

4.a

VILLAGE OF INNISFREE
SPECIAL COUNCIL MEETING MINUTES OF December 13, 2022

A SPECIAL meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, December 13, 2022.

CALL TO ORDER

Mayor Raycraft called the meeting to order at 3:07 PM with quorum of two.

PRESENT

Attendance in-person

Mayor E. Raycraft
Councillor J. Johnson
Councillor D. McMann (late)

Terri Wiebe, Interim Chief Administrative Officer

In accordance with Section 194 of the Municipal Government Act, RSA 2000 c.M-26, the nature of business to be discussed is the:

- 2023 Operating Budget with 2024-2027 Budget Forecast
- 2023 Capital Budget

APPROVAL OF
AGENDA
2023-12-13/01

Moved by **Clr. Johnson** that, in accordance with Section 194 (5) of the *Municipal Government Act*, the agenda be approved as presented.

CARRIED

Council went through Draft Operating Budget

Clr. McMann arrived at 3:10 pm

Clr. Johnson moved to go into recess at 4:11 pm

Mayor Raycraft moved to come out of recess at 4:18 pm

Council went through Draft Capital Budget

2023 OPERATING
BUDGET with 2024-
2027 BUDGET
FORECAST and
CAPITAL BUDGET
2022-12-13/02
ADJOURNMENT

Moved by **Clr. Johnson** that administration amend both the 2023 Operating Budget with 2024-2027 Budget Forecast and 2023 Capital Budget as discussed and add to the December 20, 2022 Regular Council meeting agenda for approval.

CARRIED

Moved by **Clr. Johnson** for adjournment at 5:22 PM.

Mayor, Evan Raycraft

Interim Chief Administrative Officer

VILLAGE OF INNISFREE
REGULAR COUNCIL MEETING MINUTES of December 20, 2022

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, December 20, 2022.

CALL TO ORDER

Mayor Raycraft called the meeting to order at 5:04 PM.

PRESENT

Attendance in-person

Mayor E. Raycraft
Councillor J. Johnson
Councillor D. McMann

Terri Wiebe Interim Chief Administrative Officer

*APPROVAL OF
AGENDA
2022-12-20/01*

Moved by **Clr. Johnson** that the agenda be approved as presented with the following additions:

New Business

- 7.g. – Bonus from Water & Sewer for the Administrative Assistant
- 7.h. – Purolator Quick Stop Agent
- 7.i. – ATCO transformer conversion and EV charge upgrade

Councillor Reports

8.f. – HUB meeting report (Nov. 30) – Mayor Raycraft

Administration Reports

- 9.a.i. – Interim CAO report – Period Ending December 15, 2022
- 9.a.iii. - CAO Municipal Grants Report
- 9.e. – Regional Fire Chief Report

CARRIED

*NOVEMBER 15,
2022, REGULAR
COUNCIL MEETING
MINUTES
2022-12-20/02*

Moved by **Clr. McMann** that the November 15, 2022, Regular Council Meeting minutes be approved as amended inserting the discussion to have a Special Budget Meeting tentatively set for December 13th.

CARRIED

*NOTIFICATION TO
RESIDENTS FOR
RECYCLING FEE
2022-12-20/03*

Moved by **Clr. Johnson** that administration advertises that effective February 1st, 2023, cardboard recycling will begin and there will be an additional charge of \$ 2.50 per month on each property for this. Further details to follow discussion with contractor.

CARRIED

*PLAYGROUND
SIGNAGE
2022-12-20/04*

Moved by **Clr. McMann** that the playground signs be put on separate posts than the school signs to eliminate driver confusion as to the times drivers need to slow down.

CARRIED

**VILLAGE OF INNISFREE
REGULAR COUNCIL MEETING MINUTES of December 20, 2022**

*WAGE PAYMENT
POLICY 1900-05
2022-12-20/05*

Moved by **Mayor Raycraft** that the Wage and Salary Payment Policy be endorsed as presented to clarify when and how payments are made.

CARRIED

*REGIONAL
ECONOMIC
DEVELOPMENT
FRAMEWORK
GRANT
2022-12-20/06*

Moved by **Clr. Johnson** that the Village of Innisfree partner with the County of Minburn, the Town of Vegreville and the Village of Mannville to participate in the application of the 2022-2023 Alberta Community Partnership (ACP) Grant for the Project Titled: Regional Economic Development Framework under the Intermunicipal Collaboration (IC) Component Grant.

Further that it is recognized that the County of Minburn will act as the managing partner; and

Further, that the County of Minburn agrees to abide by the terms of the Conditional Grant Agreement government the purpose and use of the grant funds.

CARRIED

*INNISFREE
UKRAINIAN
DANCERS'
DONATION
REQUEST
2022-12-20/07*

Moved by **Mayor Raycraft** that for the Innisfree Ukrainian Dancers' Dine and Dance, the Village of Innisfree will donate gift certificates with a monetary value of one hundred and fifty dollars (\$ 150) for use at the Birch Lake campground, valid for five (5) days of camping excluding the May Victoria Day long weekend and the July 1st Canada Day long weekend.

CARRIED

*OFFER TO
PURCHASE GREEN
RECYCLING BIN
2022-12-20/08*

Moved by **Clr. McMann** to accept the Offer to Purchase in the amount of \$600 (GST excluded), for the Green Recycling Bin located next to the Public Works Shop.

CARRIED

*DEVELOPMENT
PERMIT 2022-06
2022-12-20/09*

Moved by **Clr. Johnson** that Council endorse a motion expressing the Village of Innisfree's support to the proposed Development outlined in the Notice of Decision for Development Permit Application No. 2022-06.

CARRIED

*ENGINEERING
SERVICES
2022-12-20/10*

Moved by **Mayor Raycraft** that Bar Engineering be contracted for the Village of Innisfree's Engineering Services, but that Bar Engineering's proposal cost submission be negotiated as estimated costs in the proposal may change according to the scope the Village requires.

CARRIED

*2023 INTERIM
OPERATING
BUDGET
2022-12-20/11*

Moved by **Clr. McMann** to accept the 2023 Interim Operating Budget with 2024 – 2027 Forecast as presented.

CARRIED

VILLAGE OF INNISFREE
REGULAR COUNCIL MEETING MINUTES of December 20, 2022

2023 INTERIM
CAPITAL BUDGET
2022-12-20/12

Moved by **Clr. Johnson** to accept the 2023 Interim Capital Budget as presented with the addition of Solar for Municipal Buildings project. CARRIED

BONUS FOR
ADMINISTRATIVE
ASSISTANT
2022-12-20/13

Moved by **Mayor Raycraft** that the Administrative Assistant be given an additional \$ 600 bonus for the use of her vehicle and the extra work involved with the North Sanitary Lift Station and with the Water readings while the Village was between Public Works Foreman employees. CARRIED

2022-12-20/14

Moved by **Clr. Johnson** to have a recess at 6:19 pm CARRIED

2022-12-20/15

Moved by **Mayor Raycraft** to reconvene at 6:23 pm CARRIED

PUROLATOR
QUICK STOP
AGENT
2022-12-20/16

Moved by **Clr. McMann** that Council accepts the opportunity to become a Quick Stop Agent for Purolator, thereby collecting the appropriate fees from Purolator rather than continuing to provide this service for free. CARRIED

ATCO EV CHARGE
UPGRADE
2022-12-20/17

Moved by **Clr. Johnson** that the Village of Innisfree table the ATCO transformer conversion and EV charge upgrade project. CARRIED

COUNCILLOR
REPORTS
2022-12-20/18

Moved by **Clr. Johnson** the five items listed under "Councillor Reports" and the verbal report by the Mayor on the HUB meeting be received as information. CARRIED

ADMINISTRATION
REPORTS
2022-12-20/19

Moved by **Clr. McMann** that the items listed under "Administration Reports" be received as information. CARRIED

CORRESPONDENCE
2022-12-20/20

Moved by **Mayor Raycraft** that the four items listed under "Correspondence" be received as information. CARRIED

CLOSED SESSION
ATTENDANCE

Mayor E. Raycraft
Councillor J. Johnson
Councillor D. McMann

Terri Wiebe Interim Chief Administrative Officer

ENTERING CLOSED
SESSION
2022-12-20/21

Moved by **Clr. Johnson** that the meeting moves into closed session at 7:30 pm pursuant to FOIPP Section 27 to discuss some employment and legal concerns. CARRIED

EXITING CLOSED
SESSION
2022-12-20/22

Moved by **Clr. McMann** that the meeting moves out of closed session at 8:09 pm. CARRIED

**VILLAGE OF INNISFREE
REGULAR COUNCIL MEETING MINUTES of December 20, 2022**

LEGAL MATTER
2022-12-20/23

Moved by **Mayor Raycraft** that the Village of Innisfree will reluctantly agree to pay the former Public Works employee two additional weeks severance rather than having to go to court. Administration to advise legal Counsel of this decision. CARRIED

ADJOURNMENT
2022-12-20/24

Moved by **Mayor Raycraft** that the meeting be adjourned at 8:13 pm. CARRIED

Mayor, Evan Raycraft

Interim Chief Administrative Officer, T. Wiebe

DRAFT

Request for Decision (RFD)

Topic: Master Rates Bylaw 679-23

Initiated by: Administration

Attachments: Master Rate Bylaw 679-23

Purpose(s):

1. To add the Cardboard Recycling Fee of \$2.50 / month / utility account to the Master Rates Bylaw.

Background:

1. The Master Rates Bylaw was most recently updated April 19, 2022
2. This Bylaw amendment is for a new flat fee that is currently not included in Bylaw 674-22.
3. The Village conducted a Survey in the Fall of 2022 that received a positive response from the survey participants for the implementation of a Cardboard Recycling Service.
4. The Village has signed a contract , beginning February 1st with Quest Disposal & Recycling Inc. for Cardboard recycling.

Key Issues/Concepts:

1. Pursuant to the *Municipal Government Act*, the Bylaw must be updated to enable the billing to become effective February 1st on the monthly Municipal utility invoices.
2. The Cardboard Recycling Fee has been calculated at \$2.50 per month, per property.

Options:

1. That Council pass all 3 readings for Master Rates Bylaw 674-23 so the Cardboard Recycling Fee can be implemented effective February 1st, 2023.
2. That Council pass first reading of Master Rates Bylaw 674-33 to make amendments and postpone the start date for the Cardboard Recycling Service.
3. That Council direct Administration in another manner regarding the provision of Cardboard Recycling for the Village of Innisfree.

Financial Implications:

The Village of Innisfree will recoup the costs for implementing a Recycling Program for cardboard at a reasonable rate.

Relevant Policy/Legislation:

1. MGA -s.7 Jurisdiction to pass Bylaws

Political/Public Implication(s):

The Fall of 2022 survey results were positive; it is anticipated there will be a positive public response.

Recommendation:

That Council pass all 3 readings for Master Rates Bylaw 674-23 so the Cardboard Recycling Fee can be implemented effective February 1st, 2023.

MASTER RATES BYLAW 679-23

A BY-LAW OF THE VILLAGE OF INNISFREE IN THE PROVINCE OF ALBERTA FOR 2023 MASTER RATES – FEES AND CHARGES

WHEREAS the Council of the Village of Innisfree, in the Province of Alberta considers it necessary to establish one reference for fees and charges for activities and services provided by the municipality.

AND WHEREAS under the provisions of the *Municipal Government Act, R.S.A. 2000, Chapter M-26*, and amendments thereto, the Council of the Village of Innisfree may pass Bylaws and may make provisions that it deems necessary to carry out the purposes of the Bylaw;

AND WHEREAS the addition or amendment of any section of this Master Rates Bylaw shall only affect that particular rate and all other rates shall remain in full force and effect. Should there be an inconsistency between this bylaw and another bylaw adopted on another date, the rates referenced in this bylaw shall supersede.

NOW THEREFORE, be it resolved that the Council of the Village of Innisfree, in the Province of Alberta, does hereby adopt this 2023 Master Rates – Fees and Charges Bylaw for the Village of Innisfree.

1. Each separate provision of this Bylaw shall be deemed independent of all other provisions and,
2. Should any provision of this Bylaw be declared invalid for any reason by a Court of competent jurisdiction, then that provision may be severed, and all other provisions of this Bylaw remain valid and enforceable,
3. All sections attached to this bylaw shall form part of this bylaw.
4. This bylaw shall come into full force and have effect February 1, 2023, upon the third and final reading thereof.
5. Bylaw 674-22 is hereby rescinded.

Read a **FIRST** time this ___ day of _____ 2023.

Read A **SECOND** time this ___ day of _____, 2023.

And with **UNANIMOUS CONSENT** of Council, read a **THIRD** time and **FINALLY** passed this ___ day of _____ 2023.

Mayor E. Raycraft

Interim CAO T. Wiebe

SECTION 12

ADMINISTRATION AND GENERAL SERVICES

<u>FEE/CHARGE</u>	<u>SERVICE/GOODS</u>
\$ 1.00	Photocopy color per page single sided
\$ 0.25	Photocopy black & white per page single sided
\$ 3.00	Fax basic rate
\$ 40.00	NSF Cheque Fee
Per Canada Revenue Rates	Mileage Rate
\$ 25.00	Administrative Fee to Transfer Outstanding Utility Balances to Tax Account.
Per FOIP Act & Regulations	Request for Information pursuant to the <i>Freedom of Information & Privacy Act</i> .

GST will be applied to all prices within Administration and General Services, unless otherwise stated

SECTION 20

PROTECTIVE SERVICES

FEE/CHARGE

SERVICE/GOODS

Billable at cost recovery
+ \$10/day +10% Administration Fee

Impoundment Fee for Vehicle Stored by the Village
GST Will Apply

As set by contractor

Animal Impoundment Fee (per day, per animal)
GST Will Apply

\$ 15.00

Annual Spayed/Neutered Dog License purchased on
or before January 31st of the current year

\$ 20.00

Annual Non-Spayed/Neutered Dog License
purchased on or before January 31st of the current
year

\$ 30.00

Annual Dog License purchased after January 31st of
the current year

\$ 15.00

Annual Spayed/Neutered Cat License purchased on
or before January 31st of the current year

\$ 20.00

Annual Non-Spayed/Neutered Cat License
purchased on or before January 31st of the current
year

\$ 30.00

Annual Cat License purchased after January 31st of
current year

\$ 10.00

Replacement Tag for Dog or Cat Tag

\$ 25.00

Annual Business License for Resident

\$ 40.00

Annual Business License for Non-Resident

\$100.00

Annual Peddler License Fee

\$ 50.00

Monthly Peddler License Fee

\$ 25.00

Weekly Peddler License Fee

\$ 5.00

Daily Peddler License Fee

All prices within Protective Services are GST Exempt, unless otherwise stated

SECTION 30

EQUIPMENT AND PUBLIC WORKS SERVICES

<u>FEE/CHARGE</u>	<u>SERVICE/GOODS</u>
\$175.00/hr	Large Loader Minimum one-hour charge – Man and Equipment during normal working hours
\$ 75.00/hr	Skid steer Minimum one hour charge – Man and Equipment during normal working hours
\$ 50.00/hr	Lawn Mower Minimum one hour charge – Man and Equipment during normal working hours
\$ 75.00/hr	Bush Mower Minimum one hour charge – Man and Equipment during normal working hours
\$100.00/hr	Backhoe Minimum one hour charge – Man and Equipment during normal working hours
\$50.00/day	Dump Trailer (\$100.00 refundable damage deposit is required before rental of dump trailer)

Any holidays or use of equipment and man after normal working hours will incur an additional charge of \$25.00 per hour.

