
Request for Decision (RFD)

Topic: 2023 Operating Budget
Initiated by: Administration
Attachments: Tax Rate Scenarios

Purpose(s):

1. Council to finalize the 2023 Operating Budget.

Background:

1. The Village of Innisfree 2023 Interim Operating Budget was passed in December 2022.
2. The Strategic Plan affects the operating budget and was updated first on May 2nd.
3. The 2023 Final Operating Budget was completed with a 3% increase to property taxes as per the Interim budget and estimated in the past few years' budgets.
4. The 2023 Final Operating Budget was reviewed by Council on May 4th where it was approved in principle except for the taxation portion as Council wanted a comparative between various rate increases to sample tax rolls.

Key Issues/Concepts:

1. The Strategic Planning session identified some larger priced projects which will be brought to Council at a later date to be added to the Operating and Capital Budgets if necessary.
2. The 2023 Final Operating Budget must be passed before the Tax Levy Bylaw can be completed.
3. Time is of the essence to get everything done before property tax notices can be sent out.

Financial Implication(s):

As per the Tax Rate Scenarios, the total increase to the budget revenues will be about \$ 2,500 per one percent (1 %) increase to the Property Taxes. This will still leave the Village of Innisfree with an operating deficit of almost \$ 80,000 for the year.

Option(s):

1. Council to approve the 2023 Final Operating Budget as presented.
2. Council to approve the 2023 Final Operating Budget with changes.
3. As directed by Council.

Relevant Policy/Legislation:

1. *Municipal Government Act*

Political/Public Implication(s):

The 2023 Operating Budget provides important information to the public.

RECOMMENDATION(s):

1. Council to approve the 2023 Final Operating Budget as presented.

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Tax Rate Scenarios

Year	Residential/ Non-Residential	Assessment	Municipal	School	Senior	TOTAL
2019 Residential	\$ 207,660.00	\$ 3,095.26	\$ 528.11	\$ 30.32	\$ 3,657.69	
2020	\$ 205,100.00	\$ 3,061.06	\$ 574.06	\$ 29.49	\$ 3,664.61	
2021	\$ 205,580.00	\$ 3,536.84	\$ 585.23	\$ 45.39	\$ 4,167.46	
2022	\$ 206,630.00	\$ 3,489.03	\$ 570.89	\$ 60.62	\$ 4,120.54	
2023	\$ 204,040.00	\$ 3,539.99	\$ 543.04	\$ 61.44	\$ 4,144.47	
increase of .5% due to assessment decrease						
2023	\$ 204,040.00	\$ 3,592.72	\$ 543.04	\$ 61.44	\$ 4,197.20	
increase of 1.85%						

Using these millrates (residential) 17.349480 2.66144984 0.3011137338 Increase of 1.5% of \$\$ as per Council request
 Using these millrates (non-residential) 25.668707 3.70698 0.3011137338

Using these millrates (residential) 17.6079 2.66144984 0.3011137338 Increase of 3% of \$\$ as per Council request
 Using these millrates (non-residential) 26.0460 3.70698 0.3011137338

Year	Residential/ Non-Residential	Assessment	Municipal	School	Senior	TOTAL
2019 Residential	\$ 11,080.00	\$ 165.37	\$ 28.18	\$ 1.62	\$ 195.17	
2020	\$ 4,800.00	\$ 71.64	\$ 13.43	\$ 0.69	\$ 85.76	
2021	\$ 4,800.00	\$ 82.58	\$ 13.66	\$ 1.06	\$ 97.30	
2022	\$ 7,530.00	\$ 127.15	\$ 20.80	\$ 2.21	\$ 150.16	
2023	\$ 7,530.00	\$ 130.64	\$ 20.04	\$ 2.27	\$ 152.95	
increase of 1.85% but due to minimum will be less						
2023	\$ 7,530.00	\$ 132.59	\$ 20.04	\$ 2.27	\$ 154.90	
increase of 3.15%						

Using these millrates (residential) 11.080000 165.370000 28.180000 1.620000 195.170000 pd minimum of \$ 725
 Using these millrates (non-residential) 4800.0000 71.640000 13.430000 0.690000 85.760000 pd minimum of \$ 725
 Using these millrates (residential) 4800.0000 82.580000 13.660000 1.060000 97.300000 pd minimum of \$ 725
 Using these millrates (non-residential) 7530.0000 127.150000 20.800000 2.210000 150.160000 pd minimum of \$ 750
 Using these millrates (residential) 7530.0000 130.640000 20.040000 2.270000 152.950000 increase of 1.85%
 Using these millrates (non-residential) 7530.0000 132.590000 20.040000 2.270000 154.900000 but due to minimum will be less
 Using these millrates (non-residential) 7530.0000 132.590000 20.040000 2.270000 154.900000 increase of 3.15%

Year	Residential/ Non-Residential	Assessment	Municipal	School	Senior	TOTAL
2019 Non-Residential	\$ 53,350.00	\$ 1,204.27	\$ 189.10	\$ 7.79	\$ 1,401.16	
2020	\$ 54,060.00	\$ 1,220.30	\$ 209.50	\$ 7.77	\$ 1,437.57	
2021	\$ 55,250.00	\$ 1,441.16	\$ 215.79	\$ 12.20	\$ 1,669.15	
2022	\$ 56,790.00	\$ 1,469.33	\$ 226.25	\$ 16.66	\$ 1,712.24	
2023	\$ 52,750.00	\$ 1,354.02	\$ 195.54	\$ 15.88	\$ 1,565.45	
decrease of 8.6% due to assessment decrease						
2023	\$ 52,750.00	\$ 1,373.93	\$ 195.54	\$ 15.88	\$ 1,585.35	
decrease of 7.42%						

Using these millrates (residential) 53350.0000 1204.270000 189.100000 7.790000 1401.160000
 Using these millrates (non-residential) 54060.0000 1220.300000 209.500000 7.770000 1437.570000
 Using these millrates (residential) 55250.0000 1441.160000 215.790000 12.200000 1669.150000
 Using these millrates (non-residential) 56790.0000 1469.330000 226.250000 16.660000 1712.240000
 Using these millrates (residential) 52750.0000 1354.020000 195.540000 15.880000 1565.450000 decrease of 8.6%
 Using these millrates (non-residential) 52750.0000 1373.930000 195.540000 15.880000 1585.350000 due to assessment decrease
 Using these millrates (non-residential) 52750.0000 1373.930000 195.540000 15.880000 1585.350000 decrease of 7.42%

Year	Residential/ Non-Residential	Assessment	Municipal	School	Senior	TOTAL
2019 Residential	\$ 121,530.00	\$ 1,813.80	\$ 309.07	\$ 17.74	\$ 2,140.61	
2020	\$ 116,970.00	\$ 1,745.74	\$ 327.39	\$ 16.82	\$ 2,089.95	
2021	\$ 115,350.00	\$ 1,984.51	\$ 328.37	\$ 25.47	\$ 2,338.35	
2022	\$ 118,530.00	\$ 2,001.43	\$ 327.48	\$ 34.77	\$ 2,363.68	
2023	\$ 115,280.00	\$ 2,000.05	\$ 306.81	\$ 34.72	\$ 2,341.58	
decrease of .95% due to assessment decrease						
2023	\$ 115,280.00	\$ 2,029.84	\$ 306.81	\$ 34.72	\$ 2,371.37	
increase of .35%						

Using these millrates (residential) 121530.0000 1813.800000 309.070000 17.740000 2140.610000
 Using these millrates (non-residential) 116970.0000 1745.740000 327.390000 16.820000 2089.950000
 Using these millrates (residential) 115350.0000 1984.510000 328.370000 25.470000 2338.350000
 Using these millrates (non-residential) 118530.0000 2001.430000 327.480000 34.770000 2363.680000
 Using these millrates (residential) 115280.0000 2000.050000 306.810000 34.720000 2341.580000 decrease of .95%
 Using these millrates (non-residential) 115280.0000 2029.840000 306.810000 34.720000 2371.370000 due to assessment decrease
 Using these millrates (non-residential) 115280.0000 2029.840000 306.810000 34.720000 2371.370000 increase of .35%

Example 5

Year	Residential/ Non-Residential	Municipal	School	Senior
2019	Non-residential	\$ 96,770.00	\$ 343.00	\$ 14.13
2020	Residential	\$ 98,390.00	\$ 2,220.96	\$ 393.04
2021		\$ 100,630.00	\$ 2,624.87	\$ 393.04
2022		\$ 113,240.00	\$ 2,929.85	\$ 451.15
2023		\$ 114,320.00	\$ 2,934.45	\$ 423.78
				\$ 34.43
				\$ 3,392.65
				\$ 34.43
				\$ 3,435.79
				\$ 34.43
				\$ 3,435.79

due to school levy decrease
increase of .62%

Example 6

Year	Residential/ Non-Residential	Municipal	School	Senior
2019	Residential	\$ 62,350.00	\$ 158.56	\$ 9.10
2020		\$ 60,850.00	\$ 908.17	\$ 170.31
2021		\$ 60,570.00	\$ 1,042.06	\$ 172.43
2022		\$ 62,140.00	\$ 1,049.26	\$ 171.68
2023		\$ 62,140.00	\$ 1,078.10	\$ 165.38
				\$ 18.71
				\$ 1,262.19
				\$ 18.71
				\$ 1,278.25

increase of 1.85%

Example 7

Year	Residential/ Non-Residential	Municipal	School	Senior
2019	Non-residential	\$ 417,920.00	\$ 9,433.73	\$ 1,304.75
2020		\$ 416,320.00	\$ 9,397.61	\$ 1,420.32
2021		\$ 418,790.00	\$ 10,923.88	\$ 1,438.66
2022		\$ 415,050.00	\$ 10,738.57	\$ 1,452.58
2023		\$ 424,070.00	\$ 10,885.33	\$ 1,367.84
				\$ 127.70
				\$ 12,380.87
				\$ 127.70
				\$ 12,540.87

increase of .55%
due to school levy decrease
increase of 1.85%

As requested by Council, I did up two different scenarios - with 1.5% increase and 3% increase.

Please note that with the second scenario in green, the only number that changes is the municipal taxation and not the School Tax or the Seniors' levy.

Request for Decision (RFD)

Topic: 2023 Tax Levy Bylaw

Initiated by: Administration

Attachments: Tax Levy Bylaw

Purpose(s):

1. Council to pass the 2023 Tax Levy Bylaw.

Background:

1. The Strategic Plan was updated on May 2nd.
2. The Village of Innisfree 2023 Final Operating Budget was passed.

Key Issues/Concepts:

1. Time is of the essence to get the Tax Levy Bylaw passed before property tax notices can be calculated, printed and mailed out.
2. The 2023 Final Operating Budget was completed with a 3% increase to property taxes as per the Interim budget and estimated in the past few years' budgets.
3. Council must decide on the amount of increase to the municipal property taxes taking into consideration that the Cost of Living in 2022 was over 6%.

Financial Implication(s):

As per the Tax Rate Scenarios, the total increase to the budget revenues will be about \$ 2,500 per one percent (1 %) increase to the Property Taxes. This will still leave the Village of Innisfree with an operating deficit of almost \$ 80,000 for the year.

