



1. Call to Order
2. Agenda
 - a. Deletions/Additions
 - b. Adoption of Agenda
3. Delegation
4. Adoption of Minutes
 - a. September 27, 2022, Regular Council Minutes (Page 2-6)
5. Business Arising from the Minutes
 - a. Cardboard Recycling Program – Update (To be forwarded upon receipt of quotes)
 - b. Tax Forfeiture: Hazardous/Unsafe Properties (Page 7-55)
6. Policies & Bylaws
 - a. 678-22 Electronic Communications Bylaw (Page 56-61)
7. New Business
 - a. 3rd Quarter Strategic Plan Update (Page 62-78)
 - b. Request to Harbour Additional Canine's – Canine Bylaw 601-15 (Page 79-88)
8. Councillor Reports
 - a. Innisfree Library Board – Mayor Johnson (Page 89)
 - b. AB Munis Convention – Clr. McMann (Page 90)
 - c. Alberta HUB – Clr. McMann (Page 91)
9. Administration Reports
 - a. CAO Report, Action List & Municipal Grants Report (Page 92-107)
 - b. Financials:
 - i. Monthly Financial Statement – Period Ending September 30, 2022 (Page 108)
 - ii. Revenue & Expense Report (Page 106-116)
 - iii. Tax Trial Balance (Page 117)
 - iv. Utility Trial Balance (Page 118)
 - v. Accounts Payable Cheque List – Period Ending September 30, 2022 (Page 119-121)
 - c. Regional Fire Chief Report – Period Ending September 30, 2022 (To Be Forwarded upon receipt)
 - d. Public Works Foreman Report – Period Ending October 13, 2022 (Page 122-123)
 - e. Rec Park Manager Report – Period Ending October 6, 2022 (Page 124)
10. Correspondence:
 - a. NSWA 2023 Funding Request (Page 125-130)

List of Correspondence – Period Ending October 18, 2022 (Page 131)

11. Closed Session

12. Adjournment

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, September 27, 2022

CALL TO ORDER

Mayor Johnson called the meeting to order at 5:04 P.M.

PRESENT

Attendance in-person

Jennifer Johnson Mayor
Deborah McMann Councillor
Evan Raycraft Councillor

Brooke Magosse Chief Administrative Officer

APPROVAL OF AGENDA
2022-09-27/01

Moved by Mayor Johnson that the agenda be approved with the following amendments:

Delete:

Delegation

Jocelyne Lanovaz, AB Municipalities Representative – Summer/Fall Visit

Amend:

New Business

7H – Appointment of Director and Deputy Director of Emergency Management

CARRIED

1ST QUARTER COMMUNITY
POLICING REPORT AND
STATISTICS – SGT.
DUNSMORE, VERMILION
RCMP DETACHMENT
2022-09-27/02

Sgt. Dunsmore arrived at 5:00 PM.

Sgt. Mike Dunsmore from the Vermilion RCMP Detachment presented the 1st Quarter Crime Statistics report for the County of Minburn #27 – Vermilion Detachment, to Council.

Sgt. Dunsmore left the meeting at 5:25 PM.

Moved by Clr. Raycraft that the Delegation of Sgt. Dunsmore and the 1st Quarter Crime Statistics Report be received as information.

CARRIED

FCM REPRESENTATIVE –
TANEEN RUDYK
2022-09-27/03

Taneen Rudyk arrived at 5:30 PM.

Taneen Rudyk provided Mayor and Council an overview of the Federation of Canadian Municipalities and provided a detailed explanation on how FCM assists Municipalities that are active members.

Taneen Rudyk left the meeting at 6:06 PM.

Moved by Clr. Raycraft that the Delegation of Taneen Rudyk, FCM Representative be received as information.

CARRIED

APPROVAL OF REGULAR
COUNCIL MINUTES
2022-09-27/04

Moved by Clr. McMann that the August 16, 2022, Regular Council Meeting minutes be approved with the following amendments:

- Bylaw 677-22 – Solid Waste Bylaw Authorize Third Reading amend “Mayo Johnson” to “Mayor Johnson”.

CARRIED

BIRCH LAKE
PARK/CAMPGROUND
UPDATE – CLOSING
2022-09-27/05

Moved by Mayor Johnson that Council direct Administration to proceed with the closure of the Innisfree Birch Lake Campground & Recreation Park, effective September 30, 2022.

