
Request for Decision (RFD)

Topic: NE Mayors, Reeves, and Indigenous Leaders Caucus funding request
Initiated by: Mayor Raycraft
Attachments: emails from Lamont County and the Town of Smoky Lake

Purpose(s):

1. Council to decide whether or not to fund the NE Mayors, Reeves and Indigenous Leaders Caucus group for Hwy 28 lobbying and fund the start up by creating a framework for NE Mayors, Reeves, and Indigenous Leaders Caucus group.

Background:

1. The Town of Cold Lake wrote a letter last fall to the Minister of Transportation regarding Hwy 28 and requested other municipalities to join in their support by also signing the letter. Innisfree Council agreed to support their effort and the Mayor signed the letter.
2. At the next NE Mayors, Reeves and Indigenous Leaders Caucus meeting, the group decided to hire a consultant and develop a Framework for their group. A formula was constructed for the municipalities to each contribute to the costs.

Key Issues/Concepts:

1. Legal concern regarding liability: Has a legal opinion been sought out for the structure of the formulation of this group? Will it be a non-profit?
2. Financial concern regarding costs: Will paying this initial contribution be the only financial request? Or will there be further requests for any future lobbying efforts?
3. How would the financial recording for this group be handled? Should be in legal document.

Options:

1. That Council agree to pay a share of the consultant and join the NE Mayors, Reeves and Indigenous Leaders lobbying efforts.
2. That Council decline to pay a share of the consultant and join the NE Mayors, Reeves and Indigenous Leaders lobbying efforts.
3. That Council request a legal opinion from the NE Mayors, Reeves, and Indigenous Leaders prior to formally joining the group.

Financial Implications:

1. As a Village, Innisfree's contribution has been calculated as \$ 250 to start.

Relevant Policy/Legislation:

1. The Lobbyists Act does not apply to municipal Councils.
2. The new MGA is silent on the matter of lobbying.

Political/Public Implication(s):

1. This group will have a stronger voice than as individual municipalities.

Recommendation:

1. That Council request a legal opinion from the NE Mayors, Reeves, and Indigenous Leaders prior to formally joining the group.

Village of Innisfree (CAO)

To: Village of Innisfree (CAO)
Subject: FW: IMPORTANT Update NE-MRIL-Steering committee - RESPONSE REQUIRED
Attachments: CSG_NorthEastAlberta_Proposal_Jan1823.pdf

----- Forwarded message -----

From: Kirk Perrin <Kirk.p@lamont.ca>
Date: Fri, Jan 20, 2023 at 5:11 PM
Subject: IMPORTANT Update NE-MRIL-Steering committee - RESPONSE REQUIRED
To:

Hello,

A few quick and important update from the work the steering committee has accomplished this past week and the decisions from our meeting this afternoon.

1. STRATIGIC CONSULTANT

Canadian Strategy Group has been identified as the strategic Consultant, please review the attached proposal. Mayor MacPhee has volunteer to retain the consultant via the Town of Vegreville, once commitment of funds has been received.

The Steering committee will provide more updates once available.

2. NE-MRIL Framework

The Steering committee is seeking clarification from the group that a Framework process should be undertaken at this time to provide

- Legitimacy
- Legal entity status
- Guiding principals
- Extra

If so we would need to approval of the following formula from the group:

Municipalities type	Count	contribution	
Metis Settlements / First Nations	9	\$ 250.00	\$ 2,250.00
villages	8	\$ 250.00	\$ 2,000.00
Towns Under 2k	8	\$ 800.00	\$ 6,400.00
Towns over 2k	3	\$ 1,200.00	\$ 3,600.00
Citys	2	\$ 2,000.00	\$ 4,000.00
County's / M.D.	9	\$ 2,000.00	\$ 18,000.00
	39		\$ 36,250.00
		with 80% attainment	\$ 29,000.00
Projects			
Highway 28 advocacy		\$15,000.00	
NE-MRIL start up		\$10,000.00	
contingency @15%		\$ 3,750.00	
		\$28,750.00	

If you have any questions please contact me.

Please Respond with your commitment to: lhalisky@smokylakecounty.ab.ca; hblyan@blmetis.ca; ssmcintyre0209@gmail.com; tmacphee@vegreville.com ; Kirk.p@lamont.ca

Instructions will follow next week for the collection of the funds Via Mayor MacPhee.

Also we would like to recognize the amazing Pledges of M.D. of Bonnyville (\$5,000.00) and Frog Lake (\$1,000.00) these types of contributions will give stability in the early stages of this organization and will allow us to pursue our goals as a region.

Thanks,

Kirk Perrin
 Mayor
 Town of Lamont
 587 334 6640 Cell
kirk.p@lamont.ca
www.lamont.ca

Village of Innisfree (CAO)

To: Village of Innisfree (CAO)
Subject: FW: Invoicing for NE Caucus
Attachments: NE AB Caucus Invoice.xlsx

From: Evan Raycraft <raycraft.evan@gmail.com>
Sent: January 31, 2023 1:58 PM
To: Village of Innisfree (CAO) <cao@innisfree.ca>
Subject: Fwd: Invoicing for NE Caucus

----- Forwarded message -----

From: Amy Cherniwchan <amy@smokylake.ca>
Date: Tue, Jan 31, 2023 at 1:51 PM
Subject: Invoicing for NE Caucus
To:

Here is the chart of what each municipality would/could contribute to the HWY 28 Lobbying. Each community is entitled to contribute any amount so I have attached an Invoice template that would require you to fill out so that you can have it for your administration, but you will receive an official PAID INVOICE once the Town of Vegreville has received your cheque.

In the template, please put your address in the **BILL TO** sections and then the amount you are contributing. If you do not need an invoice, then disregard it and send your cheque to the Town of Vegreville and they will send you a PAID INVOICE. Town of Vegreville address is on the Invoice Template.

7.a.

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Metis Settlements / First Nations	9	\$ 250.00	\$ 2,250.00
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Towns Under 2k	8	\$ 800.00	\$ 6,400.00
Towns over 2k	3	\$ 1,200.00	\$ 3,600.00
Citys	2	\$ 2,000.00	\$ 4,000.00
County's / M.D.	9	\$ 2,000.00	\$ 18,000.00
	39		\$ 36,250.00
		with 80% attainment	\$ 29,000.00
Projects			
Highway 28 advocacy		\$15,000.00	
NE-MRIL start up		\$10,000.00	
contingency @15%		\$ 3,750.00	
		\$28,750.00	



Amy Cherniwchan

Mayor

C: 780-656-0386 | **P:** 780-656-3674 | **E:** amy@smokylake.ca

www.smokylake.ca | Box [460 56 Wheatland Ave. Smoky Lake AB T0A 3C0](#)

Be sure to check out our resources! View previously recorded webinars on a variety of topics.