Option(s):

1. Council to give all 3 readings to the 2023 Tax Levy Bylaw as presented.
2. Council to give all 3 readings to the 2023 Tax Levy Bylaw with changes.
3. As directed by Council.

Relevant Policy/Legislation:

1. *Municipal Government Act*

Political/Public Implication(s):

The 2023 Tax Levy Bylaw identifies what the ratepayers will pay for property taxes according to the assessment of their properties.

RECOMMENDATION(s):

1. Council to give all 3 readings to the 2023 Tax Levy Bylaw as presented.

A BYLAW OF THE VILLAGE OF INNIFREE TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF INNISFREE FOR THE 2023 TAXATION YEAR.

WHEREAS the Village of Innisfree, Alberta, has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on May 16, 2023; and

WHEREAS the estimated municipal expenditures and transfers set out in the budget for the Village of Innisfree for 2023 total \$978,322 and

WHEREAS the estimated municipal revenue and transfers from all sources other than taxation is estimated at \$696,718 and the balance of \$ \$281,604 is to be raised by general municipal taxation; and

WHEREAS the requisitions are:

<u>Alberta School Foundation (ASFF)</u>	
Residential/Farmland	\$25,843 (same as 2022)
2022 Under Levy Adjustment	\$ 4
Non-Residential	\$11,779 (same as 2022)
2022 Under Levy Adjustment	\$ 0
	<u>\$37,626</u>
Seniors Foundation	\$ 3,898
D.I.P	\$ 91

WHEREAS the Council of the Village of Innisfree is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statues of Alberta, 2000; and

WHEREAS Section 357(1) of the *Municipal Government Act* provides that the Municipal Tax Bylaw “may specify a minimum amount payable as property tax” and the Village of Innisfree has resolved to establish a minimum tax; Council of the Village of Innisfree hereby enacts, pursuant to Sections 353 and 354 of the *Municipal Government Act* the following:

Where the application of the tax rates established by the bylaw to the assessment of any property, would result in a total municipal levy payable of less than **\$750**, the minimum tax shall be assessed at **\$750** and deemed to be the minimum municipal tax payable, and,

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WHEREAS the assessed value of all property in the Village of Innisfree as shown on the assessment roll is:

Assessment

Residential	\$ 9,711,530
Non-residential	\$ 1,957,510
Machinery and Equipment	\$ 55,080
Linear	\$ 1,220,140
TOTAL	\$ 12,944,260

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Village of Innisfree duly assembled enacts as follows:

- That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Innisfree, Alberta:

	Tax Levy	Assessment	Tax Mill Rate
<u>General Municipal</u>			
Residential/Farmland	\$171,000	\$ 9,711,530	17.6079
Non-Residential & M&E	\$ 84,200	\$ 3,232,730	26.0460
Estimated Minimum Tax	\$ 26,405		
Total Municipal Tax	\$281,605	\$12,944,260	
<u>Alberta School Foundation Fund</u>			
Residential/Farmland	\$ 25,843	\$ 9,711,530	2.6611
Over/Under Levy	\$ 4		
Non-Residential & Linear	\$ 11,779	\$ 3,177,650	3.7068
Over/Under Levy	\$ 0		
Total ASFF Levy	\$ 39,549	\$12,889,180	
MD of Minburn Foundation	\$ 3,898	\$12,944,260	0.3011
Designated Industrial Property (DIP)	\$ 91.02	\$ 1,220,140	0.0746

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2. Each separate provision of this Bylaw shall be deemed independent of all other provisions and should any provision of this Bylaw be declared invalid for any reason by a Court of competent jurisdiction, then that provision may be severed and all other provisions of the Bylaw will remain valid and enforceable.
3. **THAT** this Bylaw shall take effect on the date of the third and final reading.

Read a FIRST time this 16th day of May 2023 A.D.

Read a SECOND time this 16th day of May 2023 A.D.

Given UNANIMOUS consent to go to third reading on this 16TH day of May 2023 A.D.

Read a THIRD and FINAL time this 16TH day of May 2023 A.D.

Mayor Evan Raycraft

Interim CAO, Terri Wiebe

Village of Innisfree Council Committee Report

Committee Name: M.D. of Minburn Foundation

Meeting Date and Time: April 24, 2023

Attendees: Tara, Carl, Jerrold, Jennifer, Marielle, Taneen via zoom

Discussion:

- Lodge business planning (complete replacement)
- Typical tax bill add 75% for a requisition.
- For a 44.5 million dollar build the requisition would be 850k across all contributors.
- 70/30% business model community service versus community affordable lodge replacement
- Would cost 55.6 million annual requisition would be 750k across all contributors
- 70/30% business model community service versus community affordable lodge 2 phase build
- Would cost 28.6 million annual requisition would be 500k across all contributors
- Current annual requisition across all contributors is 475k
- At next meeting there will be more option brought forward to the 2 phase build and cost related.
- The power point presentation can be available upon request and there will be an updated one soon

Submitted by: Jennifer Johnson

VILLAGE OF INNISFREE COUNCIL COMMITTEE REPORT	
Committee Name:	Village of Innisfree Library
Meeting Date & Time:	May 3, 2023 6:30 - 8:30
Attendees:	Gayle Foyster, Holly Cependa, Doris Christensen, Dale Cates, Yvonne Parasynchuk, Kristina Brummer, Doreen Nott, Debbie McMann
Discussion:	<p>Canada Summer Jobs approved for \$1800,00</p> <p>Many Parents and Students enjoyed session with Tiffany Dowhan and another session with Kwesi Millington. Library Survey was reviewed - These comments will help developing the Plan of Service.</p> <p>Review 2023 Budget</p> <p>Summer Reading will include Story Walks</p>
Actions:	<p>June 2 - Author ^{visit} Dan Whiteside or David Daniels</p> <p>Next meeting June 7</p>
Future Items:	<p>Seniors Week - Sing along, coffee/tea in afternoon June 8</p> <p>Hoping to arrange session Personal Directives</p>
Submitted By:	<p>Debbie McMann PO Box 227 Innisfree AB T0B 2G0</p>

Village of Innisfree CAO Monthly Report

To: Council
From: Therese Wiebe, CAO
Re: April 14th – May 10th 2023 activities highlights

This month was busy with multiple priorities – Strategic Planning, taxation, hiring students, etc

Administration

- completed SIR portion of report for auditor to finalize with FIR and send to Municipal Affairs.
- worked on Action task list items
- while IT was on computer I worked on clearing desktop re: filing info and reading materials
- research for signage requested by campground and public works
- got Strategic Planning agenda and documents ready
- facilitated Strategic Planning session with Council and two residents
- sent articles to the Innisfree Informer
- photocopied Innisfree Informer May issue
- update for residents regarding infrastructure projects
- deleted most files and programs off old utility laptop
- ordered new public works laptop
- day to day operations with in-person, phone calls and emails; busier when Thelma is off and/or sick plus with her new shorter workweek for the summer

Assessment and Taxation

- draft Tax Levy Bylaw after various calculations completed
- worked on a sample tax levies spreadsheet for Council to review
- reviewed and suggested amendments to the Tax Payment Bylaw

Bylaw & Development

- more revisions to civic address map from MPS after researching Muniware information, property land files, County GIS map online, and from Spin website for Plans and Titles
- while reviewing MPS map for civic addresses, also updated information into Muniware i.e. plans, maps, civic addresses, etc
- video call with Municipal Planning Services regarding finalizing civic map
- administration did research into Utility fees for vacant lots and community organizations

Campground

- multiple conversations with campground manager regarding various work necessary and possible upgrades to campground
- PW foreman and I went to see two outhouses regarding sewage tank / culvert

Council

- CAO reports (inc. financial, grants, tasks) for Council
- worked on various RFDs for Council meeting with applicable research
- agenda package for Council
- Councillors in for various conversations
- Council minutes for April meeting

Economic Development

- signed up for the Travel-ING app for campground and museum
- attended a Tourism conference in Ardrossan hosted by Strathcona County

Financial

- reviewed auditor draft reports
- entered auditor adjusting journal entries into Muniware
- updated budget spreadsheet after auditor journal entries with 2022 final actuals
- helped staff person with April bank reconciliation on Muniware

Human Resources

- ongoing legal issue
- phoned and scheduled students for interviews
- interviewed students with Cat and Wayne
- deliberated and decision made regarding hiring

Public Works

- printed old public works reports as guideline for current foreman and myself
- foreman and I met with Bar Engineering regarding infrastructure projects
- researched lagoon information regarding dredging

Other

- researching property built on municipal road allowance
- Fire Bans affecting village and campground
- research into property for sale
- another Municipal Affairs phone call re: Viability report due in June (final year)

Meetings, conferences, seminars, etc.

- April 18th – Regular Council meeting
- April 20th – ACE Annual General Meeting
- April 25th – meet with weed contractor online
- April 26th – MUNIX insurance online meeting

- May 3rd – Tourism conference in Ardrossan
- May 4-5th – Alberta Municipalities Risk Conference (did not attend)
- May 9-12th – SLGM workshop conference in Kananaskis (did not attend)

Upcoming:

May 16th – Regular Council meeting

May 22nd – Victoria Day – Office CLOSED

May 25th – LGAA webinar

May 25-28 - FCM's 2023 Conference in Toronto (just FYI)

June 8th – Asset Management Workshop

June 20th – Regular Council meeting

June 22nd - Alberta HUB Annual General Meeting (Council)

June 22nd – Summer AB Munis Caucus

June 27-29th – LGAA conference in Canmore (just FYI)

June 30th – Office CLOSED for July 1st stat on weekend

July 1st – Canada Day - Office CLOSED

July 18th - Regular Council meeting

Sep 27 – 29th – Alberta Municipalities (AUMA) conference in Edmonton

SCHEDULE "A"
Council Minutes Action List

MOTION #	TITLE	DEPARTMENT	Details:
2022-07-19/07	Water Services – Water Meter Rehabilitation Project	Admin	Meters and computer received in March. Public Works has started installing them with priority for residents with either NO meters or faulty ones. Commercial meters are an issue due to size and connections.
2022-09-27/15	Village Donation – ATCO: 1947-2022: An Epic Legacy	Admin	Administration to complete donation documentation for Museum to acquire items.
2023-03-21	Take picture & send to ATCO		Administration is working on this as per Council motions.
2022-09-27/19	2021 Tax Sale & Public Auction	Admin	Administration submitted documents to AB LTO re: the August 25, 2022, 2021 Tax Sale & Public Auction.
2022-09-27/23	MSI CAP-14314 Administration Building Rehabilitation Project	Admin	Electrical contract completed. Flooring contract completed. No additional contractors have contacted the Village. Will re-advertise for windows, etc.
2022-09-27/28	Frank Nykolaychuk Memorial	Admin	Table now in Vegreville. To be transported to Innisfree. Assembly is required. Public Works to pick up. Need to have cement pad poured first.
2022-09-27/29	Tax Forfeiture: Hazardous/Unsafe Properties	Admin	Appraisal received by Ray Archer (Archer Appraisals) for the two residential dwellings. Administration was in contact with Colliers Appraisal (Ryan Archer); Advised that it would be best to contact a Building Inspector to conduct an inspection of the property, to obtain a structural report, prior to obtaining an appraisal or demolition. Requests for Demolition Services to be sent out. Commercial Building Inspector to be contacted.

