

VILLAGE OF INNISFREE
REGULAR COUNCIL MEETING MINUTES of December 12, 2023

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, December 12, 2023.

CALL TO ORDER

Mayor E. Raycraft called the Regular Council meeting to order at 5:00 PM.

PRESENT

Attendance in-person

Mayor Even Raycraft
Councillor Jennifer Johnson
Councillor Deborah McMann

Brooke Magosse, Interim Administrative Assistant

REGRETS

Thelma Rogers, Interim Chief Administrative Officer

*APPROVAL OF
AGENDA*

2023-12-12/01

Moved by Clr. J. Johnson that the agenda be approved with the following revisions and additions:

Agenda Revisions:

- Amend the date November 21, 2023, to December 12, 2023.
- Remove item: “Business Arising from the Minutes – Regular Council Meeting”.
- Move “Administration Reports” to be discussed before “New Business”.
- Remove item: “Closed Session – Labour – FOIPP, s. 17 & 40”.

Additions:

- Add under “New Business”:
 - Water Leak Detection
- Add under “Councillor Reports”:
 - Crossroads Economic Development Committee – Nov 21, 2023 – Mayor E. Raycraft
 - Innisfree Delnorte Parent Student Council – Dec. 5, 2023 – Mayor E. Raycraft
 - Crossroads Economic Development Committee – Dec. 12, 2023 – Mayor E. Raycraft
 - Innisfree Library Board – Dec. 6, 2023 – Clr. Johnson
- Add under “Correspondence”:
 - FCM 2024 Membership Renewal

CARRIED.

*APPROVAL OF
NOVEMBER 21, 2023
REGULAR MINUTES*

2023-12-12/02

Moved by Clr. D. McMann that the November 21, 2023, Regular Council Meeting minutes be approved with the following amendment:

- Adding numbers to Council Motions.
- Insert Mayor E. Raycraft to motion #2023-11-21/04.
- Amending “Even” to “Evan” under “Present”.

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- Replacing “Clr. J. Johnson” with “Clr. D. McMann” on motion # 2023-11-21/18.
- Replacing “Clr. J. Johnson” with “Mayor E. Raycraft” on motion # 2023-11-21/19.

CARRIED.

*ADMINISTRATION
REPORTS
2023-12-12/03*

Moved by Mayor E. Raycraft that the items listed under Administration Reports be approved as presented.

CARRIED.

*SIGNING
AUTHORITIES
2023-12-12/04*

Moved by Clr. J. Johnson that pursuant to Section 213(4) of the *Municipal Government Act*, financial instruments’ signing authorities shall be one elected official being Mayor Evan Raycraft or Councillor Deborah McMann or Councillor Jennifer Johnsons and Interim Chief Administrative Officer Ms. T. Rogers or Administrative Assistant Ms. Kayla Paranych. Further, that Interim Administrative Assistant Ms. Brooke Magosse be removed as signing authority on all financial instruments for the Village of Innisfree.

CARRIED.

*OFFICE HOURS
AMENDMENT
2023-12-12/05*

Moved by Clr. J. Johnson that Council endorses the amendment to the Village Administration hours to open at 8:30 AM to 12 Noon and 12:30 PM to 4:00 PM daily effective January 2, 2024.

CARRIED.

*MANNVILLE
LANDFILL
RECLAMATION
PROJECT – SHARED
COSTS
2023-12-12/06*

Moved by Mayor E. Raycraft that Council authorizes the payment for the Mannville Landfill Reclamation Project, estimated at \$35,000 +/- to be paid in full for the Post-Closure Reserves.

CARRIED.

*2023 WRITE-OFFS –
ACCOUNTS
RECEIVABLE
2023-12-12/07*

Moved by Clr. D. McMann that Council direct Administration to write-off the following inactive/unrecoverable amounts:

- Account No. 277 = \$188.34
- Account No. 109 = \$98.94
- Account No. 110 = \$26.26
- Account No. 39 = \$26.26
- Account No. 183 = \$38.10

CARRIED.

*2022 TAX WRITE-
OFFS
2023-12-12/08*

Moved by Mayor E. Raycraft that Council direct Administration to write-off \$54.60 for Tax Roll #400.

CARRIED.

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*MD FOUNDATION –
LODGE RE-
DEVELOPMENT
PROPOSAL
2023-12-12/09*

Moved by Mayor E. Raycraft that the M.D. Foundation – Lodge Re-Development Proposal be tabled to the January 16, 2024, Regular Council Meeting for further discussion. Furthermore, Administration be directed to contact the M.D. Foundation regarding the “Municipal Requisition” calculations.

CARRIED.

*WATER LEAK
DETECTION –
ENVIROTRACE
QUOTE – SEPT. 13/23
2023-12-12/10*

Moved by Clr. J. Johnson that Council approve EnviroTRACE Quote dated September 13, 2023, in the amount of \$9,821 (GST included) to conduct Water Leak Detection for the Village of Innisfree. Further, that the expense be allocated from Water Goods, Supplies and Materials 2-41-510.

DEFEATED.

*WATER LEAK
DETECTION –
ENVIROTRACE
QUOTE – SEPT. 13/23
2023-12-12/11*

Moved by Mayor E. Raycraft that the Water Leak Detection – EnviroTRACE Quote Sept. 13/23 be tabled to the January 16, 2024, Regular Council meeting for further discussion.

CARRIED.

EXIT

Clr. J. Johnson exited the Council Chambers at 5:54 PM.

RETURN

Clr. J. Johnson returned to the Council Chambers at 5:55 PM.

*COUNCILLOR
REPORTS
2023-12-12/12*

Moved by Clr. D. McMann that the items listed under Councillor Reports be accepted as presented.

CARRIED.

*2024 FCM
MEMBERSHIP
RENEWAL
2023-12-12/13*

Moved by Clr. J. Johnson that the Village renew the 2024 FCM Membership per the invoice dated November 14, 2023.

CARRIED.

*CORRESPONDENCE
2023-12-12/14*

Moved by Mayor E. Raycraft that the items listed under Correspondence be received as information.

CARRIED.

ADJOURNMENT

Moved by Clr. J. Johnson that the meeting be adjourned at 6:03 PM.

T. Rogers, Interim C.A.O.

E. Raycraft, Mayor