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Nov 1 • Written By Alberta Counsel
So, You Might Be an Elected Lobbyist

After the recent United Conservative Party (UCP) AGM, there has been attention around policy Resolution 14 that recently passed on the conference floor. The policy resolution seeks to:

“Achieve perceived and real transparency associated with lobbying the Alberta provincial government by requiring disclosure as lobbyists from the following:

- members of a council or other statutory body charged with the administration of the civic or municipal affairs of a municipality, or individuals on the staff of any of those members; and
- officers or employees of municipalities.”

Alberta Counsel held a webinar last week discussing policy resolution 14 and what the passing of this resolution would mean to those affected. Many who reached out to Alberta Counsel felt this resolution would make the process of local governments connecting to provincial governments more onerous and cumbersome. They identified that this resolution would bring more red tape that would be especially challenging to smaller municipalities and place a barrier to those who seek to ensure that the province is aware of the needs of their communities.

For the constituency members of the Calgary-North West who introduced resolution 14 and to those who support it, the proposed changes would bring more transparency to residents on how their tax dollars are spent by their local government.

For those of you who don't engage in party politics, you may be wondering: if the UCP passed the resolution at their AGM, isn't it only a matter of time before the resolution becomes law as they are the party in power? It is important to make the distinction that, while UCP members passed this resolution, it is the government that passes legislation.

Members of the UCP run to become Members of the Legislative Assembly (MLAs) and because they are the party that was elected with a majority, their MLAs makeup the Alberta government caucus. Typically, from his/her party's MLAs, the Premier selects members to join cabinet and those individuals form government. They will select and craft policy that will eventually be introduced legislation.

7a

Northeast Mayors, Reeves and Indigenous Leaders' Caucus

Contact: Craig Copeland | email: ccopeland@coldlake.com | Telephone: 780-594-4494

October 18, 2022

The Honourable Danielle Smith
Premier of Alberta
307 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6
Via email:

The Honourable Devin Dreeshen
Minister of Transportation
127 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6
Via email: transportation.minister@gov.ab.ca

Re: Call for Action: Highway 28 and significant investment required immediately by the Alberta Government

Dear Premier Smith and Minister Dreeshen,

The Northeast Mayors, Reeves and Indigenous Leaders Caucus has identified the deterioration of Highway 28 from Edmonton to the City of Cold Lake as one of the most significant safety issues facing our region. Highway 28 is the only method of transportation for our residents. There is no commercial air service.

On Highway 28, one can travel almost 300 kilometers in significant traffic with only a few opportunities to safely pass using a second lane.

This highway is an important commercial and social link for our residents, businesses, and industry. Everyday, the highway is used by many people from Northeast Alberta to access life-saving healthcare services in Edmonton that are unavailable in our local hospitals. At the same time, goods and services travel this highway, farmers make use of it to access fields and, with a significant increase in our area's tourism sector, more campers and trailers can be seen travelling Highway 28's single lane of traffic on their way to the beautiful lakes and parks that Northeast Alberta has to offer.

We must not forget that amongst all of this traffic that Highway 28 also serves as a major transportation corridor for the oil and gas industry. Even today, oversized, modular units that are transported to the oil sands region out of the Nisku industrial yards are commonly met by our residents travelling to specialists in Edmonton, by families on their way to the airport, by visitors hauling campers to enjoy our parks, and by truckers working to supply our businesses. It is not uncommon to have 20 to 50 vehicles behind a heavy move as they wait for a safe opportunity to pass. When accidents do occur, our emergency service workers face significant hazards responding along the undivided, single-lane highway traffic.

One could be forgiven, however, for not knowing the importance of this roadway to so many people, given the conditions that have been allowed to persist from one end of Highway 28 to the other. These conditions are no secret: We have voiced these concerns for over a decade, only to see conditions deteriorate even further. Looking at the condition that Highway 28 is in, one could also be forgiven for not knowing that 30 per cent of the oil royalties that the Province receives each year come from the region which Highway 28 serves. For a highway that has helped create so much wealth, it finds itself in poor shape.

Since the time that elected officials in our region have first raised concerns on this issue, we have seen massive investment from the Province in transportation infrastructure for Calgary, Edmonton, Leduc, Red Deer, Airdrie and Wood Buffalo. While we do not debate the need for the investments made, we also cannot agree with government officials who state that the traffic and the populations served by Highway 28 do not warrant a place in the Province's plans for capital replacement. It is our opinion that the current state of the highway cannot safely manage the traffic it currently accommodates, and its condition is worsening with each passing year.

As elected officials, we are perplexed at the overall neglect when it comes to the capital and operational spend in our region, despite the fact that our area is a huge economic driver for this Province. We are asking you to have a serious look at investing in Highway 28 in the upcoming capital budget. The cosmetic investment that has occurred in 2022 provided little of value in terms of lasting improvement. Over the past years municipal officials have noted that secondary highways that feed off of Highway 28 have seen increased traffic as travellers are reluctant to stay on Highway 28. This has added pressure to more road networks that are themselves in need of upgrades.

Our group, at a minimum, is asking for passing lanes every 10 to 20 kilometres along Highway 28, as well as plans for the twinning of important sections in communities the highway travels through. These include Redwater, Waskatenau, Smoky Lake, Spedden, Vilna, Ashmont, and Bonnyville. All major intersections that cross Highway 28 should be upgraded and the province should also consider twinning the highway between Bonnyville and Cold Lake - especially when one considers the massive investment the federal government will be undertaking on 4 Wing Cold Lake. With preparations for the arrival of a new fighter jet, we will see over \$500 million in investment that will bring 500 to 700 construction workers, utilizing the highway as the primary means of travel for workers and material over an extended period of time.

We question Highway 28's ability to safely handle the current demand placed on it by our residents, businesses and industry, let alone the increase in traffic an investment of this size will bring.

We thank you for your attention and look forward to your reply addressing this urgent matter at your earliest convenience.

Sincerely,

Germaine Anderson, Chief of Beaver Lake Cree Nation

Curtis Monias, Chief of Heart Lake First Nation

Stanley Houle, Chief of Whitefish Lake First Nation

Kelsey Jacko, Chief of Cold Lake First Nation

Trevor John, Chief of Kehewin Cree Nation

Greg Desjarlais, Chief of Frog Lake First Nation

Terry Cardinal, Chief of Saddle Lake First Nation

James Cardinal, President of the Metis Nation of Alberta
Region 1

Stanley Delorme, Chairman of Buffalo Lake Metis Settlement

Chad Cardinal, Chairman of Kikino Metis Settlement

Request for Decision (RFD)

Topic: Spring Municipal Leaders Caucus 2023
Initiated by: Administration
Attachments: details from Alberta Municipalities

Purpose(s):

1. Council must decide who and how many people to send to this session so rooms can be booked

Background:

1. Council usually sends Councillors and/or CAOs

Key Issues/Concepts:

1. Information about current issues
2. Networking with other municipal leaders
3. Government officials will be on-site

Options:

1. That all of Council attend these sessions in person.
2. That all of Council attend these sessions online.
3. That Council send one Councillor and the CAO.
4. That Council directs alternative options.