SCHEDULE "A"
Council Minutes Action List

2022-11-15	Paint lines on Hwy 870	Admin	Contact Emcon re: lines painted on Hwy 870 in spring. Emcon contacted.
2022-11-15	Tree branches along CN	Public Works	To be done in spring with chainsaw. Public Works has completed.
2022-12-13	Look into Heritage Minister approval for Museum Building	Admin Museum	
2022-12-13	Contact another municipality regarding Bylaw Officer contract info	Admin	Contacted and got copy of agreement between municipalities from a Town up north. Town of Vegreville is working to create this document between Mannville, Innisfree and Minburn County. Added amount of Bylaw enforcement to budget as per Council.
2022-12-13	Compare garbage billings with transfer site fees	Admin	
2022-12-13	Check Fire Agreement regarding expense split	Admin	<i>"The Village shall provide the County with an annual payment of \$ 5,000 for fire services until 2026. This payment is inclusive of all operating and capital obligations of the Village for fire services." and "The Village shall continue to pay the fire dispatch service fee provided by EC911 or its successor."</i>
2022-12-20	Playground signs be put on separate posts	Public Works	In the meantime, the signs with just times have been removed so public will automatically follow Provincial regulations for playgrounds. This seems to be working well.

SCHEDULE "A"
Council Minutes Action List

2022-12-20	Sign up to become a Purolator Quick Stop Agent	Admin	Spoke with Calgary and need to complete application form and send pictures to them AFTER office renovations are completed. Now that office is semi organized, we will proceed with taking pictures and sending in application.
2022-12-20	Contact Legal Counsel regarding ongoing matter	Admin	Administration is waiting for final documentation from Legal Counsel.
2023-01-23	Send in grant application for free trees with desired trees and locations	Admin	Done. Received phone call that we have been approved.
2023-04-18	Call regarding free trees we were supposed to get	Administration	
2023-01-23	Send in Strategic Plan – 4 th quarter to Provincial	Admin	
2023-02-21	Request Bar Engineering to proceed with tender documents for the three (3) projects	Admin	Administration let Bar Engineering know. Surveyors out to get details for Project #1. Engineers are in contact with CN for crossing railway. Due to emerging problems, 50st street project was added.
2023-02-21	Submit the five (5) capital projects approved by Council for grant applications	Admin	Finalized applications. Confirmed MSI funds that must be spent by end of 2023 are not applicable to us as funds are from after 2018.
2023-02-21	Send letter to Curling Club regarding future sponsorship	Admin	
2023-02-21	Contact Brooke Magosse and ask if she can attend the Asset Management sessions	Admin	Done and her response was yes, no problem.
2023-03-21	Bring Master Rates Bylaw to future Council meeting for review regarding eliminating the lower utility rates for Community Organizations	Admin and Council	Research completed and spreadsheet presented to Council showing loss of estimated income.

SCHEDULE "A"
Council Minutes Action List

2023-03-21	Disposal of hospital bed and items in PW mezzanine	Admin and Public Works	Pictures taken. Advertised on Facebook and website. Still no response so will proceed with disposal.
2023-03-21	Let Town of Vegreville know about Council's preferences for Bylaw Services	Admin	Done
2023-03-21	Open Birch Lake campground early and reservations early. Check into year-round services	Admin and campground manager	Notified reservations site to open early. Advertised campground early opening. Will do further research into whether year-round services are feasible.
2023-04-18	Get information as to how many properties are affected by Bylaw 650-20	Administration	Research completed and spreadsheet presented to Council showing loss of estimated income.
2023-04-18	Develop Policy for catching animals as per Animal Bylaw	Administration	
2023-04-18	Sign up for the Travel-ING app	Administration	Done
2023-04-18	Go over old utility laptop to delete any information. Add printer drivers. Donate to Museum.	Administration Clr Johnson	Done
2023-04-18	Advertise for community volunteers for Strategic Planning meeting	Administration	Done
2023-04-18	Letter for FCM re RCMP costs	Administration	
2023-04-18	Advertise "Coffee with Council" in support of Senior's Week	Administration	Done
2023-04-18	Canada Day pancake breakfast	Mayor	
2023-04-18	Fair Day pancake breakfast	Mayor	

SCHEDULE "A"
Council Minutes Action List

2023-04-18	Congratulations for Graduates on Facebook	Administration	Done
2023-04-18	Advertise Community Garden	Administration	Done
2023-04-18	Move dumpster from curling rink to Waste Transfer Station	Public Works	

SCHEDULE "B"

Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
MUNICIPAL STIMULUS PROGRAM: AMOUNT REMAINING = \$34,669 (EXPENDITURE DEADLINE: DECEMBER 31, 2022)					
Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
Birch Lake	Picnic Tables & Fire Pits	\$5,000	\$ 4,010	YES regarding eligible expense deadlines	Materials purchased but some tables still need to be assembled. Students staining and assembling as part of school project.
MSI CAPITAL (ACCEPTED APPLICATIONS)					
Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
CAP-13636 <i>Motion # 2021-04-20/21 2022 Operating Budget Motion # 2022-05-17/11</i>	2021-2023 ACE Water Capital Contributions	\$74,333.00	\$37,400 (2021) \$28,050 (2022)	2021 - Yes 2022- Yes	2023: \$8,440 Paid in March but due to lower costs, will be getting rebate. Administration sought quotes from several lumber yards. Viking Home Hardware had the railings in stock & Peavy Mart Veg, the 8' posts. PW directed to pick up railings/posts. Upon receipt of railings, Administration will contact Contactor for the installation of the fence. Railings and supplies have been secured.
CAP-13446	Community Garden Project	\$10,000			Administration advertised availability for use this summer.

9.9.iii

SCHEDULE "B"

Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
CAP-13414	Village Administration Office Renovations	\$50,000	Electrical \$10,625 Floors \$11,981 \$ 2,325 moving the vault/safe	Completed	Administration advertised for the removal & installation of flooring, and improvements to front counter/desk & building exterior and required electrical & plumbing upgrades.
	<i>Motion: 2022-09-27/23 For Electrical and Flooring contractors</i>			Completed	Administration to seek quotes of exterior and cabinet construction. To be re-advertised for exterior and plumbing.
CAP-14033	Fire Hydrants	\$20,000	Contractor [Estimate] = \$7,500 Supplies [Actual] = \$3,127.91	Ongoing	Contractor fell through. Administration contacted others and got lower quotes. To be done in Spring 2023. Contractor will be reviewing installation this week.
CAP-15668	51 Avenue from 54 Street to 51 Street (water looping and road)	\$800,000 total \$350,000 from MSI Capital			NEW application submitted, not yet approved.
FEDERAL GAS TAX FUND (ACCEPTED APPLICATION):					
Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
GTF-1196	Pedestrian Crossing Signs	\$50,000	\$ 3,300 Driver Feedback sign	Yes.	
	<i>Motion # 2022-04-19/33 and # 2022-02-15/06</i>				

9.9.iii

SCHEDULE "B"

Municipal Grants Report

9.9.iii

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
GTF-1187	Sidewalk Replacement and Rehabilitation	\$217,650		Sidewalk assessment to be done spring 2023 for \$ 3,000	Partial (\$50,000) will be used under 54 Street and 51 Ave complete upgrade Large portion for 48 Ave Partial will be used under 54 Street and 51 Ave complete upgrade for the manhole on 51 Avenue
GTF-1437	Manhole Repair/Rehabilitation	\$25,000			
CCBF-2036 <i>Motion: 2022-07-20/07</i>	Water Meter Rehabilitation Project	\$47,000		\$ 1,108 (2022) \$ 33,874 (2023) for meters \$ 5,300 for laptop (2023)	Meters were ordered through McKay Water Works. Meters arrived in March as well as computer. Water Meter Rehab Project was not eligible under MSP. Amendment to apply for funding under CCBF-2036 was approved. Installations proceeding
CCBF-2303	54 Street and 51 Ave complete upgrade (Water looping & road)	\$800,000 total \$400,000 from CCBF			NEW application submitted, not yet approved.

SCHEDULE "B"

Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
OTHER GRANT APPLICATIONS (otherwise funding from operating budget or reserves):					
Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
Birch Lake					
Cont'd from above	Picnic Tables & Fire Pits	XXXX			Under MSP grant materials for tables were purchased and students staining and assembling as part of school project. Fire pit costs being researched.
	Outhouse Rehabilitation	\$16,000			**Administration has not submitted this grant application** Administration found a vendor in Strathcona County, AB that builds standard Outhouses for \$1,850 (+ GST.) Doug's Backhoe inspected the Group Camp outhouse via camera. However the septic contents have not been removed.

9.a.iii

SCHEDULE "B"

Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
2023 Operating Budget (pending Council approval)	2023 Asphalt Patching Repairs	\$10,000			Therefore, the contractor could not confirm the viability of the interior septic. The outhouses have been hydrovac'ed and culverts are rusted and bottoms are dirt. Concrete needs to be poured before these can be used. NEW – will apply for grant funding but cannot be guaranteed

Old 2022 and prior grant information for completed projects are deleted from this listing.
New 2023 grant amounts and projects are added to this report.

