north. They are still motoring to get up that hill. Locals know there is a school there but there are many vehicles that don't know and the small signs can get missed. A huge flashing sign cant be missed! I know some kids and adults still wont use it regardless but there are some I believe would. Someone like Greg would be taught by the school how to use it daily until it becomes routine for him. I have watched him walk right out onto the road without even looking and it scared me. He is a child of routine and the principle said they would work with him daily to use it correctly until it became his natural routine. It literally could save his life! With the millennium building there with so many people using it for so many different things it seems like a very logical place to put it. The library, 2 dance clubs, FCSS, FILS, Ag society, 2 4H clubs, Quilting club, and many more all use this building and many cross the road to get there. There is also the skating rink there and now the new basketball/pickle ball court that has been put in that will be used at all different times of the day by many people. Not to mention the school and kindergarten who go on field trips and cross to go to woodworking classes. Some people wont use it regardless but many will, and a huge sign above the street stands out to slow people down even if the button isn't pressed. I realize this costs a lot of money and takes time to write grants for and such but we are not allowed to get the grants for this. Only the village is allowed to apply for these grants. That is why we are asking you to reconsider your thoughts on this. I truly believe it could save lives .

Thank you for your time, The Myshaniuk family!

**VILLAGE OF INNISFREE
REGULAR COUNCIL MEETING MINUTES of February 20, 2024**

	<p>A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, February 20, 2024.</p>
<p><i>CALL TO ORDER</i></p>	<p>Mayor Raycraft called the Regular Council meeting to order at 4:00 PM.</p>
<p><i>PRESENT</i></p>	<p><u>Attendance in-person</u> Mayor Evan Raycraft Councillor Jennifer Johnson Councillor Deborah McMann</p> <p>Thelma Rogers, Interim Chief Administrative Officer Kayla Paranych, Interim Administrative Assistant</p>
<p><i>APPROVAL OF AGENDA</i> 2024-02-20/01</p>	<p>Moved by Clr. J. Johnson that the agenda be accepted as presented with the following additions:</p> <p>Councillor Reports:</p> <ul style="list-style-type: none"> • 8.b MD of Minburn Foundation • 8.c. North East Alliance for Growth & Opportunity (NAAGO) • 8.d. Innisfree & District Public Library <p>Correspondence:</p> <ul style="list-style-type: none"> • 10.d. Innisfree Prairie Bank of Commerce Society <u>CARRIED</u>
<p><i>APPROVAL OF JAN. 24, 2024, REGULAR MINUTES</i> 2024-02-20/02</p>	<p>Moved by Clr. J. Johnson that the January 20, 2024, Regular Council Meeting minutes be approved as presented. <u>CARRIED</u></p>
<p><i>TEMPORARY BORROWING BYLAW 693-24 -1st</i> 2024-02-20/03</p>	<p>Moved by Mayor E. Raycraft that Council provide FIRST reading to Temporary Borrowing Bylaw 693-24 this 20th day of 2024. <u>CARRIED</u></p>
<p><i>LAPP Policy 1900-16</i> 2024-02-20/04</p>	<p>Moved by Clr. J. Johnson that Council approve Local Authorities Pension Plan Policy 1900-16. <u>CARRIED</u></p>
<p><i>DELEGATION: WIB</i></p>	<p>Delegation, Kristina Brummer & Marilyn Newton, for the Innisfree Women in Business organization entered the meeting at 4:05 pm and provided an overview on the Women in Business organization.</p>
<p><i>LATE ARRIVAL</i></p>	<p>Clr. D. McMann entered the meeting at 4:08 pm.</p>

 Mayor 
C.A.O.

**VILLAGE OF INNISFREE
REGULAR COUNCIL MEETING MINUTES of February 20, 2024**

<i>Departure</i>	Women in Business Delegation departed at 4:19 pm.
<i>DELEGATION: Crossroads EDC</i>	Crossroad Economic Development Consultant Kathy Dmytriw entered the meeting at 4:20 pm. K. Dmytriw provided Council an up-to-date overview of the Crossroad Regional Economic Alliance activities.
<i>Departure</i>	Delegation Kathy Dmytriw departed at 4:34 pm.
<i>TEMPORARY BORROWING BYLAW 693-24 - 2nd 2024-02-20/05</i>	Moved by Clr. J. Johnson that Council provide SECOND reading to Temporary Borrowing Bylaw 693-24 this 20 th day of 2024. <p style="text-align: right;"><u>CARRIED</u></p>
<i>TEMPORARY BORROWING BYLAW 693-24 - 3rd 2024-02-20/06</i>	Moved by Clr. D. McMann that Council proceeds to THIRD reading to Temporary Borrowing Bylaw 693-24 this 20 th day of February 2024. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY.</u></p>
<i>TEMPORARY BORROWING BYLAW 693-24 - 3rd & Final 2024-02-20/07</i>	Moved by Mayor E. Raycraft that Council provide THIRD reading to Temporary Borrowing Bylaw 693-24 this 20 th day of February 2024. <p style="text-align: right;"><u>CARRIED</u></p>
<i>2024 Master Rates Bylaw 694-23 - 1st 2024-02-20/08</i>	Moved by Mayor E. Raycraft that Council provide FIRST reading to Master Rates Bylaw 694-24 this 20 th day of February 2024, as amended. <p style="text-align: right;"><u>CARRIED.</u></p>
<i>2024 Master Rates Bylaw 694-23 - 2ND 2024-02-20/09</i>	Moved by Clr. J. Johnson that Council provide SECOND reading to Master Rates Bylaw 694-24 this 20 th day of February 2024. <p style="text-align: right;"><u>CARRIED.</u></p>
<i>2024 Master Rates Bylaw 694-23 - 3RD 2024-02-20/10</i>	Moved by Clr. D. McMann that Council proceeds to THIRD reading to Master Rates Bylaw 694-24 this 20 th day of February 2024. <p style="text-align: right;"><u>CARRIED UNANIMOUSLY.</u></p>
<i>2024 Master Rates Bylaw 694-23 - 3RD & F 2024-02-20/11</i>	Moved by <i>Clr Johnson.</i> Mayor E. Raycraft that Council provide THIRD reading to Master Rates Bylaw 694-24 this 20 th day of February 2024. <p style="text-align: right;"><u>CARRIED.</u></p>
<i>CAO APPOINTMENT 2024-02-20/12</i>	Moved by Mayor E. Raycraft that Council pursuant to <i>MGA, Section 205</i> , Council appoints K. Paranych as the new Chief Administrative Officer effective March 1, 2024. <p style="text-align: right;"><u>CARRIED.</u></p>



 Mayor C.A.O.

VILLAGE OF INNISFREE
REGULAR COUNCIL MEETING MINUTES of February 20, 2024

*SIGNING
AUTHORITIES*
2024-02-20/13

Moved by Clr. D. McMann that pursuant to Section 213(4) of the *Municipal Government Act*, financial instruments' signing authorities shall be one elected official being Mayor Evan Raycraft or Councillor Deborah McMann or Councillor Jennifer Johnson and Chief Administrative Officer K. Paranych. Further that Interim Chief Administrative Officer T. Rogers be removed as signing authority on all financial instruments for the Village of Innisfree, effective March 1, 2024. CARRIED.

*COUNCILLOR
REPORTS
NAAGO REQ.*
2024-02-20/14

Moved by Clr. J. Johnson to direct Administration to pay the 2024 North East Alliance for Growth & Opportunity Requisition in the amount of \$300. CARRIED.

*COUNCILLOR
REPORTS*
2024-02-20/15

Moved by Clr. D. McMann that the items listed under Councillor Reports be accepted as presented. CARRIED.

*ADMINISTRATION
REPORTS*
2024-02-20/16

Moved by Clr. J. Johnson that the items listed under Administration Grants Report be approved as presented. CARRIED.

*CORRESPONDENCE:
AB MUNIS – SPRING
CAUCUS*
2024-02-20/17

Moved by Clr. D. McMann to direct Administration to register Mayor E. Raycraft and incoming CAO K. Paranych to attend the March 14-15, 2024, Alberta Municipalities' Spring Municipal Leaders' Caucus in Edmonton. CARRIED.

CORRESPONDENCE
2024-02-20/18

Moved by Mayor E. Raycraft that the items listed under Correspondence be received as information. CARRIED.

CLOSED SESSION
2024-02-20/19

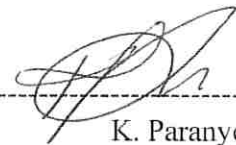
Moved by Mayor E. Raycraft that Council enters into a closed session at 6.35 PM. CARRIED.

2024-02-20/20

Moved by Clr. D. McMann that Council moves out of closed the session at 6:59 PM. CARRIED.

ADJOURMENT

Moved by Clr. J. Johnson that the meeting be adjourned at 7:00 PM.