Financial Implications:

1. \$ 350/person for full registration in person
2. \$ 390/person + taxes for hotel rooms
3. Mileage at about \$ 135/vehicle
4. Total of \$ 875/person to a maximum of \$ 2,625 for all 3 Council to attend.
5. 2023 Interim budget only has \$ 5,000 allocated for Council conference & travel.
6. 2023 Interim budget has sufficient funds for the CAO to attend.

Relevant Policy/Legislation:

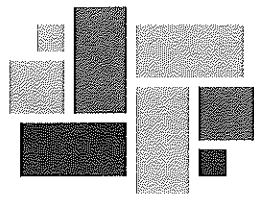
1. None

Political/Public Implication(s):

1. Good opportunity for Innisfree to get information firsthand, to lobby government officials, and to network with other municipal leaders.

Recommendation:

1. That Council send at least 1 Councillor to these sessions, along with the CAO.



Alberta Municipalities

Strength In Members

2023 ALBERTA MUNICIPALITIES PRESIDENT'S SUMMIT & SPRING MUNICIPAL LEADERS' CAUCUS

MARCH 29 - 31, 2023
THE WESTIN, EDMONTON

PLEASE READ IN FULL

The President's Summit on the Future of Municipal Governance and the Spring Municipal Leaders' Caucus are **separate events**. However, we know that many of our members will want to attend both so we have created one registration page for your convenience.

During the registration process you will have the option to register for one or the other, or both. Please select the admission item that best suits you.

Due to the nature of the event, President's Summit will not be offered virtually. If you select virtual registration you will only have the option to attend the Municipal Leaders' Caucus.

PRESIDENT'S SUMMIT OF THE FUTURE OF MUNICIPAL GOVERNMENT

As the main finding of the Future of Municipal Government project to date is that intermunicipal collaboration is key to building thriving communities, the Summit will focus on factors identified as key to enhancing the effectiveness of collaboration. The Summit will also be designed to reflect another key finding "that one size does not fit all". What collaboration looks like will vary by size, geography and capacity of the municipalities involved.

Village of Innisfree (CAO)

To: Village of Innisfree (CAO)
Subject: FW: INVITATION TO REQUEST A MEETING WITH THE MINISTER- ABmunis Spring 2023 Municipal Leaders Caucus including the Presidents Summit

From: MA Engagement Team <ma.engagement@gov.ab.ca>
Sent: January 31, 2023 11:50 AM
Subject: INVITATION TO REQUEST A MEETING WITH THE MINISTER- ABmunis Spring 2023 Municipal Leaders Caucus including the Presidents Summit

Dear Chief Administrative Officers:

We are writing to inform you of a potential opportunity for municipal councils and yourself to meet with the Honourable Rebecca Schulz, Minister of Municipal Affairs, during the 2023 Alberta Municipalities (ABmunis) Spring Leaders' Caucus, including the President's Summit on the Future of Municipal Government, scheduled to take place in Edmonton at the Westin Hotel (10135 100 Street) from March 29-31, 2022. These meetings will be in person at the Westin Hotel.

Should your council including yourself wish to meet with Minister Schulz during the event, please submit a request by email to ma.engagement@gov.ab.ca no later than February 10, 2023

In your meeting request, please be sure to include one to two specific Municipal Affairs related policy items or issues your municipality would like to discuss with the Minister.

We may receive more requests to meet with the Minister than can be reasonably accommodated over the course of the event. To ensure suitable consideration of requests, municipalities should be mindful of the following criteria:

- Policy items or issues directly relevant to the Minister of Municipal Affairs and the department will be given priority.
- Municipalities located within the Capital Region can be more easily accommodated throughout the year, so priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with whom Minister Schulz has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the event, but may be considered for future meeting opportunities.

Meeting times with the Minister are scheduled for approximately 15 minutes per municipality. This will allow the Minister the opportunity to engage with as many municipalities as possible. All municipalities submitting meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for those municipalities the Minister is unable to accommodate during the 2023 ABmunis Spring Leaders' Caucus including President's Summit.

Sincerely,

Stakeholder Relations, Municipal Affairs

The Summit will provide participants practical ideas and examples you can adapt to enhance collaboration efforts in your own community. It will also provide you the opportunity to shape Alberta Municipalities advocacy for policy, program and legislative changes needed to support more effective intermunicipal collaboration.

Due to the changeover of events, a boxed lunch to-go will be provided on Thursday, March 30 for attendees who are only participating in the President's Summit.

OVERVIEW AGENDA (*subject to change)

SPRING MUNICIPAL LEADERS' CAUCUS

Join us for the 2023 Spring Municipal Leaders' Caucus (MLC), taking place at the Westin Edmonton on March 30 and 31. This important event will cover key, top-of-mind issues facing your communities, and give you a chance to hear from government leaders ahead of the provincial election. The event will kick off with lunch on Thursday, March 30, and run until lunch on Friday, March 31.

Municipal Leaders' Caucus is only open to elected officials and senior administrators representing a municipality within Alberta.

Requests For Decision (RFD) - Deadline March 6

The Spring MLC also provides an opportunity for members to bring forward Requests for Decisions (RFDs) on issues that should be addressed in advance of the 2023 Convention in September.

Members interested in sponsoring an RFD are encouraged to reach out to advocacy@abmunis.ca, to determine if an RFD is the right tool to bring forward an issue for consideration by ABmunis members. An [RFD template](#) is also available that provides tips on how to draft an RFD. More information on the difference between RFDs and resolutions is available on our webpage on [Requesting Action by Alberta Municipalities](#).

OVERVIEW AGENDA (*subject to change)

FEES

Full Registration (Both events, in-person) - \$350

President's Summit Only (March 29 to March 30 at noon) - \$200

Municipal Leaders' Caucus Only (March 30 at noon - March 31) - \$200

Municipal Leaders' Caucus Virtual - \$100

***Virtual Attendees**

Virtual attendees will have access to watch all agenda items live. Eligible virtual attendees will have the ability to vote on Requests for Decisions. Due to the nature of the event, the President's Summit will not be offered virtually.

Refund Policy

Any cancellation made prior to 4:30 pm on Friday, March 17 will be eligible for a full refund minus a \$10 administrative fee. Any cancellation made between March 17 at 4:30 pm and March 24 at 4:30 pm

will be eligible for a 50% refund. Any cancellations made after 4:30 pm on March 24 will not be eligible for a refund. Registrations are transferrable. Please send all cancellation requests or changes to registration@abmunis.ca.