9.6.1

April 30, 2023

As per Books				
	General Operating	Tax Recovery Account (2015)	Municipal Grants	Capital Reserves
Previous Month Balance	134,417.18	495.80	465,559.51	211,277.49
Deposits	32,322.31	-	513,161.00	-
Transfer from Grants				-
Interest Received	923.81	2.00	2,081.66	850.90
Sub-Total	167,663.30	497.80	980,802.17	212,128.39
Less Disbursements (A/P & P/R)	56,047.06	-		-
ATB Monthly Fees	29.48			
ASFF quarterly	-			
TD Bank Monthly EFT Fee	25.00			
RBC Monthly EFT Fee	34.34			
Interac CC Fees	25.27			
Moneris machine fees	32.65			
Liberty Security - Monthly Fee	-			
Liberty Security - Monthly Fee	-			
Liberty Security - Monthly Fee	-			
Liberty Security - Monthly Fee	-			
WCB -	-			
Other	-			
AB Land Titles	60.00			
NSF Cheque	169.00			
NSF Cheque	105.29			
	-			
	56,528.09	-	-	-
Month End Balance	111,135.21	497.80	980,802.17	212,128.39

As Per Bank				
	General	Tax Recovery Account (2015)	Municipal Grants	Capital Reserves
Month End Balance	160,159.31	497.80	980,802.17	212,128.39
Deposits in transit	134.13			
Deposits in transit	106.53			
Deposits in transit	177.05			
Deposits in transit	274.29		-	-
Deposits in transit	608.73			-
Sub-Total	161,460.04	497.80	980,802.17	212,128.39
Less Outstanding Cheques	50,324.83		-	-
Month End Balance	111,135.21	497.80	980,802.17	212,128.39

9-6-1

Outstanding Cheques						
	Chq #	Amount	Chq#	Amount	Chq#	Amount
	403	160.00	20230165	87.06		
	20230127	19,060.65	20230166	100.00		
	20230140	1,000.00	20230168	1,837.75		
	20230144	648.95	20230169	280.00		
	20230145	323.75	20230170	8,000.00		
	20230147	2,261.62	20230173	1,000.00		
	20230148	135.96	20230174	160.00		
	20230152	5,565.00	20230175	1,642.11		
	20230155	93.50	20230176	160.00		
	20230156	140.18	20230177	2,268.94		
	20230158	1,441.52	20230178	1,618.95		
	20230160	1,334.17	20230179	189.00		
	20230163	815.72				
					Total O/S Chqs.	50,324.83



Village of Innisfree

Revenue & Expense Report

For the Period Ending April 30, 2023

Interim

9.b.ii

General Ledger	Description	2021 Actual	2022 Actual	2023 Budget	2023 Actual	2023 YTD Budget
TAXATION						
1-00-00-110	Taxes Residential	166,348.76	165,982.99	170,980.00	0.00	0.00
1-00-00-111	Taxes Non-Residential	46,719.48	49,831.59	51,327.00	0.00	0.00
1-00-00-112	Taxes M & E	4,341.49	2,224.30	2,291.00	0.00	0.00
1-00-00-120	Taxes SP Levy	0.00	0.00	0.00	0.00	0.00
1-00-00-190	Taxes Linear	27,882.89	28,485.85	29,341.00	0.00	0.00
1-00-00-230	Taxes Federal GIL	1,056.16	1,208.27	1,244.00	0.00	0.00
1-00-00-240	Taxes Provincial GIL	0.00	0.00	0.00	0.00	0.00
1-00-00-250	Taxes Minimum Levy	25,643.83	26,405.65	27,197.00	0.00	0.00
1-00-00-260	Taxes - Designated Industrial Property	90.77	87.07	90.00	0.00	0.00
1-00-00-321	ASFF Residential Levy	27,436.04	27,158.85	26,618.00	0.00	0.00
1-00-00-322	ASFF Non-Residential Levy	11,781.88	12,387.27	12,132.00	0.00	0.00
1-00-00-328	ASFF Residential (Over/Under) Levy	0.00	0.00	0.00	0.00	0.00
1-00-00-329	ASFF Non-Residential (Over/Under) Levy	0.00	0.00	0.00	0.00	0.00
1-00-00-330	Seniors Housing Levy	2,804.36	3,810.74	3,925.00	0.00	0.00
	* TOTAL TAXATION	314,105.66	317,582.58	325,145.00	0.00	0.00
REQUISITIONS						
2-00-00-260	Designated Industrial Property Req	0.00	0.00	90.00	0.00	0.00
2-00-00-321	ASFF Requisition Residential	26,117.36	26,448.40	27,977.00	6,460.76	6,994.25
2-00-00-322	ASFF Requisition Non-Residential	11,173.33	11,173.36	12,757.50	2,944.68	3,189.75
2-00-00-328	ASFF Prior Year Adj Residential	0.00	0.00	0.00	0.00	0.00
2-00-00-329	ASFF Prior Year Adj Non-Residential	0.00	0.00	0.00	0.00	0.00
2-00-00-330	Seniors Foundation Requisition	2,825.00	3,811.00	3,925.00	0.00	0.00
	* TOTAL REQUISITIONS	40,115.69	41,432.76	44,749.50	9,405.44	10,184.00
	**P TOTAL TAX AVAILABLE FOR MUNICI	273,989.97	276,149.82	280,395.50	(9,405.44)	(10,184.00)
GENERAL REVENUE						
1-00-00-510	Penalties Taxes	21,117.75	24,318.20	20,000.00	15,128.46	8,000.00
1-00-00-540	Franchise Fees - Natural Gas	21,550.23	26,733.11	24,000.00	8,506.76	8,000.00
1-00-00-541	Franchise Fees - Electricity	13,654.52	16,353.31	15,000.00	4,495.73	5,000.00
1-00-00-550	Bank Interest (General Operating)	328.12	3,960.41	3,000.00	4,339.09	1,000.00
1-00-00-551	Bank Interest - Grants	818.09	9,883.36	5,000.00	7,626.82	1,666.68
1-00-00-552	Bank Interest - Reserves	307.08	6,193.82	4,000.00	3,335.61	1,333.32



Village of Innisfree

Revenue & Expense Report

For the Period Ending April 30, 2023

9. b. ii

Interim

General Ledger	Description	2021 Actual	2022 Actual	2023 Budget	2023 Actual	2023 YTD Budget
1-00-00-553	Bank Interest - Tax Recovery '09 (TBill)	0.98	11.30	15.00	7.86	5.00
1-01-00-590	Other Revenue Own Sources Invest	183.04	630.00	210.00	75.00	70.00
1-01-00-790	Sale of Assets Gain/Loss	0.00	0.00	0.00	0.00	0.00
1-11-00-765	Transfer from Reserves General	5,000.00	0.00	25,000.00	0.00	0.00
**	TOTAL GENERAL REVENUE	62,959.81	88,083.51	96,225.00	43,515.33	25,075.00
ADMIN REVENUE						
1-12-00-135	Contract Refunds (WCB, AMSC, Etc.)	0.00	0.00	0.00	0.00	0.00
1-12-00-290	Election (Senate/Referendum)	4,000.00	0.00	0.00	0.00	0.00
1-12-00-401	Sales Photocopies, Faxes, Services	1,231.18	1,648.93	1,500.00	497.07	500.00
1-12-00-402	Bank Fees Collected	0.00	359.00	150.00	0.00	50.00
1-12-00-415	Donations - Admin	150.00	3,235.60	0.00	15.00	0.00
1-12-00-430	Sales Hats, Pins, Promotional	0.00	0.00	0.00	108.54	0.00
1-12-00-560	Rental Revenue Adm	8,503.60	8,668.41	8,755.00	2,322.85	2,918.32
1-12-00-590	Other Revenue Own Sources Adm	6,845.76	6,259.29	2,000.00	1,643.67	666.68
1-12-00-765	Transfer from Reserves - Admin	0.00	5,620.00	5,789.00	0.00	0.00
1-12-00-830	Grants Federal (CSJ) Adm	0.00	0.00	0.00	0.00	0.00
1-12-00-840	Grants Conditional Provincial Adm	36,768.00	36,768.00	36,768.00	0.00	0.00
1-12-00-841	Provincial Grant Capital	24,113.37	28,264.60	30,000.00	0.00	0.00
**	TOTAL ADMIN REVENUE	81,611.91	90,823.83	84,962.00	4,587.13	4,135.00
FINE REVENUE						
1-21-00-530	Fines Police	100.00	0.00	100.00	123.00	33.32
**	TOTAL FINE REVENUE	100.00	0.00	100.00	123.00	33.32
FIRE REVENUE						
1-23-00-410	Fees Fire Fighting	9,669.91	187.50	0.00	0.00	0.00
1-23-00-765	Transfer from Reserves Fire	2,000.00	5,000.00	5,000.00	0.00	5,000.00
1-23-00-841	Provincial Grants - Fire	0.00	1,225.00	0.00	0.00	0.00
1-23-00-850	Joint Fire Services Agreement	21,044.26	0.00	0.00	0.00	0.00
1-23-00-990	Proceeds of Capital Disposal Fire	0.00	0.00	0.00	0.00	0.00
**	TOTAL FIRE REVENUE	32,714.17	6,412.50	5,000.00	0.00	5,000.00
BYLAW REVENUE						
1-26-00-522	License Animal	957.00	1,225.00	1,262.00	495.00	420.68
1-26-00-523	Business Licenses	375.00	585.00	603.00	400.00	523.00



Village of Innisfree

Revenue & Expense Report

For the Period Ending April 30, 2023

9.6.ii

Interim

General Ledger	Description	2021 Actual	2022 Actual	2023 Budget	2023 Actual	2023 YTD Budget
1-26-00-590	Fines Bylaw	0.00	900.00	0.00	200.00	0.00
**	TOTAL BYLAW REVENUE	1,332.00	2,710.00	1,865.00	1,095.00	943.68
PUBLIC WORKS REVENUE						
1-32-00-560	PW Rental Revenue	840.48	2,200.00	2,189.00	0.00	729.68
1-32-00-430	Sales Service (Grass, Snow)	1,469.05	75.00	77.00	646.43	25.68
1-32-00-765	Transfer From Operating Reserves PW	10,130.00	19,775.00	20,000.00	0.00	0.00
1-32-00-830	Grants Federal (CSJ) PW	2,992.50	0.00	2,163.00	0.00	0.00
1-32-00-840	Grants Provincial - Operating	0.00	0.00	0.00	0.00	0.00
1-32-00-841	Grants Infrastructure Provincial PW	0.00	16,548.84	18,000.00	0.00	0.00
1-32-00-850	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
1-32-00-990	Proceeds of Capital Disposal PW	0.00	0.00	0.00	0.00	0.00
1-31-00-790	Sale of Asset Gain/Loss	0.00	0.00	0.00	0.00	0.00
**	TOTAL PUBLIC WORKS REVENUE	15,432.03	38,598.84	42,429.00	646.43	755.36
STORMWATER REVENUE						
1-37-00-000	Grants - Provincial Capital	0.00	0.00	0.00	0.00	0.00
1-37-00-410	Stormwater Infrastructure Renewal	4,660.85	4,866.20	5,009.00	1,655.45	1,669.68
1-37-00-510	Penalties-Stormwater	0.00	0.00	0.00	0.00	0.00
1-37-00-850	Grant - Federal Capital	0.00	0.00	0.00	0.00	0.00
**	TOTAL STORMWATER REVENUE	4,660.85	4,866.20	5,009.00	1,655.45	1,669.68
WATER REVENUE						
1-41-00-410	Water Consumption	43,583.39	48,379.34	45,702.00	15,810.28	15,234.00
1-41-00-411	Regional Water Fund	22,873.74	23,872.00	24,609.00	7,985.00	8,203.00
1-41-00-412	Water Base Fee	27,834.99	30,463.45	29,825.00	9,916.58	9,941.68
1-41-00-510	Penalties Water	2,775.08	2,059.72	2,232.00	1,076.59	744.00
1-41-00-511	Penalties-Regional Water Fund	0.00	0.00	0.00	0.00	0.00
1-41-00-765	Transfer from Reserves Water	0.00	0.00	0.00	0.00	0.00
1-41-00-841	Provincial Grant Capital	37,400.00	30,402.49	31,315.00	0.00	0.00
**	TOTAL WATER REVENUE	134,467.20	135,177.00	133,683.00	34,788.45	34,122.68
SEWER REVENUE						
1-42-00-410	Billings Sewer	35,035.58	36,493.05	35,000.00	12,245.42	11,666.68
1-42-00-510	Sanitary Sewer Penalties	0.00	0.00	0.00	0.00	0.00
1-42-00-765	Transfer from Reserves Sewer	5,000.00	0.00	0.00	0.00	0.00