K. Paranych, C.A.O.

E. Raycraft, Mayor

Request for Decision (RFD)

Topic: Cleaning and Inspection of Potable Water Reservoir

Initiated by: Administration

Attachments: 2024 Quote & 2023 Video Report from Aquatech Diving & Marine Services

Purpose(s):

1. To clean & inspect the Village of Innisfree potable water reservoir.

Background:

1. Administration was contacted by the Utilities Manager from the Town of Vegreville, who recommended this procedure be completed, or budgeted for in 2024. The Village of Innisfree relies on the Town of Vegreville to oversee the Villages' potable water system.
2. As this quote was an unbudgeted item, administration communicated that this quote would need to be presented to Council or budgeted in the next fiscal year.
3. Administration contacted Aquatech directly for more information. Administration discovered a video inspection of the reservoir had been done by Aquatech in March 2023, but no cleaning had taken place.
4. Aquatech advised in their report from March of 2023 that the reservoir was in good shape, and a cleaning was recommended within a couple of years.

Key Issues/Concepts:

1. Some corrosion on the ladder in the reservoir (as per 2023 video report)
2. 3 pumps are 'quite' corroded in the reservoir (as per 2023 video report)
3. Alberta Environment do recommend reservoir cleaning takes place every 4 to 5 years

Options:

1. Council accepts Aquatechs' 2024 quote, and proceeds with reservoir inspection & cleaning.
2. Council direct administration to include the reservoir inspection & cleaning to the 2024 budget.
3. Council direct administration to include the reservoir inspection & cleaning to the 2025 budget.
4. Council accepts this as information.

Financial Implications:

1. Aquatech quote attached. This could be subject to change once the inspection is completed, and cleaning has begun.

Relevant Policy/Legislation:

1. No legislation relevant as per Alberta Environment.

Political/Public Implication(s):

None foreseen.

Recommendation:

1. Administration recommends this quote be budgeted for in the 2025 operating budget.



Aquatech Diving & Marine Services Ltd

Box 369, Eckville, TOM OX0, AB

Phone: (780) 913-6690

info@aquatechdiving.ca

aquatechdiving.ca

January 3, 2024

Att: Jorgen Huijsink

jhuijsink@vegreville.com 780-603-8807

RE: Diving Ops

The following quote is to provide a DCBC certified dive team and all required support gear to clean and inspect the potable water reservoir at Innisfree. We would also like to remove the fall arrest cage as it poses a safety concern in the event of recovery of an unconscious diver. The scope of work is projected to take 1 day. The quote will also include all travel and LOA but may be minimized if we can coordinate with other municipalities.

Mileage from Eckville and return	640kms-200kms=	440kms @ \$1.50/km	\$660.00
Travel for dive team 1 way		4.5hrs @ \$50.00/hr/diver	\$900.00
DCBC certified dive team (4)		\$2700.00/day	\$2700.00
Dive truck, trailer, air spread, and cleaning gear		\$1500.00/day	\$1500.00
LOA for dive team (4)		\$225.00/day/diver	\$900.00
		Total	\$6660.00

Included in list:

- 10-hour workdays (including travel).
- Client to provide reasonable access to the dive site.
- Safety compliance; DCBC certified Commercial Divers (3), DCBC certified Diving Supervisor.
- Dive trailer/tool crib (includes wrenches, ratchets, and other hand tools).
- All equipment to conform to CSA Standard Z275.2-15 Occupational safety code for diving operations and CSA Standard Z275.4-12 Competency for diving operations.
- Copy of FLRA, and USB drive with inspection video (as required).



In addition, our prices may be subject to:

- Additional hourly overtime rate of \$405.00/hr. (As required after 10 hours, and through weekends and holidays).
- Standby/cancellation rate of \$2700.00/day due to: Dangerous weather conditions on site or travel out, unsafe access/egress to dive site, underwater obstacles or administrative conditions beyond our control that prevent the crew from completing the scheduled project. (24-hour minimum notice required for cancellation)
- LOA based on local rates for the dive crew (4 persons, as required for overnight stays and day trips over 12 hours).

If you have any questions or concerns please don't hesitate to reach me at the above email or phone number.
Regards,

Steve Berube

DO NOT USE SCUBA DIVERS!

SCUBA diving is illegal in most commercial diving operations.





This is to certify that

Aquatech Diving and Marine Services Ltd.

Is a **Contractor** member of the Canadian Association of Diving Contractors.

As a member, the company has pledged to foster safety in all areas of activity; to comply with all regulations as set out by the authority having jurisdiction and to observe - as a minimum - the diving safety standards as identified in current CSA Z275.2 Occupational Safety Code for Diving Operations + CSA Z275.4 Competency Standard for Diving Operations; and other Safety upgrades to the standards and amendments as approved by the Board of Directors and to maintain high standards with regard to business ethics, employee relations, and the public image of the underwater industry.

EXPIRES: DEC 31 2023


Doug Elsey - Exec Director


Dave Geddes - President 2018 - 2022/23



Mission Statement: "The Canadian Association of Diving Contractors (CADDC) will represent its members common interests with regards to safety and environmental standards, client satisfaction, and government intervention within our industry. The CADDC will actively promote the use of its members and will supply its members with information and tools to ensure their competence, improve their performance and safety."

NOTE: Further information on CADDC member status can be obtained by contacting the CADDC offices at the following contact points.
Contact: Doug Elsey (Exec Director) Email: Delsey@CADDC.CA
Tel: 905-542-7410 Fax: 905-567-6703
Address: DOUG ELSEY / CADDC, 6382 Coachford Way, Mississauga, Ont. Canada L5N3V8
Website: www.CADDC.CA



COLLECT EVERY CONNECTION

Certificate of ISNetwork[®] Membership



Aquatech Diving & Marine Services Ltd

41323 | Rimbey, Alberta T0C2J0

ISN ID Number: 400-482967

A member of ISNetwork since April 02, 2020

Joseph East
Joseph East CEO



Brian Callahan
Brian Callahan PRESIDENT & COO

AWARD



Partnerships IN INJURY REDUCTION

This certificate recognizes that

AQUATECH DIVING & MARINE SERVICES LTD.

In keeping with the principles of *Partnerships* has:

- developed and implemented an occupational health and safety program and,
- met the standard for *Partnerships* through an evaluation of their health and safety program.



Alberta Association For Safety Partnerships
Certifying Partner



Ian Hooper
Government of Alberta

Certificate #20231102-SE4449
WCB Industry Code(s): 40400

Expiry Date: November 02, 2026

Small
Employer
Certificate
of
Recognition





Aquatech Diving & Marine Services Ltd

Box 369 Eckville Alberta

T0M 0X0

info@aquatechdiving.ca

www.aquatechdiving.ca

March 10, 2023

Innisfree Reservoir

The following report is comprised from video taken from a DTG3 inspection ROV. The hatch is large enough to accommodate divers. The water clarity was very good with a depth 2.6m of at the time of inspection.



Ladder

The ladder in the reservoir is made of galvanized steel and has slight surfac corrosion. There is also a fall arrest cage around the top portion. It could be a hinderance in the even divers were in the reservoir.



Sediment

Sediment levels were not overly high. 2-3mm at most. There is a bit of buildup in the sump. The middle pump shows a clear sediment buildup from where it draws water.



Pumps

There are 3 pumps in the sump. All the pumps have screens on the bottom. They are quite corroded.



Pipes

The fill line in the reservoir is HDPE and is in good shape. The only other pipe noted is a small pipe next to the fill line with a butterfly valve inside it.



Infrastructure

There was no obvious signs of structural issues in the reservoir. There was some water on the roof in the NW and SW (I think) corners. This could be water coming in from the outside or just heavy condensation.



Conclusion

The overall shape of the reservoir was good. The reservoir could use a cleaning but it could go another couple years.



Request for Decision (RFD)

Topic: Administration Training

Initiated by: Council/Administration

Attachments: Municipal Administration Leadership – Mountain Refresher Workshop Brochure

Purpose(s):

1. To allow incoming Chief Administrative Officer the opportunity to attend and retain training for the Municipality.

Background:

1. In the past, former CAO's have attended this workshop, and have found the workshop to be very valuable to their role.

Key Issues/Concepts:

1. The workshop will provide the CAO with further training and allow networking with other Municipalities.
2. Networking with other municipal administration is valuable to the Village of Innisfree and current CAO.

Options:

1. Council approve CAO K. Paranych to attend the 2 ½ day workshop.
2. Council accepts this as information.

Financial Implications:

1. The 2 ½ day workshop cost would total \$699.99 plus GST.
2. Accommodations \$239.00 per night.

Relevant Policy/Legislation:

1. *MGA s.207* - Chief Administrative Officer's responsibilities

Political/Public Implication(s):

1. None foreseen.

Recommendation:

1. That Council approve K. Paranych to attend the workshop and gain further training.

ACCOMMODATION

When making your reservation, identify that you are attending the SLCGM hosted workshop.

When booking your accommodations, please quote conference booking: **SLGM2024**

Book early as there is limited availability at these rates.

POMEROY KANANASKIS MOUNTAIN LODGE

ph.1.833.440.1964
\$239 (plus applicable tax)
click [HERE](#) to book online

TO REGISTER & SELECT YOUR SESSIONS FOR THE 2024 MOUNTAIN REFRESHER CLICK [HERE](#)

FEES — (all costs are plus GST)

Pre Workshop Forum & Mountain Refresher (Sunday, May 12 to Tuesday, May 14)	on or before March 1 — \$1,442 after March 1 — \$1,762
3 Day Pre Workshop Forum (What's the Problem?) (Sunday, May 12 to Tuesday, May 14)	on or before March 1 — \$992 after March 1 — \$1,312
2 nd Day Mountain Refresher (Tuesday, May 14 to Thursday, May 16)	on or before March 1 — \$599 after March 1 — \$699

FEES INCLUDE:

- Welcome Reception
- Coffee Breaks & Lunch
- Awards Banquet (additional banquet tickets \$50 each)

COURSE MATERIAL:

- Available [ONLINE](#) early May the workshop



Register Today!

