

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, September 27, 2022

CALL TO ORDER

Mayor Johnson called the meeting to order at 5:04 P.M.

PRESENT

Attendance in-person

Jennifer Johnson Mayor
Deborah McMann Councillor
Evan Raycraft Councillor

Brooke Magosse Chief Administrative Officer

APPROVAL OF AGENDA
2022-09-27/01

Moved by Mayor Johnson that the agenda be approved with the following amendments:

Delete:

Delegation
Jocelyne Lanovaz, AB Municipalities Representative – Summer/Fall Visit

Amend:

New Business
7H – Appointment of Director and Deputy Director of Emergency Management

CARRIED

1ST QUARTER COMMUNITY
POLICING REPORT AND
STATISTICS – SGT.
DUNSMORE, VERMILION
RCMP DETACHMENT
2022-09-27/02

Sgt. Dunsmore arrived at 5:00 PM.

Sgt. Mike Dunsmore from the Vermilion RCMP Detachment presented the 1st Quarter Crime Statistics report for the County of Minburn #27 – Vermilion Detachment, to Council.

Sgt. Dunsmore left the meeting at 5:25 PM.

Moved by Clr. Raycraft that the Delegation of Sgt. Dunsmore and the 1st Quarter Crime Statistics Report be received as information.

CARRIED

FCM REPRESENTATIVE –
TANEEN RUDYK
2022-09-27/03

Taneen Rudyk arrived at 5:30 PM.

Taneen Rudyk provided Mayor and Council an overview of the Federation of Canadian Municipalities and provided a detailed explanation on how FCM assists Municipalities that are active members.

Taneen Rudyk left the meeting at 6:06 PM.

Moved by Clr. Raycraft that the Delegation of Taneen Rudyk, FCM Representative be received as information.

CARRIED

APPROVAL OF REGULAR
COUNCIL MINUTES
2022-09-27/04

Moved by Clr. McMann that the August 16, 2022, Regular Council Meeting minutes be approved with the following amendments:

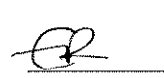
- Bylaw 677-22 – Solid Waste Bylaw Authorize Third Reading amend “Mayo Johnson” to “Mayor Johnson”.

CARRIED

BIRCH LAKE
PARK/CAMPGROUND
UPDATE – CLOSING
2022-09-27/05

Moved by Mayor Johnson that Council direct Administration to proceed with the closure of the Innisfree Birch Lake Campground & Recreation Park, effective September 30, 2022.

CARRIED


Mayor


C.A.O.

VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF SEPTEMBER 27, 2022

FLASHING PEDESTRIAN
BEACON UPDATE
2022-09-27/06

Moved by **Clr. Raycraft** that Council direct Administration to approve the Roadway Traffic Alberta quote for a Flashing Pedestrian Beacon, dated September 1, 2022, at the cost of \$27,000 (GST Excluded). Further that funding be taken from CCBF Application GTF-1196.

DEFEATED

FLASHING PEDESTRIAN
BEACON UPDATE
2022-09-27/07

Moved by **Mayor Johnson** that the Flashing Pedestrian Beacon Update be received as information.

CARRIED

PROBATIONARY PERIOD
POLICY 1900-03 –
PROPOSED AMENDMENTS
2022-09-27/08

Moved by **Clr. McMann** that Council approve Probationary Period Policy 1900-03 with the following amendments:

- Section 2.2.1 by removing the word “permanent”, and
- Section 4.1 by removing the word “permanent”

CARRIED

TAX ARREARS
REPAYMENT AGREEMENT
RATIFICATION
2022-09-27/09

Moved by **Mayor Johnson** that Council ratify the August 18, 2022, informal approval of a request from Property Owners of Tax Roll #2120 (Legal: Plan 4175R, Block 9, Lots 10-11) for access to a Tax Arrears Repayment Plan pursuant to *MGA*, s. 418.

CARRIED

RECESS
2022-09-27/10

Moved by **Mayor Johnson** that a recess be called at 5:20 PM

CARRIED

RECONVENE
2022-09-27/11

Moved by **Mayor Johnson** that the meeting reconvenes at 5:22 PM.

CARRIED

2023 ATCO ELECTRIC
FRANCHISE FEE
2022-09-27/12

Moved by **Clr. McMann** that the Village of Innisfree maintain the existing ATCO Electric Franchise Fee at 5.0% of Distribution Revenues for 2023.

CARRIED

2023 ATCO NATURAL GAS
FRANCHISE FEE
2022-09-27/13

Moved by **Mayor Johnson** that the Village of Innisfree maintain the existing ATCO Natural Gas Franchise Fee at 25% of Distribution Revenues for 2023.