Village of Innisfree

Revenue & Expense Report

For the Period Ending April 30, 2023

9.6.ii

Interim

General Ledger	Description	2021 Actual	2022 Actual	2023 Budget	2023 Actual	2023 YTD Budget
1-42-00-840	Grants Conditional Provincial Sewer	0.00	0.00	40,500.00	0.00	0.00
**	TOTAL SEWER REVENUE	40,035.58	36,493.05	75,500.00	12,245.42	11,666.68
SOLID WASTE						
1-43-00-410	Billings Garbage	46,662.62	48,626.97	49,989.00	16,495.25	16,663.00
1-43-00-411	Regional SWM Infrastructure Fee	17,539.74	18,435.00	18,961.00	6,192.00	6,320.32
1-43-00-415	Recycling Fees	0.00	0.00	3,960.00	955.83	1,080.00
1-43-00-510	Penalties - Solid Waste	0.00	0.00	0.00	0.00	0.00
1-43-00-511	Penalties SWM Fee	0.00	0.00	0.00	0.00	0.00
1-43-00-764	Transfer from Contributed Reserve Garbag	0.00	0.00	0.00	0.00	0.00
**	TOTAL SOLID WASTE	64,202.36	67,061.97	72,910.00	23,643.08	24,063.32
LAND REVENUE						
1-61-00-410	Sale of Land	857.14	0.00	0.00	0.00	0.00
1-61-00-522	Permits (Development, Subdivision)	150.00	0.00	0.00	0.00	0.00
1-61-00-765	Transfer from Reserves - Land	0.00	30,000.00	30,000.00	0.00	30,000.00
1-61-00-840	Grants - Provincial DO NOT USE	0.00	0.00	0.00	0.00	0.00
**	TOTAL LAND REVENUE	1,007.14	30,000.00	30,000.00	0.00	30,000.00
PLANNING REVENUE						
1-66-00-522	Permits (Development and/or Subdivision)	0.00	295.00	150.00	0.00	0.00
**	TOTAL PLANNING	0.00	295.00	150.00	0.00	0.00
RECREATION REVENUE						
1-72-00-590	Fees Park Grounds	20,175.14	33,965.22	35,000.00	0.00	0.00
1-72-00-591	Fees Park Concession	0.00	582.92	1,000.00	0.00	0.00
1-72-00-592	Fees Park Firewood	1,380.00	1,133.28	1,200.00	0.00	0.00
1-72-00-760	Disposition Proceeds	0.00	0.00	0.00	0.00	0.00
1-72-00-764	Transfer to Operating Reserves	0.00	0.00	0.00	0.00	0.00
1-72-00-765	Transfer from Reserves Recreation	5,000.00	0.00	0.00	0.00	0.00
1-72-00-830	Federal Conditional Grants	2,756.50	2,100.00	3,000.00	0.00	0.00
1-72-00-415	Rec Park Donations	0.00	1,055.00	0.00	0.00	0.00
1-72-00-841	PROVINCIAL GRANT - CAPITAL	0.00	26,410.45	10,000.00	0.00	0.00
**	TOTAL RECREATION REVENUE	29,311.64	65,246.87	50,200.00	0.00	0.00



Village of Innisfree

Revenue & Expense Report

For the Period Ending April 30, 2023

Interim

General Ledger	Description	2021 Actual	2022 Actual	2023 Budget	2023 Actual	2023 YTD Budget
CULTURAL REVENUE						
1-74-00-400	Van Revenue (Community)	0.00	0.00	0.00	0.00	0.00
1-74-00-557	Museum Cost Recovery	0.00	2,021.45	0.00	4,626.98	0.00
1-74-00-591	Revenue Own Sources Culture	0.00	0.00	0.00	0.00	0.00
1-74-00-830	Grants Conditional Federal Cultural	0.00	0.00	0.00	0.00	0.00
1-74-00-840	Grants Conditional Provincial Cultural	0.00	0.00	0.00	0.00	0.00
1-74-00-860	Other Revenue Own Sources Library	0.00	0.00	0.00	0.00	0.00
1-74-00-900	Recoveries Insurance Cultural	0.00	0.00	0.00	0.00	0.00
1-74-00-415	Museum Donations	0.00	0.00	0.00	0.00	0.00
1-74-00-790	Sale of Asset Gain/Loss	0.00	0.00	0.00	0.00	0.00
**	TOTAL CULTURAL REVENUE	0.00	2,021.45	0.00	4,626.98	0.00
***	TOTAL REVENUE	741,824.66	843,940.04	878,428.50	117,520.83	127,280.72
COUNCIL EXPENSE						
2-11-00-130	Employer Cont Source Dec=ductions	10.58	38.35	50.00	0.05	16.68
2-11-00-135	WCB Council	0.00	1,434.09	1,500.00	143.40	500.00
2-11-00-151	Fees Council	6,407.50	9,102.50	9,000.00	2,291.25	3,000.00
2-11-00-211	Travel/Subsistence Council	716.87	5,675.65	3,000.00	1,043.94	1,000.00
2-11-00-212	Conventions/Seminars Council	1,725.01	2,855.56	2,000.00	350.00	666.68
2-11-00-274	Council Insurance	0.00	0.00	250.00	0.00	250.00
2-11-00-510	Council - Goods & Services	0.00	7.50	0.00	250.00	0.00
**	TOTAL COUNCIL EXPENSE	8,859.96	19,113.65	15,800.00	4,078.64	5,433.36
GENERAL EXPENSE						
2-19-00-274	General Insurance	5,128.41	6,355.01	6,500.00	6,570.08	6,500.00
2-97-00-764	Transfer to Operating Reserves Other	0.00	0.00	0.00	0.00	0.00
**	TOTAL GENERAL EXPENSE	5,128.41	6,355.01	6,500.00	6,570.08	6,500.00
ADMIN EXPENSE						
2-12-00-110	Salaries & Wages Adm	67,562.54	60,351.05	60,000.00	18,468.36	20,000.00
2-12-00-111	Honorarium (Admin)	600.00	1,000.00	1,030.00	0.00	0.00
2-12-00-115	Salaries & Wages Assistant Adm	0.00	32,713.59	36,000.00	13,050.09	12,000.00
2-12-00-120	Salaries & Wages Casual	0.00	0.00	0.00	20.00	0.00
2-12-00-130	Employer Contributions Source Adm	4,317.02	6,957.54	7,500.00	2,224.36	2,500.00
2-12-00-131	Employer Benefits Adm	7,711.24	13,151.08	14,000.00	3,123.03	4,666.68

Transfers from reserves to be done higher budget so actually higher than budget

9.6.11



Village of Innisfree

Revenue & Expense Report

For the Period Ending April 30, 2023

Interim

General Ledger	Description	2021 Actual	2022 Actual	2023 Budget	2023 Actual	2023 YTD Budget
2-12-00-135	Workers Compensation ADM	2,138.99	1,418.28	1,500.00	137.52	500.00
2-12-00-211	Travel/Subsistence Adm	79.48	4,282.29	3,000.00	762.86	1,000.00
2-12-00-212	Conferences & Training Adm	0.00	599.00	2,000.00	369.05	666.68
2-12-00-213	Health & Safety Training - Adm	0.00	99.98	250.00	0.00	83.32
2-12-00-215	Telecommunications	3,343.63	3,949.78	4,000.00	1,529.60	1,333.32
2-12-00-216	Postage & Freight	590.82	768.94	900.00	103.44	300.00
2-12-00-217	Website Costs	1,175.00	406.62	1,200.00	0.00	400.00
2-12-00-220	Membership Dues Adm	1,243.99	1,872.03	2,000.00	1,865.05	2,000.00
2-12-00-221	Advertising/Printing/Subscriptions Adm	4,809.10	1,121.33	3,000.00	400.00	1,000.00
2-12-00-230	Audit/Assessor Fees Adm	24,250.00	38,100.00	30,000.00	15,000.00	10,000.00
2-12-00-250	Contracted Services Adm	21,703.30	14,054.67	12,000.00	12,771.31	4,000.00
2-12-00-274	Insurance Adm	959.07	1,026.21	1,000.00	1,440.25	1,000.00
2-12-00-290	Election/Census Expense Adm	2,601.55	328.77	750.00	0.00	250.00
2-12-00-415	Donations - Admin	0.00	1,822.52	0.00	100.00	0.00
2-12-00-510	Goods, Materials & Supplies Adm	10,574.44	11,341.64	12,000.00	13,729.59	4,000.00
2-12-00-540	Utilities Heat Adm	1,313.47	1,527.05	1,500.00	364.57	500.00
2-12-00-541	Utilities Power Adm	2,940.08	2,657.42	2,500.00	680.76	833.32
2-12-00-543	Utilities Water&Sewer Adm	0.00	1,425.45	1,500.00	340.66	500.00
2-12-00-650	Provision Doubtful Accounts	11,890.92	5,846.73	20,000.00	0.00	6,666.68
2-12-00-762	Transfer to Capital Adm	0.00	0.00	0.00	0.00	0.00
2-12-00-765	Transfer to Reserves Adm	0.00	1,500.00	2,000.00	0.00	0.00
2-12-00-770	Grants to Organizations Adm	12,000.00	0.00	0.00	0.00	0.00
2-12-00-790	Amortization Expense Adm	2,717.50	3,307.78	3,000.00	0.00	0.00
2-12-00-810	Bank Charges Adm	1,748.91	2,149.04	2,500.00	671.76	833.32
2-12-00-830	Bank Interest/Overdraft Fees Adm	0.00	0.00	0.00	0.00	0.00
2-12-00-910	Outages/Account for Penny Loss	0.00	0.00	0.00	0.00	0.00
2-12-00-911	Land Title Charges	620.00	200.00	250.00	90.00	83.32
2-12-00-920	Tax Adjustments Council Adm	0.00	750.00	0.00	0.00	0.00
2-12-00-995	Legal Expenses	12,860.10	5,760.16	5,000.00	10,342.36	1,666.68
2-12-00-999	Penalties and Interest on Taxes	0.00	0.00	0.00	9.70	0.00
**	TOTAL ADMIN EXPENSE	199,741.15	220,488.95	230,380.00	97,594.32	76,783.32
FIRE EXPENSE						
2-23-00-120	Salaries & Wages Fire	15,625.20	(406.00)	0.00	0.00	0.00
2-23-00-135	WCB Fire	0.00	0.00	0.00	0.00	0.00
2-23-00-211	Travel & Subsistence Fire	0.00	0.00	0.00	0.00	0.00
2-23-00-215	Telecommunications Fire	3,257.92	947.62	950.00	905.34	316.68
2-23-00-217	Freight & Postage Fire	723.27	0.92	0.00	1.83	0.00
2-23-00-221	Advertising/Printing/Subscriptions Fire	250.00	0.00	0.00	0.00	0.00