Registrations received before March 1, will be eligible for the [early bird draw](#).

Three nights accommodation at the Pomeroiy Kananaskis Mountain Lodge Kananaskis Village.



Municipal Administration Leadership workshop

May 14 to 17, 2024



BRING YOUR PARTNER ALONG FOR AN EXCITING ADVENTURE IN KANANASKIS VILLAGE!

We're planning some fantastic activities, including a unique Kananaskis Scramble (like a Texas scramble), serene horseback riding, invigorating hikes, and perhaps even a mountain climb if Horacio Galanti is in town!

Click [HERE](#) for more information and prices.
Get ready for a memorable experience!

Join us for our pre-workshop forum!

What's the Problem?

Solution Seeking in Local, Regional & Indigenous Government

Hested by the Society of Local Government Managers

Pre-workshop

Three day course

Sunday, May 12,

6:30pm to 8:30pm

Monday, May 13

8:30am to 4:30pm

Tuesday, May 14

8:30am to 4:30pm

Instructor

Dr. Gordon McIntosh, CLGM

Has 40 years of management, educator, and consultancy experience.

He has conducted 1,500

training sessions throughout

Canada and overseas.

Involving 100,000 local

government elected officials

and staff. Participants affirm

that his dynamic sessions

enable them to make an

immediate leadership

difference back at their

organization.

This session will include contemporary concepts, a **tool kit** and 'hands on' activities to:

- Leverage behavioural styles for critical thinking - in yourself and others
- Explore contemporary **social innovation** techniques for multiparty collaboration
- Enhance your **facilitation efforts** to gain ideas from others and to focus their efforts
- Fine-tune **team decision making** to multiply your options while avoiding 'groupthink'
- Use proven frameworks to customize your **situational problem-solving process**
- Adapt your **presentations** to stakeholder and decision maker needs.

The program lead is Dr. Gordon McIntosh who has received wide acclaim for providing a learner-based approach that is practical, energized and fun too!

This learning opportunity is for aspiring, new and current supervisors, managers and CAOs as well as CAOs coaching the leadership develop of others.

Successful local government leaders excel in leading group processes and multiple stakeholders to address the contemporary **wicked challenges** that council and administration face. Our communities depend on it!

But effective leaders do not work in isolation. They know that many solutions reside in the collective wisdom gained by working with others. This interactive learning laboratory will use 'real time' matters facing participants. We will explore concepts and skills for critical thinking, social innovation approaches, solution-oriented strategies, and effective presentation makers. Join us to sharpen your ability to make well-informed recommendations and/or coach your staff to do the same.

You won't want to miss the

Exhibition

(starts at 5:00pm)

Welcome Reception

Tuesday, May 14

7:00pm to 10:00pm

Convention Centre
Pomeroy Kananaskis
Mountain Lodge

Tuesday, May 14

Trust Revolution: Mastering the Art of Credible Leadership in Local Government

1:30pm to 4:30pm

Presenter: Tracey Lorenson, Civic Excellence

Attention senior local government leaders, brace yourselves for a high-voltage keynote experience tailored exclusively for you. We will dissect the nucleus of effective leadership – trust. Led by the seasoned facilitator, Tracey Lee Lorenson, this session propels you into the heart of strategies fostering integrity and transparency, the bedrock of public confidence. Tracey's expertise, honed through extensive work with elected and administrative bodies, guarantees a dynamic discussion on innovative approaches to embed and sustain trust within your teams, officials, and our communities.

Join us in sculpting an environment where trust isn't just valued but flourishes, setting the stage for impactful leadership in your communities. It's your chance to grasp practical tools and insights, transforming trust from a concept into a thriving force within your leadership. Don't just understand trust; let's make it your catalyst for change.

Exhibition (starts at 5:00pm)

Welcome Reception

7:00pm to 10:00pm

Discover valuable connections at the Exhibition & Welcome Reception—an excellent opportunity to engage with a carefully selected group of professionals offering services to local governments. It's a casual yet purposeful gathering where you can network with colleagues from across the province. Join us for a relaxed evening of meaningful connections and insights.

Join us for some good fun and great laughs at this year's

Awards Banquet

Thursday, May 16

6:30pm to 10:00pm

Wednesday, May 15

Building Resilience and "Thick Skin"

9:00am to 12:00 noon

Presenter: Tracey Lorenson, Civic Excellence

How would building resilience improve your personal and organizational performance in local government?

In a rapidly changing workplace, we need to have individuals and workgroups that are resilient and able to manage the inevitable conflicts and changes that create uncertainty. In this interactive session we explore the role of resilience, barriers to building it, as well as strategies to build resilience in both individuals and others. We also explore how to build resilience in specific situations such as workplace bullying, gossip, organizational change, as well as changes in management styles and directions.

HR Stream: How to be hired as an expert CAO

9:00am to 12:00 noon or 1:30pm to 4:30pm

Presenter: Anurag Shrivastava, Partner

Leaders International

Are you part of a succession plan to be the next CAO for a municipality?

If you are, what necessary steps do you need to take to showcase your leadership readiness?

If not, what steps do you need to take to learn/enhance your skills and competencies to be considered as a strong potential candidate? What are the characteristics of effective leadership in municipal government?

This interactive and example-driven workshop will provide you with the necessary information to navigate through political challenges, build an impactful resume, and identify your current state of leadership readiness.

Crops & Comedy...

Prairie Humour at its best!



investigate any administrative decision, recommendation, act, or omission of a municipality. If a citizen feels they were treated unfairly when accessing a municipal program or service, they can call the Ombudsman's office.

- This interactive session will cover:
- Administrative Fairness Guidelines – this provides an overview of the Ombudsman's Office and the eight administrative fairness guidelines the Office uses as its "measuring stick" in determining whether a process/decision/response is administratively fair.
 - Writing Administratively Fair Decisions – this will focus on the elements that should be included in a decision as well as writing tips. This will include a case study for the group to work through interactively.

Session participants will also learn what to expect if there is a complaint about a municipal decision, including an understanding of the Office's role and processes used by the Office to resolve complaints.

R & R: Revisiting & Reinventing the Basics of Municipal Management – Put a Ring on it: Best Practices in Public Engagement

9:00am to 12:00 noon

Presenter: TBA

Want to get better outcomes from your public engagement efforts? Want to design an engagement process tailored to your municipality's needs? This interactive session will help polish your skills to put a shine on your efforts to engage with your residents by sharing principles, tips, and tools to guide the design of your engagement process.

Making Administratively Fair Decisions – Alberta Ombudsman's Office

9:00am to 12:00 noon

Presenter: TBA

In 2018, changes to the Ombudsman Act expanded the Ombudsman's authority to

Legal Stream II: Council Relations – Responsibilities under Codes of Conduct and Consideration of Alberta Human Rights

1:30pm to 4:30pm

Presenter: Ailfreah Gulamhussein, Partner

Erwin Lee LLP

This 1/2 day session will focus on two issues: Council's internal relations and Council's external relations. We will spend some time discussing Council's internal relationships and responsibilities to each other, staff and the public as outlined in Codes of Conduct. We will discuss the purpose of Codes, how to conduct investigations and recent case law. Then we will move to a discussion about Council's public and governance responsibilities as they relate to a government's rights including a discussion on inclusion, diversity, the difference between public responsibilities and private beliefs.

How to do the Work – Building Your Toolkit to Build Equity and Be an Ally

1:30pm to 4:30pm

Presenter: Jessie Lipscombe, Talent Bureau

Through personal experiences, honest anecdotes and lessons amassed from over a decade advocating for equity and inclusion, Jessie builds understanding and gives audiences tools for their personal and organizational tool kits to build a more equitable world. This session brings clarity, meaningful dialogue, plenty of laughs and concrete takeaways to push people forward. Today's world is different. This can present you with a challenge or a chore - the choice is yours. What can we do to encourage intergenerational understanding? Have we joined the "1" generation? Are we isolated, insulated, independent, individualized and sometimes even indifferent? Do we pre-judge and get set in our ways?

R & R: Revisiting & Reinventing the Basics of Municipal Management – Your Role in Municipal Administration – Good Vibrations or All-Stock Up?*

1:30pm to 4:30pm

Presenter: TBA

Looking for a clearer pathway to success in your municipal administrative role while being able to rock and roll with the punches? This interactive session will focus on how the Municipal Government Act (MGA) and other provincial legislation sets out the advanced administrative staff. Participants will have the opportunity to discuss their everyday challenges and identify some of the pitfalls commonly experienced. The session will also explore the best strategies, tips, and tactics to use when encountering difficult situations and build awareness of the many resources and supports that can help in the navigation of a challenging yet rewarding administrative role.

