

## Village of Innisfree (CAO)

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**From:** Village of Innisfree (CAO)  
**Sent:** December 16, 2022 4:35 PM  
**To:** Village of Innisfree (CAO)  
**Subject:** FW: Village of Innisfree Permission

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**From:** ATCO  
**Sent:** November 4, 2022 5:09 PM  
**To:** Village of Innisfree (CAO) <cao@innisfree.ca>  
**Subject:** RE: Village of Innisfree Permission

Hi Terri,

I was able to touch base with the ATCO Electric designer today. Here is the summary:

- Innisfree is on a legacy system voltage of 2,400V
- This voltage limits the transformer sizes and types that are available
- The EV charging station requires 480V which is not available. ATCO Electric can only provide 240V.
- Luckily I can add something to the installation to make 240V work. The additional cost will be about \$25K. Just add \$25K to the proposal that I submitted to Brooke earlier.
- ATCO Electric was initially going down the path of estimating the cost to convert your legacy system to 25,000V which would have cost major \$
- ATCO Electric is now just going to propose a 240V transformer and that should be ready soon

I apologize this has been an arduous process. It definitely isn't negligence on the behalf of my colleague – this is a rare circumstance and we don't often encounter 2,400V systems but thankfully we were able to chat it out and come to a solution.

I will keep you updated as I work directly with ATCO Electric to make sure we get this to the finish line soon.

Thanks!

Senior Engineer | Emobility

November 18, 2022

5116 50 Avenue  
Innisfree, AB  
T0B 2G0

Attention Village of Innisfree:

**Re: Proposal for 5025 53 Street**  
**Our File: 1077769**

Thank you for giving ATCO Electric the opportunity to submit a Proposal at the above noted location. The cost and technical details presented in this proposal are based on information provided by you at the time of application. A site visit may be completed after proposal acceptance depending on the negotiated in-service date.

**Commercial Terms**

- Firm Cost: Village of Innisfree has requested ATCO to install 150kVA, 25kV-277/480 Polemount transformer to provide the required power for the proposed EV Charger.

The scope of work includes:

- \* ATCO to convert northern part of Innisfree to 25kV system
- \* ATCO to install 150kVA, 25kV-277/480 Polemount transformer
- \* All secondary materials and work to be completed by the customer

Rate Schedule: D23 EV Charging

Original Cost: \$51,085.86

Customer Contribution: \$51,085.86

GST: \$2,554.29

**Cost To Customer: \$53,640.15**

System Cost ATCO: \$460,849.00

Distribution contract demand: N/A 0 year investment term, 5 year initial term

Rate minimum monthly demand: D23-N/A

Thank you for working with us to provide your electric service requirements. If you have any questions or would like to discuss this proposal, please call me at 780-205-2807.

Akram Palani  
Customer Connection Expeditor

akram.palani@atco.com

**Scope of Services  
5025 53 Street  
Project #1077769**

Customer responsibility to the project includes:

- Staking final grade in area of construction.
- Supplying site specific survey as required.
- **Supplying and installing a CSA approved meter base.**
- **Ensuring any required municipal development permits are in place.**
- Supplying and installing any electrical protection required on the customer side of the transformer.
- Providing ATCO Electric with an electrical permit prior to connection of service.
- **Remitting payment to ATCO Electric. An invoice will be submitted to you following receipt of your acceptance of this proposal.**
- **Signing and returning the Customer Acknowledgement Project Acceptance page of this proposal. The Land Title holder must sign the proposal.**
- If secondary is overhead:
  - Supplying and installing all secondary conductor and connectors on the load side of the transformer.
  - Supplying and installing a service mast.
- If secondary is underground:
  - Supplying and installing secondary conductor in conduits in standoff brackets on the load side of pole mounted transformers to ATCO Electric standards.

ATCO Electric's responsibility to the project includes:

- Supplying and installing structures, equipment and hardware.
- Supply and installing 150 kVA 25 kV-277/480 V transformer
- Supply and installing Meter
- Acquiring easements and external approvals as required. Cost of this project is subject to ATCO Electric's ability to acquire easements for the routing identified in this proposal.

This estimate is subject to the following assumptions:

Route selection and ability to acquire third party approvals required for route selection, site location and scope of work determined using customer provided information does not change. **Any customer made changes after acceptance will be invoiced to the customer.**

The [Customer Guide to New Extensions](#) details the process we'll follow to connect your new service to the electricity distribution grid.

Installing a new or upgraded service that will be energized by ATCO? Check out our [Customer Metering and Service Guide](#) to make sure the meter is installed correctly and safely. This guide provides metering configurations and specifications for most services under 750 volts.