9.b.ii



Village of Innisfree

Revenue & Expense Report

For the Period Ending April 30, 2023

Interim

General Ledger	Description	2021 Actual	2022 Actual	2023 Budget	2023 Actual	2023 YTD Budget
2-23-00-234	Training Fire	950.00	0.00	0.00	0.00	0.00
2-23-00-250	Contracted Services Fire	592.93	0.00	0.00	1,055.00	0.00
2-23-00-274	Insurance Fire	1,605.55	1,880.27	0.00	0.00	0.00
2-23-00-510	Supplies, Goods & Equipment Fire	11,885.09	1,225.00	0.00	0.00	0.00
2-23-00-521	Fuel & Oil Fire	327.30	0.00	0.00	0.00	0.00
2-23-00-540	Utilities Heat Fire	2,854.42	(83.22)	0.00	0.00	0.00
2-23-00-541	Utilities Power Fire	1,918.81	35.01	0.00	0.00	0.00
2-23-00-543	Utilities Water & Sewer Fire	0.00	0.00	0.00	0.00	0.00
2-23-00-762	Transfer to Capital Reserves Fire	1,500.00	0.00	0.00	0.00	0.00
2-23-00-770	Grants to Organizations Fire	0.00	0.00	0.00	0.00	0.00
2-23-00-840	Operational Grant Local Government Fire	0.00	0.00	0.00	0.00	0.00
2-23-00-330	Fire Requisition - Joint F.S.A.	0.00	5,000.00	5,000.00	5,000.00	5,000.00
2-23-00-415	Donations - Fire Dept	0.00	0.00	0.00	0.00	0.00
2-23-00-790	Amortization Expense Fire	1,707.49	1,707.49	0.00	0.00	0.00
**	TOTAL FIRE EXPENSE	43,197.98	10,307.09	5,950.00	6,962.17	5,316.68
EMERGENCY SERVICE EXPENSE						
2-25-00-300	Ambulance Requisition	0.00	0.00	0.00	0.00	0.00
2-25-00-310	911 Requisition	1,204.20	1,115.00	1,200.00	0.00	400.00
2-25-00-330	Police Funding Model (Cost Share)	0.00	6,485.25	5,700.00	7,050.00	5,700.00
**	TOTAL EMERGENCY SERVICE EXPENSES	1,204.20	7,600.25	6,900.00	7,050.00	6,100.00
BYLAW EXPENSE						
2-26-00-216	Postage & Freight - Bylaw	0.00	222.13	250.00	4.70	83.32
2-26-00-221	Bylaw Advertising	0.00	0.00	0.00	0.00	0.00
2-26-00-222	Bylaw Enforcement Costs	0.00	264.96	400.00	0.00	133.32
2-26-00-250	BYLAW - Contracted Services	0.00	0.00	12,000.00	0.00	4,000.00
2-26-00-510	Bylaw Enforcement Goods & Materials	0.00	336.14	350.00	0.00	116.68
**	TOTAL BYLAW EXPENSE	0.00	823.23	13,000.00	4.70	4,333.32
PUBLIC WORKS EXPENSE						
2-32-00-110	Salaries & Wages PW	20,559.24	21,127.45	20,000.00	8,287.80	6,666.68
2-32-00-111	Honorarium (PW)	450.00	500.00	500.00	0.00	0.00
2-32-00-115	Salaries & Wages Casual PW	3,990.00	2,457.00	2,400.00	331.30	0.00
2-32-00-130	Employer Contributions Source PW	1,571.79	1,774.83	2,400.00	643.10	800.00
2-32-00-131	Employer Benefits PW	1,660.74	1,978.83	3,000.00	355.51	1,000.00
2-32-00-135	WCB	0.00	785.73	750.00	58.91	250.00

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Village of Innisfree

Revenue & Expense Report

For the Period Ending April 30, 2023

Interim

General Ledger	Description	2021 Actual	2022 Actual	2023 Budget	2023 Actual	2023 YTD Budget
2-32-00-211	Travel & Subsistence PW	0.00	156.86	200.00	0.00	66.68
2-32-00-213	Health & Safety Training - PW	0.00	631.34	2,000.00	855.83	666.68
2-32-00-215	Telecommunications PW	2,413.72	2,173.95	2,400.00	1,594.11	800.00
2-32-00-217	Freight & Postage PW	47.00	989.70	250.00	0.00	83.32
2-32-00-221	Advertising/Printing/Subscriptions PW	0.00	0.00	0.00	0.00	0.00
2-32-00-250	Contracted Services PW	575.88	7,917.17	1,000.00	12,872.55	333.32
2-32-00-270	CN Services PW	130.00	130.00	130.00	0.00	43.32
2-32-00-274	Insurance PW	2,766.29	1,707.65	2,000.00	2,810.46	2,000.00
2-32-00-510	Goods, Supplies & Materials PW	10,321.57	43,597.73	40,000.00	5,384.04	13,333.32
2-32-00-521	Fuel & Oil PW	5,889.35	8,688.24	6,000.00	3,635.18	2,000.00
2-32-00-540	Utilities Heat PW	1,960.19	2,502.05	2,500.00	745.40	833.32
2-32-00-541	Utilities Power (Street/Shop) PW	49,068.68	53,526.40	52,000.00	14,415.55	17,333.32
2-32-00-543	Utilities Water/Sewer PW	0.00	4,935.69	3,600.00	2,630.56	1,200.00
2-32-00-762	Transfer to Capital PW	2,500.00	3,000.00	3,500.00	0.00	0.00
2-32-00-790	Amortization Expense PW	37,734.24	40,008.62	37,000.00	0.00	0.00
**	TOTAL PUBLIC WORKS EXPENSE	141,638.69	198,589.24	181,630.00	54,620.30	47,409.96
STORM DRAINAGE EXPENSE						
2-37-00-250	Contracted Services - Storm Drainage	0.00	0.00	0.00	0.00	0.00
2-37-00-510	Goods & Equipment Repairs - Storm Drainage	0.00	1,280.00	2,000.00	834.70	666.68
2-37-00-762	Contribution to Capital - Storm Drainage	4,775.00	4,780.00	5,000.00	0.00	0.00
**	TOTAL STORM DRAINAGE EXPENSE	4,775.00	6,060.00	7,000.00	834.70	666.68
WATER EXPENSES						
2-41-00-110	Salaries & Wages Water	8,337.59	8,186.67	8,000.00	2,194.01	2,666.68
2-41-00-120	Salaries & Wages Casual Water	0.00	0.00	0.00	0.00	0.00
2-41-00-130	Employer Contributions Source Water	499.68	508.83	600.00	202.38	200.00
2-41-00-131	Employer Benefits Water	691.08	802.33	1,000.00	104.35	333.32
2-41-00-211	Travel & Subsistence Water	0.00	1,910.86	2,400.00	400.00	800.00
2-41-00-215	Telecommunications - Water	1,783.16	1,919.00	2,000.00	182.93	666.68
2-41-00-217	Freight & Postage - Water	108.70	1,322.52	1,500.00	425.42	500.00
2-41-00-250	Contracted Services Water	12,749.35	27,368.68	9,000.00	21,929.26	3,000.00
2-41-00-270	Licenses & Permits Water	0.00	0.00	0.00	0.00	0.00
2-41-00-274	Insurance Water	2,166.66	2,318.34	2,500.00	4,701.51	2,500.00
2-41-00-350	ACE Regional Water Purchase	55,734.80	46,072.80	50,000.00	3,402.00	16,666.68
2-41-00-510	Goods, Supplies & Materials Water	9,578.71	12,536.42	15,000.00	42,789.81	1,666.68
2-41-00-540	Utilities Heat Water Plant	1,865.86	2,091.01	2,000.00	674.34	666.68
2-41-00-541	Utilities Power Water Plant	6,518.22	6,521.29	6,000.00	2,317.57	2,000.00

9.6.ii

water break

McKay meters

grant



Village of Innisfree

Revenue & Expense Report

For the Period Ending April 30, 2023

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Interim

General Ledger	Description	2021 Actual	2022 Actual	2023 Budget	2023 Actual	2023 YTD Budget
2-41-00-762	Transfer to Capital Water	2,500.00	0.00	15,454.00	0.00	0.00
2-41-00-830	Debenture Interest Water	0.00	0.00	0.00	0.00	0.00
2-41-00-831	Debenture Principal Water	0.00	0.00	0.00	0.00	0.00
2-41-00-840	750-Capital ACE Water Contribution	37,400.00	28,050.00	8,700.00	8,883.00	8,700.00
2-41-00-790	Amortization Expense Water	68,111.39	68,111.39	68,000.00	0.00	0.00
**	TOTAL WATER EXPENSES	208,045.20	207,720.14	192,154.00	88,206.58	40,366.72
SEWER EXPENSE						
2-42-00-110	Salaries & Wages Sewer	5,846.00	7,445.75	8,000.00	1,918.13	2,666.68
2-42-00-130	Employer Contributions Source Sewer	330.85	508.84	550.00	151.76	183.32
2-42-00-131	Employer Benefits Sewer	239.80	814.05	1,000.00	69.29	333.32
2-42-00-215	Freight/Phone/Postage Sewer	0.00	27.91	75.00	0.00	25.00
2-42-00-250	Contracted Services Sewer	0.00	10,093.28	500.00	133.50	166.68
2-42-00-274	Insurance Sewer	1,439.63	1,540.42	1,600.00	2,043.62	1,600.00
2-42-00-510	Goods, Supplies & Materials Sewer	11,237.50	3,003.67	12,000.00	3,469.65	4,000.00
2-42-00-541	Utilities Power Sewer Lift Stations	6,486.88	6,236.13	7,000.00	1,313.76	2,333.32
2-42-00-762	Transfer to Capital Sewer	2,500.00	2,500.00	2,500.00	0.00	0.00
2-42-00-120	Salaries & Wages Casual Sewer	0.00	0.00	0.00	0.00	0.00
2-42-00-211	Travel & Subsistence Sewer	0.00	47.62	0.00	0.00	0.00
2-42-00-234	Training Sewer	0.00	0.00	0.00	0.00	0.00
2-42-00-764	Transfer to Operating Reserves Sewer	0.00	0.00	0.00	0.00	0.00
2-42-00-790	Amortization Expense Sewer	33,133.75	33,483.75	33,000.00	0.00	0.00
2-42-00-830	Debenture Interest Sewer	0.00	0.00	0.00	0.00	0.00
2-42-00-831	Debenture Principal Sewer	0.00	0.00	0.00	0.00	0.00
2-42-00-840	MSI Capital Grant Sewer	0.00	0.00	0.00	0.00	0.00
**	TOTAL SEWER EXPENSE	61,214.41	65,701.42	66,225.00	9,099.71	11,308.32
GARBAGE EXPENSE						
2-43-00-110	Salaries & Wages Garbage	16,132.26	22,373.67	18,000.00	4,475.65	6,000.00
2-43-00-120	Salaries & Wages Casual Garbage	0.00	2,457.00	2,400.00	0.00	800.00
2-43-00-130	Employer Contributions Source Garbage	947.62	1,384.32	1,500.00	354.11	500.00
2-43-00-131	Employer Benefits Garbage	1,010.70	2,000.47	2,400.00	161.69	800.00
2-43-00-135	WCB Garbage	0.00	283.68	500.00	35.46	166.68
2-43-00-250	Contracted Services Garbage	26,185.45	(16,394.63)	30,000.00	6,407.35	10,000.00
2-43-00-274	Insurance Garbage	0.00	0.00	0.00	0.00	0.00
2-43-00-510	Goods, Supplies & Materials Garbage	209.14	109.78	500.00	0.00	166.68
2-43-00-521	Fuel & Oil Garbage	0.00	0.00	0.00	0.00	0.00
2-43-00-760	Capital Purchase Garbage	0.00	0.00	0.00	0.00	0.00