PLEASE NOTE, YOU MUST BE AN ELECTED OFFICIAL OR SENIOR ADMINISTRATOR FROM AN ALBERTA MUNICIPALITIES REGULAR MEMBER OR RMA MEMBER TO ATTEND THE EVENT. IF YOU HAVE ANY QUESTIONS, PLEASE EMAIL REGISTRATION@ABMUNIS.CA. ALBERTA MUNICIPALITIES RESERVES THE RIGHT TO REVIEW, CANCEL, AND REFUND REGISTRATIONS IF NECESSARY.

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RECEIVED

FEB 16 2023

7.c

Innisfree Curling Club

PO Box 269
Innisfree, AB
T0B 2G0



INVOICE 23-16

DATE OF ISSUE: Jan 1, 2023

Issued To:
Village Of Innisfree

Item	Amount
Ice Decal Sponsorship	\$100.00

Thank you for you support!

Total	\$100.00
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Request for Decision (RFD)

Topic: Waste Management Services
Initiated by: Administration
Attachments: email, costs, and MOU

Purpose(s):

1. Council to decide whether or not to sign the Waste MOU from the County of Minburn as presented.

Background:

1. There has been a waste agreement in place since 2012 but the 4th participant pulled out in 2015 leaving the Town of Mannville, the Village of Innisfree, and the County of Minburn as partners.
2. The 2018 Agreement was up for renewal as was the agreement with the contractor.
3. Council received a copy of the August email regarding the upcoming new waste agreement.

Key Issues/Concepts:

1. The County received one bid only, Two Hills Waste Commission, which was our contractor.
2. The rate is slightly better than the previous contract.
3. The formula has changed slightly but will make little difference to Innisfree.
4. A positive change is the elimination of a tonnage floor (minimum) required.

Options:

1. Council to accept the MOU as presented and sign it
2. Council to decline the MOU as presented due to changes requested.
3. Council to advise otherwise.

Financial Implications:

1. Slight change with overall increase of 1% or \$ 281 for the year.

Relevant Policy/Legislation:

1. None

Political/Public Implication(s):

1. None

Recommendation:

1. Council accept the MOU as presented and sign it.

Village of Innisfree (CAO)

From: Jason Warawa <jwarawa@minburncounty.ab.ca>
Sent: February 9, 2023 3:50 PM
To: Jody Quickstad; Village of Innisfree (CAO)
Cc: Pat Podoborzny; Norm De Wet; Darwin Ullery
Subject: Waste Memorandum of Understanding
Attachments: MOU for Waste Management Services - February 9, 2023 .pdf; 2021 & 2022 Cost Reconciliation - MOU Garbage.pdf

Hi there,

Please see attached for a draft version of the Waste MOU for our three municipal parties to accommodate the waste hauling RFP that was issued and recently closed as well as the Mannville Waste Transfer Station. As an FYI, we only received one bid...from Two Hills Waste Commission, but it was at a rate that is slightly better than current (\$190/tonne). The current hourly rate works out to a hair over \$200/tonne so there is an immediate savings. The Proposal does have an applicable fuel rider but no longer has a tonnage floor so no more end of the year tonnage penalties. The contract is based on straight tonnage so the potential for savings thru waste diversion is there are opportunities. In terms of the MOU, the split between municipalities is actually based on incurred costs for 2021 and 2022 as we had to account the varying levels of service among our municipalities. For purposes of this reconciliation, the hauling/tippage costs are split as based on historical actual tonnage as provided by Two Hills and the Waste Transfer costs are split by population from our existing 2018 agreement. Using this methodology, every municipality will share in the savings on a proportionate basis based on what they paid in the past. I have shared a reconciliation of the respective costs incurred in 2021 and 2022 and the potential savings (without the fuel rider - \$1.70/L diesel).

I recognize that the overall percentages appear to change but in reality, it is simply a blend of your actual hauling costs as a % of the total and your WTS %, as we were trying to keep the RFP as streamlined as possible. There are ways that could be explored in the future in order to more succinctly capture more accurate tonnage by municipality, but it would likely result in higher costs for the locations with the higher level of services. This seemed like a reasonable compromise, given that we are becoming more intertwined every year.

The County's intention is to have this MOU completed before awarding the contract which makes the timing of this a bit tight as we are looking to run it by our Council on the 15th and get them to approve it on February 21st. I am hoping that you guys can be somewhat accommodating in order to make this happen on your end. As I live in your neck of the woods, I am totally open to dropping by or meeting tomorrow or early next week (preferably early am or late in the day) to go over the MOU and/or to discuss any issues as I have become pretty familiar with the existing agreement, the RFP as well as the draft MOU. Please let me know if that is required or if you have any questions.

Thanks,

Jay

2021 & 2022 Waste Expenses By Municipality for 2023 MOU

Location	Mannville		Innisfree		County	
	2021	2022	2021	2022	2021	2022
Year						
Tippage	\$ 18,813.03	\$ 20,709.76	\$ 5,424.33	\$ 6,498.76	\$ 13,625.95	\$ 16,080.15
Trucking	\$ 43,339.25	\$ 37,358.02	\$ 8,384.30	\$ 8,434.30	\$ 35,647.89	\$ 35,178.57
Mann WTS Expenses	\$ 43,116.31	\$ 39,986.44	\$ 11,618.31	\$ 10,774.92	\$ 64,305.45	\$ 59,637.43
TOTAL	\$ 105,268.59	\$ 98,054.22	\$ 25,426.94	\$ 25,707.98	\$ 113,579.29	\$ 110,896.15
Average Cost Per Year	\$	101,661.41	\$	25,567.46	\$	112,237.72
Average % Per Year		42.45%		10.68%		46.87%

Location	2021 Tonnes	2022 Tonnes	Avg. Tonnes
Mannville	307.18	302.54	304.86
Innisfree	88.27	96.83	92.55
County incl. Mann WTS	435.96	459.52	447.74
Total Average Tonnes		845.14	

	2021	2022
Mann WTS Cost	\$ 119,040.07	\$ 110,398.79
LESS: Tippage	\$ (13,314.18)	\$ (14,678.57)
LESS: Trucking	\$ (44,331.80)	\$ (42,404.62)
Total Costs	\$ 61,394.09	\$ 53,315.60
Average	\$	\$ 57,354.85

Location	Estimated Future Costs		
	Total	Mannville	Innisfree
Percentage	100.00%	42.45%	10.68%
Mann WTS Operational Exp.	\$ 57,354.85	\$ 24,347.13	\$ 6,125.50
NEW Garbage Collection (\$190/Avg. Tonnes)	\$ 160,577.36	\$ 68,165.09	\$ 17,149.66
Total Est. New Costs	\$ 217,932.21	\$ 92,512.22	\$ 23,275.16
Previous Avg. Costs	\$ 239,466.59	\$ 101,661.41	\$ 25,567.46
Savings	-\$ 21,534.38	-\$ 9,149.18	-\$ 2,292.30
			-\$ 10,092.90
			46.87%
			\$ 26,882.22
			\$ 75,262.61
			\$ 102,144.82
			\$ 112,237.72

THIS AGREEMENT entered into effective the ___ day of _____, 2023.