GST will be applied to all prices within Equipment & Public Works, unless otherwise stated

SECTION 40

ENVIRONMENTAL UTILITY SERVICES

MONTHLY FEE/CHARGE

SERVICE/GOODS

WATER SERVICES

Non-Metered Fees:

\$ 33.00
\$ 44.00

Residential – Non-metered Water Fee
Commercial – Non-metered Water Fee

Metered Fees:

\$4.12 per m³

Consumption Rate

\$13.00
\$25.00

Residential Monthly Base Fee + Consumption
Commercial Monthly Base Fee + Consumption

\$45.00

Delnorte School & Petro-Can Complex Monthly
Base Fee + Consumption

\$15.00

ACE Reserve Fund (all accounts)

SOLID WASTE MANAGEMENT

\$ 29.25
\$ 34.00
\$ 47.00
\$425.00
\$225.00
\$115.00
\$ 17.25

Residential
Small Commercial
Large Commercial
Petro-Can Complex
Institutional
Four-Plex Units
Community Organizations

RECYCLING SERVICES

\$ 2.50

All Utility Accounts

JOINT LANDFILL REMEDIATION PROJECT

\$12.00
\$15.00
\$20.00
\$ 7.50

Residential
Commercial
Institutional
Community Organizations

SANITARY SEWER SERVICES

\$ 21.50	Residential
\$ 34.25	Commercial
\$ 88.00	Four-Plex Units
\$145.00	Institutional
\$ 77.00	Restaurants
\$ 17.00	Community Organizations

STORMWATER SEWER SERVICES

\$3.39	Storm Water Infrastructure Renewal Fee
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OTHER ENVIRONMENT SERVICE FEES

\$ 25.00	Water Data Log Report
\$ 25.00	Second Request for Residential Water Quality Testing within a 12-month Period
Per Testing Facility Invoice including Shipping & Handling	Water Meter Validation Test if meter tests as accurate <i>*GST Will Apply*</i>
Per Contract costs for new meter installation	Water Meter Change-out request if meter tests as accurate <i>*GST Will Apply*</i>
\$ 30.00	Connection Fee for new owner (name change)
\$500.00	Connection Fee for new construction
\$ 4.95/m ³ + \$50/month Base Fee	Water Services during new construction
\$ 25.00	CC Valve On/Off Fee

All prices within Environment Utility Services are GST Exempt, unless otherwise stated

SECTION 60

PLANNING, SUBDIVISION AND DEVELOPMENT & ASSESSMENT APPEAL

FEE/CHARGE

SERVICE/GOODS

DEVELOPMENT PERMITS

\$ 50.00	Residential
\$ 75.00	Commercial
\$ 20.00	Public Service
\$ 25.00	Demolition
\$ 25.00	Land Titles and SPIN Search (each)
\$ 25.00	Land Use Bylaw (Hard copy)
\$ 50.00	ARB Residential Complaint Fee
\$650.00	ARB Composite Complaint Fee
\$ 35.00	Tax Certificate
\$100.00	Compliance Certificate
\$150.00	Land Use Bylaw Amendment
Per Invoice	Land Use Bylaw Advertising Costs
	<i>*GST Will Apply*</i>
\$100.00	Subdivision Application (per lot)
\$ 50.00	Subdivision Endorsement (per lot)
\$100.00	Subdivision and Development Appeal (non-refundable)

All prices within Planning, Subdivision and Development & Assessment Appeal are GST Exempt, unless otherwise stated

SECTION 70

PARKS AND RECREATION

<u>FEE/CHARGE</u>	<u>SERVICE/GOODS</u>
\$ 25.00	Non-Powered Camping Site
\$ 30.00	Powered Camping Site
\$ 100.00	Weekly Non-Powered Camping Site
\$ 150.00	Weekly Powered Camping Site
\$ 250.00	Monthly Non-Powered Camping Site
\$ 500.00	Monthly Powered Camping Site
\$ 100.00	Group Camp Deposit (pay when booking)
\$ 225.00	Group Camp per night
\$ 100.00	Group Camp (for non-profit groups)
\$ 200.00	Ball Park per night (3 diamonds)
\$1,800.00	Powered Site from Park Open to Close (4 months)
\$ 4.00	Showers (Non-Campers)
\$ 10.00	Firewood (per bundle)
Per Village Service Contract	Septic Removal Services
50% of total cost	Deposit for Reservations of more than 2 Sites (Reservations held until 6:00 p.m. on day of scheduled arrival)

All campground prices include GST

Request for Decision (RFD)

Topic: NRED grant
Initiated by: Administration
Attachments: email and discussion paper

Purpose(s):

1. To join the County of Minburn in the NRED grant application and guarantee additional funding for the Regional Economic Development Framework should our ACE grant not be successful.

Background:

1. The County of Minburn has already applied for the ACP grant for this project which would not cost the Village anything.
2. There are no restrictions for us to apply for the NRED grant while we wait for approval for the ACP grant.

Key Issues/Concepts:

1. Depending how much the NRED grant provides, the balance of the funding for this project would be borne by the partners.
2. The maximum amount paid out of \$ 3,238 /year is not a significant amount should the 3 year project benefit the Village in any way.

Options:

1. That Council agree to partner with the County in this NRED grant application and guarantee that funding will be provided to support this project.
2. That Council decline to partner with the County in this NRED grant application
3. As Council directs

Financial Implications:

1. The Village of Innisfree costs would range from \$ 4,857 to \$ 9,714 over 3 years. This portion would be paid out of general taxation revenue.

Relevant Policy/Legislation:

- 1.
- 2.

Political/Public Implication(s):

1. Both the residents and the Village would benefit from this project.

Recommendation:

- 1.

Village of Innisfree (CAO)

From: Village of Innisfree (CAO)
Sent: January 5, 2023 2:44 PM
To: Village of Innisfree (CAO)
Subject: FW: Regional Economic Development Framework

From: Davin Gegolick <dgegolick@minburncounty.ab.ca>
Sent: December 20, 2022 10:56 AM
To: Village of Mannville (cao@mannville.com) <cao@mannville.com>; Village of Innisfree (CAO) <cao@innisfree.ca>; Christopher Leggett, CLGA, CLGFA, CLGHRA <cleggett@vegreville.com>
Cc: Pat Vincent <pvincent@minburncounty.ab.ca>
Subject: RE: Regional Economic Development Framework

Good morning,

In case you're unaware, the Government of Alberta recently announced the new Northern and Regional Economic Development (NRED) Program which our Regional Economic Development Framework project would certainly be eligible for. It's important to note that the NRED grant only covers 50% of eligible costs where the other 50% (\$100,000) would need to be split between the 4 partners, so obviously the preferred funder would be ACP. I've reached out to a Grant Advisor at Municipal Affairs and because the NRED program is not mentioned in the ACP application (we learned about the program after we submitted our application), applying for the NRED grant would not affect our ACP application.

We've already applied for the ACP Grant; but in hopes to get some funding in the event our ACP application is not approved, I wanted to reach out to you all to determine if we should additionally pursue the NRED grant. As part of the application each partner would need to provide a letter of support as well as documentation confirming that matching funding is secured/committed. Given the application deadline is January 22, 2023 this doesn't give us much time to take this back to our respective Councils for consideration, so we'd have to act quick.

What are your thoughts on additionally pursuing the NRED program grant funding in an effort to strengthen our chances of receiving *some* funding for our Regional Economic Development Framework project?

Davin Gegolick
DIRECTOR OF PLANNING & DEVELOPMENT



Ph. 780-632-2082 ext. 1111
Fx. 780-632-6296
www.minburncounty.ab.ca

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COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: Northern and Regional Economic Development Program (NRED) – Regional Economic Development Framework

Date: January 11, 2023

Background:

The Regional Economic Development Framework is a project that was a recommended outcome of the County's Economic Development Strategy, which Council has already approved to proceed with (in partnership with the Town of Vegreville and Villages of Innisfree and Mannville) if successful under the ACP Grant application. There is an opportunity to additionally apply for the NRED program in case we're not successful in the ACP funding.

Information for the Committee:

- The NRED program was announced after we submitted the ACP application and therefore applying for the NRED grant will not affect our ACP application.
- Funding under the ACP program is preferred as it would cover 100% of eligible project costs (\$187,000).
- Funding under the NRED program would only cover 50% of eligible project costs (\$93,500 split between the partners).
- Project costs split by population (2021 data):
 - County - \$70,988
 - Village of Innisfree - \$4,857
 - Village of Mannville - \$17,655
- County portion would be funded by general taxation.
- The Town of Vegreville indicated that they would not be interested in proceeding with this project if it was not 100% grant funded.
- The Villages are reaching out to their respective Councils to determine if they would be interested in proceeding if it was not 100% grant funded.
- If we decide to additionally apply for the NRED program and are successful in the ACP grant (or if the Villages decline to participate), we can either withdraw our NRED application or decline the funding.
- Application deadline is January 22, 2023

Recommendation:

1. That Council supports submitting an application for the NRED program.

Village of Innisfree (CAO)

From: Evan Raycraft <raycraft.ivan@gmail.com>
Sent: January 9, 2023 1:30 PM
To: Village of Innisfree (CAO)
Cc: Clr. Jennifer Johnson (Johnsonjm14@gmail.com); Clr. Deb McMann (debmcmcom@yahoo.com)
Subject: Re: time sensitive

All,

I will make the motion that,

The Village of Innisfree partners with the County of Minburn in the NRED grant application and guarantees that funding will be provided to support this project.

Evan Raycraft
Mayor of Innisfree

On Mon, Jan 9, 2023 at 12:03 PM Village of Innisfree (CAO) <cao@innisfree.ca> wrote:

Good day

Due to the Council meeting date change, the attached item cannot be delayed as a response is required before January 22nd.

Therefore, would Council like to vote on this electronically and then ratify your decision at the Council meeting on January 23rd ?

Please advise. Thank you.

Regards,

Terri Wiebe, CLGM

BGS (APST), ALUP

Interim Chief Administrative Officer

Village of Innisfree

7.9

Village of Innisfree (CAO)

From: Debbie <debmcmmcom@yahoo.com>
Sent: January 9, 2023 3:28 PM
To: Evan Raycraft; Jennifer Johnson
Cc: Village of Innisfree (CAO)
Subject: Re: time sensitive

I also am in favour of this motion.

Debbie

On Monday, January 9, 2023 at 01:33:14 PM MST, Jennifer Johnson <johnsonjm14@gmail.com> wrote:

I am in favor of mayor raycraft's motion

Jennifer Johnson
Councilor
Village of Innisfree

On Mon, Jan 9, 2023, 1:30 p.m. Evan Raycraft <raycraft.evan@gmail.com> wrote:
All,

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Evan Raycraft
Mayor of Innisfree

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7a

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Jennifer Johnson
Councilor
Village of Innisfree

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Please advise. Thank you.

Regards,

Terrí Wiebe, CLGM

BGS (APST), ALUP

Request for Decision (RFD)

Topic: Free Trees
Initiated by: Administration
Attachments: email and application form

Purpose(s):
1. To have trees planted in our community free of charge

Background:
1. Newer non-profit organization in Edmonton trying to increase the number of trees in Alberta
2. The organization needs to have some communities be their first group of recipients so they can use them as references for future years
3. Website is www.nwstl.ca
4. Trees will be coming from Sherwood Nurseries
5. This program is available on a first come, first served basis

Key Issues/Concepts:
1. Council needs to choose location(s) for trees
2. Council needs to choose type of trees. Administration recommends fruit trees as these are beneficial to both individuals and animals.

Options:
1. That Council agree to have this group come into the community to plant trees at no charge to the Village of Innisfree
2. That Council decline to have this group come into the community to plant trees
3. As Council directs

Financial Implications:
1. No cost to the municipality to either plant or nurture these trees until self-sustainable.
2. Minor upkeep of trees by Recreation/Public Works in future years.

Relevant Policy/Legislation:
1. None

Political/Public Implication(s):
1. The public will enjoy more trees for shade and beauty.
2. The public and wildlife will enjoy fruits from these trees.

Recommendation:
1. That Council agree to have this group come into the community to plant trees at no charge to the Village of Innisfree

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Village of Innisfree (CAO)

From: rbs@nwstl.ca
Sent: December 16, 2022 10:27 AM
To: info@nwstl.ca
Subject: December letter.

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Dear Mayors, CAO's and Farmer Brothers,

December is the month of giving. We Canadians are proud to donate for worthy causes.

Hence NWST Charitable Foundation, a Federally Registered Non For Profit Corporation is donating TREES for the coming year.

We are looking to your good self to work together with us, to enable us to make Nature, our Environment sustainable.

This is only possible by planting trees of various kinds in places we have deforested for commercial use.

Imagine the drive when the roads sides are full of trees. Does this feel not serenity.

We can help our farmer Brothers by planting trees on their boundary.

All this comes to you at no cost.

Secondly, we just don't plant trees, but we also nurture them till they are self sustainable.

As per our thought process, this is the most Important GIFT we are giving, for us and our future generations.

Good News, we have many Communities who have accepted our Gifts.

So put up your hands together for the future of our land, our children, and our future generations.

Secondly as a not for profit, we are also looking for Donations for this cause. Our survival depends on each and everyone. We look forward to your valuable support.

Thanks

Rajan Ahluwalia
Executive Director
NWST Charitable Foundation
Unit 286, 8170 50 Street, Edmonton, AB T6B1E6
Tel Office: 825-254-7171
Tel Mobile: 780-280-7171
www.nwstl.ca

7.6

Village of Innisfree (CAO)

From: Village of Innisfree (CAO)
Sent: January 5, 2023 3:36 PM
To: Village of Innisfree (CAO)
Subject: FW: Each one Plant one

From: rbs@nwstl.ca <rbs@nwstl.ca>
Sent: October 24, 2022 10:34 AM
To: Village of Innisfree (CAO) <cao@innisfree.ca>
Subject: RE: Each one Plant one

Hello,

We are registered Federally as not-for-profit on 24th of August 2022.

We are also Provincially registered in Alberta.

Have applied to become Registered Charity with CRA.

Our Board of Directors are.

Deborah Taylor

Shelly Ann Hladun

Jimmy Wu and

Rajan Ahluwalia. (Executive Director)

The funds are coming from grants and donations.

More details on our website: www.nwst.ca

Thanks.

Rajan Ahluwalia
Executive Director
NWST Charitable Foundation
Unit 286, 8170 50 Street, Edmonton, AB T6B1E6
Tel Office: 825-254-7171
Tel Mobile:780-280-7171
www.nwstl.ca

Village of Innisfree (CAO)

From: Village of Innisfree (CAO)
Sent: January 5, 2023 3:35 PM
To: Village of Innisfree (CAO)
Subject: FW: Each one Plant one

From: rbs@nwstl.ca <rbs@nwstl.ca>
Sent: October 21, 2022 10:20 AM
To: viktoriaa@nwstl.ca
Subject: Each one Plant one

Dear Hon. Mayor/CAO,

We have established not for profit Corporation in Alberta with the following two goals.

Plant trees around Alberta.

To recreate Sustainable Environment for Mankind and Animals to thrive.