CARRIED

VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF SEPTEMBER 27, 2022

FLASHING PEDESTRIAN
BEACON UPDATE
2022-09-27/06

Moved by **Clr. Raycraft** that Council direct Administration to approve the Roadway Traffic Alberta quote for a Flashing Pedestrian Beacon, dated September 1, 2022, at the cost of \$27,000 (GST Excluded). Further that funding be taken from CCBF Application GTF-1196.

DEFEATED

FLASHING PEDESTRIAN
BEACON UPDATE
2022-09-27/07

Moved by **Mayor Johnson** that the Flashing Pedestrian Beacon Update be received as information.

CARRIED

PROBATIONARY PERIOD
POLICY 1900-03 –
PROPOSED AMENDMENTS
2022-09-27/08

Moved by **Clr. McMann** that Council approve Probationary Period Policy 1900-03 with the following amendments:

- Section 2.2.1 by removing the word “permanent”, and
- Section 4.1 by removing the word “permanent”

CARRIED

TAX ARREARS
REPAYMENT AGREEMENT
RATIFICATION
2022-09-27/09

Moved by **Mayor Johnson** that Council ratify the August 18, 2022, informal approval of a request from Property Owners of Tax Roll #2120 (Legal: Plan 4175R, Block 9, Lots 10-11) for access to a Tax Arrears Repayment Plan pursuant to *MGA*, s. 418.

CARRIED

RECESS
2022-09-27/10

Moved by **Mayor Johnson** that a recess be called at 5:20 PM

CARRIED

RECONVENE
2022-09-27/11

Moved by **Mayor Johnson** that the meeting reconvenes at 5:22 PM.

CARRIED

2023 ATCO ELECTRIC
FRANCHISE FEE
2022-09-27/12

Moved by **Clr. McMann** that the Village of Innisfree maintain the existing ATCO Electric Franchise Fee at 5.0% of Distribution Revenues for 2023.

CARRIED

2023 ATCO NATURAL GAS
FRANCHISE FEE
2022-09-27/13

Moved by **Mayor Johnson** that the Village of Innisfree maintain the existing ATCO Natural Gas Franchise Fee at 25% of Distribution Revenues for 2023.

CARRIED

VILLAGE DONATION – 2022
COMMUNITY EVENTS
2022-09-27/14

Moved by **Clr. Raycraft** that Council donate 50% of proceeds from the Canada Day and Innisfree Fair Day Festivities to the Innisfree Senior Citizen Association and 50% of the proceeds to the Innisfree Delnorte School Financial Society (for the Multi-Sport Revitalization Project).

CARRIED

VILLAGE DONATION –
ATCO: 1947-2022: AN EPIC
LEGACY
2022-09-27/15

Moved by **Mayor Johnson** to donate the “ATCO: 1947-2022, An Epic Journey, Celebrating 75 Years,” 3-volume, hardbound set to the Prairie Bank of Commerce Museum Society. Further, that Administration be directed to take a photo and promote the donation on social media.

CARRIED

BIRCH LAKE
PARK/CAMPGROUND –
LIBRERTY SECURITY
RECOMMENDATIONS
2022-09-27/16

Moved by **Clr. McMann** that Council approve option 1 of the Liberty Security proposal for the Birch Lake Campground & Recreation Park, with the addition of an Extreme Temperature Detector for a 60-month period at \$74.99 per month with a four-month reduction in the first year in lieu of installation fees.

CARRIED

LIBRARY BOARD
MEMBERSHIP –
ENDORSEMENT PER
LIBRARIES ACT
2022-09-27/17

Moved by **Clr. Raycraft** that Council approve the application of Doreen Nott to the Village of Innisfree Library Board for a three-year period (2022-2025). Further, that Council accept E. Johnson’s letter of resignation from the board as submitted.