So, buckle up for an evening filled with good fun and belly-shaking laughs. Tom Liske is here to ensure you not only enjoy the show but leave with exciting sides and memories of a night well-spent. Get ready to unleash the laughter!

unique blend of humor that resonates with corporate, rural, and agricultural audiences alike. His comedic genius lies in the art of weaving prairie humor with musical sarcasm, making every punchline hit just the right note.

Get ready to roll with laughter as we present Tom Liske, a seasoned writer and performer for CBC Radio SK who has headlined comedy clubs nationwide.

Tom's wit is seasoned with the essence of the prairies, creating a



Request for Decision (RFD)

Topic: BAR Engineering - Tenders

Initiated by: Administration

Attachments: BAR Engineering Recommendation Letter

Purpose(s):

1. To review and make executive decision on the BAR Engineering recommendation letter regarding the 2024 water main replacement.

Background:

1. BAR Engineering posted the tender for the 50th Street Water Main Replacement Project, on the Alberta Purchasing Connection (APC) on February 7th and closed on February 23rd; sidewalks along 50th Street were added as a provisional item, to secure a price on a block of sidewalk.
2. The contract period is stated to begin by May 27th and the job completion must be September 30th.
3. BAR Engineering received and addressed all 7 inquiries regarding the Project and provided the Village a detailed report on the bidders with a recommendation on the best option, per their in-depth review.

Key Issues/Concepts:

1. Attached to each of the Tenders were the requested Bid Bond, Consent of Surety, documentation of accreditation/recognition issued by the Alberta Construction Safety Association, and a copy of an Alberta WCB clearance letter.
2. BAR Engineering Co. Ltd. recommends that the Village of Innisfree 2024 Water Main Replacement project be awarded to **Border Paving Ltd.** at their tendered unit prices.
3. Upon BAR being notified of acceptance by the Village of Innisfree of the Tender submitted by Border Paving Ltd., BAR will issue a "Notice of Award" to Border Paving Ltd. requesting the required security (guarantee) bonding and certificate of insurance in accordance with the Tender Document General Conditions, and a detailed construction schedule.

Options:

1. Council reviews the tenders and follows the recommendation as per BAR Engineering.
2. Council reviews the tenders and selects another contractor listed in the tender package.

Financial Implications:

1. Costs as per tender package attached.
2. Grant funding applied for project.

Relevant Policy/Legislation:

1. *MGA Division 3 - Public Utilities*

Political/Public Implication(s):

1. Construction to commence summer of 2024, this will affect residents of 50th street, however, will improve the future of the water infrastructure. This should be viewed as a positive upgrade for the Village.

Recommendation:

1. As directed by Council



February 26, 2024 | Project No.: 23MU-550900

Village of Innisfree
5116 – 50 Avenue
Innisfree, AB
T0B 2G0

Attention: Thelma Rogers

Re: Contractor Recommendation
2024 Water Main Replacement
Innisfree, AB

At the Tender closing for the above referenced project on Friday, February 23, 2024 (2:00 PM), seven (7) Tenders were received. The Bidders' Tender Amounts (excluding GST), are summarized below:

Bidder	Total Tender Amount (excluding GST)
Border Paving Ltd.	\$504,985.00
Knelsen Sand & Gravel Ltd.	\$517,643.00
E Construction, a Division of NPA Ltd.	\$545,900.00
Alberta Asphalt Enterprises Ltd.	\$568,389.00
D&H Concrete Services Ltd.	\$568,420.00
GS Holdings Ltd. O/A GS Construction	\$611,300.00
Sveer Maintenance Ltd.	\$832,214.80

The Bidder proposed Start and Completion Dates are shown in the table below:

Bidder	Start Date	Completion Date
Border Paving Ltd.	June 17, 2024	September 30, 2024
Knelsen Sand & Gravel Ltd.	June 17, 2024	September 30, 2024
E Construction, a Division of NPA Ltd.	June 1, 2024	July 30, 2024
Alberta Asphalt Enterprises Ltd.	June 1, 2024	September 30, 2024
D&H Concrete Services Ltd.	July 2, 2024	September 30, 2024
GS Holdings Ltd. O/A GS Construction	June 24, 2024	September 30, 2024
Sveer Maintenance Ltd.	August 6, 2024	September 30, 2024

All Tenders have been reviewed for completeness and the correct extension of unit bid prices, with no errors noted.

Each of the Bidders acknowledged Addenda No. 1, issued on February 20, 2024.

5237 70 Avenue
Lloydminster, AB, T9V 3N6
780.875.1683

info@bareng.ca
BAReng.ca

201-2540 53 Avenue
Vernon, BC, V1T 9W8
250.541.9590

Attached to each of the Tenders were the requested Bid Bond, Consent of Surety, documentation of accreditation/recognition issued by the Alberta Construction Safety Association, and a copy of an Alberta WCB Clearance Letter.

BAR Engineering Co. Ltd. recommends that the **Village of Innisfree 2024 Water Main Replacement** project be awarded to **Border Paving Ltd.** at their tendered unit prices.

Upon BAR being notified of acceptance by the Village of Innisfree of the Tender submitted by Border Paving Ltd., BAR will issue a "Notice of Award" to Border Paving Ltd. requesting the required security (guarantee) bonding and certificate of insurance in accordance with the Tender Document General Conditions, and a detailed construction schedule. BAR will subsequently prepare three (3) copies of the Contract for execution by Border Paving Ltd. and the Village of Innisfree.

If you have any questions or require any clarifications, please do not hesitate to contact me at (780) 875-1683 or via e-mail at caitlin.atkins@bareng.ca.

Yours truly,
BAR Engineering Co. Ltd.



Caitlin Atkins, P. Eng.
Intermediate Engineer
Municipal Division

Attachment: Bid Summary (3 Pages)



BID SUMMARY
 Owner: Village of Innisfree
 Project: 2024 Water Main Replacement
 Project No: 23ML-560900
 Date: February 26, 2024

Description	Tender Price							
	Border Paving Ltd.	Knelsen Sand & Gravel Ltd.	E. Construction, a Division of NPA Ltd.	Alberta Asphalt Enterprises Inc.	D&H Concrete Services Ltd.	GS Holdings Company Ltd. O/A GS Construction	Sveer Maintenance Ltd.	
Part A: General	\$77,000.00	\$70,000.00	\$100,000.00	\$45,000.00	\$55,000.00	\$62,530.00	\$137,677.60	
Part B: Water Main	\$204,210.00	\$160,393.00	\$200,700.00	\$194,979.00	\$254,100.00	\$272,780.00	\$319,403.20	
Part C: Surface Works	\$223,775.00	\$267,250.00	\$245,200.00	\$328,410.00	\$259,320.00	\$275,990.00	\$375,134.00	
Tender Amount	\$504,985.00	\$517,643.00	\$545,900.00	\$568,389.00	\$568,420.00	\$611,300.00	\$832,214.80	
GST @ 5%	\$25,249.25	\$25,882.15	\$27,295.00	\$28,419.45	\$28,421.00	\$30,565.00	\$41,610.74	
Total Tender Amount	\$530,234.25	\$543,525.15	\$573,195.00	\$596,808.45	\$596,841.00	\$641,865.00	\$873,825.54	



BID SUMMARY

Owner: Village of Innisfree
 Project: 2024 Winter Main Replacement
 Project No: 23ML056900
 Date: February 26, 2024

Item	Quantity	Unit	UNIT PRICE										Estimate	Subcontractor		
			Alberca Asphalt Enterprises Inc.	Alberca Asphalt Enterprises Inc.	Alberca Asphalt Enterprises Inc.	Alberca Asphalt Enterprises Inc.	Alberca Asphalt Enterprises Inc.	Alberca Asphalt Enterprises Inc.	Alberca Asphalt Enterprises Inc.	Alberca Asphalt Enterprises Inc.	Alberca Asphalt Enterprises Inc.	Alberca Asphalt Enterprises Inc.				
Schedule "A" - Quantities and Unit Prices																
Part A: General																
1.0	1	Lump sum														
Part B: Tender Amount																
Part B: Water Main																
1.0	170	Item	\$297.00	\$330.00	\$284.00	\$465.00	\$465.00	\$465.00	\$465.00	\$465.00	\$465.00	\$465.00	\$465.00	\$465.00	\$465.00	\$465.00
2.0	170	Item	\$44.00	\$50.00	\$42.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
3.0	170	Item	\$146.00	\$140.00	\$138.00	\$187.50	\$187.50	\$187.50	\$187.50	\$187.50	\$187.50	\$187.50	\$187.50	\$187.50	\$187.50	\$187.50
4.0	2	each	\$2,100.00	\$1,750.00	\$1,850.00	\$2,948.40	\$2,948.40	\$2,948.40	\$2,948.40	\$2,948.40	\$2,948.40	\$2,948.40	\$2,948.40	\$2,948.40	\$2,948.40	\$2,948.40
5.0	2	each	\$1,600.00	\$1,500.00	\$1,522.00	\$2,583.60	\$2,583.60	\$2,583.60	\$2,583.60	\$2,583.60	\$2,583.60	\$2,583.60	\$2,583.60	\$2,583.60	\$2,583.60	\$2,583.60
6.0	4	each	\$3,300.00	\$2,200.00	\$3,150.00	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00	\$4,150.00
7.0	1	each	\$5,300.00	\$2,000.00	\$5,400.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
8.0	2	each	\$16,000.00	\$18,500.00	\$15,225.00	\$4,700.00	\$4,700.00	\$4,700.00	\$4,700.00	\$4,700.00	\$4,700.00	\$4,700.00	\$4,700.00	\$4,700.00	\$4,700.00	\$4,700.00
9.0	4	each	\$530.00	\$400.00	\$315.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00
10.0	2	each	\$275.00	\$900.00	\$282.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
11.0	4	each	\$6,600.00	\$3,000.00	\$8,300.00	\$2,592.75	\$2,592.75	\$2,592.75	\$2,592.75	\$2,592.75	\$2,592.75	\$2,592.75	\$2,592.75	\$2,592.75	\$2,592.75	\$2,592.75
12.0	50	m ³	\$185.00	\$193.00	\$167.00	\$277.00	\$277.00	\$277.00	\$277.00	\$277.00	\$277.00	\$277.00	\$277.00	\$277.00	\$277.00	\$277.00
13.0	1	Lump sum	\$5,000.00	\$5,000.00	\$4,725.00	\$8,600.00	\$8,600.00	\$8,600.00	\$8,600.00	\$8,600.00	\$8,600.00	\$8,600.00	\$8,600.00	\$8,600.00	\$8,600.00	\$8,600.00
Part B: Tender Amount																