BETWEEN:

COUNTY OF MINBURN NO. 27,
("the County"),

OF THE FIRST PART,

and

VILLAGE OF MANNVILLE,
("Mannville"),

OF THE SECOND PART,

and

VILLAGE OF INNISFREE,
("Innisfree"),

OF THE THIRD PART.

WHEREAS the County, Mannville and Innisfree (collectively, the "Parties") desire to collaborate with respect to waste hauling services and with respect to the use of the Mannville Waste Transfer Station; and

WHEREAS the Parties desire to have the County act as their administrative agent in managing waste hauling services, including entering into a contract with a contractor that will provide such services as further described herein, and the management of the Mannville Waste Transfer Station;

NOW THEREFORE THIS AGREEMENT WITNESSETH that the Parties hereto, in consideration of the mutual covenants and agreements hereinafter set forth, covenant and agree, except as otherwise stated, with each other as follows:

Definitions

1. In this Agreement, "Costs" shall include all direct operational costs and contractual obligations, as well as any other damages, claims, losses, costs (including legal costs on a solicitor and own client basis) or liabilities, including without limitation:
 - a. Any costs or liabilities required by applicable laws or regulations to manage the Waste Hauling Services and to operate, maintain, insure and otherwise manage the Transfer Station, as defined herein;
 - b. Any costs or liabilities incurred by the County arising from actions undertaken in good faith by the County in connection with its obligations under this Agreement in relation to the Waste Hauling Services or the Transfer Station.

Waste Hauling Services & Mannville Waste Transfer Station

2. The County, Mannville and Innisfree agree that the County shall retain and manage a contractor to provide waste hauling services on behalf of the Parties pursuant to the standards and service levels set out in Schedule "A" of this Agreement, and generally in accordance with the Proposal

received from Two Hills Regional Waste Management Commission enclosed within Schedule "A" (the "Waste Hauling Services").

3. The County shall make all payments due and owing under the contract for Waste Hauling Services, and shall be responsible in its discretion for addressing any defaults or disputes under such contract. Mannville and Innisfree shall reimburse the County for their share of Costs associated with such contract in accordance with sections 5 and 8 of this Agreement.
4. The County also agrees to operate and manage the Mannville Waste Transfer Station located at Pt. NW23-50-9-W4, 50329 Range Road 92 (the "Transfer Station").
5. The Parties agree to pay for any and all Costs associated with the Waste Hauling Services and the Waste Transfer Station based on the following allocation of costs between the Parties:
 - a. Mannville: (42.45%)
 - b. Innisfree: (10.68%)
 - c. County: (46.87%)

The Parties agree that the foregoing percentages take into account the historical average tippage, hauling and operational costs incurred for the respective proportions of Mannville, Innisfree and the County, together with the different levels of service for each municipality as set out in Schedule "A". Should a Party change its level of service in a manner that results in any incremental costs from the contractor or Costs otherwise borne by the County, any such additional Costs shall be allocated to and the sole responsibility of the Party changing that level of service.

6. The Parties shall be responsible for carrying out their respective responsibilities described in the Levels of Service set out in Schedule "A", including without limitation:
 - a. Providing the specified number of bins at the applicable locations within their municipal boundaries, and communicating with the Contractor and the County regarding any changes (without limiting the Party's responsibility for any incremental costs associated with any such requested change).
 - b. Each Party owns their own bins, and are solely responsible for the repair and replacement of those bins, except as can be specifically recovered from the contractor in the event of any negligence or breach of the contractor agreement.
 - c. Each Party shall be responsible for accepting complaints from their own residents or businesses, and addressing those with the Contractor (while also notifying the County of such communications).

Administration Costs

7. In addition to the Costs specifically payable as set out in section 5 of this Agreement, Mannville and Innisfree agree to reimburse to the County fifty dollars (\$50.00) per Party per month to offset a portion of the internal administrative costs relating to its management of the Waste Hauling Services and the Transfer Stations (the "Administration Fee").

8. The County shall invoice each of Mannville and Innisfree quarterly for their respective proportionate share of the Costs as set out in section 5, together with the applicable Administration Fee, which shall be payable to the County within 30 days of receipt.

General

9. For clarity, the Costs payable by the Parties as set out herein shall be net of any revenues, proceeds of insurance or grant funding received by the County specific to the Waste Hauling Services or the Transfer Station, which shall be accounted for by the County. The County agrees to keep accurate and current records of any Costs associated with the Waste Hauling Services or the Transfer Station and such records shall be made available to the Parties upon request within a reasonable period of time.
10. The County shall provide Mannville and Innisfree with a capital/lifecycle plan relating to the Transfer Station, to allow planning for expected future Costs associated with the upkeep, maintenance or replacement of the Transfer Station or any portions thereof.
11. Upon becoming aware of any actual or anticipated increased or unusual Costs as a result of any unanticipated liability or other issues encountered in the operation and management of the Waste Hauling Services Contract or the Transfer Station, the County agrees to provide notice to the other Parties describing such Costs or anticipated Costs.
12. The Parties agree to discuss and consider waste reduction initiatives over the course of the Agreement which may serve to reduce the total tonnage of waste and thus the shared Costs of the Parties. Notwithstanding the foregoing, the Parties acknowledge it would be impractical to allocate cost savings as between the Parties arising from any individually-implemented initiatives by one or more of the Parties, such that any reduction in tonnage will be for the joint benefit of all the Parties as a reduction of the Costs.
13. This Agreement shall continue until March 31, 2028, and shall automatically renew for a further term of five years unless any Party provides notice at least one (1) year prior to the expiry of the initial term. Notwithstanding any such termination, the Parties shall remain responsible for their proportionate share (in accordance with section 5) of any residual liabilities or costs associated with the winding-down and closure of the Transfer Station, or as otherwise agreed to by the Parties with respect to any continued use of the Transfer Station.
14. The Parties agree that they will assume shared responsibility for any and all claims or liabilities associated with the Transfer Station based on their proportionate share as set out in section 5 of this Agreement. With respect to any claims or liabilities in relation to the Waste Hauling Services occurring within the boundaries of a Party or other costs or claims arising within the municipal boundaries of a Party (the "Host Party"), the Host Party shall be solely responsible for such costs or claims. The Host Party shall indemnify and hold harmless the other Parties from any actions, claims, losses, damages or costs (including legal costs on a solicitor and his own client basis) occurring within its own municipal boundaries in relation to the Waste Hauling Services, except to the extent directly caused by any act, omission or breach of this Agreement by another Party. Notwithstanding the foregoing, the County shall enforce the terms of the contract with the contractor providing the Waste Hauling Services and make good faith efforts to recover any amounts pursuant to the terms of that contract where possible.