CARRIED

<p>APPOINTMENT OF DIRECTOR AND DEPUTY DIRECTOR OF EMERGENCY MANAGEMENT 2022-09-27/18</p>	<p>Moved by Mayor Johnson that Council appoint Jennifer Hodel as the Director of Emergency Management for the Village of Innisfree. Furthermore, that Council appoint Thelma Rogers as the Deputy Director of Emergency Management for the Village of Innisfree.</p> <p style="text-align: right;"><u>CARRIED</u></p>				
<p>2021 TAX SALE & PUBLIC AUCTION 2022-09-27/19</p>	<p>Moved by Clr. Raycraft that the Village of Innisfree request Alberta Land Titles to cancel the existing certificate of title for Lot 6, Block 16, Plan 8776S and issue a certificate of title in the name of the Village of Innisfree.</p> <p>Further, the Village acquire Lot 6, Block 16, Plan 8776S by depositing an amount equal to the reserve bid (market value - \$1,500) into an account established solely for the purpose of depositing money from the sale or disposition of land pursuant to MGA s. 425 (1)(b) and 427 (1)(a).</p> <p>Furthermore, that the Village of Innisfree request Alberta Land Titles to cancel the existing certificate of title for Lot 1, Block 19, Plan 3340HW and issue a certificate of title in the name of the Village of Innisfree marked "Tax Forfeiture" pursuant to MGA s. 424 (1)-(4).</p> <p style="text-align: right;"><u>CARRIED</u></p>				
<p>CAO MATERNITY LEAVE REQUEST 2022-09-27/20</p>	<p>Moved by Clr. McMann that Council approve Chief Administrative Officer Magosse's request for 52 weeks of unpaid Maternity/Parental Leave and utilization of Holidays and Overtime accrued per her letter dated September 13, 2022.</p> <p style="text-align: right;"><u>CARRIED</u></p>				
<p>RECESS 2022-09-27/21</p>	<p>Moved by Mayor Johnson that a recess be called at 6:25 PM</p> <p style="text-align: right;"><u>CARRIED</u></p>				
<p>RECONVENE 2022-09-27/22</p>	<p>Moved by Mayor Johnson that the meeting reconvenes at 6:29 PM.</p> <p style="text-align: right;"><u>CARRIED</u></p>				
<p>MSI CAP-14314 ADMINISTRATION BUILDING REHABILITATION PROJECT 2022-09-27/23</p>	<p>Moved by Clr. Raycraft that Council accepts the following quotes for the Administration Building Rehabilitation Project to be funded by MSI Capital Project CAP-14314:</p> <table border="0" style="width: 100%;"> <tr> <td style="padding-left: 20px;">a. Maritime Hardwood Floors Ltd.</td> <td style="text-align: right;">\$11,981</td> </tr> <tr> <td style="padding-left: 20px;">b. Bortnick Electrical Ltd.</td> <td style="text-align: right;">\$10,625 (all GST Excluded)</td> </tr> </table> <p style="text-align: right;"><u>CARRIED</u></p>	a. Maritime Hardwood Floors Ltd.	\$11,981	b. Bortnick Electrical Ltd.	\$10,625 (all GST Excluded)
a. Maritime Hardwood Floors Ltd.	\$11,981				
b. Bortnick Electrical Ltd.	\$10,625 (all GST Excluded)				
<p>RECESS 2022-09-27/24</p>	<p>Moved by Mayor Johnson that a recess be called at 7:28 PM</p> <p style="text-align: right;"><u>CARRIED</u></p>				
<p>RECONVENE 2022-09-27/25</p>	<p>Moved by Mayor Johnson that the meeting reconvenes at 7:30 PM.</p> <p style="text-align: right;"><u>CARRIED</u></p>				
<p>MEETING TO EXCEED THREE (3) HOURS 2022-09-27/26</p>	<p>Moved by Mayor Johnson that the meeting extends past 8:00 PM.</p> <p style="text-align: right;"><u>CARRIED</u></p>				
<p>MSP GRANT PROGRAM – REALLOCATION OF GRANT FUNDS 2022-09-27/27</p>	<p>Moved by Mayor Johnson that Council direct Administration to submit the MSP Capital Grant application for \$13,850 to fund a portion of the 2021 Asphalt Remediation Project.</p> <p style="text-align: right;"><u>CARRIED</u></p>				
<p>FRANK NYKOLYCHUK MEMORIAL 2022-09-27/28</p>	<p>Moved by Clr. Raycraft that Council direct Administration to purchase an engraved Urban Commando Commercial Concrete Picnic table from Dominion Precast, with a maximum budget of \$2,500. Furthermore, that Administration be directed to utilize the Memorial donations received in Mr. Frank Nykolaychuk's memory and the Village of Innisfree to fund the remaining balance from Operating.</p> <p style="text-align: right;"><u>CARRIED</u></p>				

VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF SEPTEMBER 27, 2022

TAX FORFEITURE:
HAZARDOUS/UNSAFE
PROPERTIES
2022-09-27/29

Moved by **Clr. McMann** that Administration be directed to seek quotes from multiple appraisal companies to appraise the Tax Forfeiture properties located at Plan 4175R, Block 1, Lot PT 38, Plan 4175R, Block 6, Lot 12 and Plan 4175R, Block 8, Lot 14.