CARRIED

VILLAGE DONATION – 2022
COMMUNITY EVENTS
2022-09-27/14

Moved by **Clr. Raycraft** that Council donate 50% of proceeds from the Canada Day and Innisfree Fair Day Festivities to the Innisfree Senior Citizen Association and 50% of the proceeds to the Innisfree Delnorte School Financial Society (for the Multi-Sport Revitalization Project).

CARRIED

VILLAGE DONATION –
ATCO: 1947-2022: AN EPIC
LEGACY
2022-09-27/15

Moved by **Mayor Johnson** to donate the “ATCO: 1947-2022, An Epic Journey, Celebrating 75 Years,” 3-volume, hardbound set to the Prairie Bank of Commerce Museum Society. Further, that Administration be directed to take a photo and promote the donation on social media.

CARRIED

BIRCH LAKE
PARK/CAMPGROUND –
LIBERTY SECURITY
RECOMMENDATIONS
2022-09-27/16

Moved by **Clr. McMann** that Council approve option 1 of the Liberty Security proposal for the Birch Lake Campground & Recreation Park, with the addition of an Extreme Temperature Detector for a 60-month period at \$74.99 per month with a four-month reduction in the first year in lieu of installation fees.

CARRIED

LIBRARY BOARD
MEMBERSHIP –
ENDORSEMENT PER
LIBRARIES ACT
2022-09-27/17

Moved by **Clr. Raycraft** that Council approve the application of Doreen Nott to the Village of Innisfree Library Board for a three-year period (2022-2025). Further, that Council accept E. Johnson’s letter of resignation from the board as submitted.

CARRIED

Mayor

C.A.O.

VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF SEPTEMBER 27, 2022

APPOINTMENT OF
DIRECTOR AND DEPUTY
DIRECTOR OF EMERGENCY
MANAGEMENT
2022-09-27/18

Moved by **Mayor Johnson** that Council appoint Jennifer Hodel as the Director of Emergency Management for the Village of Innisfree. Furthermore, that Council appoint Thelma Rogers as the Deputy Director of Emergency Management for the Village of Innisfree.

CARRIED

2021 TAX SALE & PUBLIC
AUCTION
2022-09-27/19

Moved by **Clr. Raycraft** that the Village of Innisfree request Alberta Land Titles to cancel the existing certificate of title for Lot 6, Block 16, Plan 8776S and issue a certificate of title in the name of the Village of Innisfree.

Further, the Village acquire Lot 6, Block 16, Plan 8776S by depositing an amount equal to the reserve bid (market value - \$1,500) into an account established solely for the purpose of depositing money from the sale or disposition of land pursuant to MGA s. 425 (1)(b) and 427 (1)(a).

Furthermore, that the Village of Innisfree request Alberta Land Titles to cancel the existing certificate of title for Lot 1, Block 19, Plan 3340HW and issue a certificate of title in the name of the Village of Innisfree marked "Tax Forfeiture" pursuant to MGA s. 424 (1)-(4).

CARRIED

CAO MATERNITY LEAVE
REQUEST
2022-09-27/20

Moved by **Clr. McMann** that Council approve Chief Administrative Officer Magosse's request for 52 weeks of unpaid Maternity/Parental Leave and utilization of Holidays and Overtime accrued per her letter dated September 13, 2022.

CARRIED

RECESS
2022-09-27/21

Moved by **Mayor Johnson** that a recess be called at 6:25 PM

CARRIED

RECONVENE
2022-09-27/22

Moved by **Mayor Johnson** that the meeting reconvenes at 6:29 PM.

CARRIED

MSI CAP-14314
ADMINISTRATION
BUILDING
REHABILITATION PROJECT
2022-09-27/23

Moved by **Clr. Raycraft** that Council accepts the following quotes for the Administration Building Rehabilitation Project to be funded by MSI Capital Project CAP-14314:

- a. Maritime Hardwood Floors Ltd. \$11,981
- b. Bortnick Electrical Ltd. \$10,625 (all GST Excluded)

CARRIED

RECESS
2022-09-27/24

Moved by **Mayor Johnson** that a recess be called at 7:28 PM

CARRIED

RECONVENE
2022-09-27/25

Moved by **Mayor Johnson** that the meeting reconvenes at 7:30 PM.

CARRIED

MEETING TO EXCEED
THREE (3) HOURS
2022-09-27/26

Moved by **Mayor Johnson** that the meeting extends past 8:00 PM.

CARRIED

MSP GRANT PROGRAM –
REALLOCATION OF GRANT
FUNDS
2022-09-27/27

Moved by **Mayor Johnson** that Council direct Administration to submit the MSP Capital Grant application for \$13,850 to fund a portion of the 2021 Asphalt Remediation Project.