15. The Parties agree that in the event of any dispute between the Parties in relation to this Agreement, the Parties shall proceed as follows:

- a. The Parties shall first attempt to resolve the dispute through negotiations, initially referred to the Chief Administrative Officers of each Party. Should a dispute not be resolved through discussion and negotiation between Chief Administrative Officers, the dispute may be referred for discussion between the elected Councils of each of the Parties, who agree to make reasonable efforts to discuss and consider such concerns.
- b. The Municipalities agree any questions or differences arising from this Agreement that are not settled by negotiations as set out above shall be referred to binding arbitration by one Party serving written notice on the other Parties of its intention and outlining in sufficient detail the nature of the dispute and the remedy sought.
- c. Such arbitration shall be heard by a single arbitrator to be agreed upon by the Parties hereto or failing agreement to be appointed pursuant to the provisions of the *Alberta Arbitration Act*. Such arbitrator shall have the powers conferred on arbitrators by the *Arbitration Act* as amended, and the decisions of the appointed arbitrator shall be final and binding on the Parties except on a point of law or jurisdiction.

16. Each of the parties shall, upon the reasonable request of the other parties, make, do, execute or cause to be made, done, or executed all such further and other lawful acts, deeds, things, documents and assurances of whatsoever nature and kind for the better or more perfect or absolute performance of the terms and conditions of this Agreement.

17. This Agreement represents the entire agreement between the Parties, and shall inure to the benefit of and be binding upon the Parties, their successors and approved assigns.

18. This Agreement may be amended only by mutual written agreement of the Parties.

19. This Agreement may be signed in several counterparts and each of which so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument, and notwithstanding their actual date of execution, shall be deemed to bear the date first written.

IN WITNESS WHEREOF the parties hereto have signed this Agreement on the day and year first above written.

COUNTY OF MINBURN NO. 27

Per: _____

Per: _____

VILLAGE OF MANNVILLE

Per: _____

Per: _____

VILLAGE OF INNISFREE

Per: _____

Per: _____

Schedule "A"

Current Levels of Service

The levels of service identified below are to be considered the minimum requirements of the Parties:

County of Minburn

Bin Type: 4 yd³ bins – side load – County owned

- 1 - Mannville Shop
- 1 - Innisfree Shop
- 14 – Lavoy
- 15 – Ranfurly Waste Transfer Station
- 15 – Minburn
- 23 – East Regional Waste Transfer Station

The bins are picked up on a weekly basis. Only those bins with trash in them are collected.

Bin Type: 40yd³ bins – roll-off, County owned

- 2 – Ranfurly Waste Transfer Station
- 2 – East Regional Waste Transfer Station
- 1- Spare

These bins are picked up on an as-needed basis based on instruction from the County and includes spare ones that are used interchangeably to ensure service level continuity.

Innisfree

Bin Type: 4 yd³ bins – side load, Village owned

- 8 – Innisfree Collection Site
- 9 – 12 – businesses and commercial areas within the Village plus one seasonal bin at the Innisfree Fish Pond

Village of Innisfree collects household garbage from curbs/back alleys and hauls it to their collection site where the contractor collects the trash from the 4 yd³ bins on a weekly basis. The contractor also collects the trash from the bins at the various sites/commercial establishments around the Village at the same time.

Mannville

Bin Type: 4 yd³ bins – side load; Village owned

- 30 – back alleys, main street and industrial park plus four seasonal (May – October) bins at the Riverview Golf Course

Bins are picked up at the same time as the roll out bins or in conjunction with pickups at the Mannville Transfer Station.

Bin Type: Household Roll-Out Bins; Village owned

- 350 – curbside pick up

The trash in the roll out bins is collected weekly on Wednesdays. The bins are placed curbside by the residents in the community.

Transfer Station Locations and Hours of Operation (if applicable)

Mannville (East Regional) Transfer Station:

Pt. NW 23-50-9-W4 (50329 Rge Rd 92)

Summer Hours (April 1 – November 30)
Monday & Wednesday – 10:00 am to 1:00 pm
Friday & Saturday – 10:00 am to 4:00 pm
Closed all statutory holidays

Winter Hours (December 1 – March 31)
Monday & Wednesday – 10:00 am to 1:00 pm
Saturday – 10:00 am to 4:00 pm
Closed all statutory holidays

Ranfurly Transfer Station:

Pt. SE 3-52-12-W4 (12211 Twp Rd 520)

Summer & Winter Hours
Monday, Wednesday, & Saturday – 10:00 am to 1:00 pm
Closed all statutory holidays

Innisfree Collection Site:

Pt. SW11-51-11-W4

Not open to the general public, just Village staff

Request for Decision (RFD)

Topic: Bar Engineering project proposals
Initiated by: Administration
Attachments: Sent separately

Purpose(s):

1. For Council to approve one or more projects to be sent to tender for construction in 2023.

Background:

1. The Village of Innisfree recently contracted with Bar Engineering for Engineering Services.
2. Bar Engineering was asked to complete 3 major project proposals for Council to review.

Key Issues/Concepts:

1. The Village of Innisfree needs major infrastructure work to be done.
2. Much of the Village's grant funding for infrastructure needs to be used in 2023 or the Village needs to return the monies to the Provincial and/or Federal governments.
3. The project(s) that are completed this year will depend in large part on ensuring which ones can be completed in 2023.
4. The three (3) projects are:
 - a) water main looping from 54 street to 51 Avenue under railroad tracks
 - b) 50 Street for road reconstruction and sanitary main replacement
 - c) water main looping along 47 Avenue from 51 Street to 53 Street
5. If costs from tenders are too high, Council does have the option of postponing to future years for some of the projects.

Options:

1. Council approves one or more projects to be sent to tender for construction in 2023.

Financial Implications:

1. Minimal since these projects will be paid mainly, if not all, from grant funding.

Relevant Policy/Legislation:

1. None

Political/Public Implication(s):

1. While residents may deem one project to be more of a priority over another, the choices made will depend on a variety of factors – costs, urgency, funding, and feasibility of project being completed in 2023.