CARRIED

COUNCILLOR REPORTS
2022-09-27/30

Moved by **Mayor Johnson** that the items listed “Councillor Reports” be approved as presented.

CARRIED

2022 BUDGET LINE
INCREASES
2022-09-27/31

Moved by **Mayor Johnson** that Council approve the following required operating budget increases:

- 2-11-00-135 (Council WCB) – Increase from \$145 to \$1435
- 2-11-00-212 (Seminars/Conventions) – Increase from \$2,500 to \$2,900
- 2-26-00-216 (Bylaw) – Increase from \$100 to \$150
- 2-32-00-135 (PW WCB) – Increase from \$470 to \$600
- 2-72-00-251 (CR.CA Fees) – Increase from \$4,410 to \$4,950
- 2-74-00-510 (Goods & Materials Library/Museum) – Increase from \$0 to \$ 255

CARRIED

NORTH LIFT STATION –
REPLACEMENT OF
GATEWAY CONTROL
RECEPTOR & CELLULAR
MODEM KIT
2022-09-27/32

Moved by **Clr. McMann** that Council approve the Xylem quote dated September 22, 2022 at a cost of \$7,937 (GST Excluded) for the replacement of the North Lift Station Gateway Control Receptor and Cellular Modem. Further, that Administration be directed to inquire with AMSC Insurance regarding coverage for the lightning strike on July 1, 2022.

CARRIED

INNISFREE WTP ALARM
DIALER
2022-09-27/33

Moved by **Clr. McMann** that Council approve the Innisfree WTP Alarm Dialer wiring changes at a cost of \$1,797 (GST Excluded) to be installed by NCGL Construction Ltd via the Town of Vegreville Utilities Department.

CARRIED

ADMINISTRATION
REPORTS
2022-09-27/34

Moved by **Mayor Johnson** that the items listed under “Administration Reports” be approved as presented.

CARRIED

QUEEN ELIZABETH’S II
PLATINUM JUBILEE
MEDALS
2022-09-27/35

Moved by **Mayor Johnson** that the Village of Innisfree nominate Ms. Sheila Whitmore for the Queen Elizabeth’s II Platinum Jubilee Medal for making outstanding contributions to our community.

CARRIED

BUFFALO TRAIL PUBLIC
SCHOOL ANNUAL AWARDS
NIGHT –
NOVEMBER 18, 2022
2022-09-27/36

Moved by **Clr. McMann** that the Village of Innisfree donate \$100 to Innisfree Delnorte School Annual Awards Night on November 18, 2022.

CARRIED

CORRESPONDENCE
2022-09-27/37

Moved by **Clr. Raycraft** that the items listed under “Correspondence” be received as information.

CARRIED

CLOSED SESSION
ATTENDANCE

Jennifer Johnson Mayor
Deborah McMann Councillor
Evan Raycraft Councillor

Brooke Magosse Chief Administrative Officer



VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF SEPTEMBER 27, 2022

ENTERING CLOSED
SESSION
2022-09-27/38

Moved by **Mayor Johnson** that the meeting moves into closed session at 8:29 PM pursuant to FOIPP Sections 17 & 27 to discuss the CAO Employment Contract.

CARRIED

EXITING CLOSED SESSION
2022-09-27/39

Moved by **Mayor Johnson** that the meeting moves out of closed session at 8:32 PM.

CARRIED

CAO EMPLOYMENT
CONTRACT
2022-09-27/40

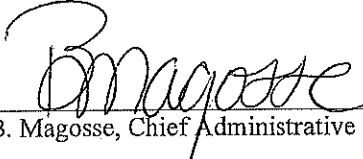
Moved by **Clr. Raycraft** that Council enters into a formal agreement with Chief Administrative Officer Magosse.

CARRIED

ADJOURNMENT

Moved by **Mayor Johnson** that the meeting be adjourned at 8:32 PM.