Village of Innisfree

Revenue & Expense Report

For the Period Ending April 30, 2023

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Interim

General Ledger	Description	2021 Actual	2022 Actual	2023 Budget	2023 Actual	2023 YTD Budget
2-43-00-762	Transfer to Capital Garbage	5,000.00	0.00	1,500.00	0.00	0.00
2-43-00-770	Contrib. to Local Government	0.00	0.00	10,000.00	0.00	10,000.00
2-43-00-840	MSI Cap-Garbage	0.00	0.00	0.00	0.00	0.00
2-43-00-763	Transfer to Reserves - Regional SWM	17,950.00	19,100.00	18,000.00	0.00	0.00
2-43-00-790	Amortization Expense Garbage	2,164.43	1,335.83	2,200.00	0.00	0.00
**	TOTAL GARBAGE EXPENSE	69,599.60	32,650.12	87,000.00	11,434.26	28,433.36
FCSS EXPENSE						
2-51-00-351	FCSS Requisition	1,837.75	1,837.75	1,850.00	1,837.75	1,850.00
**	TOTAL FCSS EXPENSE	1,837.75	1,837.75	1,850.00	1,837.75	1,850.00
PLANNING EXPENSE						
2-61-00-200	General Services Contracted	0.00	0.91	0.00	0.00	0.00
2-61-00-250	Contracted Services	0.00	0.00	30,000.00	0.00	10,000.00
2-61-00-510	General Goods, Supplies and Materials	0.00	0.00	0.00	0.00	0.00
**	TOTAL PLANNING EXPENSE	0.00	0.91	30,000.00	0.00	10,000.00
LAND PURCHASES EXPENSE						
2-66-00-510	General Goods, Supplies and Materials	0.00	0.00	2,500.00	0.00	833.32
2-66-00-710	Land Purchase	0.00	0.00	0.00	0.00	0.00
2-66-00-911	Land Title Costs	0.00	0.00	100.00	0.00	33.32
**	TOTAL LAND PURCHASES EXPENSE	0.00	0.00	2,600.00	0.00	866.64
RECREATION EXPENSES						
2-72-00-111	Honorarium (Recreation Park)	0.00	0.00	0.00	0.00	0.00
2-72-00-110	Salaries & Wages Recreation	0.00	0.00	0.00	0.00	0.00
2-72-00-115	Salaries & Wages Casual Recreation	3,675.00	4,914.00	5,000.00	0.00	0.00
2-72-00-130	Employer Contributions Source Recreation	0.00	431.97	500.00	0.00	0.00
2-72-00-131	Employer Benefits Recreation	0.00	0.00	0.00	0.00	0.00
2-72-00-135	WCB Rec Park	0.00	352.90	500.00	35.29	166.68
2-72-00-213	Health & Safety Training - Rec	0.00	946.71	1,000.00	0.00	0.00
2-72-00-215	Freight/Phone/Postage Recreation	1,646.61	2,026.25	2,000.00	544.15	200.00
2-72-00-221	Printing/Advertising/Subscriptions	0.00	795.00	500.00	0.00	400.00
2-72-00-234	Training Recreation	0.00	0.00	0.00	0.00	0.00
2-72-00-250	Contracted Services Recreation Manager	11,136.40	10,596.48	10,000.00	3,634.58	0.00
2-72-00-251	CR.CA Fees	2,241.00	2,740.78	3,000.00	0.00	250.00



Village of Innisfree

Revenue & Expense Report

For the Period Ending April 30, 2023

Interim

General Ledger	Description	2021 Actual	2022 Actual	2023 Budget	2023 Actual	2023 YTD Budget
2-72-00-255	Maintenance Sports Grounds	0.00	0.00	0.00	0.00	0.00
2-72-00-274	Insurance Recreation	2,355.45	1,266.56	1,300.00	2,490.81	1,300.00
2-72-00-510	Goods, Materials & Supplies Recreation	16,082.43	26,176.84	17,000.00	614.21	500.00
2-72-00-521	Fuel and Oil Park	842.42	1,596.50	1,800.00	113.75	600.00
2-72-00-540	Utilities Heat Park Building	1,194.28	987.47	1,000.00	260.61	333.32
2-72-00-541	Utilities Power Park Grounds	4,499.81	5,459.62	5,000.00	363.42	1,666.68
2-72-00-543	Water/Sewer/Gas Hall	0.00	118.14	0.00	0.00	0.00
2-72-00-591	Concessions Park Grounds	0.00	659.18	1,000.00	0.00	0.00
2-72-00-592	Firewood - Recreation Park	2,728.57	2,600.00	3,000.00	0.00	0.00
2-72-00-760	Contribution to Capital	0.00	0.00	0.00	0.00	0.00
2-72-00-762	Transfer to Capital Recreation	1,000.00	1,500.00	2,000.00	0.00	0.00
2-72-00-764	Transfer to Operation Reserves Recreation	0.00	0.00	0.00	0.00	0.00
2-72-00-770	Donations Recreation	0.00	2,495.08	0.00	0.00	0.00
2-72-00-790	Amortization Expense Recreation	9,996.31	11,655.85	10,000.00	0.00	0.00
**	TOTAL RECREATION EXPENSES	57,398.28	77,319.33	64,600.00	8,056.82	5,416.68

CULTURE EXPENSES

2-74-00-110	Honorariums (Library/Museum)	0.00	0.00	0.00	0.00	0.00
2-74-00-120	Wages- Museum & Library	0.00	0.00	0.00	0.00	0.00
2-74-00-221	Printing/Advertising/Subscriptions	1,338.52	195.77	200.00	0.00	66.68
2-74-00-250	Contracted Services Library/Museum	0.00	0.00	0.00	0.00	0.00
2-74-00-274	Insurance Cultural Organization	4,870.86	1,898.00	2,000.00	2,792.27	2,000.00
2-74-00-300	Regional Library Requisition	1,166.29	1,150.60	1,200.00	1,168.20	1,200.00
2-74-00-350	Local Municipal Library Grant	3,500.00	3,500.00	3,500.00	0.00	3,500.00
2-74-00-415	Donations - Museum	0.00	0.00	0.00	0.00	0.00
2-74-00-510	Goods & Materials Library/Museum/Culture	0.00	254.55	250.00	0.00	83.32
2-74-00-540	Utilities Heat Museum	3,839.08	4,071.74	4,000.00	1,121.62	1,333.32
2-74-00-541	Utilities Power Museum	1,684.16	1,680.30	1,800.00	375.83	600.00
2-74-00-543	Utilities (Water/Sewer/Garbage) Museum	0.00	1,276.56	1,500.00	359.42	500.00
2-74-00-770	Grants Library	0.00	0.00	0.00	0.00	0.00
**	CULTURE EXPENSES	16,398.91	14,027.52	14,450.00	5,817.34	9,283.32
***	TOTAL EXPENSES	819,039.54	868,594.61	926,039.00	302,167.37	260,068.36
****	(SUPLUS)/DEFICIT	77,214.88	24,654.57	47,610.50	184,646.54	132,787.64

*** End of Report ***

9.b.ii
Difficult to comment until new budget is entered into Muniware and transfers from Reserves done.

Public Works Report April – May

Report by Wayne Mackay

Daily water tests.

Weekly garbage pick-ups taking a little longer due to people putting out yard waste as well.

Changed blades on the John Deere mowers and had the blades on the Toro mower sharpened.

Had several One Calls to respond to.

Met with Bar Engineering. Did a tour around village accompanied by Terri.

Met with test drilling engineer to do locates around village.

Trip to Vermilion UFA to get supplies for Birch Lake and a gate/post for water plant road.

Called to waste transfer site for residents to access burn pit.

Cleared branches from the tree that fell last year by the rail tracks.

Trip to Vegreville to pick-up filing cabinets.



9.d

Protective Services Monthly Report

Prepared by: Mike Fundytus

Date: May 15, 2023

Call Summary

Call Type	Date	Details
Medical	April 27	Village Medical
Medical	April 28	Village Medical
Medical	May 5	Village Medical

Other

Operating on tender water shuttle protocol for fires within Village of Innisfree due to water restriction placed by Village on May 5th. This is a significant concern for the fire dept as with out hydrant water supply available on a 24-hour a day basis fire protection is severely hampered.

MCFD currently has 2 members and a brush truck deployed for mutual aid assisting Parkland County with their wildfires.

Fire Underwriters Survey Results, Innisfree received and upgrade in fire insurance rating. FUS is what approximately 90 percent of insurance companies refer to when deciding rates for a local area. They measure a department on residential dwelling protection as well as commercial property protection. For residential dwelling it is based on a scale from 1 -5 with 1 being the best and 5 being little to no fire protection. Innisfree previously had a dwelling protection grade of 4 and it has been upgraded to 3B. There was no change for commercial protection.

Attachments:

2023 Regional Fire Dept Financial Report

FUS Letter

Birch Lake Campground Report for April 15th to 30, 2023

Submitted by Cat Threadgould/ Park Manager

Boiler shutdown unknown date between December and March 2023, causing several pipes to the women's showers to pop off seams and ice to form on several of the pipes inside the boiler room and 2 pipes in the office shop. Boiler shut down cause a short in the boiler fuse box, alarm system did not go off when temperature dropped, Terri contacted Liberty in regards to this and Insurance adjuster came out after I had a plumber come take a look at the issue.

Had the Well steamed due to blockage and also had the 2 small outhouses filled and drained to check viability of the bottoms to replace with new outhouses and they need new culverts placed inside dirt and then cement bottoms. Also the RV septic is good we can use for campers to empty into as well.

I, then was given the go ahead to have 3 or more Plumbers quotes to fix the boiler or check what can be done, fix the broken pipes to showers, fix a hole blown in one pipe, replace the hot water tank intake pipe and replace a frozen broken pipe to the Pressure tank also 2 pipes in the shop and to remove the mixing valve which also sustained damage to replace with hot and cold water pipes to all 6 showers instead. Also the new pipes have been fitted with drain valves for better drainage at the end of season. This contract was done by Martins Plumbing.

Waterline to Group and Ball Building are possibly block, I am trying several options to see if we can get them running as well

I had to replace the womans bathroom lock as the old one jammed and was no longer working, also a new handle for the ball storage room had to be replaced.

The speed bumps got torn up during winter that will need to be replaced as it is essential to slow down drivers entering and exiting park , I have removed the bent pins and replaced them in a closer area on road but one will need to be replaced but holes are torn and metal stakes may not hold them down.