In this context,

We request the following.

Dedicated areas in your jurisdiction to plant trees.

Dedicated areas where you want to create a fruit garden for the general population to enjoy various fruits.

We will be doing this with local volunteers, our volunteers, and staff.

This all be done FREE of Cost to you.

Our Plan is to plant 250,000 trees in the first year 2023

It is on First Come Fist Basis.

Initially we just need your expression of interest letter.

Looking forward to your support.

EACH ONE PLANT ONE.

Best Wishes.

Rajan Ahluwalia
Executive Director
NWST Charitable Foundation
Unit 286, 8170 50 Street, Edmonton, AB T6B1E6
Tel Office: 825-254-7171
Tel Mobile:780-280-7171

Plant Request Form

Name:

Address.

Name of the Contact Person:

Address

Tel No:

Mobile No:

Area available for Plantation:

Exact location of the area. (Please provide Geo coordinates)

Pictures or Map of the area.

Type of trees in each area if multiple areas.

Your Choices of trees as per our website.

No. of trees required to be planted

No. of Volunteers available.

Are volunteers willing to nurture the trees.

Any type of Donations available.

Amount, if yes.

Authorized Signatory:

Request for Decision (RFD)

Topic: Educational Stakeholder Engagements

Initiated by: Buffalo Trail Public Schools

Attachments: Letter and poster

Purpose(s):

1. Invitation for a Council member to attend an engagement session on January 26th 2023 in Vermilion or online session on February 1st 2023

Background:

1. The Board of Trustees are building their new four-year Education Plan.
2. They request participation from various stakeholders including the Village of Innisfree

Key Issues/Concepts:

1. As indicated in their letter, the Board of Trustees believe it is important to foster positive working relationships in the communities they serve as education is a partnership.

Options:

1. Council send at least one representative to the engagement session in Vermilion or Kitscoty and/or to attend the online session.
2. Council decline sending a representative to the engagement session in Vermilion or Kitscoty and/or to attend the online session.
3. As per other Council decision

Financial Implications:

1. None

Relevant Policy/Legislation:

1. None

Political/Public Implication(s):

1. Will help the Village of Innisfree with information prior to signing the mandatory JUPA agreement municipalities must have with local school boards

Recommendation:

1. That Council send one representative to the engagement session in Vermilion



1041 - 10A Street
Wainwright, AB T9W 2R4

T: 780.842.6144
F: 780.842.3255
www.btps.ca

7. c
RECEIVED

JAN 16 2023

Dec 23, 2022

Jennifer Johnson, Mayor
Village of Innisfree
5116 - 50 Avenue
Innisfree, AB T0B 1G0

Dear Mayor Johnson,

The Board of Trustees of Buffalo Trail Public Schools invites you or another representative from the council to help build our new four-year Education Plan. It is important to us to continue to foster positive working relationships in the communities we serve and as education is a partnership. We would appreciate your participation in building our next Four-Year Plan.

The Board invites you to attend an engagement session at Vermilion Elementary School from 6:30 – 8:00 PM on January 26, 2023. Coffee and snacks will be provided.

Vermilion Elementary School
4837 - 44 Street,
Vermilion, Alberta

For planning purposes, I would ask that you RSVP to Faye Dunne at (780) 806-2060 faye.dunne@btps.ca to confirm your attendance at one of the events by January 9th, 2023. If you have any questions, please feel free to contact our Assistant Superintendent, James Trodden at 780-806-2059.

As we want to ensure as many stakeholders as possible have an opportunity to attend, if this session does not work for you, please let us know if you could attend an alternate session from the enclosed invitation or the online session on February 1, 2023. Please send your email address to faye.dunne@btps.ca to engage with us online.

I would like to personally thank you for your commitment to BTPS students and considering our invitation. I look forward to meeting with you on January 26th to start the conversation.

Sincerely,

Kara Jackson
Board Chair

YOU ARE INVITED

BTPS FOUR YEAR EDUCATION PLAN

**EDUCATIONAL STAKEHOLDER
ENGAGEMENTS**

WHO: Parents, guardians, staff, school councils and other education stakeholders are invited to help create our next Four Year Education Plan for 2023-2027.

WHY: We will meet and discuss strengths and wishes for our division to set out priorities for the next four years.

WHERE: BTPS is hosting five stakeholder engagements in January and February. Four will be in person and one will be online.

Wednesday, January 18, 2023 | 6:30 - 8:00pm | Provost Public School

Thursday, January 19, 2023 | 6:30 - 8:00pm | Wainwright Elementary School

Wednesday, January 25, 2023 | 6:30 - 8:00pm | Kitscoty Elementary School

Thursday, January 26, 2023 | 6:30 - 8:00pm | Vermilion Elementary School

Wednesday, February 1, 2023 | 6:30 - 8:00pm | **ONLINE SESSION**

LINK WILL BE SHARED THROUGH YOUR SCHOOL

All educational stakeholders welcome. Please see our website for more information. www.btps.ca

WE HOPE TO SEE YOU THERE!



Request for Decision (RFD)

Topic: Electrical upgrade
Initiated by: Administration
Attachments: Recommendation from insurance contractor

Purpose(s):

1. To upgrade the electrical outlets in the Seniors Centre building

Background:

1. Our insurance company contracts out an appraisal company every few years to check out municipal buildings for both valuation of building replacement cost and for risk management including any necessary repairs recommended.

Key Issues/Concepts:

1. Since the municipality owns the building, it would be prudent for the Village of Innisfree to get the electrical upgrades done for both safety and to reduce the risk of electrocution.
2. The lease states that the municipality can make improvements to property coordinating with the Seniors Centre Association.

Options:

1. For Council to approve upgrading the electrical outlets at the Seniors Centre
2. For Council to deny upgrading the electrical outlets at the Seniors Centre
3. As Council directs

Financial Implications:

1. The total cost of just the outlets being upgraded is likely under \$ 1,000. Exact amount depends on the number of receptacles there are. (See quote from Bortnick)

Relevant Policy/Legislation:

1. Safety issues

Political/Public Implication(s):

1. Goodwill by the Seniors Centre Association and the public using the building

Recommendation:

1. For Council to approve upgrading the electrical outlets at the Seniors Centre

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Bortnick Electric Ltd.

Jan 17, 2023

RE : Village of Innisfree

Electrical quote to replace receptacles within 1.5m of water sources.

- removal of receptacle and installation of GFI receptacle

\$ 72.50 / receptacle

- travel time and milage

\$ 150.00 / trip

**(GST NOT INCLUDED IN QUOTED PRICES)
(PRICES FIRM FOR 15 DAYS OF QUOTED DATE)**

Sincerely,

Chris Bortnick
Bortnick Electric Ltd.

Request for Decision (RFD)

Topic: Yellowhead Highway membership
Initiated by: Administration
Attachments: Letter and Invoice

Purpose(s):

1. To decide if the Village of Innisfree should continue paying membership into the Trans Canada Yellowhead Highway Association.

Background:

1. The Village of Innisfree has been paying the annual membership with Trans Canada Yellowhead Highway Association since at least 2014.
2. This Association works across all four western provinces.

Key Issues/Concepts:

1. Administration cannot find any report or other information on our computers to indicate what we are receiving for this membership.
2. Therefore, administration believes we should opt out of being a member of this association.

Options:

1. Council opts out of membership with Trans Canada Yellowhead Highway Association.
2. Council continues to pay for membership with Trans Canada Yellowhead Highway Association.
3. Council chooses another option.

Financial Implications:

1. Save about \$ 40 annually

Relevant Policy/Legislation:

1. None

Political/Public Implication(s):

1. As this seems to be a large lobby group, the absence of the Village of Innisfree won't make much difference to their efforts as they will continue to serve many other major towns and cities across the four western provinces that are along Highway 16.

Recommendation:

1. Council opts out of membership with Trans Canada Yellowhead Highway Association.



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Thanks to valued members such as your municipality, this past year and a half we have been able to influence numerous highway improvements – totaling over \$210Million for all four Western Provinces – bringing with it increased economic activity.

The TCYHA Board of Directors thank you for your support which has enabled us to ensure our active advocacy and promotion remained effective by having an inclusive alliance of members – that collective voice has been heard.

At our 2022 Annual General Meeting, which marked the 75th Anniversary of the Association, we received acknowledgment from Federal Ministers Hon. Dan Vandal and Hon. Randy Boissonnault (viewable at www.transcanadayellowhead.com). Also at that AGM, Provincial Transportation officials from the four Western Provinces noted this effective relationship helped direct infrastructure funding all along our Yellowhead highways.

We have continued to work closely with Indigenous Tourism Association of Canada looking at strategies that will re-energize local economies, much of which will be an increase in regional tourism.

The Yellowhead Highway Corridors are key economic drivers, from movement of resources to market to promoting the unique Canadian traveling experience for tourists.

All this has been possible because of the support you have provided. There is strength in unity and in doing so, come out of these trying times stronger than ever. Your ongoing support is important to making a difference for the whole Yellowhead corridor

I invite you to continue your valued support by sending in your renewal.

Safe travels,

A handwritten signature in black ink, appearing to read "Merv Starzyk".

Merv Starzyk, President TCYHA
(Mayor, RM Yellowhead MB)



TRANS CANADA YELLOWHEAD HIGHWAY ASSOCIATION

11211 - 76 Avenue NW, EDMONTON, ALBERTA, T6G 0K2

TEL: 780 761 3800 admin@goyellowhead.com

INVOICE

Village of Innisfree
Attn: Councillor Jennifer Johnson
P.O. Box 69
Innisfree, AB T0B 2G0

5 December 2022

INVOICE NUMBER: 23613

SERVICE	POPULATION	ANNUAL CONTRIBUTION (\$)
Municipal Contribution for 2023		
\$0.20 per head of population per annum - from 2021 Canadian Census	187	37.40
PLEASE NOTE OUR NEW POSTAL ADDRESS ABOVE		
	TOTAL	37.40
	GST @ 5% (#122028137)	1.87
	TOTAL INVOICE	39.27

*Please make cheques payable to: Trans Canada Yellowhead Highway Association.
Please note any changes to your billing information when returning payment.*

Request for Decision (RFD)

Topic: Strategic Plan – 4th quarter report
Initiated by: Administration
Attachments: Village of Innisfree Strategic Plan – 4th quarter update

Purpose(s):

1. To provide Council with a report update on the 4th quarter of the 2022 Strategic Plan for the Village of Innisfree

Background:

1. The Village of Innisfree approved the Strategic Plan for the Village of Innisfree at the March 12, 2022 Regular Council meeting.
2. The CAO is responsible to follow and maintain the Strategic Plan.

Key Issues/Concepts:

1. The Strategic Plan is a cornerstone document that guides the municipality forward. It includes the Village Mission statement: “Innisfree, a progressive community supported by local partnerships – committed to better living.”

Financial Implications:

None currently

Options:

1. That Council approve the 4th quarter report of the 2022 Strategic Plan as presented.
2. As directed by Council.

Relevant Policy/Legislation:

1. MGA – c.M-26 RSA 2000 - Section 283.1

Political/Public Implication(s):

1. The upgraded Strategic Plan will provide important information to the Public.

Recommendation:

1. That Council approve the 4th quarter report of the 2022 Strategic Plan as presented.

Schedule "A"
2022 Tactical Plan
4th Quarter Update

Approved On: January 23, 2023
 Motion No.:

Strategic Priority #1 – Partnerships and Collaboration

1.1 Continue partnership with regional partners including the County of Minburn # 27, Town of Vegreville and Village of Mannville.

1st Quarter Update (Jan-Mar):

- County grader operators assisted the Village with snow & ice removal.
- Regional ICP Orientation and workshop held on April 6 & 7, with all regional partners.
- Village will continue to collaborate with Regional Partners in the future.

2nd Quarter Update (April-June):

- CAO met with the Village of Mannville, Town of Vegreville and County of Minburn No. 27 regarding the proposed reclamation of the Mannville Landfill (tentatively set for 2023).
- CAO attended a Director of Emergency Management Meeting on June 16, 2022. Item discussed were: 1) Planning of future ICP Workshops for 2023; 2) appointment of Chair and Vice Chairman; 3) reviewing plans prior to Council approval, and much more.
- County of Minburn No. 27 sprayed noxious weeds at multiple locations throughout the Village (i.e., West Lift Station, Transfer Station, etc.) pursuant to the Weed Control Act.
- County of Minburn No. 27 has been asked to assist the Village with grading of gravel roads in multiple locations (I.e., Transfer Station, WTP, Nutrien Road). Village has also ordered gravel from the County of Minburn to fix back-alleys that are washed away.
- CAO had a brief discussion with the County of Minburn No. 27 CAO regarding the County of Minburn's GIS System and the potential of entering into a Regional Agreement for GIS Services with the Village of Mannville.

3rd Quarter Update (July – Sept):

- Innisfree CAO met with County of Minburn CAO on October 3, 2022.
- CAO completed the County of Minburn's Economic Development Strategy Interview on September 29, 2022.
- Mannville CAO graciously offered and accepted the Director of Emergency Management position for the Village of Innisfree during CAO Magosse's Maternity Leave.

4th Quarter Update (Oct – Dec):

- CAO attended LGAA Zone meeting to meet with other municipal CAOs in the area
- Attended QUAD CAO meeting with County of Minburn, Town of Vegreville, and Village of Mannville
- Signed MOA with County of Minburn regarding providing occasional grader services to the Village of Innisfree
- Partnered with County of Minburn, Town of Vegreville, and Village of Mannville for ACP grant application for Regional Economic Development Framework

7/2

Schedule "A"
2022 Tactical Plan
4th Quarter Update

Approved On: January 23, 2023
Motion No.:

Strategic Priority #1 – Partnerships and Collaboration

1.2 Collaborate and show support for local organizations with the community (Ag Society, Ukrainian Dance, Library, Etc.)

1st Quarter Update (Jan-Mar):

- Mayor, Council and Senior Staff will attend the Innisfree Delnorte School Sustainability Committee's event on April 14, 2022 to show support to our local school.
- Village received a letter requesting financial support towards to rehabilitation of the Tennis Courts located behind the school. Administration will support the Innisfree Delnorte School Financial Society as much as possible.
- Village of Innisfree will continue to collaborate and show support to the local organizations within the community.
- Annual AGM for the Innisfree Fish & Game Association will be held on April 13, 2022.
- Seniors Coffee is back on – Monday Mornings (9:00 AM).
- Monday Night Bingo held at the Innisfree Recreation Centre.
- Seniors Fun Bingo held on Wednesday Nights at the Seniors Drop-In Centre.

2nd Quarter Update (April-June):

- Innisfree & District Fish & Game Association approached the Village of Innisfree regarding the placement of a garbage bin out at the Fishpond. Administration contacted Environmental Metal Works in Two Hill, AB and purchased a bin per the Fish & Game request. The bin will be ready early-mid August; Fish & Game are purchasing the bin.
- The Village of Innisfree donated \$75 to the Innisfree Delnorte School Financial Society, to be used towards to purchase of a Development Permit.
- Thank you to the Innisfree & District Agricultural Society, Innisfree & District Fish & Game Society, County of Minburn No. 27, Minco Gas Innisfree, and MMI-FCSS for their donations towards the 2022 Canada Day Festivities.
- CAO and Innisfree Delnorte School Principal and OH&S Supervision are scheduled to meet in August/September to review the Innisfree Public Works Shop for a proposed woodworking program.
- Promoted the Village of Innisfree Library 10th Anniversary on July 7th celebration via social media.