J. Johnson, Mayor



B. Magosse, Chief Administrative Officer

Request for Decision (RFD)

Topic: Tax Forfeiture: Hazardous/Unsafe Properties
Initiated by: Administration
Attachments: Brownlee LLP Letter dated August 15, 2022
Sept. 27, 2022 Motion 2022-09-27/29
Archer Appraisal Report(s) dated

Purpose(s):

1. To review Archer Appraisal's Appraisal Report, regarding Hazardous/Unsafe Tax Forfeiture Properties held in Tax Forfeiture Title by the Village of Innisfree.

Background:

1. Administration contacted our Legal Department (Brownlee LLP) regarding three (3) Hazardous/Unsafe Properties that were subject to Tax Forfeiture pursuant to the *Municipal Government Act* on January 20, 2020 (Tax Sale conducted on December 9, 2019).
2. Council and Administration conducted an onsite inspection of all three (3) parcels on March 22, 2022 and April 27, 2022.
3. Council reviewed the Legal opinion, via letter dated August 15, 2022, at the September 27, 2022, Regular Council Meeting. Upon reviewing Brownlee LLP's letter, Council endorsed a motion directing Administration to seek quotes from Appraisal Companies to appraise the properties currently held in Tax Forfeiture Title by the Village of Innisfree.

Key Issues/Concepts:

1. Brownlee LLP's Letter dated August 15, 2022, has been enclosed for Council's review.
2. Archer Appraisals conducted an onsite inspection of two (2) residential dwellings currently held in Tax Forfeiture title on September 30, 2022 and provided an Appraisal Report for Council's review.
3. Archer Appraisals deferred the commercial property to Colliers Appraisal to provide the Village of Innisfree an assessment of the commercial property currently held in Tax Forfeiture Title.
4. On October 7, 2022, Administration received a phone call from Colliers Appraisal. It was recommended that the Village of Innisfree obtain a Building Inspection to determine the structural integrity prior to/or in lieu of an appraisal.

Options:

1. As directed by Council.
2. That Council direct Administration to seek Demolition quotes for the derelict residential properties currently held under Tax Forfeiture Title. Further, that Council direct Administration to obtain a Building Inspection on the Commercial Property located at Plan 4175R, Block 1, Plan PT 38.

Financial Implications:

1. Cost to obtain an Building Inspection is unknown.
2. Outstanding Taxes exceed reserve bids set by Council. Cost to demolish will be at the expense of the Village.

Relevant Policy/Legislation:

1. MGA Part 10 Division 8: Recovery of Taxes Related to Land
2. MGA s. 425 – Right to dispose of parcel

Political/Public Implication(s):

1. By removing the derelict dwellings from the above-noted parcels of land, it would increase the overall beautification of the Village.
2. Promote a safer community for our residents.

Recommendation:

1. As directed by Council.



BROWNLEE LLP
Barristers & Solicitors EST. 1935

2200 COMMERCE PLAGE | 10155 102ND STREET
EDMONTON, AB CANADA | T5J 4G8
TEL. 780.497.4800 | FAX 780.424.3254

Refer to: C. J. Auch
Direct Line: 780-423-7516
E-mail: cauch@brownleelaw.com
Our File No.: 74099-0024

August 15, 2022

Via email: cao@innisfree.ca

Village of Innisfree
5116 – 50 Avenue
INNISFREE AB T0B 2G0

Attention: **Brooke Magosse, Chief Administrative Officer**

Dear Madam:

Re: **Tax Forfeiture – Dealing with Hazardous/Unsafe Properties**
Plan 4175R, Block 1, Lot PT 38 (the “██████████”)
Plan 4175R, Block 6, Lot 12 (the “██████████”)
Plan 4175R, Block 8, Lot 14 (the “██████████”)
(collectively, the “Lands”)

We are pleased to provide you with our opinion regarding the above matter, which concerns three parcels that are held in tax forfeiture title by the Village and are reportedly in a deteriorated state.

A. FACTUAL BACKGROUND

Briefly, we understand that the above-noted Lands were each subject to tax recovery proceedings by the Village a number of years ago. We are not privy to, and have not reviewed, any of the steps taken by the Village with respect to the tax recovery process, and therefore we are assuming for the purposes of this opinion that all steps taken were in accordance with the *Municipal Government Act* (“MGA”).