**Additional Terms of Agreement  
5025 53 Street  
Project #1077769**

1. **This Proposal for Electric Service is valid for 90 calendar days from the date of this proposal.**
2. Customer acceptance of ATCO Electric's Cost Proposal is required before ATCO Electric will proceed with the project. Customer acceptance or rejection is recognized at the time ATCO Electric receives a signed copy of the Customer Acknowledgement Project Acceptance page from the customer.
3. Upon receiving the Customer's acceptance, ATCO Electric will forward an invoice to the Customer for the full amount of the Customer Contribution to the project. The customer is responsible for paying the full amount of the invoice within 30 calendar days of receipt from ATCO Electric. Construction will not commence until the customer contribution has been paid.
4. Electric service will be delivered under our current price schedule D23. Price schedules and company investments are in accordance with the ATCO Electric Customer Terms and Conditions for Electric Distribution Service as approved by the Alberta Utilities Commission.
5. **Distribution monthly charges will begin not more than 30 days following ATCO construction completion. The minimum monthly distribution contract demand will be carried forward annually for the life of the service, (D23-0 years).**
6. The minimum monthly charge while idle shall be as per the applicable price schedule. Price schedules are found on [www.atco.com](http://www.atco.com).
7. The customer has the right to cancel this project at any time. The customer must notify ATCO Electric of its desire to cancel the project by contacting the ATCO Electric Representative listed on the Customer Acknowledgement Proposal Acceptance page of this proposal in writing.
8. Customers who cancel a project prior to accepting ATCO Electric's Proposal are not responsible for costs incurred by ATCO Electric to prepare the Proposal.
9. **Customers who cancel a project after accepting ATCO Electric's Proposal are responsible and will be invoiced for the full amount of ATCO Electric services and costs incurred from the date of the customer application up to and including the date of cancellation.**
10. This Proposal for Electric Service is subject to the ATCO Electric Customer Terms and Conditions for Electric Distribution Service found on [www.atco.com](http://www.atco.com). These Terms and Conditions are approved by the Alberta Utilities Commission and are amended from time to time. If there is any conflict or inconsistency between the terms and conditions of this Proposal for Electric Service and the terms and conditions of the ATCO Electric Customer Terms and Conditions for Electric Distribution Service, the ATCO Electric Customer Terms and Conditions for Electric Distribution Service shall prevail to the extent of the conflict or inconsistency.
11. The service described herein is provided for the Customer's use only at the said location, and the Customer shall not permit any other person to use such service.
12. ATCO Electric retains ownership and is responsible for the maintenance of the distribution facilities.
13. Site identification numbers will be provided on your acceptance of this proposal.
14. Customers are free to purchase electricity services from a retailer of their choice. For a list of retailers, visit [ucahelps.alberta.ca](http://ucahelps.alberta.ca) or call 310-4822 (toll free in Alberta). ATCO's employees are unable to provide a recommended supplier.
15. For your additional assistance, ATCO Electric has developed the [Customer Guide to New Extensions](#) to help customers understand our business practices and processes for new or upgraded electric services. Your ATCO Electric Customer Connection Expeditor is available to review details of the Customer Guide with you at your convenience.

**Customer Acknowledgement**  
**Project Response**  
**5025 53 Street**  
**Project #1077769**

**Project Scope and Commercial Terms**

- Firm Cost: Village of Innisfree has requested ATCO to install 150kVA, 25kV-277/480 Polemount transformer to provide the required power for the proposed EV Charger.  
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Distribution contract demand:	N/A 0 year investment term, 5 year initial term
Rate minimum monthly demand:	D23-N/A

**Project Response**

Accept Proposal  Reject Proposal

I \_\_\_\_\_ am authorized to execute this agreement. I acknowledge that I have reviewed this Proposal for Electric Service in its entirety and understand these Terms and Conditions, Additional Terms of Agreement, Project Scope and Commercial Terms and agree to be bound by them.

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Your opinion matters to us!  
But if you would prefer to **not** receive a follow-up survey regarding the services provided by ATCO, please initial here: \_\_\_\_\_

Please send the completed form to:

By Email to akram.palani@atco.com or [CustomerAcceptance@atco.com](mailto:CustomerAcceptance@atco.com)  
By Mail to Attn: Akram Palani  
ATCO Electric  
PO Box 11590  
Lloydminster Alberta  
T9V 3B8

Sincerely,  
*AkPalani*  
Akram Palani  
Customer Connection Expeditor

akram.palani@atco.com