3rd Quarter Update (July – Sept):

- Donation of \$ 1,647.52 to Innisfree Seniors Citizens Association and Innisfree Delnorte School Financial Society.
- Donation of \$100 to the Innisfree Delnorte School Awards Night.
- Innisfree CAO and Innisfree Delnorte School Principal met on September 9, 2022, to conduct an onsite review of the Public Works Shop for the provision of the Woodworking Program.
- Two (2) Work Experience Students from Innisfree Delnorte School were placed at the Village Office until January.
- Received a small safe from Innisfree Cemetery Committee to store their records in the Village Office.

Schedule "A"
2022 Tactical Plan
4th Quarter Update

Approved On: January 23, 2023
Motion No.:

4th Quarter Update (Oct – Dec):

- CAO and Council attended Christmas in the Hall at the Library
- CAO is sending any non-profit grant info to Library and other local groups
- Wrote letter of support for the Senior's Centre group's application for a grant
- Donated a gift certificate for campground to the Innisfree Ukrainian Dancers for their silent auction.

Strategic Priority #1 – Partnerships and Collaboration

1.3 Continue to collaborate with our Local FCSS.

1st Quarter Update (Jan-Mar):

- MMI-FCSS Staff members attended the Regional ICP Orientation & Workshop held on April 6 & 7, 2022.
- Village will ensure MMI-FCSS events are advertised on all social media platforms.
- Village will continue to collaborate and advocate for the Local MMI-FCSS Department.

2nd Quarter Update (April-June):

- MMI-FCSS lent the Village of Innisfree a face paint kit for the 2022 Canada Day festivities.
- Administration continues to advertise for all MMI-FCSS Events (i.e., Coffee Connections, etc.)
- Administration worked with MMI-FCSS regarding the use of the Pizza Oven for this summer.

3rd Quarter Update (July – Sept):

- Administration coordinated with the Village to paint "Sidewalk Games" in several locations in Innisfree.
- Administration working with MMI-FCSS to develop the 2022-2023 Newcomers' Welcome Kits.

4th Quarter Update (Oct – Dec):

- Village will continue to collaborate and advocate for the Local MMI-FCSS Department
- CAO will attend at least one Coffee Connection event in 2023

Schedule "A"
2022 Tactical Plan
4th Quarter Update

Approved On: January 23, 2023
Motion No.:

Strategic Priority #2 –Safe, Healthy and Fun Community

2.1 Support and advocate for local RCMP
1 st Quarter Update (Jan-Mar): <ul style="list-style-type: none">Local Crime Stats to be presented to Mayor and Council on a quarterly basis.The Village of Innisfree will continue to seek support from our Local RCMP Detachment for various tasks (i.e. bylaw enforcement, attendance to events, parades, etc.)
2 nd Quarter Update (April-June): <ul style="list-style-type: none">RCMP Presented 4th Quarter Crime Statistics to Village Council on June 21, 2022.Invitation was extended to Vermilion RCMP for Innisfree Canada Day festivities.The Village of Innisfree will continue to seek support from our Local RCMP Detachment for various tasks (i.e., bylaw enforcement, attendance to events, parades, etc.)Council and CAO thanked Vermilion RCMP for assisting with several incidents that took place in Innisfree in June.
3 rd Quarter Update (July – Sept): <ul style="list-style-type: none">RCMP presented 1st Quarter Crime Statistics to Village Council on September 27, 2022.RCMP hosted an open house on September 29, 2022 in Innisfree.The Village of Innisfree will continue to seek support from our Local RCMP Detachment for various tasks (i.e., bylaw enforcement, attendance to events, parades, etc.)
4 th Quarter Update (Oct – Dec): <ul style="list-style-type: none">The Village of Innisfree will continue to seek support from our Local RCMP Detachment for various tasks (i.e., bylaw enforcement, attendance to events, parades, etc.)

Strategic Priority #2 –Safe, Healthy and Fun Community

2.2 Council to host events that promote the Village, but also involve the community (Canada Day, Pizza Nights. Etc.) <i>(Keeping in mind any Public Health restrictions and regulations.)</i>
1 st Quarter Update (Jan-Mar): <ul style="list-style-type: none">No events were hosted in this quarter due to public health restrictions.Administration will continue to brainstorm ideas, for Councils consideration, for the second quarter (I.e., Canada Day Festivities, Pizza Night, etc.)

Schedule "A"
2022 Tactical Plan
4th Quarter Update

Approved On: January 23, 2023
Motion No.:

<p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none">• Public Meeting/Open house took place on June 22, 2022, with a free BBQ for attendees/ratepayers.• Multiple activities/events planned for July 1 (Canada Day).• Future Pizza Nights to be planned by FCSS, during the summer months.• Innisfree Fair is scheduled for August 10, 2022. Administration will offer assistance to the Innisfree & District Agricultural Society if and where needed.• Future Public Meeting may be considered in fall, prior to Interim Budget.• Neighbourhood block party planned for July 23, 2022.
<p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none">• Hosted Canada Day Events on July 1, 2022.• Participated in the Innisfree Fair Day events (i.e., hosted pancake breakfast at Rec Centre and entered parade float).• Participated in the Mannville Parade• Council discussed the possibility of hosting another Public Meeting/Open House in October or November 2022.• Future Budget Meeting and Strategic Planning Session to be planned for November or December 2022.
<p>4th Quarter Update (Oct – Dec):</p> <ul style="list-style-type: none">• Innisfree hosted a Christmas Light-Up on first Saturday of December with hot chocolate/coffee and hotdogs and firepits.

Strategic Priority #2 –Safe, Healthy and Fun Community

<p>2.3 Promote use of the Community Garden.</p>
<p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none">• Advertisement for the Community Garden submitted in the March 2022 Issue of the Informer.• Administration will gather quotes for future additions to the Community Garden.
<p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none">• Community garden readied for planting.• Only two residents applied for the garden; therefore, two plots were set up.• Due to low/lack of interested, administration proposes that the community garden area be seeded to grass in the fall and used as a park area/gazebo.

Schedule "A"
2022 Tactical Plan
4th Quarter Update

Approved On: January 23, 2023
Motion No.:

3 rd Quarter Update (July – Sept): <ul style="list-style-type: none">• Council endorsed a motion to extend the Community Garden for a period of three (3) years.• Additional work to be conducted (fencing, dirt/manure, etc) to enhance the area.• Administration will ensure early promotion/advertising of the garden (January/February 2022).
4 th Quarter Update (Oct – Dec): <ul style="list-style-type: none">• No work applicable this quarter

Strategic Priority #2 – Safe, Healthy and Fun Community

2.4 Council to continue to be an active member of the Yellowhead Health Advisory Council.
1 st Quarter Update (Jan-Mar): <ul style="list-style-type: none">• Village of Innisfree is currently an active member of the Yellowhead Health Advisory Council.
2 nd Quarter Update (April-June): <ul style="list-style-type: none">• No updates to report at this time.• Clr. McMann attended the Alberta Health Services Spring Conference in May 2022.
3 rd Quarter Update (July – Sept): <ul style="list-style-type: none">• No updates at this time.
4 th Quarter Update (Oct – Dec): <ul style="list-style-type: none">• No updates at this time.

Strategic Priority #3 – Ensure Viability

3.1 Update the Municipal Viability Review reports including: a) 10–30-year Capital Plan that outlines Infrastructure remediation requirements, and b) follow-up with Municipal Affairs on June 1st of each year, (2019-2023), to report task status per the timeline set out in Ministerial Order No. MSL:095/18.
1 st Quarter Update (Jan-Mar): <ul style="list-style-type: none">• Administration to prepare documentation, for Council’s approval at the May 2022 Council Meeting.

Schedule "A"
2022 Tactical Plan
4th Quarter Update

Approved On: January 23, 2023
Motion No.:

<p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • Administration submitted documents to Alberta Municipal Affairs on May 25, 2022. • Administration received a letter from the Minister of Municipal Affairs approving the 2022 Viability Review submission.
<p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • No updates at this time.
<p>4th Quarter Update (Oct – Dec):</p> <ul style="list-style-type: none"> • No updates at this time.

Strategic Priority #3 – Ensure Viability

<p>3.2 Seek and secure Trading Programs/partners that will minimize/reduce Capital and Operating Expenditures for the Municipality (i.e. RMA, County of Minburn, Etc.)</p>
<p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none"> • Active member of RMA. • A lot of cooperation with County of Minburn Public Works Department.
<p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • Continues to be an active member of RMA. • Assistance from County of Minburn Administration and Public Works Departments. • Working with Innisfree Delnorte School Financial Society to coordinate paving costs with Spectre Systems (to save on costs). • Working with County of Minburn No. 27 to secure Service Agreements to clarify roles/services the County of Minburn provides to the Village of Innisfree (i.e., snow/ice removal, gravel & grading, weed control, etc.)
<p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • Continues to be an active member of RMA to utilize discounts and offers where applicable. • Continues to receive assistance from the County of Minburn Administration and Public Works Department. • Working with County of Minburn No. 27 to secure Service Agreements to clarify roles/services the County of Minburn provides to the Village of Innisfree (i.e., snow/ice removal, gravel & grading, weed control, garbage removal, etc.)
<p>4th Quarter Update (Oct – Dec):</p> <ul style="list-style-type: none"> • Continues to be an active member of RMA to utilize discounts and offers where applicable.

Schedule "A"
2022 Tactical Plan
4th Quarter Update

Approved On: January 23, 2023
Motion No.:

Strategic Priority #4 – Resident Communication and Engagement

4.1 Hold at least one Public Meeting annually (preferably in June or November) in concert with the previous year's annual audit.

1st Quarter Update (Jan-Mar):

- No updates in this quarter.
- 2021 Audit is complete. Council to set a date for Public Meeting in second quarter.

2nd Quarter Update (April-June):

- Annual Public Meeting held on June 22, 2022.
- Potential for another Public Meeting to be held prior to approval of 2023 Interim Budget.

3rd Quarter Update (July – Sept):

- No public meetings were held in this quarter.

4th Quarter Update (Oct – Dec):

- No public meetings were held in this quarter.

Strategic Priority #4 – Resident Communication and Engagement

4.2 Ensure all social media is current and up to date (i.e. Website, Facebook Page, etc.)

1st Quarter Update (Jan-Mar):

- All social media platforms remain current and up to date.

2nd Quarter Update (April-June):

- All social media platforms remain current and up to date.

3rd Quarter Update (July – Sept):

- All social media platforms remain current and up to date.
- Enhancements to website are continuous. Administration recently added a new "Economic Development" page.
- Park Manager is interested in creating/managing a Birch Lake Campground Facebook Page to promote the Innisfree Campground and Recreation Park.

4th Quarter Update (Oct – Dec):

- All social media platforms remain current and up to date.
- Survey was created and posted for residents to address both cardboard recycling and the Canine Bylaw.

Schedule "A"
2022 Tactical Plan
4th Quarter Update

Approved On: January 23, 2023
Motion No.:

Strategic Priority #4 – Resident Communication and Engagement

4.3 Promote monthly Council meeting highlights in the monthly Innisfree Informer Newsletter, Monthly Utility Newsletter as well as all social media sources in recognition of the Village’s Public Participation and Public Engagement Policies.

1st Quarter Update (Jan-Mar):

- Administration will continue to promote monthly Council meeting highlights, as well as all Village related events, in the monthly Innisfree Informer, Monthly Utility Newsletters and on all social media sources per the Village’s Public Participation and Public Engagement Policies.

2nd Quarter Update (April-June):

- No further updates at this time. Administration continues to promote monthly Council meeting highlights, as well as all Village related events, in the monthly Innisfree Informer, Monthly Utility Newsletters and on all social media sources per the Village’s Public Participation and Public Engagement Policies.

3rd Quarter Update (July – Sept):

- No further updates at this time. Administration continues to promote monthly Council meeting highlights, as well as all Village related events, in the monthly Innisfree Informer, Monthly Utility Newsletters and on all social media sources per the Village’s Public Participation and Public Engagement Policies.

4th Quarter Update (Oct – Dec):

- Administration continues to promote monthly Council meeting highlights, as well as all Village related events, in the monthly Innisfree Informer, Monthly Utility Newsletters and on all social media sources per the Village’s Public Participation and Public Engagement Policies.
- The local Innisfree Informer newsletter is printed by the Village and distributed at the post office free to all Innisfree residents.

Strategic Priority #5 – Promotion of the Community

5.1 – Ensure Birch Lake Campground & Innisfree Recreation Park has adequately trained staff in place to properly maintain the site and to ensure it remains a viable resource for our community and is welcoming to tourists.

1st Quarter Update (Jan-Mar):

- Interviews for the Recreation Park Manager were conducted. A Park Manager has been selected and will start May 1, 2022.
- Health and safety related training will be offered, as well as training on the Camp Reservation Campground will be offered as well.
- Carbon Copy receipt books have been ordered and will be used for “walk-in” type transactions.
- Quotes for Firewood have been received in preparation for opening day.

Schedule "A"

2022 Tactical Plan

4th Quarter Update

Approved On: January 23, 2023
Motion No.:

2nd Quarter Update (April-June):

- Campground Park manager started May 1, 2022 and completed required OH&S Training.
- Bundled firewood purchased through vendor; Carbon Copy receipt books ordered and used for Cash Transactions.
- Concession Purchasing System set up through CRCA System; receipts issued for all cash transactions per Auditors recommendations.
- Google Maps updated to include the work "Campground"; the park has received several new campers who found the location, due to the name update; Campground has several seasonal campers this year.
- Council and Administration may consider entering into a discussion regarding the potential of entering into an agreement with Park Manager for the 2023 camping season prior to end of 3rd quarter.

3rd Quarter Update (July – Sept):

- Council endorsed a motion to extend the opening of the Campground (for seasonal use only) to October 31, 2022, and Administration was directed to bring forward to the September Council Meeting for Council to re-address. Park Manager's contract was extended until October 31, 2022 but was changed to Sept. 30 due to lack of campers. Council endorsed an additional motion to close the campground effective Sept. 30 in this regard.
- Administration offered the current Park Manager the 2023 Park Manager Position; the Park Manager happily accepted; Letter of Intent was issued to the Park Manager.
- Park Manager created a checklist, inventory list, etc. for items/processes down at the campground. This can be utilized by Administration, Public Works and future staff.
- Council endorsed a motion to install a security system down at the Campground. Installation will be completed in the 4th Quarter (scheduled to be installed on October 14, 2022).

4th Quarter Update (Oct – Dec):

- Not applicable for this quarter

Strategic Priority #5 – Promotion of the Community

5.2 – Ensure Tax Forfeiture Properties are advertised and offered for sale, to improve the Village of Innisfree's property assessment values and to encourage future economic development.

1st Quarter Update (Jan-Mar):

- Walk through of Tax Forfeiture properties conducted on March 22, 2022.
- Administration has contacted a local realtor and will ensure Tax Forfeiture properties are listed and offered for sale.