██████████ Lands

We understand, based on an Assessment Summary Report provided by the Village, the ██████████ Lands consist of a 3,600 square-foot commercial parcel with a single structure built in 1936, located on Railway Avenue South. Based on our review of title to the ██████████ Lands (current to July 21, 2022), the Village took tax forfeiture title on January 20, 2020, and the ██████████ Lands have remained in the name of the Village – subject to a tax forfeiture designation – since then. There are no registrations on title.

The Assessment Summary Report indicates that, as of the 2021 assessment year, the ██████████ Lands have an assessed value of \$20,440.00. The Report notes that the building on the site is an old store, which seems to have been used as a residence (in spite of its commercial zoning) since at least 2012. However, the Village notes that the property has been vacant for some time. A total of \$22,646.38 in property taxes are outstanding as of August 8, 2022.

██████████ Lands

According to the Assessment Summary Report provided by the Village, the Lands consist of a 6,250 square-foot parcel with a single residence built in 1941, located on 53 Street. Based on our review of title

to the Lands (current to July 21, 2022), the Village took tax forfeiture title to the Lands on January 20, 2020, and the Lands have remained in the name of the Village – subject to a tax forfeiture designation – since then. There are no registrations on title.

The Assessment Summary Report indicates that, as of the 2021 assessment year, the Lands have an assessed value of \$5,710.00. The Report notes that the residence has been in poor condition for years and is abandoned as of September 2019. A total of \$9,025.24 in taxes are outstanding as of August 8, 2022.

Lands

According to the Assessment Summary Report provided by the Village, the Lands consist of a 6,250 square-foot parcel with a single residence built in 1936, located on 52 Street. Based on our review of title to the Lands (current to July 21, 2022), the Village took tax forfeiture title to the Lands on February 20, 2018, and the Lands have remained in the name of the Village – subject to a tax forfeiture designation – since then. There are no registrations on title.

The Assessment Summary Report indicates that, as of the 2021 assessment year, the Lands have an assessed value of \$14,230.00. According to the Village, the property has been vacant for some time. A total of \$9,265.82 in taxes are outstanding as of August 8, 2022.

The Village reports to us that it is concerned about the state of these vacant Lands and is contemplating whether the structures on the Lands should be demolished. The CAO, Mayor and Council have inspected each of these Lands personally and are concerned that the buildings are in an unsafe and hazardous state. It has accordingly asked for an opinion on the appropriate steps to take in determining whether a building on tax forfeiture title should be demolished, and in carrying out the demolition.

B. DISCUSSION

1. How can the Village appropriately determine whether a building on one of the above Lands should be demolished?

When the Village holds title to a property with a “tax forfeiture” designation, it is effectively in the position of a trustee with respect to the property. Given that quasi-trustee role, any decision as to whether or not to demolish a structure on a tax forfeiture property needs to be made with a view to what will maximize the value of the property, for the benefit of the Village *and* the former owner (who has the right to revive their title by paying the tax arrears, and may have the right to the proceeds of sale of the property after the Village’s tax arrears and costs are paid).

Demolition will generally be appropriate where the structure is a detriment to the property’s value, and its removal would be expected to increase the property’s value to such an extent that would outweigh the costs for the demolition (which the Village would be entitled to add to the tax roll or deduct from the proceeds of an eventual sale).

To determine whether this is the case for a particular building, the Village should generally be relying on a professional’s opinion - ideally from an appraiser’s report, although another professional opinion like a home inspector’s report could potentially suffice as well. A professional’s opinion is the best way to mitigate the risk of an allegation by the former owner that the Village’s decision to demolish was improper in the circumstances. While an informal inspection of the interior by Village representatives can be useful in giving the Village a general sense of the state of the state of a structure, we would generally advise against solely relying on this for demolition purposes.

The exception would be cases where it is completely clear – that is, beyond any reasonable doubt – that the structure is entirely derelict and will need to be demolished. In such cases, it would be obvious that demolishing the structure would increase the property's value relative to the cost of demolition, and so there is likely no practical need to incur the costs of obtaining an appraisal or other professional opinion. That said, it is only in the clearest of cases that this approach should be applied, and if the Village does decide to demolish without the benefit of a professional opinion, it should properly document the pre-demolition condition of the property with photographs, so as to have evidence available showing that the structure was obviously derelict and in need of demolition.

2. What steps would the Village need to take to move forward with demolition?

Once the Village determines that demolition of a structure would increase the value of the particular Lands, it would likely be prudent to consult with a demolition contractor to determine what the costs of demolition would likely be, and whether the expected increase in market value resulting from the demolition would outweigh these costs. If it would, then the Village can reasonably move forward with demolition.