Request for Decision (RFD)

Topic: Asset Retirement Obligation/ Audit

Initiated by: Administration

Attachments: N/A

Purpose(s):

1. Implementation of PS 3280 – Asset Retirement Obligation

Background:

1. The implementation of the Asset Retirement Obligation has been added to the 2023 Auditing process.
2. The Village of Innisfree has yet to implement an ARO but has begun work on the document.
3. The ARO implementation will take several man hours and resources. The Village administration is apprehensive that this will not be completed in time for the 2023 Audit submission with the staffing changes and tight timeline.

Key Issues/Concepts:

Options given from Auditor in an email:

Option 1 – Implementation by Village staff

- CAO and admin will need to complete the scoping of assets, calculating of the AROs and posting of adjustments required.
- This is a more complex standard that will likely be more time intensive and may take away from other operational needs.
- Calculations of the ARO will still be subject to our audit procedures and may still require additional adjustments.
- This will be the most cost-effective option.

Option 2 – Non-adoption

- The Village does not adopt PS 3280 in 2023 but rather will in 2024 with corresponding restatement. There is no additional work that will be required for 2023 but we will need to have this resolved for 2024. As this will be done for 2024, you kick the can down the line and can take your time to complete the calculations in 2024.
- As a result of the non-adoption, the Village would receive a qualification on our independent auditors' report. This states that the Village's financial statements will be incorrect due to the deviation from not adopting PS 3280.
- The qualification will result in a municipal indicator being triggered by Municipal Affairs for 2023.
- The costs for standard implementation will be incurred in two fiscal years.

“As discussed, many of our municipal clients have outsourced the standard implementation (the scoping and calculations) to a contractor (engineering companies) who then provides a summary report to use for the adjustments. We know of one contractor who has been able to assist in the implementation with several of our clients. While we haven't audited their report yet, the reports we have seen appear to be sufficient and thorough. We could forward you his contact information or the Village can perform your

own due diligence in finding a contractor. One of our clients was able to engage them approx. 3 weeks ago and we were able to receive the report this week. So, turnaround time may be quick, but this will depend on what they find in their assessment and what the underlying asset records include at the Village.”

Option 3 – Consultant – Adoption in 2023

- This will likely be the most expensive option as you would be outsourcing the contract with there likely being a higher cost due to the urgent rush of the assessment.
- There is no guarantee that having the report completed will ensure that we meet the reporting deadline of May 1st. This will be pending on how the remaining requested items are submitted.
- Unless there are other issues that present from remaining audit procedures, there should be no qualification (with respect to the PS 3280 implementation).
- If we are able to complete the audit by May 1st, you may be able to meet the reporting deadlines with MA with no municipal indicators triggered. Again, there is no guarantee that proceeding with option 3 would result in no indicators being triggered.

Option 4 – Consultant – Adoption in 2024

- This is going to be a more expensive option as the Village will need to outsource this work completely. As we are not involved in the procurement process, we would be unable to confirm/ provide an estimate as to what the costs would be to the Village.
- By deferring until 2024, you can budget for this additional cost in 2024.
- As the contract would not be obtained for 2023 (but will be used for the 2024 financial statements), all the points in Option 2 would be relevant for Option 4 as well.

Options:

1. Council proceeds with one of the options recommended by the Auditor and administration works to complete that task.

Financial Implications:

1. That the Asset Retirement Obligation implementation is budgeted for completion in the 2024 operating budget.

Relevant Policy/Legislation:

1. *MGA s.280/281 – Auditors/Auditor’s Reports*

Political/Public Implication(s):

None foreseen.

Recommendation:

1. As directed by Council.

Request for Decision (RFD)

Topic: Village Property Sealed Bid

Initiated by: Administration

Attachments: Sealed Bid

Purpose(s):

1. To review sealed bid that was handed to the Village Office administration.

Background:

1. The Village of Innisfree administration compiled the Village owned properties and posted the properties listed for sale on the Village of Innisfree website and social media.
2. The Village of Innisfree administration has had no other offers on any of the land for sale to this date.

Key Issues/Concepts:

1. The Village administration has advertised the Village owned properties for sale on the website and social media for approx. 3.5 months.
2. In that time, there has been no other interest in the properties.
3. The Village of Innisfree implemented the Residential Infill Incentive Policy on November 21, 2023, as per motion *2023-11-21/04*.

Options:

1. Council accepts the sealed bid for the property owned by the Village of Innisfree.
2. Council rejects the sealed bid for the property owned by the Village of Innisfree.

Financial Implications:

1. The Village of Innisfree would gain the cost of the sale of land, as well as future tax assessment payments annually.

Relevant Policy/Legislation:

1. *MGA* - Part 17 - Planning and Development
2. *MGA* s.364 Taxable Properties

Political/Public Implication(s):

1. None foreseen.

Recommendation:

1. As directed by Council.

Village of Innisfree Council Committee Report

Committee Name: NLLS (Northern Lights Library System)

Meeting Date and Time: February 23, 2024

Attendees: Multiple members from across the NLLS region

Discussion:

- Metrix group presented the auditor's report for 2023 (Craig Poeter), the library system is healthy financially and doing well, motion was made to accept the report and accepted.
- Omnibus motion was made to accept policies brought forward and was accepted.
- Annual provincial reports for Myrnam, Fishing Lake, and Edmonton garrison was presented, motion was made and was accepted as information.
- OROS website was demonstrated by James McDonald, it will be going live soon at golibrary.ca, it is for people on reserves and Metis settlements to be able to get library cards and get books and periodicals, it will be looked at to allow schools to access it as well at a later date.
- Library Chair's report was presented and accepted as information.
- ALTA report was made and accepted as information as well as a symposium will be added in Calgary.
- LMC (Library Manager's Council) will be sent to board as a later date.
- Budget report (Budget v Actuals) was presented and was accepted as information.
- Next AGM will be May 22, 2024, and it will be online or in person.

Submitted by: Jennifer Johnson

Village of Innisfree Council Committee Report

Committee Name: Innisfree Library Board

Meeting Date and Time: March 6, 2024

Attendees: Gayle, Jennifer, Kristina, Doris, Holly, Dale, Yvonne (Evan Raycraft), (Marie Gorda), (Frauke Young)

Discussion:

- Board of Directors is as follows; Chair Gayle Foyster, Vice Chair Debbie McMann, Secretary Kristina Brummer, Treasurer Doris Christenson, Directors Yvonne Parasynchuk, Jennifer Johnson, Dale Cates, Doreen Nott, Holly Cependa. Meetings are 1st Wednesday of each month and AGM first Wednesday of March 2025 @ 6:30 pm
- Audit was presented and accepted.
- Andrew Graeme was the winner of the Valentines basket.
- After hours drop-box was approved to purchase for \$1100 including fuel.
- Looking at starting a music program to encourage music literacy and engage creative thinking through sound.
- Mother's Day basket was approved for the amount of \$75.00.
- A donation of phone chargers will be made to the library for use.
- For administration professionals' day a motion was made to allow Marilyn to attend.
- An increase of \$1,000 to \$1,200 for bookkeeping services.
- WIB; six new members were added, met with Kathy Dmytriw with cross roads development, Rachel Miller at the Innisfree Delnorte school, and Village council and did a presentation, met with DEI (Diversity, equity and inclusion) coordinator, and was provided with sample training and instruction to help train our members, March 23 is the leadership conference, had Naomi Foyster join the feb 28th meeting and took some candid photos for use in marketing and for the grant summary, what is needed is to integrate DEI policies and practices, ideas for funding after march 31st, what is coming up International women's day block printing event on March 8th, next general gathering Wednesday march 13th at 7 pm at the church stay in Mannville
- 694 patrons, 93 website visits, 100 program attendees, 162 e-resource circulations, 649 Wi-Fi connections, 4 early literacy participants, next early lit March 28th theme spring.