Schedule "A"

2022 Tactical Plan

4th Quarter Update

Approved On: January 23, 2023
Motion No.:

<p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • Administration contacted Safety Codes Council to seek assistance from a Building Inspector on properties taken over due to Tax Forfeiture. Unfortunately, they were not able to offer assistance. • Three properties are in an unsafe state and will need to be demolished. Realtor was reluctant to list properties due to their current state. • Administration will seek legal advice on how a municipality may determine if a property is to be demolished. • Administration and Public Works will schedule time in late July or early August to take pictures of items in Tax Forfeiture Buildings to advertise for tender.
<p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • Tax Auction was held on August 25, 2022; two properties remained unsold at the Tax Auction. • Council endorsed a motion that the Village of Innisfree request Alberta Land Titles to cancel the existing certificate of title for Lot 6, Block 16, Plan 8776S and issue a certificate of title in the name of the Village of Innisfree. Further, the Village acquire Lot 6, Block 16, Plan 8776S by depositing an amount equal to the reserve bid (market value - \$1,500) into an account established solely for the purpose of depositing money from the sale or disposition of land pursuant to MGA s. 425 (1)(b) and 427 (1)(a). Furthermore, that the Village of Innisfree request Alberta Land Titles to cancel the existing certificate of title for Lot 1, Block 19, Plan 3340HW and issue a certificate of title in the name of the Village of Innisfree marked "Tax Forfeiture" pursuant to MGA s. 424 (1)-(4). • Additionally, Mayor and Council directed Administration to seek quotes on Appraisal companies for the three (3) Tax Forfeiture Properties.
<p>4th Quarter Update (Oct – Dec):</p>

Strategic Priority #5 – Promotion of the Community

<p>5.3 – Cooperate and coordinate with business development and to promote the Village’s Business Incentive Policy.</p>
<p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none"> • Village of Innisfree will continue to cooperate and coordinate with business development and promote the Village’s Business Incentive Policy. • Development Permit Received on March 28, 2022; The Policy was provided to this applicant.
<p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • Council & CAO responding to the County of Minburn’s Economic Development Strategy. • Individual inquired regarding a Development Permit for the installation of ground mounted solar panels.

Schedule "A"
2022 Tactical Plan
4th Quarter Update

Approved On: January 23, 2023
Motion No.:

<p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • Development Permit obtained for construction of sheds. • CAO promoting the Development of an Economic Development Committee (EDC), being a Committee of the Whole. • Administration has researched several different incentive policies for consideration of the EDC.
<p>4th Quarter Update (Oct – Dec):</p> <ul style="list-style-type: none"> • Article regarding Development permits vs Building permits sent to residents with Utility billing. • Development permit issued for greenhouse at the school • Development permit issued for a surveillance suite in same building as business on Main Street (50 Avenue)

Strategic Priority #5 – Promotion of the Community

<p>5.4 – To ensure Innisfree Museum is properly maintained to ensure it remains a viable resource for our community and is welcoming to tourists.</p>
<p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none"> • The Village of Innisfree will continue to ensure the Museum is properly maintained to ensure it remains a viable resource for our community.
<p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • Sewer line was repaired and is now in working condition. • Promoted the Innisfree Prairie Bank of Commerce Grand Opening on May 21, 2022, via social media. • Promoted the Innisfree Prairie Bank of Commerce July 1st (Canada Day) Tea Part via social media and Public Notice. • Administration provided copies of the Go East Tourism Brochure to the Museum worker and arranged with Go East to deliver more copies.
<p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • Several historical items were donated to the Innisfree Museum by the Village of Innisfree. • Administration issued invoices for the Power and Gas Services (effective July 2022) per Council’s direction.
<p>4th Quarter Update (Oct – Dec):</p> <ul style="list-style-type: none"> • Researched getting certified for Visitor Information Centre • Advertisement and article in GoEast magazine • Mayor and CAO attended HUB (Regional Economic Development Alliance (REDA) of Northeast Alberta) meeting

Village of Innisfree Council Committee Report

Committee Name: HUB

Meeting Date and Time: November 30, 2022 10:00PM

Attendees:

Member Communities

Atco Electric

MCS Net

Community Stakeholders

Discussion:

The board has decided to invest funds in order to gain more interest revenue.

- \$100,000 invested in a 1 Year redeemable
- \$150,000 invested in a 1 Year non-redeemable

Jocelyne Lanovaz from Manville is now the Secretary Treasurer and representative for Villages.

There is an opportunity for a Biomass Project with funding from Clean Fuels Find. HUB had to identify sufficient feed stock and a area of the region to base out. Mrynam was identified as having a abundance of wheat straw and was chosen as the epicenter for the project. This means if the project is selected, and facility is built the draw area – potential site is within a 150mn radius of Mrynam. There is no financial commitment from HUB currently. If Selected ECOSTRAT will likely execute the study.

REDA’s are being funded to 125,000 with the finding to arrive in April. There must be a match of 10% from member communities. This is no issue for our REDA.

Bob explained the Northeast Reeves and Mayors relationship with HUB and how each have a different role.

Atco talked about their planning process for projects with municipalities and gave examples of current ongoing projects.

MCS Net presented thwir current work expanding fibre in several different communities. They also discussed GIG-AIR and how it works. This is a great opportunity for Innisfree and can be utilized all over our community.

Submitted by: Mayor Evan Raycraft

Village of Innisfree Council Committee Report

Committee Name: Innisfree Library Board

Meeting Date and Time: January 4 2023 (6:30 – 8:30)

Attendees: Gayle, Doris, Kristina, Yvonne, Holly, Jennifer, Elizabeth, Doreen, Debbie

Discussion:

- Glennis Ferguson was the winner of the basket, approximately \$537.00 was raised through ticket sales.
- A file folder was created for all board members and the signed papers were distributed.
- The needs survey was completed and ready to go out, agreed on a \$50.00 gift card incentive from petro Canada.
- In process of getting everything together and delivery and install of new photocopier/printer (company we are dealing with will remove old photocopier.
- Went over policy 3.3 and 3.4 and amended as necessary.
- Will be going over policy 3.5 and 4.1 next month.
- Will be doing a valentine's day basket and the raffle date will be on February 10, 2023
- Gift card for winter reading program was discussed and agreed of 3 \$25.00 Walmart gift cards.
- Allowing for comic book day of a budget up to \$150.00

Submitted by: Jennifer Johnson

Village of Innisfree Council Committee Report

Committee Name: M.D. of Minburn Foundation

Meeting Date and Time: January 12, 2023

Attendees: Jerrold Lemko, Jim Jackson, Tara Kuzio, Jennifer Johnson, Marielle Brodziak, Carl Ogrodnick, Taneen Rudyk, Rhonda Ewasiw

Discussion:

- Vacancies for Homestead NW 4 (no tub or shower) SW 4 (no tub or shower) NE 1 Cottages 1
- None on waiting list
- 1 move out due to resident passing away
- Food manager is back as of December 27, 2022
- Hired a new casual (moved here from Ukraine)
- 6 vacancies in Mannville villa
- 0 vacancies in Innisfree villa
- Maintenance ongoing and on schedule
- Went over need assessment report outline work plan (for providing a new facility to accommodate a higher level of care) motion was made to go ahead with the needs assessment.
- Talked about possibly amalgamating with the Vegreville senior's housing board as we believe there is no need for 2 boards in Vegreville doing the same thing, most other communities do not have multiple boards.

Submitted by: Jennifer Johnson

VILLAGE OF INNISFREE COUNCIL COMMITTEE REPORT

Committee Name:	Kalyna Country
Meeting Date & Time:	Dec. 19, 2022 and Jan 10, 2023
Attendees:	Louise Chomick, Barry Campbell, Jars Baland Michele Wright, Sheila St. Clair, Leon Hunter, Debbie McMann
Discussion:	<ul style="list-style-type: none"> - Concern about website, facebook, and email - Work together with Lakeland DMO, Marianne Janke - Secretary - Marianne Janke - Recruitment continues - Committees - - Next meeting - 3rd Wednesday each month
Actions:	<ul style="list-style-type: none"> - Going into drones to map - Trails - Ukrainian / Meti Grant opportunity - in the summer starting at Ukrainian Village moving to Meti Crossing - explore the culture, food and music - idea - partner - film documentary
Future Items:	<ul style="list-style-type: none"> - On Jan 10, Website, facebook and email are up and running. - Recruitment to continue - Prairie Boy's Winter Screening later this year - Folktales - Acting out -> Folktales Play - Animate
Submitted By:	<p>Ms. Debbie McMann PO Box 227 Innisfree AB T0B 2G0</p>

Village of Innisfree CAO Monthly Report

To: Council
From: Therese Wiebe, CAO
Re: December 16-31, 2022 activities highlights

Much of late December was taken up by main water line break and flooring renovations. It was also a shorter work day schedule due to Christmas and New Years.

Administration

- amended Innisfree Seniors lease and wrote support letter for them
- worked on Action list items
- going over old emails for information, deletion, sorting, etc.
- day to day operations with in-person, phone calls and emails

Assessment and Taxation

- none

Bylaw & Development

- completed development permit 2022-05 greenhouse at school

Council

- CAO reports (inc. financial, grants, tasks) for Council
- worked on RFDs for Council meeting with applicable research
- attended Council Regular Meeting
- Council meeting minutes typed
- Council meeting highlights sent to the Informer

Economic Development

- none

Financial

- updated 2023 Operating Budget and 2023 Capital Budget with Council's changes
- created custom report in Muniware for Public Works
- Muniware Year End procedures

Human Resources

- emails and phone calls with legal

Public Works

- researched Bobcat snow blade and got quotes prior to purchasing
- water main line break calling contractors, Alta Transportation, Atco, affected residents, etc.
- sidewalk map for Public Works for those properties the Village needs to upkeep

Other

- purchased almost new desk for Thelma and wooden filing cabinet
- moving furniture and computer for flooring installation and set up Thelma's desk

Meetings, conferences, seminars, etc.

Dec 20th – Council meeting

Dec 25th - Christmas Day

Dec 26th - Boxing Day

Dec 27th – Office CLOSED

Upcoming:

Jan 1st – New Year's Day

Jan 2nd – Office CLOSED

Jan 17th – Regular Council meeting

End of Jan/early Feb – Terri OFF for 1 week vacation

Feb 13 – 17th – Auditor here

Feb 16th – Brownlee Emerging Trends

Feb 20th – Family Day

Feb 21st – Regular Council meeting

Feb 27th – Terri OFF for medical appt

March 21st – Regular Council Meeting

Last week of March – Mayor's Caucus in Edmonton

April 7th – Good Friday – Office CLOSED

April 9th – Easter Sunday

April 10th – Office CLOSED

April 18th – Regular Council meeting

**Village of Innisfree
CAO Monthly Report**

To: Council
From: Therese Wiebe, CAO
Re: January 1-13, 2023 activities highlights

This time of year, focus is on year end and the upcoming audit. Much of all our time was taken up by snow removal and/or complaints about snow removal.

Administration

- worked on Action task list items
- survey results compiled and ready to post on Facebook and website
- going over old emails for information, deletion, sorting, etc.
- day to day operations with in-person, phone calls and emails

Assessment and Taxation

- none

Bylaw & Development

- none

Council

- CAO reports (inc. financial, grants, tasks) for Council
- worked on RFDs for Council meeting with applicable research

Economic Development

- none

Financial

- cancelled old 2020 and 2021 cheques on accounting software to clean up bank rec
- started reviewing journal accounts and resulting gl entries for year end
- Year end grant SFEs started
- more Muniware Year End procedures
- trying to reconcile accrual account including payroll Banked Time and Vacation Time

Human Resources

- completed full list of duties for Public Works foreman
- completed CSJ grant application for 3 summer positions
- revised ad for campground manager

Public Works

- completed project list for Public Works to complete in next few months
- garbage issue at curling rink
- met with Quest to set up recycling to start Feb 1st
- met multiple times with a resident regarding snow removal issues
- trying to resolve issue with fire hydrants on Hwy 870 being buried with snow

Other

- starting to move items from last third of office getting ready for flooring installation

Meetings, conferences, seminars, etc.

- Jan 1st – New Year's Day
- Jan 2nd – Office CLOSED
- Jan 6th – NRED (Economic Development) grant webinar (1 hour)
- Jan 10th – met with Quest Disposal

Upcoming:

- Jan 16th – Electric Vehicle webinar (1 hour)
- Jan 16th – met with Alberta Transportation regarding snow clearing & fire hydrants
- Jan 18th – meet with Barr Engineering
- Jan 23rd – Quad CAO meeting
- Jan 23rd – Regular Council meeting
- Jan 25th – HUB meeting for Council rep

End of Jan/early Feb – Terri OFF for 1 week vacation ??? (trip still not booked 😞)

- Feb 13 – 17th – Auditor here
- Feb 16th – Brownlee Emerging Trends
- Feb 17th – HUB meeting for Council rep
- Feb 20th – Family Day
- Feb 21st – Regular Council meeting
- Feb 27th – Terri OFF for medical appt

March 21st – Regular Council Meeting
 Last week of March – Mayor's Caucus in Edmonton

- April 7th – Good Friday – Office CLOSED
- April 9th – Easter Sunday
- April 10th – Office CLOSED
- April 18th – Regular Council meeting

SCHEDULE "A"
Council Minutes Action List

MOTION #	TITLE	DEPARTMENT	Details:
2022-07-19/07	Water Services – Water Meter Rehabilitation Project	Admin	Administration ordered the bulk Water Meters in early August per Council direction. Continue to await delivery of meters. Emailed them for ETA and response was late February at the earliest.
2022-08-16/05	Cardboard Recycling Program	Admin	RFD presented to Mayor and Council. Online survey for residents completed. Results have been posted on website and Facebook.
2022-09-27/15	Village Donation – ATCO: 1947-2022: An Epic Legacy	Admin	Administration to complete donation documentation for Museum to acquire items.
2022-09-27/19	2021 Tax Sale & Public Auction	Admin	Administration submitted documents to AB LTO re: the August 25, 2022, 2021 Tax Sale & Public Auction.
2022-09-27/23	MSI CAP-14314 Administration Building Rehabilitation Project	Admin	Electrical contract completed on November 10 th . Flooring contractor started in mid December. To be completed early 2023. No additional contractors have contacted the Village. Will re-advertise.
2022-09-27/28	Frank Nykolaychuk Memorial	Admin	Table now in Vegreville. To be transported to Innisfree. Assembly is required.
2022-09-27/29	Tax Forfeiture: Hazardous/Unsafe Properties	Admin	Appraisal received by Ray Archer (Archer Appraisals) for the two residential dwellings. Administration was in contact with Colliers Appraisal (Ryan Archer); Advised that it would be best to contact a Building Inspector to conduct an inspection of the property, to obtain a structural report, prior to obtaining an appraisal or demolition. Requests for Demolition Services to be sent out. Commercial Building Inspector to be contacted.