There is no special additional legal step that is necessary for the Village to demolish the structure. As the tax forfeiture owner of the Lands, the Village has the authority, and even the responsibility, to possess, preserve, and maintain the Lands, including by demolishing detrimental structures as a prudent trustee would. It can simply arrange for a contractor to undertake the demolition on its behalf.

It is not a requirement to purchase the Lands pursuant to section 425(1)(b) of the *MGA* in order to demolish structures. It is enough that the Village is the tax forfeiture owner. However, purchasing one or more of the Lands under section 425(1)(b) may be advisable if the Village is concerned about liability to a former owner in respect of the demolition decisions it makes (such as where the former owner(s) have expressed interest in the particular Lands, and/or approached the Village with respect to recovering the property). Taking this step will result in the Village being the absolute fee simple owner, with no further obligations owed to the former owner (except in respect of the proceeds). If the Village would be interested in taking this step for any of the Lands to reduce the risks associated with demolition, please let us know and we can discuss this option with you in greater detail.

Similarly, issuing an order under an unsightly premises bylaw, or pursuant to section 546 of the *MGA*, is not required in order to demolish structures on a property held by the Village in tax forfeiture. When demolishing on the basis of this type of order, the Village would be relying on its powers to enforce community standards, whereas when demolishing by virtue of holding tax forfeiture title, the Village would be relying on its status as a quasi-trustee with respect to the property. These are really two different sets of powers and the Village need not rely on one to use the other. Requiring demolition via unsightly order is still an option for a property held by the Village as tax forfeiture title, but given that a designated officer would need to formally inspect the structure's interior, and then issue a formal order (to the Village, as tax forfeiture owner, in addition to the former owner) requiring demolition, relying on the Village's status as tax forfeiture owner to demolish may be less cumbersome. An unsightly order could, however, be an option in cases where the demolition cannot be justified from a quasi-trustee perspective (i.e. demolishing the structure would not improve the value of the land relative to the costs of demolition), but can be justified from the perspective of enforcing community standards under section 546 of the *MGA*. If the Village may be interested in taking demolition steps on the basis of an unsightly order, please let us know and we can provide separate legal advice with respect to that.

3. Can the Village recover demolition costs?

In general, the answer to this is yes. Demolition costs can be recovered against a property held as tax forfeiture title either by adding them to the tax roll, or by deducting them from the proceeds of sale as "lawful expenses of the municipality in respect of the parcel" under section 427 of the *MGA*. In either case, the Village is able to recover the demolition costs through the market-value sale of the property and the proceeds generated from the sale.

The difficulty in this case is that for all three of the Lands, the outstanding taxes are high enough that they exceed, or come close to, the assessed value. Only in the case of the [REDACTED] Lands are the outstanding taxes lower than the assessed value (\$9,265.82 versus \$14,230.00).

This means that:

- unless the assessed values are much lower than the fair market values for these Lands; or
- unless demolition would be expected to increase the value of these Lands in a manner that far outweighs the costs of demolition;

it is highly likely that, with the possible exception of the [REDACTED] Lands, there will not be enough proceeds generated from the sale to cover the tax arrears, let alone the full cost of demolition.

In other words, while the Village is legally able to recover demolition costs from the proceeds of sale of a tax forfeiture property, it can only do this to the extent there are available proceeds of sale. In cases like these, where there may not be sufficient proceeds, the Village may be forced to sustain a shortfall, either with respect to the tax arrears, the demolition costs, or both.

This cost recovery concern does not, however, mean that we would necessarily advise against demolishing any structures on the Lands. It may be the case that demolishing a particular structure would increase the market value of the underlying Lands to an extent that exceeds the expected costs of demolition – if that is the case, then demolition would likely be worthwhile, as the increase in value would, in theory, result in additional sales proceeds that would cover the demolition costs as well as some tax arrears.

C. SUMMARY

With respect to each of the [REDACTED] Lands, [REDACTED] Lands, and [REDACTED] Lands, we would generally suggest taking the following steps.

First and foremost, if not already done, the Village should immediately take prudent steps to secure these Lands to the extent necessary to protect the public – e.g. ensuring doors are locked, securing broken windows, and other steps to prevent unauthorized entry that could result in harm. Like demolition costs, costs associated with taking these steps can be added to the tax roll or deducted from available proceeds of sale.