Submitted by: Jennifer Johnson

CAO Monthly Report

To: Council
From: Kayla Paranych
Re: February 21 – March 18, 2024, activities/highlights

Administration

- The Village received the new SHARP printer on February 29, the existing RICOH printer was returned.

Development

- The Village was granted permission from Insurance to purchase windows for the Village office renovation. The Village has sent quotes to the Insurance adjuster to start processing. Administration emailed for an update from the insurance adjuster March 11, 2024.

Financial

- The Village Administration has been working on finalizing the bank account transfer. Few vendors left to move to the new ATB bank account.
- K. Paranych received a new credit card via ATB, on behalf of the Village. Administration will now be able to close previous Mastercard accounts.
- The Village Administration has been working diligently to complete the 2023 Audit.

Human Resources

- Interim CAO T. Rogers retired, February 29, 2024. K. Paranych commenced as CAO, March 1, 2024.

Other

- On March 4, 2024, the Village of Innisfree received a call stating that there was water coming up from the asphalt on 51 street and 51 avenue, North of the railroad tracks. The Village quickly responded and determined that there was a water main break. The Village worked quickly to shut off the water supply and isolate the lines. In turn, there was a block of residents without running water. The Village administration staff obtained and delivered water jugs to the residents affected. The Village administration contacted Alberta Transportation to obtain a working permit. AB Transportation issued a permit late afternoon, March 5, 2024. On March 6, 2024, Administration mobilized a contractor to begin repair. The contractor was able to locate the leak, repair, and back fill the working area. Water was reinstated for residents, on the afternoon of March 7, 2024.
- With the two heavy snowstorms, the Village worked diligently to clear snow. As there was so much snow, and the wind created heavy drifting, this took several days.

Upcoming:

- 2024 Budget Meetings scheduled in March and April.

SCHEDULE “A”
Council Minutes Action List

MOTION #	TITLE	DEPARTMENT	Details:
2022-07-19/07	Water Services – Water Meter Rehabilitation Project	Admin	COMPLETED
2022-09-27/23	MSI CAP-14314 Administration Building Rehabilitation Project	Admin	<i>The Village will be readdressing more of this during the remediation of the building.</i>
2022-12-20	Sign up to become a Purolator Quick Stop Agent	Admin	Spoke with Calgary and need to complete application form and send pictures to them; <i>Put on hold until Building remediation is completed.</i>
2023-01-23	Send in grant application for free trees with desired trees and locations.	Admin	Done. Received phone call that we have been approved. Company ran out of funding to complete 2023 plantings. Will be in the schedule for 2024.
2023-04-18	Develop Policy for catching animals as per Animal Bylaw	Administration	Rescind Motion? LOOK UP MOTION
2023-04-18	Sign up for the Travel-ING app	Administration	Signed up by T. Wiebe. Have not actioned this to date.
2023-05-16	Check Public Works for old culverts to be used for outhouses at campground	Administration & Public Works	Council directed Admin to secure culverts & proceed with project. Not completed.
2024-01-24/09	<i>REALLOCATION OF 2009 TAX RECOVERY RESERVES</i> Reallocate funds, close account with ATB	Administration	2009 Tax Recovery Reserves & Interest reallocated to new general account. COMPLETED
2024-01-24/13	<i>UTILITY CREDIT BALANCES</i> – Reallocate credit balances, refund credit on one account	Administration	To be completed
2024-02-20/03 & /05-07	<i>Temporary Borrowing Bylaw 693-24</i>	Administration	Send copy of signed & sealed bylaw To ATB Financial. Update Bylaw schedule, post on Social media feeds Completed.
2024-02-20/08-11	<i>2024 Master Rates Bylaw 694-24</i>	Administration	Update Bylaw schedule, post on Social media feeds Completed.

SCHEDULE “A”
Council Minutes Action List

2024-02-20/12	<i>CAO APPOINTMENT</i>	Administration	Post in Utility Newsletter Posted in Informer. Completed.
2024-02-20/13	<i>SIGNING AUTHORITIES</i>	Administration	Advise ATB Financial on changes & get paperwork prepared for March 1 st ! Completed.
2024-02-20/14	<i>NAAGO REQ.</i>	Administration	Set up in AP for \$300 Requisition to NAAGO <i>In progress</i>
2024-02-20/17	<i>AB MUNIS – SPRING CAUCUS – MARCH 14-15</i>	Administration	Completed.
No Motion	<i>Resolve BEO Contract per Council direction</i>	Administration	Review contract & perform accordingly. <i>In progress</i>

SCHEDULE “B”

Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
MUNICIPAL STIMULUS PROGRAM:					
Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
Birch Lake	Picnic Tables & Fire Pits	\$5,000	\$ 4,010	YES regarding eligible expense deadlines	COMPLETED (summer 2023)
MSI CAPITAL (ACCEPTED APPLICATIONS)					
Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
CAP-13636 <i>Motion # 2021-04-20/21 2022 Operating Budget Motion # 2022-05-17/11</i>	2021-2023 ACE Water Capital Contributions	\$74,333.00	\$37,400 (2021) \$28,050 (2022) \$8,440 (2023) \$73,890 Total	2021 - Yes 2022 – Yes 2023 - Yes	Project COMPLETED
CAP-13446	Community Garden Project	\$10,000	Topsoil, etc \$ 912 (2022) Posts/Hardware \$ 417.47 (2022)	2022 \$ 1,329	2022 – Ratings and supplies secured. Property set up for Commercial sale.
CAP-13414	Village Administration Office Renovations	\$50,000	Topsoil \$ 480 (2023) Electrical \$10,625 Floors \$11,981 \$ 2,325 moving the vault/safe \$50,000 - \$24,931 = \$25,069	2023 \$ 0.00 Completed Completed	Electrical & plumbing upgrades. Completed Flooring Completed Exterior & new Scope of work to be addressed during Office remediation. \$25,069 Balance for Renos.
	<i>Motion: 2022-09-27/23 For Electrical and Flooring contractors</i>				

SCHEDULE “B”
Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
CAP-14033	Fire Hydrants	\$20,000	Completed	Completed	Completed.
CAP-15668	51 Avenue from 54 Street to 51 Street (water looping and road)	\$ 350,000 from MSI Capital <i>Project Total: \$ 800,000</i>			Approved
CAP-	50 th Street West upgrade of waterlines	\$ 400,000 total Partial MSI and CCBF		Engineered Tender posted on APC Feb.7. closed Feb 23.	Tender results provided in March Council meeting.
FEDERAL GAS TAX FUND (ACCEPTED APPLICATION):					
Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
GTF-1187	Sidewalk Replacement and Rehabilitation	\$217,650	Sidewalk assessment done in spring 2023 for \$3,000. 300' of Sidewalk Remediation done in Sept.2023 for \$15,000		
GTF-1437	Manhole Repair/Rehabilitation	\$25,000			Bar Engineering to address this area in 2024 work.
CCBF-2036	Water Meter Rehabilitation Project	\$47,000	\$ 1,108 (2022) \$ 33,874 (2023) for meters \$ 5,300 for laptop (2023)	Ongoing.	McKay Waterworks meters & computer rec'd March/23 Amendment to apply for funding under CCBF-2036 was approved. Installations proceeding.
<i>Motion: 2022-07-20/07</i>					

**SCHEDULE “B”
Municipal Grants Report**

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
CCBF-2303	54 Street and 51 Ave complete upgrade (S. Water looping & road)	\$400,000 from CCBF <i>Project Total: \$ 800,000</i>			Approved.
CCBF-	50 th Street West upgrade of waterlines	\$ 400,000 total Partial MSI and CCBF		Engineered Tender posted on APC Feb.7	Quotes expected for the March Council Meeting.
CANADA SUMMER JOBS (CSJ)					
Project #19975697	Applied for 3 Positions for Administration, Public Works and Recreation.	\$3,937,50 x 3 = \$11,812.50	Announcement expected in April.		CSJ combined 3 Projects (Applications) into a single one.
OTHER GRANT APPLICATIONS (otherwise funding from operating budget or reserves):					
Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:

Birch Lake	Outhouse Rehabilitation	\$16,000			Group Camp outhouse inspected via camera. Concrete needs to be poured on the bottom before these can be used. AB Environment advised culverts within existing one is permitted.
------------	-------------------------	----------	--	--	---

Old 2022 and prior grant information for completed projects are deleted from this listing.
New 2023 grant amounts and projects are added to this report.