SCHEDULE "A"
Council Minutes Action List

2022-10-18/10	Request to harbour additional canines – CANINE BYLAW 601-15	Admin	Online Survey concluded. Results have been posted on website and Facebook. Bylaw to be amended to include Service Animals with proof. Amalgamate Cat, dog, and chicken bylaws into one Animal Control Bylaw
2022-10-18	Letter of support for CFEP	Admin	Lease agreement signed. Support letter written.
2022-11-15	Paint lines on Hwy 870	Admin	Contact Emcon re: lines painted on Hwy 870 in spring
2022-11-15	Tree branches along CN	Public Works	To be done in spring with chainsaw
2022-11-15	Lights on Public Works truck	Public Works	Light is now installed.
2022-12-13	Look into Heritage Minister approval for Museum Building	Admin	
2022-12-13	Ask auditors regarding why separate General Insurance not broken down by department	Admin	This is for liability insurance that is not specific to any department – but can be prorated if Council wishes
2022-12-13	Contact another municipality regarding Bylaw Officer contract info	Admin	Contacted and awaiting copy of their local agreement with neighbouring municipalities. Added amount to budget.
2022-12-13	Compare garbage billings with transfer site fees	Admin	
2022-12-13	Check Fire Agreement regarding expense split	Admin	
2022-12-20	Advertise that effective February 1 st , 2023, a \$ 2.50 per month will be charged for cardboard recycling	Admin	On Utility Bills, website, and Facebook.
2022-12-20	Playground signs be put on separate posts	Public Works	In the meantime, the signs with just times have been removed so public will automatically follow Provincial regulations for playgrounds

SCHEDULE "A"
Council Minutes Action List

2022-12-20	Innisfree Ukrainian Dancers' Dine & Dance silent auction donation of Gift Certificates for Birch Lake campground	Admin	Done
2022-12-20	Contact Bar Engineering for contractor and negotiate fees	Admin	Contacted in December. Will negotiate in 2023
2022-12-20	Administrative Assistant Bonus	Admin	Done
2022-12-20	Sign up to become a Purolator Quick Stop Agent	Admin	Spoke with Calgary and need to complete application form and send pictures to them AFTER office renovations are completed
2022-12-20	Let ATCO know about tabling EV Charge project	Admin	Done
2022-12-20	Contact Legal Counsel regarding ongoing matter	Admin	Done and awaiting response

SCHEDULE "B"

Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
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MUNICIPAL STIMULUS PROGRAM: AMOUNT REMAINING = \$34,669 (EXPENDITURE DEADLINE: DECEMBER 31, 2022)

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
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Birch Lake

Motion # 2022-04-19/32	Ball Diamond Shale	\$7,000	\$ 6,884	Yes.	MSP grant
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2022 Operating Budget	Electrical Upgrades Both campground and	\$5,000	\$ 8,800	Yes	MSP grant
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Motion # 2022-06-21/16	Ball Diamond Lighting	Additional			
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	Picnic Tables & Fire Pits	\$5,000	\$ 4,010	Yes.	Materials purchased but some tables still need to be assembled.
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Motion # 2021-03-26/04	Tinning of Administration Office Roof	-	\$8,763	Yes	
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Motion # 2021-06-15/12	Repairs to Side by Side	-	\$2,998	Yes	
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Fire Hall

Motion: 2021-12-14/18	Replace Overhead Doors	\$6,000	\$574 (2021) \$575 (2022)	Yes.	
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Motion: 2021-12-14/15	LED Lighting	\$1,500	\$3,125.48	Yes.	
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Motion: 2021-12-14/16	Install Sink/Washing Station	\$1,000	\$980	Yes.	
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2021/2022 Asphalt Patching Repairs

2022 Operating Budget	2021/2022 Asphalt Patching Repairs		\$18,650	Yes	Was approved in Dec under MSP grant
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MSI CAPITAL (ACCEPTED APPLICATIONS)


Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
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CAP-13636	2021-2023 ACE Water Capital Contributions	\$74,333.00	\$37,400 (2021) \$28,050 (2022)	2021 - Yes 2022- Yes	2023: \$8,440
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9-9-iii

SCHEDULE "B"

Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
CAP-12135	Bobcat/Skid Steer Accessories	\$4,381.00	\$1,619 (2020) salt/sander \$ 4,796 72" Bobcat snowblade	Yes. 	MSI Grant
CAP-13446	Community Garden Project	\$10,000			Administration sought quotes from several lumber yards. Viking Home Hardware had the railings in stock & Peavy Mart Veg, the 8' posts. PW directed to pick up railings/posts. Upon receipt of railings, Administration will contact Contactor for the installation of the fence. Railings and supplies have been secured. Administration will contact contractor regarding fence installation.
CAP-13638 Motion # 2021-04-20/17	Lawn Equipment & Accessories	\$1,500	\$2,248 (2021) \$2,151 (2022)	Yes.	3 weedwhackers with blowers included
CAP-13414 Motion: 2022-09-27/23 For Electrical and Flooring contractors	Village Administration Office Renovations	\$50,000	Electrical \$10,625 Floors [Estimate] - \$11,981	Completed Flooring partially done in December	Administration advertised for the removal & installation of flooring, and improvements to front counter/desk & building exterior and required electrical &

SCHEDULE "B"

Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
				and to be completed in January	plumbing upgrades. Administration to seek quotes of exterior and cabinet construction. To be re-advertised for exterior and plumbing
CAP-12594 <i>Motion # 2021-04-20/12</i>	Replacement of Zero Turn Lawn Mower	\$9,000	\$6,405.00	Yes.	
CAP-14033	Fire Hydrants	\$20,000	Contractor [Estimate] = \$7,500 Supplies [Actual] = \$3,127.91	Ongoing	Contractor fell through. Administration contacted others and got lower quotes. To be done in Spring 2023
CAP-14018 <i>Motion # 2022-05-17/04</i>	Side by Side Purchase	\$15,000	\$5,200	Yes.	
	Outhouse Rehabilitation	\$16,000			**Administration has not submitted this application** Administration found a vendor in Strathcona County, AB that builds standard Outhouses for \$1,850 (+ GST.) Doug's Backhoe inspected the Group Camp outhouse via camera, however the septic contents have not been removed.

SCHEDULE "B"

Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
					Therefore, the contractor could not confirm the viability of the interior septic.
FEDERAL GAS TAX FUND (ACCEPTED APPLICATION):					
Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
GTF-1196 <i>Motion # 2022-04-19/33 and # 2022-02-15/06</i>	Pedestrian Crossing Signs	\$50,000	\$ 3,300 Driver Feedback sign	Yes.	
GTF-516 <i>Motion: 2021-10-07/02</i>	Innisfree Infrastructure Upgrades	\$75,000	\$ 73,124 (prior) \$ 7,095 (2022)	Yes.	
GTF-1187	Sidewalk Replacement/Rehabilitation	\$217,650	Sidewalk assessment to be done spring 2023 for \$ 3,000		Invitation to Tender for Engineering Services was created and issued through the Alberta Purchasing Connection. Two proposals received and Council chose Bar Engineering. CAO has met with them and they will be resubmitting their adjusted cost estimate.
GTF-1437	Manhole Repair/Rehabilitation	\$25,000			
CCBF-2036 <i>Motion: 2022-07-20/07</i>	Water Meter Rehabilitation Project	\$47,000		Ongoing.	Meters were ordered through McKay Water Works. Currently waiting for meters to arrive. Water Meter Rehab Project was not eligible under MSP. Amendment

SCHEDULE "B"

Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
					to apply for funding under CCBF-2036 will be submitted once application is approved by Municipal Affairs. No further updates at this time.



Village of Innisfree

Revenue & Expense Report

For the Period Ending December 31, 2022

General Ledger	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget
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TAXATION

1-00-00-110	Taxes Residential	167,796.62	166,348.76	165,982.99	166,000.00
1-00-00-111	Taxes Non-Residential	46,938.72	46,719.48	49,831.59	49,832.00
1-00-00-112	Taxes M & E	1,817.35	4,341.49	2,224.30	2,224.00
1-00-00-120	Taxes SP Levy	0.00	0.00	0.00	0.00
1-00-00-190	Taxes Linear	25,184.67	27,882.89	28,485.85	28,486.00
1-00-00-230	Taxes Federal GIL	892.31	1,056.16	1,208.27	1,208.00
1-00-00-240	Taxes Provincial GIL	0.00	0.00	0.00	0.00
1-00-00-250	Taxes Minimum Levy	0.00	25,643.83	26,405.65	26,405.00
1-00-00-321	ASFF Residential Levy	25,977.89	27,436.04	27,158.85	25,843.00
1-00-00-322	ASFF Non-Residential Levy	10,688.79	11,781.88	12,387.27	11,779.00
1-00-00-330	Seniors Housing Levy	1,841.98	2,804.36	3,810.74	3,811.00
1-00-00-260	Taxes - Designated Industrial Property	83.04	90.77	87.07	87.00
1-00-00-328	ASFF Residential (Over/Under) Levy	0.00	0.00	0.00	1,319.00
1-00-00-329	ASFF Non-Residential (Over/Under) Levy	0.00	0.00	0.00	608.00
* TOTAL TAXATION		281,221.37	314,105.66	317,582.58	317,602.00

right on budget

REQUISITIONS

2-00-00-260	Designated Industrial Property Req	0.00	0.00	0.00	87.00
2-00-00-321	ASFF Requisition Residential	36,666.58	26,117.36	26,448.40	27,162.00
2-00-00-322	ASFF Requisition Non-Residential	0.00	11,173.33	11,173.36	12,387.00
2-00-00-328	ASFF Prior Year Levy Adj Residential	0.00	0.00	0.00	0.00
2-00-00-329	ASFF Prior Year Adj Non-Residential	0.00	0.00	0.00	0.00
2-00-00-330	Seniors Foundation Requisition	1,842.00	2,825.00	3,811.00	3,811.00
* TOTAL REQUISITIONS		38,508.58	40,115.69	41,432.76	43,447.00
**P TOTAL TAX AVAILABLE FOR MUNICI		242,712.79	273,989.97	276,149.82	274,155.00

extra was to offset under levy

GENERAL REVENUE

1-00-00-510	Penalties Taxes	26,629.99	21,117.75	24,318.20	27,000.00
1-00-00-540	Franchise Fees - Natural Gas	22,587.73	21,550.23	23,541.32	28,025.00
1-00-00-541	Franchise Fees - Electricity	13,962.09	13,654.52	14,894.27	15,200.00
1-00-00-550	Bank Interest (General Operating)	2,199.58	328.12	6,847.41	1,500.00
1-00-00-551	Bank Interest - Grants	0.00	818.09	9,883.36	2,500.00
1-00-00-552	Bank Interest - Reserves	0.00	307.08	6,193.82	300.00

Dec not added yet

9.6.11



Village of Innisfree

Revenue & Expense Report

For the Period Ending December 31, 2022

General Ledger	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget
1-00-00-553	Bank Interest - Tax Recovery '09 (TBill)	0.00	0.98	11.30	2.00
1-01-00-590	Other Revenue Own Sources Invest	385.00	183.04	630.00	550.00
1-01-00-790	Sale of Assets Gain/Loss	0.00	0.00	0.00	0.00
1-11-00-765	Transfer from Reserves General	0.00	5,000.00	0.00	25,000.00
**	TOTAL GENERAL REVENUE	65,764.39	62,959.81	86,319.68	100,077.00
ADMIN REVENUE					
1-12-00-135	Contract Refunds (WCB, AMSC, Etc.)	0.00	0.00	0.00	0.00
1-12-00-290	Election (Senate/Referendum)	0.00	4,000.00	0.00	0.00
1-12-00-401	Sales Photocopies, Faxes, Services	1,130.79	1,231.18	1,648.93	1,350.00
1-12-00-402	Bank Fees Collected	0.00	0.00	359.00	150.00
1-12-00-415	Donations - Admin	0.00	150.00	3,235.60	0.00
1-12-00-560	Rental Revenue Adm	9,011.79	8,503.60	8,548.41	8,500.00
1-12-00-590	Other Revenue Own Sources Adm	24,339.81	6,845.76	10,852.01	1,750.00
1-12-00-765	Transfer from Reserves - Admin	0.00	0.00	5,620.00	5,620.00
1-12-00-830	Grants Federal (CSJ) Adm	0.00	0.00	0.00	0.00
1-12-00-840	Grants Conditional Provincial Adm	64,641.00	36,768.00	36,768.00	0.00
1-12-00-841	Provincial Grant Capital	80,148.87	24,113.37	10,625.00	50,000.00
**	TOTAL ADMIN REVENUE	179,272.26	81,611.91	77,656.95	67,370.00
FINE REVENUE					
1-21-00-530	Fines Police	500.00	100.00	0.00	100.00
**	TOTAL FINE REVENUE	500.00	100.00	0.00	100.00
FIRE REVENUE					
1-23-00-410	Fees Fire Fighting	13,081.07	9,669.91	187.50	500.00
1-23-00-765	Transfer from Reserves Fire	0.00	2,000.00	5,000.00	5,000.00
1-23-00-841	Provincial Grants - Fire	0.00	0.00	1,225.00	1,225.00
1-23-00-850	Joint Fire Services Agreement	20,730.03	21,044.26	0.00	0.00
1-23-00-990	Proceeds of Capital Disposal Fire	0.00	0.00	0.00	0.00
**	TOTAL FIRE REVENUE	33,811.10	32,714.17	6,412.50	6,725.00
BYLAW REVENUE					
1-26-00-522	License Animal	600.00	957.00	1,225.00	1,100.00
1-26-00-523	Business Licenses	350.00	375.00	585.00	500.00
1-26-00-590	Fines Bylaw	425.00	0.00	900.00	0.00

*only partial
* Year end entry
to be made*

*Sale of various assets
Year end entry to
be made*

*for Admin bldg
balance to 2023*



Village of Innisfree

Revenue & Expense Report

For the Period Ending December 31, 2022

General Ledger	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget
** TOTAL BYLAW REVENUE		1,375.00	1,332.00	2,710.00	1,600.00
PUBLIC WORKS REVENUE					
1-32-00-560	PW Rental Revenue	0.00	840.48	2,200.00	2,500.00
1-32-00-430	Sales Service (Grass,Snow)	1,063.10	1,469.05	75.00	0.00
1-32-00-765	Transfer From Operating Reserves PW	0.00	10,130.00	19,775.00	19,775.00
1-32-00-830	Grants Federal (CSJ) PW	8,400.00	2,992.50	0.00	2,100.00
1-32-00-840	Grants Provincial - Operating	0.00	0.00	0.00	0.00
1-32-00-841	Grants Infrastructure Provincial PW	0.00	0.00	16,548.84	30,000.00
1-32-00-850	FEDERAL GRANTS	0.00	0.00	0.00	4,800.00
1-32-00-990	Proceeds of Capital Disposal PW	0.00	0.00	0.00	0.00
1-31-00-790	Sale of Asset Gain/Loss	0.00	0.00	0.00	0.00
** TOTAL PUBLIC WORKS REVENUE		9,463.10	15,432.03	38,598.84	59,175.00
STORMWATER REVENUE					
1-37-00-000	Grants - Provincial Capital	0.00	0.00	0.00	0.00
1-37-00-410	Stormwater Infrastructure Renewal	4,770.84	4,660.85	4,866.20	4,780.00
1-37-00-510	Penalties-Stormwater	0.00	0.00	0.00	0.00
1-37-00-850	Grant - Federal Capital	0.00	0.00	0.00	0.00
** TOTAL STORMWATER REVENUE		4,770.84	4,660.85	4,866.20	4,780.00
WATER REVENUE					
1-41-00-410	Water Consumption	38,242.73	43,583.39	48,379.34	42,500.00
1-41-00-411	Regional Water Fund	23,300.00	22,873.74	23,872.00	23,450.00
1-41-00-412	Water Base Fee	28,089.39	27,834.99	30,463.45	29,150.00
1-41-00-510	Penalties Water	2,402.73	2,775.08	2,059.72	2,950.00
1-41-00-511	Penalties-Regional Water Fund	0.00	0.00	0.00	0.00
1-41-00-765	Transfer from Reserves Water	0.00	0.00	0.00	0.00
1-41-00-841	Provincial Grant Capital	0.00	37,400.00	30,402.49 *	48,050.00
** TOTAL WATER REVENUE		92,034.85	134,467.20	135,177.00	146,100.00
SEWER REVENUE					
1-42-00-410	Billings Sewer	35,061.96	35,035.58	36,493.05	35,850.00
1-42-00-510	Sanitary Sewer Penalties	0.00	0.00	0.00	0.00
1-42-00-765	Transfer from Reserves Sewer	0.00	5,000.00	0.00	0.00
1-42-00-840	Grants Conditional Provincial Sewer	0.00	0.00	0.00	40,500.00