Recommendation:

1. That Council approve all 3 major project proposals and request that they be sent out for tender.

Request for Decision (RFD)

Topic: Capital project grant applications

Initiated by: Administration

Attachments: None

Purpose(s):

1. To get Council approval for grant applications for specific projects

Background:

1. These projects were chosen from all the infrastructure work that needs to be completed according to the 2016 Infrastructure Master Plan and through discussions between Administration and Bar Engineering
2. Administration asked Bar Engineering to draw up documents for a few larger projects so we would have an estimated cost.
3. The following projects were not on the Interim Capital Budget for 2023

Key Issues/Concepts:

1. Innisfree has a lot of infrastructure work that needs to be done within the Village.
2. Innisfree has a large amount of MSI funds that must be spent in 2023.
3. Even though grant applications are submitted, Council can always withdraw the application or postpone the project to a future date.
4. By submitting a few projects for approval, the Village then has the option to proceed with the projects at any time.

Options:

1. That Council approve the following five (5) projects for grant applications.
 - 51 Avenue north water line looping with applicable other infrastructure upgrades
 - 50 Street east of railroad tracks paving
 - 47 Avenue south area water looping with applicable other infrastructure upgrades
 - 54 street and 49 Ave erosion
 - museum upgrade for boiler and radiators, insulation, etc.
2. That Council approve some, different or additional projects for grant applications.

Financial Implications:

1. The grants being applied for will cover majority, if not all, of the costs of the project.
2. The County of Minburn has verbally agreed to help with both additional grant applications and a portion of the 50 Street paving due to the number of County resident trucks using this road.

Relevant Policy/Legislation:

1. None

Political/Public Implication(s):

1. The residents living in those parts of the Village may have some inconveniences during construction but will be very pleased once the projects are completed.
2. The infrastructure upgrades will make the Village of Innisfree a more viable and sustainable community.
3. The Provincial departments will look favorably upon the water looping projects as this is a recommended practice with water lines.
4. Cultural upgrades will make the Village of Innisfree a more welcoming and vibrant community.

Recommendation:

That Council approve the following five (5) projects for grant applications.

- 51 Avenue water line looping with applicable other infrastructure upgrades
- 50 Street east of railroad tracks paving
- 47 Avenue area water looping with applicable other infrastructure upgrades
- 54 street and 49 Ave erosion
- museum upgrade for boiler and radiators, insulation, etc.

Request for Decision (RFD)

Topic: Fire Department trial of response plan change

Initiated by: Administration

Attachments: email from Fire Dept

Purpose(s):

1. Council to agree to the trial period of response plan changes

Background:

1. The Fire Dept is often sent out to medical calls by Alberta Health Services dispatch.
2. The Fire Dept responders are often not qualified to handle the medical call.
3. The Fire Dept requested the local CAOs input about response plan changes for a trial period and I said there was no objection from Innisfree.
4. However, after discussions with other CAOs, I felt I should consult with Council due to the *"change of level of service"* even for just a trial period.

Key Issues/Concepts:

1. The public can get frustrated when there are people that were dispatched to help with their medical emergency but can't do anything.
2. The Fire Dept is also frustrated when going out to a medical call out but not being able to help.

Options:

1. Council agrees to this trial period for response plan changes.
2. Council disagrees to this trial period for response plan changes.

Financial Implications:

1. None

Relevant Policy/Legislation:

1. Alberta Health Services

Political/Public Implication(s):

1. Public would definitely prefer that if someone shows up, at least they have the qualifications to help with the medical emergency.

Recommendation:

1. Council agrees to this trial period for response plan changes.

Village of Innisfree (CAO)

From: Mike Fundytus <mfundytus@minburncounty.ab.ca>
Sent: January 27, 2023 11:48 AM
To: Village of Innisfree (CAO); Jody Quickstad
Cc: Pat Vincent
Subject: AHS MFR Program
Attachments: 375_665_ResponsePlan_20230127_105611.pdf

Good Morning,

I recently had a meeting with our AHS Medical First Response (MFR) Zone Coordinator to discuss medical callouts within the MCFD response area. The main concern coming from our responders (enhanced by the pandemic) was that on at least 50% of medical calls the FD is dispatched to the patient is not requiring emergency medical interventions that are within the level of service or scope of the MFR program. Our current level of service that our members train to is "Standard first aid Level C with enhanced skills (Oxygen Delivery, Spinal restriction)" This allows us to perform emergency CPR, Rescue Breathing and deal with Traumatic Injuries (Broken Bones, lacerations etc) Currently the FD is dispatched to all medical calls that are Bravo Level or Higher (see attached response plan) In most cases on the attached response plan any call lower than a Delta our members end up being able to provide little to no care to the patient as any treatment as it would be out of scope for our members to practice. For example, in the response plan Code 26 Sick Person we are dispatched and arrive on scene to provide treatment to a patient experiencing a cough, there is nothing in our medical bag that can provide assistance to the patient so we typically check vital signs and await the ambulance who can transport the patient to the hospital. Also Code 1 Abdominal Pain FD is dispatched to a pt experiencing a stomach ache, again nothing we have in our medical bag can be utilized to assist the patient so our responders wait until ambulance shows up to transport. In contrast on Code 9 Cardiac or respiratory arrest our members can arrive much faster than ambulance and employ their skills and tools to provide valuable possible life saving treatment to a pt before ambulance arrives. After consultation with our AHS MFR coordinators they have suggested we alter our response plan to responding automatically to all codes at the delta and echo level and to Charlie codes if ambulance arrival is going to be longer than 20 minutes. Without good comparable data to provide to allow our elected officials to make an informed decision I am proposing that we conduct a 3-6 month trial of this altered response plan to allow me to gather data to the types of calls responded to and whether or not our members were able to provide care or if they simply provided comfort to the patient until ambulance arrives. I will compare this to previous years data to be able to paint a clearer picture on whether changing the response plan has a significant affect on the FD as well as residents and visitors of our municipalities. A quick high level look at last years data 40% of the MCFD calls were medical in nature and approximately 40% of those calls met the Delta and Echo response code.

As a first responder I would always find it frustrating getting dispatched to calls that I was unable to provide any sort of assistance to the patient besides checking vitals (Blood Pressure Oxygen Levels and Respiratory rates). The patients typically expect that when help comes through the door that the issue that caused them to call will begin to get better, however when the FD cannot perform any intervention to improve the issue it typically leads to frustration from the patient and family members wondering why now there are 2-3 people are now standing in their house and "doing nothing".

Do you have objections to conducting this response plan change trial for 3-6 months (call volume dependant)? If you have any further questions, please let me know.