DEPARTMENT	2024 Interim Revenue Budget	2024 YTD Revenues	2024 Expenditures Interim Budget	2024 YTD Expenditures	2024 YTD Surplus/ Deficit
(00) Requisitions			41,610		-
(00) Gen. Legislative (Taxes)	41,520	21,652			21,652
(00) Gen. Admin: Tx Pens/Bk Int.	282,470	10,580	-		10,580
(11) Legislative	87,225		15,800	1,642	- 1,642
(12) Administration	25,000	65,770	235,800	31,708	34,062
(19) General Exp (Insurance)	86,962		6,500	6,000	- 6,000
(21) Federal Fines			-		-
(23) Fire Services	100		7,005	5,000	- 5,000
(25) Emergency Dept.	6,000		8,250	1,128	- 1,128
(26) Bylaw Enforcement	-	475	14,000		475
(32) Public Works	1,865		193,880	21,190	- 21,190
(37) Stormwater Dept.	42,443	941	7,000		941
(41) Water Dept.	5,012	18,068	213,354	44,202	- 26,134
(42) Sanitary Sewer Dept.	139,233	6,098	66,225	15,043	- 8,945
(43) Solid Waste Dept.	75,500	12,180	86,300	13,386	- 1,206
(51) Social Services	73,034		1,840	1,920	- 1,920
(61) Land Dept.	-	2,512	32,000		2,512
(66) Planning Dept.	30,000		2,600		-
(72) Recreation Dept.	150		68,600	1,153	- 1,153
(74) Cultural Dept.	49,300	582	14,418	3,031	- 2,449
TOTALS:	945,814	138,858	1,015,182	145,403	- 6,545

Roads:

Removed bucket from loader and attached snow blade to assist with heavy snow removal.
 On going snow removal with loader and skid steer

Environmental Services: (Water, Sanitary Sewer, Solid Waste, Recycling, Stormwater)

Water chlorine level daily checks at 2 venues in the village
 Monthly Bac T check on water supply – result was all is good
 Overaw installation of new furnace at WTP
 Monthly gel test at WTP
 ACE contractor investigating depth of Village reservoir - ongoing

Recreation: (Park/Campground):

Removed picnic table from the frozen lake at the campground
 Installed new locks on campground and waste transfer station gates
 Weekly heating checks at the rec park

Other:

Students continued woodwork course at public works shop
 Organizing PW shop & truck
 Water meter installations continued

MOTION #	TITLE	DEPARTMENT	Details:
2023-05-16	Check Public Works for old culverts to be used for outhouses at campground	Administration & Public Works	<i>Pending</i>

Village of Innisfree
Monthly Financial Report for the period ending February 29, 2024

As per Books

	General Operating	ATB Tax Recovery Account (2009)	ATB Tax Recovery Account (2022)	ATB Municipal Grants	ATB Municipal Reserves	HISA (Municipal Grants)	HISA (Municipal Reserves)
Previous Month Balance	109,005.20	Closed	1,532.00	80,181.83 62,920.00	41,578.89	755,826.85	266,748.06
Add Revenue:							
Deposits	55,940.17						
Interest Received	441.18	Closed	6.57	502.26	179.21	3,332.89	999.87
Transfers from 2009 Tax Recovery to Op.	2.29						
Bank Fee Returned	3.74						
Sub-Total	165,392.58	-	1,538.57	143,604.09	41,758.10	759,159.74	267,747.93
Less Disbursements (A/P & P/R)	51,182.32						
ATB Monthly Fees	29.88						
TD Bank Monthly EFT Fee	25.00						
RBC Monthly EFT Fee	34.40						
Interac/Moneris DM Fees	33.04						
Mastercard CC Fees	1.73						
Visa CC Fees	1.79						
Land Titles	79.50						
Sub-Total A/P	51,387.66						
Month End Balance	114,004.92	-	-	-	-	-	-
		-	1,538.57	143,604.09	41,758.10	759,159.74	267,747.93

As Per Bank

	General	Tax Recovery Account (2009)	Tax Recovery Account (2022)	ATB Municipal Grants	ATB Capital Reserves	HISA (Municipal Grants)	HISA (Capital Reserves)
Month End Balance	114,004.92	Closed	1,538.57	143,604.09	41,758.10	759,159.74	267,747.93
Deposits in Transit	373.05						
Sub-Total	114,377.97						
Less Outstanding Cheques	19,633.45	-	1,538.57	143,604.09	41,758.10	759,159.74	267,747.93
Month End Balance	94,744.52						
Outage	138.04	-	1,538.57	143,604.09	41,758.10	759,159.74	267,747.93

Outstanding Cheques (General Operating)

Cheque #	Amount	Cheque #	Amount
20230145	323.75	20240081	515.00
20230538	120.00	20240082	2,746.45
20240041	94.45	20240083	2,704.55
20240045	4,550.80	20240084	1,936.71
20240057	446.25	20240085	302.57
20240061	175.38		
20240078	265.00		
20240079	5,180.04		
20240080	272.50		
Total O/S Chqs.			19,633.45

10. a

RECEIVED

FEB 22 2024

Vegreville Office
5253-46 Ave
Vegreville, AB
T9C 1P9
Phone 780-632-6211 Fax 780-632-6231
Email director@minburnfoundation.ca



Mannville Office
5032-49 St.
Mannville, AB
TOB 2W0

February 16, 2024

MLA Jackie Armstrong-Homeniuk
Fort Saskatchewan-Vegreville Constituency
Box 451 4927 – 51 Avenue
Vegreville, AB T9C 1M1

Dear Ms. Armstrong-Homeniuk

This letter is submitted on behalf of the Board of Directors of MD of Minburn Foundation. As a long time Vegreville resident, you have knowledge of the operations of the Foundation, and the important role this Foundation has played serving many seniors in this community since the opening of Homestead Lodge in 1961. Vegreville and area has been very fortunate to maintain the supportive living Lodge model over many decades with the financial assistance of the Provincial Government through LAP Grant Funding (Lodge Assistance Program), in addition to municipal requisitions from the County of Minburn No. 27, Town of Vegreville, Village of Mannville and Village of Innisfree. Without the availability of subsidized supportive living, many individuals would not have the financial ability to sustain the necessities of life in their senior years, confirming the need for this subsidized supportive living model. It is truly a blessing to have the ability to offer this in our community. MD of Minburn Foundation Board would like to update you on their activities over the past year in their quest to continue this important service to Vegreville and area residents.

In February, 2023, Board members retained the services of a consultant to provide them with a Demand Study/Options Analysis/Business Case report.

Given the significant seniors population and median household incomes along with the emerging national trend for those nearing retirement to be less financially prepared, low-income seniors may be a growing segment requiring specific policy focus by not only Foundation's member municipalities, but provincial bodies addressing health and housing issues.

The Foundation's Board of Directors has a strong commitment to ensuring seniors within their communities have access to safe, affordable housing. Accordingly, the board indicated they support the use and implementation of various capital planning and funding tools to achieve this objective. The adoption of a capital strategy precludes the upkeep and repair of current facilities; its sole purpose is (re)development to replace existing assets and meet anticipated demand.

Recognizing the aging infrastructure and changing dynamics within its catchment communities, the Foundation identified the need to strategically examine its portfolio to anticipate and be mindful of seniors' needs and wants for their future homes. The 'baby boom' demographic shift will significantly grow the senior population in the catchment while overall population growth will remain modest. The Foundation's "catchment" refers to County of Minburn No. 27, the Town of Vegreville, the Village of Innisfree, and the Village of Mannville.

Vegreville Office
5253-46 Ave
Vegreville, AB
T9C 1P9
Phone 780-632-6211 Fax 780-632-6231
Email director@minburnfoundation.ca



Mannville Office
5032-49 St.
Mannville, AB
T0B 2W0

The local area catchment has a 2021 census recorded population of 9960. Seniors age 65+ represents 23.5% of the catchment and seniors age 80+ represent 6.5% of the catchment. Homestead Lodge operates 62 units, and relative to the 80+ population bracket of 630 citizens, the supplies lodge housing to approximately 10% of seniors within this population range.

Based on current census data and application of mortality rates relative to the age 85+ population over time, a peak demand of 140 is projected. Creation of this demand is primarily the impact of baby boom bulge, with the leading edge of this cohort now age 75.

Seniors as a demographic group are anticipated to double during this period following the larger Canadian trend of aging baby boomers. This emerging reality will have challenging policy consequences for rural Albertans with respect to aging in place and access to safe affordable housing.

Following review and discussion of information presented in the Demand Study/Options Analysis reports, the Board agreed proceed with a phased expansion and replacement of Lodge consisting of 'Community Service / Community Affordable' units. Phase 1 will see the addition of 66 new units, retaining 24 units from year 2000 addition, and decommission old lodge. Phase 2 will see the addition of 30 units dependant on the needs of the community.

In November, 2023, this information was presented to elected officials and senior administration representing the four municipalities associated with Minburn Foundation. Conditional approval letters supporting this project has been received from 3 municipalities to date.

At their January 18, 2024 meeting, MD of Minburn Foundation Board members agreed to proceed with next steps of their Lodge Re-Development project. An RFP for Procurement of Project Manager for Homestead Lodge expansion is currently active. The Project Manager will initiate various discussions and actions to mobilize the project into engineering, architecture and design development readiness for submission to the Affordable Housing Partnership Program (AHPP), Government of Alberta in June 2024.

This information is presented to yourself with the request that you advocate for the success of this project to strengthen the Board's commitment of ensuring seniors within their communities have access to safe, affordable housing.

Respectfully submitted,

Jerrold Lemko MD of Minburn Foundation Board Chairperson

- Cc County of Minburn Reeve and Council
- Cc Town of Vegreville Mayor and Council
- Cc Village of Mannville Mayor and Council
- Cc Village of Innisfree Mayor and Council

February 2024

NORTHEAST ALBERTA ALLIANCE FOR GROWTH AND OPPORTUNITIES

Highway 28 Development Region

Dozens of municipalities, Metis settlements, and First Nations rely on Highway 28 for the movement of people and goods. The [corridor is critical to sustaining and growing the regional economy](#).