Village of Innisfree

Revenue & Expense Report

For the Period Ending December 31, 2022

General Ledger	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget
** TOTAL SEWER REVENUE		35,061.96	40,035.58	36,493.05	76,350.00
SOLID WASTE					
1-43-00-410	Billings Garbage	46,935.63	46,662.62	48,626.97	47,680.00
1-43-00-411	Regional SWM Infrastructure Fee	17,953.30	17,539.74	18,435.00	18,100.00
1-43-00-510	Penalties - Solid Waste	0.00	0.00	0.00	0.00
1-43-00-511	Penalties SWM Fee	0.00	0.00	0.00	0.00
1-43-00-764	Transfer from Contributed Reserve Garbag	0.00	0.00	0.00	0.00
** TOTAL SOLID WASTE		64,888.93	64,202.36	67,061.97	65,780.00
LAND REVENUE					
1-61-00-410	Sale of Land	0.00	857.14	0.00	0.00
1-61-00-522	Permits (Development, Subdivision)	0.00	150.00	0.00	0.00
1-61-00-765	Transfer from Reserves - Land	0.00	0.00	30,000.00	30,000.00
** TOTAL LAND REVENUE		0.00	1,007.14	30,000.00	30,000.00
PLANNING REVENUE					
1-66-00-522	Permits (Development and/or Subdivision)	0.00	0.00	295.00	150.00
** TOTAL PLANNING		0.00	0.00	295.00	150.00
RECREATION REVENUE					
1-72-00-590	Fees Park Grounds	0.00	20,175.14	39,609.53	22,000.00
1-72-00-591	Fees Park Concession	0.00	0.00	582.92	1,500.00
1-72-00-592	Fees Park Firewood	0.00	1,380.00	1,133.28	1,500.00
1-72-00-760	Disposition Proceeds	0.00	0.00	0.00	0.00
1-72-00-764	Transfer to Operating Reserves	0.00	0.00	0.00	0.00
1-72-00-765	Transfer from Reserves Recreation	0.00	5,000.00	0.00	0.00
1-72-00-830	Federal Conditional Grants	0.00	2,756.50	2,100.00	2,100.00
1-72-00-415	Rec Park Donations	0.00	0.00	1,055.00	1,000.00
1-72-00-841	PROVINCIAL GRANT - CAPITAL	0.00	0.00	26,410.45	21,000.00
** TOTAL RECREATION REVENUE		0.00	29,311.64	70,891.18	49,100.00
CULTURAL REVENUE					
1-74-00-400	Van Revenue (Community)	0.00	0.00	0.00	0.00
1-74-00-557	Museum Cost Recovery	0.00	0.00	527.30	0.00

😊 HUGE increase



Village of Innisfree

Revenue & Expense Report

For the Period Ending December 31, 2022

General Ledger	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget
1-74-00-591	Revenue Own Sources Culture	0.00	0.00	0.00	0.00
1-74-00-830	Grants Conditional Federal Cultural	0.00	0.00	0.00	0.00
1-74-00-840	Grants Conditional Provincial Cultural	0.00	0.00	0.00	0.00
1-74-00-860	Other Revenue Own Sources Library	0.00	0.00	0.00	0.00
1-74-00-900	Recoveries Insurance Cultural	0.00	0.00	0.00	0.00
1-74-00-415	Museum Donations	100.00	0.00	0.00	0.00
1-74-00-790	Sale of Asset Gain/Loss	0.00	0.00	0.00	0.00
** TOTAL CULTURAL REVENUE		100.00	0.00	527.30	0.00
*** TOTAL REVENUE		729,755.22	741,824.66	833,159.49	881,462.00

with reserves + grants
this would be almost exactly same

COUNCIL EXPENSE

2-11-00-130	Employer Cont Source Dec=ductions	2.80	10.58	38.35	200.00
2-11-00-135	WCB Council	0.00	0.00	1,434.09	145.00
2-11-00-151	Fees Council	5,745.00	6,407.50	9,102.50	8,000.00
2-11-00-211	Travel/Subsistence Council	357.14	716.87	5,675.65	2,500.00
2-11-00-212	Conventions/Seminars Council	98.75	1,725.01	2,855.56	2,500.00
2-11-00-274	Council Insurance	614.46	0.00	0.00	0.00
2-11-00-510	Council - Goods & Services	0.00	0.00	7.50	0.00
** TOTAL COUNCIL EXPENSE		6,818.15	8,859.96	19,113.65	13,345.00

GENERAL EXPENSE

2-19-00-274	General Insurance	0.00	5,128.41	6,355.01	6,355.00
2-97-00-764	Transfer to Operating Reserves Other	0.00	0.00	0.00	0.00
** TOTAL GENERAL EXPENSE		0.00	5,128.41	6,355.01	6,355.00

ADMIN EXPENSE

2-12-00-110	Salaries & Wages Adm	61,045.86	67,562.54	60,351.05	53,360.00
2-12-00-111	Honorarium (Admin)	0.00	600.00	1,000.00	1,000.00
2-12-00-115	Salaries & Wages Assistant Adm	0.00	0.00	32,713.59	31,180.00
2-12-00-120	Salaries & Wages Casual	0.00	0.00	0.00	0.00
2-12-00-130	Employer Contributions Source Adm	4,380.71	4,317.02	6,957.54	4,470.00
2-12-00-131	Employer Benefits Adm	13,046.68	7,711.24	13,151.08	13,250.00
2-12-00-135	Workers Compensation ADM	2,297.55	2,138.99	1,418.28	1,420.00
2-12-00-211	Travel/Subsistence Adm	0.00	79.48	4,282.29	1,500.00
2-12-00-212	Education Adm	260.00	0.00	599.00	0.00
2-12-00-213	Health & Safety Training - Adm	0.00	0.00	99.98	530.00

60,351.05 to be adjusted with accrued liability acct for BT + VT Brooke

→ CLGM conference



Village of Innisfree

Revenue & Expense Report

For the Period Ending December 31, 2022

General Ledger	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget
2-12-00-215	Telecommunications	6,225.54	3,343.63	3,949.78	3,550.00
2-12-00-216	Postage & Freight	923.72	590.82	768.94	600.00
2-12-00-217	Website Costs	0.00	1,175.00	406.62	1,270.00
2-12-00-220	Membership Dues Adm	1,347.51	1,243.99	1,872.03	1,850.00
2-12-00-221	Advertising/Printing/Subscriptions Adm	7,191.76	4,809.10	1,121.33	5,000.00
2-12-00-230	Audit/Assessor Fees Adm	24,655.00	24,250.00	28,600.00	25,000.00
2-12-00-250	Contracted Services Adm	23,595.86	21,703.30	14,014.68	10,000.00
2-12-00-274	Insurance Adm	2,525.00	959.07	1,026.21	1,026.00
2-12-00-290	Election/Census Expense Adm	0.00	2,601.55	328.77	750.00
2-12-00-415	Donations - Admin	50.00	0.00	1,822.52	0.00
2-12-00-510	Goods, Materials & Supplies Adm	8,171.59	10,574.44	11,341.64	60,575.00
2-12-00-540	Utilities Heat Adm	1,594.73	1,313.47	1,161.55	1,700.00
2-12-00-541	Utilities Power Adm	2,647.97	2,940.08	2,263.85	2,500.00
2-12-00-543	Utilities Water&Sewer Adm	0.00	0.00	1,314.25	1,380.00
2-12-00-650	Provision Doubtful Accounts	12,371.24	11,890.92	1,809.71	30,000.00
2-12-00-762	Transfer to Capital Adm	0.00	0.00	0.00	0.00
2-12-00-765	Transfer to Reserves Adm	0.00	0.00	1,500.00	1,500.00
2-12-00-770	Grants to Organizations Adm	0.00	12,000.00	0.00	0.00
2-12-00-790	Amortization Expense Adm	2,717.50	2,717.50	0.00	600.00
2-12-00-810	Bank Charges Adm	1,575.45	1,748.91	2,149.04	2,500.00
2-12-00-830	Bank Interest/Overdraft Fees Adm	0.00	0.00	0.00	0.00
2-12-00-910	Outages/Account for Penny Loss	0.00	0.00	0.00	0.00
2-12-00-911	Land Title Charges	810.00	620.00	200.00	250.00
2-12-00-920	Tax Adjustments Council Adm	0.00	0.00	750.00	0.00
2-12-00-995	Legal Expenses	31,669.48	12,850.10	5,760.16	5,000.00
2-12-00-999	Penalties and Interest on Taxes	0.00	0.00	0.00	0.00
**	TOTAL ADMIN EXPENSE	209,103.15	199,741.15	202,733.89	261,761.00
				<i>way under budget but w/o penos almost exact</i>	
FIRE EXPENSE					
2-23-00-120	Salaries & Wages Fire	16,196.00	15,625.20	(406.00)	0.00
2-23-00-135	WCB Fire	0.00	0.00	0.00	0.00
2-23-00-211	Travel & Subsistence Fire	2,109.53	0.00	0.00	0.00
2-23-00-215	Telecommunications Fire	3,252.38	3,257.92	947.62	950.00
2-23-00-217	Freight & Postage Fire	26.90	723.27	0.92	10.00
2-23-00-221	Advertising/Printing/Subscriptions Fire	0.00	250.00	0.00	0.00
2-23-00-234	Training Fire	2,333.19	950.00	0.00	0.00
2-23-00-250	Contracted Services Fire	607.86	592.93	0.00	0.00
2-23-00-274	Insurance Fire	2,400.34	1,605.55	1,880.27	0.00
2-23-00-510	Supplies, Goods & Equipment Fire	13,895.76	11,885.09	1,225.00	1,225.00



Village of Innisfree

Revenue & Expense Report

For the Period Ending December 31, 2022

General Ledger	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget
2-23-00-521	Fuel & Oil Fire	0.00	327.30	0.00	0.00
2-23-00-540	Utilities Heat Fire	2,565.37	2,854.42	(216.82)	0.00
2-23-00-541	Utilities Power Fire	1,787.42	1,918.81	(270.24)	0.00
2-23-00-543	Utilities Water & Sewer Fire	0.00	0.00	0.00	0.00
2-23-00-762	Transfer to Capital Reserves Fire	4,000.00	1,500.00	0.00	0.00
2-23-00-770	Grants to Organizations Fire	0.00	0.00	0.00	0.00
2-23-00-840	Operational Grant Local Government Fire	0.00	0.00	0.00	0.00
2-23-00-330	Fire Requisition - Joint F.S.A.	0.00	0.00	5,000.00	5,000.00
2-23-00-415	Donations - Fire Dept	0.00	0.00	0.00	0.00
2-23-00-790	Amortization Expense Fire	2,508.49	1,707.49	0.00	0.00
** TOTAL FIRE EXPENSE		51,683.24	43,197.98	8,160.75	7,185.00
EMGERENCY SERVICE EXPENSE					
2-25-00-300	Ambulance Requisition	0.00	0.00	0.00	0.00
2-25-00-310	911 Requisition	1,427.20	1,204.20	1,115.00	1,205.00
2-25-00-330	Police Funding Model (Cost Share)	0.00	0.00	5,616.00	5,620.00
** TOTAL EMGERENCY SERVICE EXPENS		1,427.20	1,204.20	6,731.00	6,825.00
BYLAW EXPENSE					
2-26-00-221	Bylaw Advertising	0.00	0.00	0.00	0.00
2-26-00-222	Bylaw Enforcement Costs	0.00	0.00	264.96	550.00
2-26-00-510	Bylaw Enforcement Goods & Materials	0.00	0.00	336.14	345.00
2-26-00-216	Postage & Freight - Bylaw	0.00	0.00	222.13	100.00
** TOTAL BYLAW EXPENSE		0.00	0.00	823.23	995.00
PUBLIC WORKS EXPENSE					
2-32-00-110	Salaries & Wages PW	24,964.91	20,559.24	21,127.45	17,912.00
2-32-00-111	Honorarium (PW)	0.00	450.00	500.00	500.00
2-32-00-115	Salaries & Wages Casual PW	9,240.00	3,990.00	2,457.00	2,205.00
2-32-00-130	Employer Contributions Source PW	2,213.97	1,571.79	1,774.83	1,805.00
2-32-00-131	Employer Benefits PW	3,328.83	1,660.74	1,978.83	2,350.00
2-32-00-135	WCB	0.00	0.00	785.73	470.00
2-32-00-211	Travel & Subsistence PW	0.00	0.00	156.86	0.00
2-32-00-213	Health & Safety Training - PW	0.00	0.00	631.34	2,020.00
2-32-00-215	Telecommunications PW	2,516.61	2,413.72	2,173.95	2,675.00
2-32-00-217	Freight & Postage PW	405.97	47.00	989.70	75.00
2-32-00-221	Advertising/Printing/Subscriptions PW	0.00	0.00	0.00	0.00