I also removed 15 dead fall trees off sites and areas, there are a few more that will be removed as well.

April 25-28th I brought the Holland Tractor and skid steer down to do some broken table removal to be replaced with the new ones at PW shop. The Toro is still at PW shop waiting to be repaired as well as the JD mower. I also took the equipment for the park from the PW shop and new signs. Golf cart tire was repaired will get next week.

I regraded the roads and several sites will be finishing those prior to May 20th, Office and shop have been set up.

I have Calen Seban for a Summer Student worker this season.

CASUAL LEGAL: AMENDMENTS TO FEDERAL COMPETITION ACT

[Home](#) / [News](#) / Casual Legal: Amendments to Federal Competition Act

[← News](#)

By Andrew Skeith
Reynolds Mirth Richards Farmer LLP
Alberta Municipalities Casual Legal Service Provider

The Federal *Competition Act*, RSC 1985, c C-34 is a piece of legislation that, broadly speaking, attempts to maintain and encourage competition in the Canadian economy.

While the provisions of the *Act* apply to municipalities, given the fact municipalities are government entities and do not generally engage in free market “competitive” activity, the *Act* is rarely of concern. However, in June of 2022, the Federal Government passed certain amendments to the *Act* which will be of concern to employers generally, including municipalities. These amendments will officially come into force on **June 23, 2023.**

The amendments add a new prohibition on “wage fixing” and “no-poach” agreements between employers, and the language of the amendments is incredibly broad:

(1.1) Every person who is an employer commits an offence who, with another employer who is not affiliated with that person, conspires, agrees or arranges

- (a) to fix, maintain, decrease or control salaries, wages or terms and conditions of employment; or
- (b) to not solicit or hire each other's employees.

The *Act* makes it a criminal offence to engage in any wage fixing or other activity that would breach that section.

Municipalities must be particularly cautious when entering into any form of agreement with another entity which would impose any term or condition of employment on their, or the other parties, employees. The term could relate to wages, but it could also be as broad as imposing a confidentiality requirement on the employees. This can arise in such seemingly harmless circumstance as where the municipality has accepted a tender for services, and the agreement with the service provider imposes a mutual duty of confidentiality on the employees of the service provider and the municipality.

Agreements between a municipality and a service provider also often contain "no-poach" provisions prohibiting either party from approaching or hiring each other's employees for a certain period of time. Those provisions would be expressly prohibited by the amendments to the *Act*.

Going forward, municipalities should ensure that any agreements they enter into do not contain provisions which might directly impose terms or conditions of employment on their employees, or that contain any terms which might contravene the new amendments to the *Act*.

*To access Alberta Municipalities Casual Legal Helpline, Alberta Municipalities members can call toll-free to 1-800-661-7673 or send an **email** to reach the municipal legal experts at Reynolds Mirth Richards and Farmer LLP. For more information on the Casual Legal Service, call 310-MUNI (6864) or send an **email** to speak to Alberta Municipalities Risk Management staff. Any Regular or Associate member of Alberta Municipalities can access the Casual Legal Service.*

DISCLAIMER: This article is meant to provide information only and is not intended to provide legal advice. You should seek the advice of legal counsel to address your specific set of circumstances. Although every effort has been made to provide current and accurate information, changes to the law may cause the information in this article to be outdated.

Apr 25
2023

Year in
Review: Take a
look back at
our 2022
successes

**CLICK
HERE**



April 20, 2023

Dear Village of Innisfree Mayor and Council.

On March 1, 2023, Minister Schulz of Municipal Affairs announced changes to funding for public libraries and library systems. These changes include using the [Municipal Affairs 2019 population numbers](#) to calculate the per capita grants.

Northern Lights Library System’s agreement stipulates that we use the same population list to assess the membership levy that the provincial government uses to calculate the operating grant. Therefore, your population for purposes of the 2024 library system levy is **223**.

The Board is scheduled to meet on August 25, 2023, to discuss the draft budget for 2024 and then on November 24, 2023, to vote on the budget. We anticipate continuing with a modest, predictable increase in the levy of 1.5%. Therefore, your anticipated 2024 levy will be **\$1,201.97**.

Sincerely,

Vicky Lefebvre

Board Chair | Northern Lights Library System
E executivechair@nlls.ab.ca | www.nlls.ab.ca
P 780.573.1926

James MacDonald MLIS, DAS

Executive Director | Northern Lights Library System
E jmacdonald@nlls.ab.ca | www.nlls.ab.ca
P 780.545.5072

CC: NLLS Representative, Jennifer Johnson

CASUAL LEGAL: ALBERTA FINALLY ELIMINATES SQUATTER'S RIGHTS

[Home](#) / [News](#) / Casual Legal: Alberta finally eliminates squatter's rights

[← News](#)

By Jeffrey L. Daniels
Reynolds Mirth Richards Farmer LLP
Alberta Municipalities Casual Legal Service Provider

Adverse possession, commonly referred to as squatter's rights, is a unique creation of common law which allows a trespasser to acquire ownership of privately owned land if the registered landowner failed to take action to remove a trespasser within a specified period.

In Alberta, after 10 years of exclusive possession, the trespasser or squatter could extinguish the owner's rights to the adversely possessed lands and seek a court order confirming the trespasser's ownership.

The rationale underlying adverse possession is that it promotes efficiency by recognizing the rights of the person actually in possession and using the land. In practice, the law often unfairly rewards a trespasser at the expense of an innocent owner, as letting land sit idle is often the most economically efficient use.

While section 609 of the *Municipal Government Act* expressly precludes a person from acquiring an interest in municipally owned land through adverse possession, the law had the potential to cause issues and uncertainties for municipalities. A judgment *quieting title* was effective and enforceable between the parties; however, a successful adverse possessor of only a portion of a titled property still required subdivision approval before a boundary change could be registered at Land Titles.

The elimination of adverse possession in Alberta has been a topic of discussion for some time, with unsuccessful attempts to abolish it in 2012, 2017, and 2018 through Private Member's Bills.

10-d

Village of Innisfree (CAO)

From: Norm De Wet <ndewet@minburncounty.ab.ca>
Sent: April 19, 2023 3:30 PM
To: Jody Quickstad; Village of Innisfree (CAO)
Cc: Jason Warawa; Darwin Ullery; Pat Podoborozny
Subject: Q1 Reporting
Attachments: Q1 Finance and Operations Report.pdf

Hi Jennifer and Terri,

Attached is a Q1 Financial and Operational report for our partnership in the East Regional Transfer Station and old Landfill. With the intention of improved communication, these reports are for you to share with your respective Councils as you see fit.

For your information, this is a team effort between our Operations and Finance departments.

Let me know if you have any questions. Have a great week.

Norm De Wet
DIRECTOR OF OPERATIONS



Ph. 780-632-2082
Fx. 780-632-6296
www.minburncounty.ab.ca

10.d



County of Minburn No. 27

2023 MANNVILLE WASTE TRANSFER STATION Financial Report For the Quarter Ending March 31, 2023

	2023 BUDGET	Q1 2023 YTD	% BUDGET USED
MANNVILLE WASTE TRANSFER STATION-REVENUE			
RECYCLING-PAINT	\$ -	\$ 252	100%
TOTAL: REVENUES	\$ -	\$ 252	100%
MANNVILLE WASTE TRANSFER STATION-EXPENDITURES			
SALARIES & BENEFITS	\$ 32,535	\$ 5,707	18%
BUILDING REPAIRS & MTCE	\$ 5,300	\$ 277	5%
INSURANCE	\$ 370	\$ 300	81%
SERVICE CONTRACTS	\$ 1,700	\$ 300	18%
TWO HILLS TIPPAGE FEES	\$ 16,500	\$ 1,033	6%
TWO HILLS TRUCKING FEES	\$ 47,000	\$ 3,840	8%
FUEL	\$ 1,500	\$ 135	9%
MACHINERY REPAIRS & PARTS	\$ 8,000	\$ 358	4%
UTILITIES	\$ 3,100	\$ 361	12%
TOTAL: EXPENDITURES	\$ 116,005	\$ 12,312	11%
MANNVILLE WASTE TRANSFER STATION-CAPITAL EXPENDITURES			
CAPITAL EXPENDITURES	\$ -	\$ -	0%
TOTAL: CAPITAL EXPENDITURES	\$ -	\$ -	0%

Decision Papers - Operating							
Project Name	20%	40%	60%	80%	100%	Budget	Spent
Mannville WTS - Storage Area Expansion						\$ 10,000	\$ -

10. d



County of Minburn No. 27

2023 MANNVILLE WASTE TRANSFER STATION

Financial & Operations Report For the Quarter Ending March 31, 2023

Operational Report:

- 03-Mar Municipal partnership MOU signed.
- 06-Mar AEPA authorization for biennial groundwater monitoring.
- 27-Mar Approval for the County of Minburn to enter into an agreement with PME Inc. for the Mannville Landfill closure at a total cost of \$491,895.00 including contingency and engineering.

Mannville Landfill Reclamation Schedule:
Start Date May 15, 2023 - Completion Date: June 6, 2023
- 31-Mar 28.82 Tonnes of waste hauled for Q1 for the East Regional Transfer Station.
- 12-Apr Fully Executed Agreement with Two Hills Regional Waste Management Commission.
- 01-May Waste Transfer Station Summer Hours Change: (Wednesday 4 p.m. to 7 p.m.).

April 19, 2023

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2023 Minister's Awards for Municipal and Public Library Excellence. This program recognizes excellence in municipal government initiatives and provision of library services. It promotes knowledge-sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

This is the second year we are bringing together two of the ministry's recognition programs under one umbrella. This broader program recognizes innovation and excellence by both municipalities and library boards. Award submissions will continue to be evaluated by your peers and colleagues in the field, and winning initiatives will be highlighted in future communications.

Submissions will be accepted in the following categories:

- **Building Economic Strength (open to all municipalities)** – award will be given for an innovative initiative that builds the economic capacity and/or resiliency of the community, and/or improves the attractiveness of the community to businesses, investors, and visitors.
- **Enhancing Community Safety (open to all municipalities)** – award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (for example: lighting, accessibility, traffic calming measures) and community services initiatives.
- **Partnership (open to all municipalities)** – award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.
- **Public Library Services (open to library boards serving a population over 10,000)** – award will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Public Library Services (open to library boards serving a population under 10,000)** – two awards will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Red Tape Reduction (open to all municipalities)** – award will be given for an innovative initiative that improves a municipal program or service by saving time, money, and resources, or impacts municipal operations by reducing regulatory, policy, or process requirements.

- **Service Delivery Enhancement (open to all municipalities)** – award will be given for an innovative initiative that improves, or presents a new approach to, how a municipality can deliver a program or service.
- **Smaller Municipalities (open to municipalities with populations less than 5,000)** – award will be given for a municipal initiative that demonstrates leadership, resourcefulness, or innovation, or both, to better the community.

Further details about eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-for-municipal-excellence.aspx. The deadline for submission is June 15, 2023.

I encourage you to share your success stories and offer my gratitude to you for the service you provide to Albertans.

Sincerely,



Rebecca Schulz
Minister