Alberta **Highway 28** is a key economic and transportation corridor, connecting Edmonton north to Highway 63 and the oilsands and east to Cold Lake and Saskatchewan.

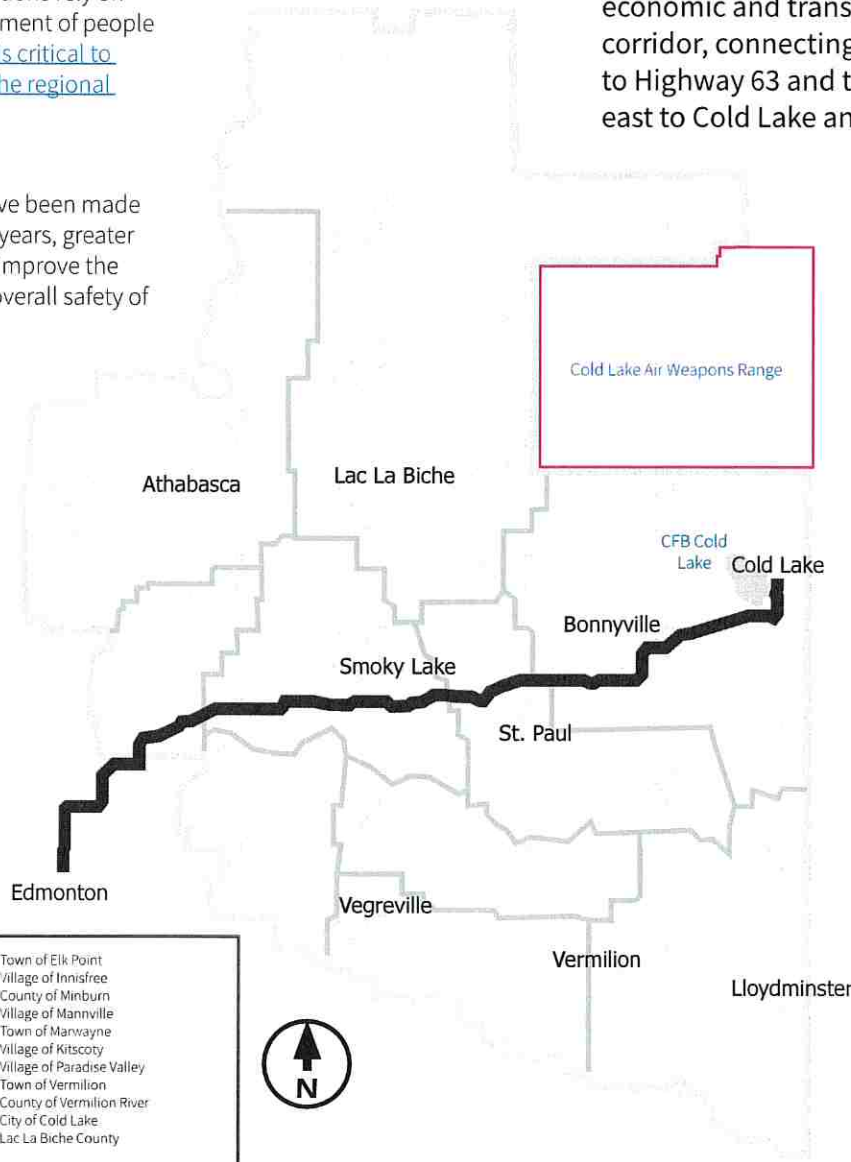
While [some upgrades](#) have been made to the Highway in recent years, greater investment is needed to improve the capacity, condition and overall safety of the corridor.

The Highway was first [opened in 1961](#). There are no passing lanes along its 300 km route between Edmonton and Cold Lake.

Several Mayors, Reeves, Chiefs, Chairmen, and other municipal leaders in the region have [expressed concern](#) about ongoing safety issues on Highway 28 due to deterioration, lack of passing lanes, and maintenance issues. [Collisions have become more frequent](#), increasing risk of fatalities.

The Highway is a key route between Edmonton and [Cold Lake 4 Wing CFB](#), the busiest fighter base in Canada. With new construction expected at 4 Wing, Highway 28 will be a critical corridor.

Highway 28 is the infrastructural backbone of the region's economy, supporting sectors including agriculture, tourism, and oil and gas. Approximately [30% of Alberta's oil and gas royalty revenues](#) are generated by industrial activity in the region.



NAAGO Membership

Municipalities, Counties, and MDS	
M.D. of Opportunity	Town of Elk Point
Village of Boyle	Village of Innisfree
County of Lamont	County of Minburn
Town of Lamont	Village of Mannville
Town of Bruderheim	Town of Marwayne
Thorhild County	Village of Kitscoty
Village of Chipman	Village of Paradise Valley
Town of Mundare	Town of Vermilion
Town of Vegreville	County of Vermilion River
Athabasca County	City of Cold Lake
Town of Athabasca	Lac La Biche County
City of Lloydminster	
Village of Andrew	Indigenous Communities
Town of Smoky Lake	Beaver Lake Cree Nation
Smoky Lake County	Buffalo Lake Metis Settlement
Hamlet of Willingdon	Cold Lake First Nation
Village of Vilna	Elizabeth Metis Settlement
County of Two Hills	Fishing Lake Metis Settlement
Town of Two Hills	Frog Lake First Nation
County of St. Paul	Heart Lake First Nation
Town of St. Paul	Kehevin Cree Nation
Village of Myramm	Kikino Metis Settlement
Village of Glendon	Metis Nation of Alberta Region 1
Town of Bonnyville	Saddle Lake Cree Nation
M.D. of Bonnyville	Whitefish Lake First Nation

About Us

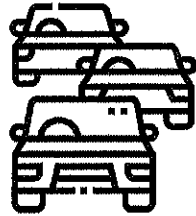
The Northeast Alliance for Growth and Opportunities (NAAGO) is a collection of 40 municipalities and Indigenous communities that are working together to advocate for investment into one of Alberta's most critical economic regions.

All data sourced from [Alberta Regional Dashboard](#); Icons from [E.Laticon](#)



\$8.4 BILLION

Value of *major projects* (2023)



132,554

registered vehicles (2021)



1,263

births in 2022



\$108,682

median household income of all families in 2020 - up \$10,000 since 2016



110,300

driver's licenses



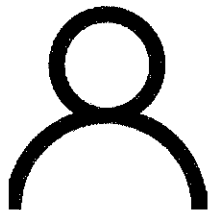
23,430

residents identify as Indigenous and Metis (2021)



46,035

residents have a *post-secondary qualification* - an increase of 35% over five years



145,103

people call the region home (2022)

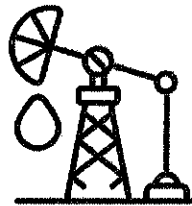


more than
30 PERCENT
OF ALBERTA'S
OIL AND GAS
REVENUES ARE
GENERATED
HERE



fire incidents in 2014, with losses exceeding \$14 million

244



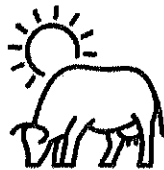
2,400 ACTIVE OIL WELLS

in 2022, an increase of 75% year-over-year, with annual production of more than 30.2 million m³



21.5 BILLION

m³ of *proven natural gas reserves*. More than 2.7 billion m³ of production per year



more than

590,000

head of cattle



\$2.5 BILLION

value of *land title transfers* in 2023, up 28% from 2022



3.3 MILLION ACRES

of *cropland* is under production across more than 6000 active farms



33,000

number of *students* enrolled in K-12 and post-secondary in the region including more than 1,200 apprentices (2021)



70,350

population of *labour force*, participation rate of 64.3% (2021)

MORE THAN 5,750



active businesses, of which 95.7% are small businesses

Application for additional Capacity at the Vegreville transfer station.

Constructed in 2013, the Vegreville reservoir has reached capacity and does not provide adequate storage volume for member municipalities. It was determined that it would be proactive to comprehensively plan for a new regional water reservoir to ensure a continuous safe water supply to meet the future needs of the ACE partnership. Ace has applied to the Water for Life Grant for additional storage capacity and upgrades to its current pumping station. The estimated cost of the project is 9.8 million.

ACE ANNUAL SHAREHOLDERS MEETING

Ace Annual Shareholders meeting will be held on April 25th at the Dewberry Hall. Supper is at 5:30, meeting at 6:00. One representative from each community must be present to sign the Shareholders documents. Please email ace.regional.water@gmail.com by April 12th 2024 with the number attending from your municipality.

OPERATOR'S MEETING

The annual Ace Operators meeting will be held on March 28th 2:00 pm at the County of Two Hills Meeting room. Municipal operators, as well as, CAO are welcome to attend. Please confirm who will be attending from your municipality by March 22, 2024 via email to ace.regional.water@gmail.com

Election of Officers

The annual election of officers took place at the February ACE Board meeting.

Chairperson: Don Gulayec

Vice Chair: Dennis Roth

Secretary: Rex Smith

Construction on all projects is complete and Ace is working with the contractors to finish outstanding items.

Contact:

Ace Manager:

Rhonda King 780 808 6785

Ace.regional.water@gmail.com

Ace Project Manager

Brent Romanchuk 780 808 1987

Ace.regional.pm@gmail.com