21,127.45 to be adjusted with accrued liability acct for BT + UT Robert



Village of Innisfree

Revenue & Expense Report

For the Period Ending December 31, 2022

General Ledger	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget
2-32-00-250	Contracted Services PW	593.16	575.88	7,234.67	580.00
2-32-00-270	CN Services PW	130.00	130.00	130.00	130.00
2-32-00-274	Insurance PW	5,502.50	2,766.29	1,707.65	1,710.00
2-32-00-510	Goods, Supplies & Materials PW	57,767.39	10,321.57	55,655.67	64,575.00
2-32-00-521	Fuel & Oil PW	5,852.51	5,889.35	7,694.92	7,500.00
2-32-00-540	Utilities Heat PW	1,899.06	1,960.19	1,786.78	3,500.00
2-32-00-541	Utilities Power (Street/Shop) PW	56,566.70	49,068.68	44,662.54 *	53,500.00
2-32-00-543	Utilities Water/Sewer PW	0.00	0.00	3,899.14	0.00
2-32-00-762	Transfer to Capital PW	9,500.00	2,500.00	3,000.00	3,000.00
2-32-00-790	Amortization Expense PW	37,124.31	37,734.24	0.00	12,500.00
** TOTAL PUBLIC WORKS EXPENSE		217,605.92	141,638.69	158,347.06	177,007.00
STORM DRAINAGE EXPENSE					
2-37-00-250	Contracted Services - Storm Drainage	0.00	0.00	0.00	0.00
2-37-00-510	Goods & Equipment Repairs - Storm Drainage	1,200.00	0.00	1,280.00	3,500.00
2-37-00-762	Contribution to Capital - Storm Drainage	0.00	4,775.00	4,780.00	4,780.00
** TOTAL STORM DRAINAGE EXPENSE		1,200.00	4,775.00	6,060.00	8,280.00
WATER EXPENSES					
2-41-00-110	Salaries & Wages Water	10,660.52	8,337.59	8,186.67	7,680.00
2-41-00-120	Salaries & Wages Casual Water	0.00	0.00	0.00	0.00
2-41-00-130	Employer Contributions Source Water	768.04	499.68	508.83	545.00
2-41-00-131	Employer Benefits Water	0.00	691.08	802.33	1,010.00
2-41-00-211	Travel & Subsistence Water	0.00	0.00	1,910.86	1,920.00
2-41-00-215	Telecommunications - Water	1,082.95	1,783.16	1,919.00	2,500.00
2-41-00-217	Freight & Postage - Water	0.00	108.70	1,322.52	715.00
2-41-00-250	Contracted Services Water	7,637.76	12,749.35	7,428.11	12,750.00
2-41-00-270	Licenses & Permits Water	0.00	0.00	0.00	0.00
2-41-00-274	Insurance Water	3,597.79	2,166.66	2,318.34	2,320.00
2-41-00-350	ACE Regional Water Purchase	67,445.01	55,734.80	45,630.00 *	55,750.00
2-41-00-510	Goods, Supplies & Materials Water	9,055.87	9,578.71	15,487.33	25,500.00
2-41-00-540	Utilities Heat Water Plant	1,614.03	1,865.86	1,471.44	2,600.00
2-41-00-541	Utilities Power Water Plant	6,221.85	6,518.22	5,045.04	7,000.00
2-41-00-762	Transfer to Capital Water	0.00	2,500.00	0.00	2,500.00
2-41-00-830	Debenture Interest Water	0.00	0.00	0.00	0.00
2-41-00-831	Debenture Principal Water	0.00	0.00	0.00	0.00
2-41-00-840	750-Capital ACE Water Contribution	0.00	37,400.00	28,050.00	28,050.00
2-41-00-790	Amortization Expense Water	68,111.39	68,111.39	0.00	66,900.00

Year end entry almost exact

*

Year end entry



Village of Innisfree

Revenue & Expense Report

For the Period Ending December 31, 2022

General Ledger	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget
**	TOTAL WATER EXPENSES	176,195.21	208,045.20	120,080.47	217,740.00
				<i>quite a bit less than budget</i>	
	SEWER EXPENSE				
2-42-00-110	Salaries & Wages Sewer	6,222.81	5,846.00	7,445.75	7,680.00
2-42-00-130	Employer Contributions Source Sewer	444.90	330.85	508.84	545.00
2-42-00-131	Employer Benefits Sewer	0.00	239.80	814.05	1,010.00
2-42-00-215	Freight/Phone/Postage Sewer	0.00	0.00	27.91	75.00
2-42-00-250	Contracted Services Sewer	0.00	0.00	898.50	570.00
2-42-00-274	Insurance Sewer	1,349.17	1,439.63	1,540.42	1,550.00
2-42-00-510	Goods, Supplies & Materials Sewer	2,240.00	11,237.50	3,003.67	55,500.00
2-42-00-541	Utilities Power Sewer Lift Stations	5,915.23	6,486.88	5,263.60	7,000.00
2-42-00-762	Transfer to Capital Sewer	10,000.00	2,500.00	2,500.00	2,500.00
2-42-00-120	Salaries & Wages Casual Sewer	0.00	0.00	0.00	0.00
2-42-00-211	Travel & Subsistence Sewer	0.00	0.00	47.62	0.00
2-42-00-234	Training Sewer	0.00	0.00	0.00	0.00
2-42-00-764	Transfer to Operating Reserves Sewer	0.00	0.00	0.00	0.00
2-42-00-790	Amortization Expense Sewer	33,133.75	33,133.75	0.00	26,000.00
2-42-00-830	Debenture Interest Sewer	0.00	0.00	0.00	0.00
2-42-00-831	Debenture Principal Sewer	0.00	0.00	0.00	0.00
2-42-00-840	MSI Capital Grant Sewer	0.00	0.00	0.00	0.00
**	TOTAL SEWER EXPENSE	59,305.86	61,214.41	22,050.36	102,430.00
				<i>year end entry</i>	
				<i>w/ manhole + year end entry almost exact</i>	
	GARBAGE EXPENSE				
2-43-00-110	Salaries & Wages Garbage	19,363.52	16,132.26	18,941.99	17,915.00
2-43-00-120	Salaries & Wages Casual Garbage	0.00	0.00	2,457.00	2,205.00
2-43-00-130	Employer Contributions Source Garbage	1,361.12	947.62	1,384.32	1,805.00
2-43-00-131	Employer Benefits Garbage	0.00	1,010.70	2,000.47	2,350.00
2-43-00-135	WCB Garbage	0.00	0.00	283.68	470.00
2-43-00-250	Contracted Services Garbage	27,050.73	26,185.45	21,969.34	26,500.00
2-43-00-274	Insurance Garbage	380.94	0.00	0.00	0.00
2-43-00-510	Goods, Supplies & Materials Garbage	0.00	209.14	109.78	1,050.00
2-43-00-521	Fuel & Oil Garbage	0.00	0.00	0.00	0.00
2-43-00-760	Capital Purchase Garbage	0.00	0.00	0.00	0.00
2-43-00-762	Transfer to Capital Garbage	18,500.00	5,000.00	0.00	1,000.00
2-43-00-770	Contrib. to Local Government	0.00	0.00	0.00	0.00
2-43-00-840	MSI Cap-Garbage	0.00	0.00	0.00	0.00
2-43-00-763	Transfer to Reserves - Regional SWM	0.00	17,950.00	19,100.00	18,100.00
2-43-00-790	Amorization Expense Garbage	2,164.43	2,164.43	0.00	2,165.00
				<i>might be adjusted down</i>	
				<i>* Dec to be added</i>	
				<i>year end entry</i>	
				<i>year end entry</i>	



Village of Innisfree

Revenue & Expense Report

For the Period Ending December 31, 2022

General Ledger	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget
**	TOTAL GARBAGE EXPENSE	68,820.74	69,599.60	66,246.58	73,560.00
FCSS EXPENSE					
	2-51-00-351 FCSS Requisition	1,837.75	1,837.75	1,837.75	1,840.00
**	TOTAL FCSS EXPENSE	1,837.75	1,837.75	1,837.75	1,840.00
PLANNING EXPENSE					
	2-61-00-200 General Services Contracted	0.00	0.00	0.91	0.00
	2-61-00-250 Contracted Services	767.00	0.00	0.00	0.00
	2-61-00-510 General Goods, Supplies and Materials	0.00	0.00	0.00	30,000.00
**	TOTAL PLANNING EXPENSE	767.00	0.00	0.91	30,000.00
LAND PURCHASES EXPENSE					
	2-66-00-510 General Goods, Supplies and Materials	0.00	0.00	0.00	2,500.00
	2-66-00-710 Land Purchase	0.00	0.00	0.00	0.00
	2-66-00-911 Land Title Costs	0.00	0.00	0.00	100.00
**	TOTAL LAND PURCHASES EXPENSE	0.00	0.00	0.00	2,600.00
RECREATION EXPENSES					
	2-72-00-111 Honorarium (Recreation Park)	0.00	0.00	0.00	0.00
	2-72-00-110 Salaries & Wages Recreation	0.00	0.00	0.00	0.00
	2-72-00-115 Salaries & Wages Casual Recreation	0.00	3,675.00	4,914.00	4,410.00
	2-72-00-130 Employer Contributions Source Recreation	0.00	0.00	431.97	1,270.00
	2-72-00-131 Employer Benefits Recreation	0.00	0.00	0.00	0.00
	2-72-00-135 WCB Rec Park	0.00	0.00	352.90	549.00
	2-72-00-213 Health & Safety Training - Rec	0.00	0.00	946.71	1,515.00
	2-72-00-215 Freight/Phone/Postage Recreation	811.90	1,646.61	2,026.25	1,650.00
	2-72-00-221 Printing/Advertising/Subscriptions	380.00	0.00	795.00	550.00
	2-72-00-234 Training Recreation	0.00	0.00	0.00	0.00
	2-72-00-250 Contracted Services Recreation Manager	0.00	11,136.40	10,596.48	10,000.00
	2-72-00-251 CR.CA Fees	0.00	2,241.00	2,740.78	0.00
	2-72-00-255 Maintenance Sports Grounds	0.00	0.00	0.00	0.00
	2-72-00-274 Insurance Recreation	1,191.66	2,355.45	1,266.56	1,270.00
	2-72-00-510 Goods, Materials & Supplies Recreation	0.00	16,082.43	35,955.19	28,000.00
	2-72-00-521 Fuel and Oil Park	352.16	842.42	1,596.50	1,700.00
	2-72-00-540 Utilities Heat Park Building	1,066.84	1,194.28	788.77	1,500.00

almost exact

partially capital projects



Village of Innisfree

Revenue & Expense Report

For the Period Ending December 31, 2022

General Ledger	Description	2020 Actual	2021 Actual	2022 Actual	2022 Budget
2-72-00-541	Utilities Power Park Grounds	1,530.30	4,499.81	5,176.51	4,600.00
2-72-00-543	Water/Sewer/Gas Hall	0.00	0.00	118.14	0.00
2-72-00-591	Concessions Park Grounds	0.00	0.00	659.18	1,200.00
2-72-00-592	Firewood - Recreation Park	0.00	2,728.57	2,600.00	3,000.00
2-72-00-760	Contirbution to Capital	0.00	0.00	0.00	0.00
2-72-00-762	Transfer to Capital Recreation	5,000.00	1,000.00	1,500.00	1,500.00
2-72-00-764	Transfer to Operation Reserves Recreatio	0.00	0.00	0.00	0.00
2-72-00-770	Donations Recreation	0.00	0.00	2,495.08	1,000.00
2-72-00-790	Amortization Expense Recreation	9,996.31	9,996.31	0.00	8,450.00
**	TOTAL RECREATION E XPENSES	20,329.17	57,398.28	74,960.02	72,164.00
CULTURE EXPENSES					
2-74-00-110	Honorairums (Library/Museum)	0.00	0.00	0.00	0.00
2-74-00-120	Wages- Museum & Library	0.00	0.00	0.00	0.00
2-74-00-221	Printing/Advertising/Subscriptions	0.00	1,338.52	195.77	150.00
2-74-00-250	Contracted Services Library/Museum	0.00	0.00	0.00	0.00
2-74-00-274	Insurance Cultural Organization	0.00	4,870.86	1,898.00	1,900.00
2-74-00-300	Regional Library Requisition	1,166.29	1,166.29	1,150.60	1,150.00
2-74-00-350	Local Municipal Library Grant	3,500.00	3,500.00	3,500.00	3,500.00
2-74-00-415	Donations - Museum	100.00	0.00	0.00	0.00
2-74-00-510	Goods & Materials Library/Museum/Culture	75.00	0.00	254.55	0.00
2-74-00-540	Utilities Heat Museum	3,116.16	3,839.08	2,352.39	5,125.00
2-74-00-541	Utilities Power Museum	1,539.91	1,684.16	1,226.86	1,855.00
2-74-00-543	Utilities (Water/Sewer/Garbage) Museum	0.00	0.00	1,158.42	0.00
2-74-00-770	Grants Library	0.00	0.00	0.00	0.00
**	CULTURE EXPENSES	9,497.36	16,398.91	11,736.59	13,680.00
***	TOTAL EXPENSES	824,590.75	819,039.54	705,237.27	995,767.00
****	(SUPLUS)/DEFICIT	94,835.53	77,214.88	(127,922.22)	114,305.00

*year end entry
once capital project
removed, almost exact*

*** End of Report ***

*↑
once year end entries are done
will not be a surplus but should
be close to budget 😊*

Public works report

For Dec1/22 - Jan13/23

by Wayne MacKay

- Orientation on Dec 1
 - Getting used to the equipment by plowing the rec center.
 - Worked on tree Christmas lights.
 - Restrung Christmas lights on star at WTP.
 - Trained with Ken on garbage pick-up.
 - Helped Studebakers remove hydraulic hoses from loader.
 - Went to Tofield to pick up a desk.
 - Pick-up truck had new tires installed and brakes done
 - Training with Jorgen for WTP
 - Helped put up street Christmas decorations.
 - Water main break (oversaw the repairs)
 - Went to Edmonton to pick up a desk and file cabinet.
 - Dismantled the reception counter in office.
 - Replaced hydraulic hose on bobcat.
 - Delivered bottles of water during the main waterline repair.
 - Replaced safety light on truck.
 - Turned water on at 5111 - 50 street.
-
- Water chlorine daily checks.
 - Garbage pickup on Tuesdays
 - On-going snow removal.
 - Removed snow for fire hydrant access.



Protective Services Monthly Report

Prepared by: Mike Fundytus

Date: Jan 18, 2023

Call Summary

Call Type	Date	Details
Medical	Dec 16	Village Medical

Stats for 2022

Total Calls in Village	27
Medical Assists	23
Fires	1
False Alarms	3

Calls with in the village accounted for 33% of Minburn County Fire Departments call volume.

MCFD spent a total of 20 hours and 41 minutes on calls, resulting in 54 hours spent by our members on the 27 calls with in the village limits.

52% of medical calls originated from a single address.

66% of false alarms originated from single address.

County invoiced 3 false alarms @ \$500.00 per incident to village residents for a total of \$1.500.

2 Fire Inspections completed at BTPS Delnorte School will look to inspect the Innisfree Rec Center and Innisfree Curling Club in 2023.

10.a

Village of Innisfree (CAO)

From: Maryanne King <mking@npf-fpn.com>
Sent: January 13, 2023 9:20 AM
To: Admin
Cc: Village of Innisfree (CAO)
Subject: The NPF's Recommendations for a Safer Alberta - Budget 2023

Good morning Mayor Johnson,

We hope you are well, and that the Village of Innisfree is looking ahead to a prosperous 2023.

We continue to push back against the government's unnecessary, expensive, proposed provincial police service transition that is both unpopular and unfounded.

I'm connecting to share the National Police Federation's 2023 provincial pre-budget submission that was sent to the Government of Alberta earlier this month with you. Instead of spending the proposed \$371 million for one-time transition costs, we have made specific investment recommendations of the same amount to the Government of Alberta. Our recommendations direct this funding into concrete steps that the government can take toward improving public safety across the province today and into the immediate future.

Some highlights of our submission's recommendations include:

- \$164M to increase Regular Member strength by 633 additional positions, plus 250 administrative support staff;
- \$38M invested in proactive initiatives to reduce rural crime across the province, with an additional \$100M invested into areas across the public safety continuum to support rural and remote community access to services; and,
- \$4M in grant funding to municipalities in support of the implementation of Police Advisory Committees.

A release on our recommendations is [available for your reference](#), and a copy of our submission can be [accessed on our website for your consideration](#).

As we move toward a pivotal time for Alberta, we are asking the Government to listen to Albertans and invest in the critical services and programs they care about most.

If you have any questions or comments, please don't hesitate to connect.

Kind regards,

Maryanne King
 Policy Advisor | Conseiller Politique
National Police Federation | Fédération de la Police Nationale
 (587) 672-0695
 npf-fpn.com



**NATIONAL
POLICE
FEDERATION**

**FÉDÉRATION
DE LA POLICE
NATIONALE**