Thanks,

Mike Fundytus
Director of Protective Services

Request for Decision (RFD)

Topic: Go East RTO Letter of Support Request

Initiated by: Administration

Attachments: email and sample letter

Purpose(s):

1. Council to agree to send a Letter of Support for Go East's application for the Travel Alberta Rural Promotion Fund

Background:

1. The Village of Innisfree is a member of the Go East RTO

Key Issues/Concepts:

1. A successful application for this funding will help GoEast to promote this region.

Options:

1. Council agrees to sending a letter of support for Go East's application for the Travel Alberta Rural Promotion Fund.
2. Council decline sending a letter of support for Go East's application for the Travel Alberta Rural Promotion Fund.

Financial Implications:

1. None

Relevant Policy/Legislation:

1. None

Political/Public Implication(s):

1. Innisfree will be looked upon favorably by Go East and the general public

Recommendation:

1. Council agrees to sending a letter of support for Go East's application for the Travel Alberta Rural Promotion Fund.

7.h

Village of Innisfree (CAO)

From: Kevin Kisilevich <kevin.goeast@gmail.com>
Sent: February 14, 2023 9:16 AM
To: Kevin Kisilevich; Go East of Edmonton
Cc: Jennifer Filip
Subject: Urgent Letter of Support Request for Go East RTO for Travel AB Funding
Attachments: Sample Letter of Support for Go East RTO Travel AB Investment Fund.docx

Hello Tourism Partners,

We would like to thank everyone for your support and those who submitted recent letters of support for recent grant applications so we can continue helping develop and promote tourism in the region.

We are asking once again for a letter of support for what is an extremely important grant application for the Travel Alberta Rural Promotion Fund. We are asking for letters to be emailed to us by end of February or by March 3 at the latest.

We are applying for the full amount of \$100,000. Year after year we have been successful and grown traffic and visitation with this campaign. This funding enables us to promote the whole region through 2023 through an effective, integrated and coordinated digital and major media marketing campaign through summer, fall and winter. Our campaign will promote roadtrips, outdoor experiences, events, attractions, culture, organizations and businesses.

We will promote all areas of Northeast, East and Southeast of Edmonton, and we previously won the Travel AB Award for marketing for this successful campaign.

We ask if you are able to use the attached sample of a letter of support and please email us the letter in a pdf format asap by end of February or by March 3 at the latest. You can email directly to me at kevin.goeast@gmail.com and/or to info@goeastofedmonton.com. (This funding was just recently announced with a short time to apply so we appreciate your support)

We look forward to supporting and promoting the region to grow tourism and the visitor economy in the region. You are welcome to contact me also to discuss this further.

With Sincere Thanks,

Kevin D. Kisilevich
- Award Winning Tourism Marketing and Development,
GO EAST of Edmonton Regional Tourism
Kevin.goeast@gmail.com
780-632-6191
#Guruofgo #Goeastofedmonton
Like us on Facebook.com/GoEastofEdmonton
Follow us on Instagram.com/GoEastofEdmonton
See our Amazing Travel Guide online: www.GoEastofEdmonton.com

7.h

Your Letterhead

February 13, 2023

Jennifer Filip, Chairperson
Go East Regional Tourism Organization (RTO)
Box 211, Vegreville, Alberta
T9C 1R2

Ms. Filip,

The ***name of organization or municipality*** is pleased to offer our support for Go East Regional Tourism Organization (RTO) for its application to the Travel Alberta Cooperative Investment Fund – Rural Development and Promotion for the Go East of Edmonton Roadtrip Adventures – Summer, Fall and Winter Marketing Campaign.

It is our understanding that Go East RTO is applying for \$100,000 of funding to support this valuable regional promotion which has been a success year after year. We see this application as supportive of Go East RTO's long term vision to continue to promote, support, and grow tourism which is beneficial to overall economic diversification to grow the visitor economy in north-east and east-central Alberta.

We look forward to being a part of the upcoming Regional Tourism Promotion, which is an innovative, and very timely marketing effort with an overall goal to increase visitation and revenues at events, attractions, local businesses, and organizations for the 2023 summer and shoulder seasons.

We wish you every success in the application process and look forward to Go East RTO's continued promotion and growth for our regional tourism industry.

Sincerely,

Your Officials Name and Signature
Title

Request for Decision (RFD)

Topic: Asset Management workshops
Initiated by: Administration
Attachments: email from Alberta Municipalities

Purpose(s):

1. Council and/or CAO to attend the Asset Management workshops

Background:

1. Alberta Municipalities has been offering these workshops for FREE due to an FCM grant.
2. Both the Provincial and the Federal governments are now requesting municipalities have an asset management plan in place.
3. Future funding from both those levels of government will be mandatory on municipalities having an asset management plan in place.

Key Issues/Concepts:

1. Useful for Councillors and CAOs to have a general understanding of asset management as we need to have one in place over the next few years.
2. The Interim CAO has taken some sessions on asset management already in 2020/2021 so only a refresher is necessary.

Options:

1. Council and CAO attend these Asset management workshops.
2. Council and CAO do not attend these Asset management workshops.

Financial Implications:

1. Cost of mileage only for the CAO as the one session is in Vermilion.
2. Cost of mileage and honorarium for Councillors as the one session is in Vermilion.

Relevant Policy/Legislation:

1. None

Political/Public Implication(s):

1. See above regarding future funding being dependent on Asset Management plans.

Recommendation:

1. That Council and the CAO attend this Asset management session in Vermilion on June 8th.

7.1

Village of Innisfree (CAO)

From: Exec. Assistant on behalf of Dan Rude <EA_DRude@abmunis.ca>
Sent: February 1, 2023 8:57 AM
To: Village of Innisfree (CAO)
Subject: Asset Management Workshops

Good Morning,

I just wanted to remind you of the opportunity to register yourself and council members for our Asset Management Workshops for Elected Officials. ABmunis, in partnership with RMA and Infrastructure Asset Management Alberta, is able to offer these workshops at no cost other than your travel and accommodations thanks to a grant received from the Federation of Canadian Municipalities (FCM). The workshops are aimed at CAOs and elected officials to provide an understanding of how asset management can support your municipality.

For participants in southern Alberta, workshops are scheduled in Lethbridge on February 16th and Calgary on March 2nd. If interested, please sign up for these dates as soon as possible as they are quickly approaching. For the rest of the province, workshops are scheduled in Grande Prairie on April 20th, in Edmonton on May 25th and in Vermilion on June 8th. For more information and to register please visit our asset management page: <https://www.abmunis.ca/advocacy-resources/infrastructure/asset-management/asset-management-courses/elected-officials-asset>

Sincerely,
Dan Rude | Chief Executive Officer

ALBERTA URBAN MUNICIPALITIES ASSOCIATION

D: 780.431.4535 | C: 780.951.3344 | E: drude@auma.ca

300-8616 51 Ave Edmonton, AB T6E 6E6

Toll-Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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Alberta Municipalities respectfully acknowledges that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.