CARRIED

FRANK NYKOLYCHUK
MEMORIAL
2022-09-27/28

Moved by **Clr. Raycraft** that Council direct Administration to purchase an engraved Urban Commando Commercial Concrete Picnic table from Dominion Precast, with a maximum budget of \$2,500. Furthermore, that Administration be directed to utilize the Memorial donations received in Mr. Frank Nykolaychuk's memory and the Village of Innisfree to fund the remaining balance from Operating.

CARRIED

VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF SEPTEMBER 27, 2022

TAX FORFEITURE:
HAZARDOUS/UNSAFE
PROPERTIES
2022-09-27/29

Moved by **Clr. McMann** that Administration be directed to seek quotes from multiple appraisal companies to appraise the Tax Forfeiture properties located at Plan 4175R, Block 1, Lot PT 38, Plan 4175R, Block 6, Lot 12 and Plan 4175R, Block 8, Lot 14.

CARRIED

COUNCILLOR REPORTS
2022-09-27/30

Moved by **Mayor Johnson** that the items listed “Councillor Reports” be approved as presented.

CARRIED

2022 BUDGET LINE
INCREASES
2022-09-27/31

Moved by **Mayor Johnson** that Council approve the following required operating budget increases:

- 2-11-00-135 (Council WCB) – Increase from \$145 to \$1435
- 2-11-00-212 (Seminars/Conventions) – Increase from \$2,500 to \$2,900
- 2-26-00-216 (Bylaw) – Increase from \$100 to \$150
- 2-32-00-135 (PW WCB) – Increase from \$470 to \$600
- 2-72-00-251 (CR.CA Fees) – Increase from \$4,410 to \$4,950
- 2-74-00-510 (Goods & Materials Library/Museum) – Increase from \$0 to \$ 255

CARRIED

NORTH LIFT STATION –
REPLACEMENT OF
GATEWAY CONTROL
RECEPTOR & CELLULAR
MODEM KIT
2022-09-27/32

Moved by **Clr. McMann** that Council approve the Xylem quote dated September 22, 2022 at a cost of \$7,937 (GST Excluded) for the replacement of the North Lift Station Gateway Control Receptor and Cellular Modem. Further, that Administration be directed to inquire with AMSC Insurance regarding coverage for the lightning strike on July 1, 2022.

CARRIED

INNISFREE WTP ALARM
DIALER
2022-09-27/33

Moved by **Clr. McMann** that Council approve the Innisfree WTP Alarm Dialer wiring changes at a cost of \$1,797 (GST Excluded) to be installed by NCGL Construction Ltd via the Town of Vegreville Utilities Department.

CARRIED

ADMINISTRATION
REPORTS
2022-09-27/34

Moved by **Mayor Johnson** that the items listed under “Administration Reports” be approved as presented.

CARRIED

QUEEN ELIZABETH’S II
PLATINUM JUBILEE
MEDALS
2022-09-27/35

Moved by **Mayor Johnson** that the Village of Innisfree nominate Ms. Sheila Whitmore for the Queen Elizabeth’s II Platinum Jubilee Medal for making outstanding contributions to our community.

CARRIED

BUFFALO TRAIL PUBLIC
SCHOOL ANNUAL AWARDS
NIGHT –
NOVEMBER 18, 2022
2022-09-27/36

Moved by **Clr. McMann** that the Village of Innisfree donate \$100 to Innisfree Delnorte School Annual Awards Night on November 18, 2022.

CARRIED

CORRESPONDENCE
2022-09-27/37

Moved by **Clr. Raycraft** that the items listed under “Correspondence” be received as information.

CARRIED

CLOSED SESSION
ATTENDANCE

Jennifer Johnson Mayor
Deborah McMann Councillor
Evan Raycraft Councillor

Brooke Magosse Chief Administrative Officer

VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF SEPTEMBER 27, 2022

ENTERING CLOSED
SESSION
2022-09-27/38

Moved by **Mayor Johnson** that the meeting moves into closed session at 8:29 PM pursuant to FOIPP Sections 17 & 27 to discuss the CAO Employment Contract.

CARRIED

EXITING CLOSED SESSION
2022-09-27/39

Moved by **Mayor Johnson** that the meeting moves out of closed session at 8:32 PM.

CARRIED

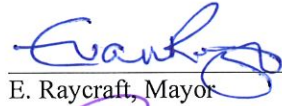
CAO EMPLOYMENT
CONTRACT
2022-09-27/40

Moved by **Clr. Raycraft** that Council enters into a formal agreement with Chief Administrative Officer Magosse.

CARRIED

ADJOURNMENT

Moved by **Mayor Johnson** that the meeting be adjourned at 8:32 PM.



E. Raycraft, Mayor



B. Magosse, Chief Administrative Officer