The Village should then consider whether any of the structures on the Lands fit into the category of being obviously derelict and clearly in need of demolition – it will be up to the Village to make that determination for each structure. If the Village considers that this is the case for a particular structure, it can arrange to have it demolished without obtaining a professional's opinion, though it should be careful to document the pre-demolition condition of the structure with photograph evidence.

If there is any reasonable doubt in that regard, then the Village should likely obtain an appraisal of each of the Lands from a licensed appraiser. This will accomplish three things. First, it will allow the Village to determine whether the structures on each of the Lands have a negative value, and would accordingly be candidates for demolition. Second, it will give the Village a picture of the current value of each parcel, and accordingly give the Village an idea of whether the tax arrears owing on each parcel are likely to be fully recovered from a sale of that parcel. Third, for the purposes of a future sale, it will help the Village to determine an appropriate sale price for each of the Lands that is "as close as reasonably possible to market value" as required by the *MGA*.

Once the appraisals have been obtained, if it is determined that one or more of the structures on the Lands have a negative value, the Village can consult with a demolition contractor to determine what the approximate costs of demolition would be for each such structure. Depending on whether demolition of a particular structure would be expected to increase the parcel's market value over and above the costs of demolition, the Village can then take any demolition steps it considers prudent, on the basis of its authority as the tax forfeiture owner.

Next, once any prudent demolition activities are completed, the Village will be in a position to sell the Lands for a price as close as reasonably possible to market value, with a view to directing the proceeds toward tax arrears and demolition costs. If extensive demolition steps were taken, it may be prudent to obtain an additional, post-demolition appraisal to get a more accurate picture of the Lands' market value for sale, although a realtor's estimate of value – or in a pinch, the assessed value, though this is less accurate and more risky – could be used to determine market value as well.

We trust the foregoing to be of assistance in this matter. Should you have any questions or concerns, please do not hesitate to contact the undersigned.

Yours truly,

BROWNLEE LLP
PER:



CURTIS J. AUCH
CJA/GGP

TAX FORFEITURE:
HAZARDOUS/UNSAFE
PROPERTIES
2022-09-27/29

Moved by **Clr. McMann** that Administration be directed to seek quotes from multiple appraisal companies to appraise the Tax Forfeiture properties located at Plan 4175R, Block 1, Lot PT 38, Plan 4175R, Block 6, Lot 12 and Plan 4175R, Block 8, Lot 14.

CARRIED

COUNCILLOR REPORTS
2022-09-27/30

Moved by **Mayor Johnson** that the items listed “Councillor Reports” be approved as presented.

CARRIED

2022 BUDGET LINE
INCREASES
2022-09-27/31

Moved by **Mayor Johnson** that Council approve the following required operating budget increases:

- 2-11-00-135 (Council WCB) – Increase from \$145 to \$1435
- 2-11-00-212 (Seminars/Conventions) – Increase from \$2,500 to \$2,900
- 2-26-00-216 (Bylaw) – Increase from \$100 to \$150
- 2-32-00-135 (PW WCB) – Increase from \$470 to \$600
- 2-72-00-251 (CR.CA Fees) – Increase from \$4,410 to \$4,950
- 2-74-00-510 (Goods & Materials Library/Museum) – Increase from \$0 to \$ 255

CARRIED

NORTH LIFT STATION –
REPLACEMENT OF
GATEWAY CONTROL
RECEPTOR & CELLULAR
MODEM KIT
2022-09-27/32

Moved by **Clr. McMann** that Council approve the Xylem quote dated September 22, 2022 at a cost of \$7,937 (GST Excluded) for the replacement of the North Lift Station Gateway Control Receptor and Cellular Modem. Further, that Administration be directed to inquire with AMSC Insurance regarding coverage for the lightning strike on July 1, 2022.

CARRIED

INNISFREE WTP ALARM
DIALER
2022-09-27/33

Moved by **Clr. McMann** that Council approve the Innisfree WTP Alarm Dialer wiring changes at a cost of \$1,797 (GST Excluded) to be installed by NCGL Construction Ltd via the Town of Vegreville Utilities Department.

CARRIED

ADMINISTRATION
REPORTS
2022-09-27/34

Moved by **Mayor Johnson** that the items listed under “Administration Reports” be approved as presented.

CARRIED

QUEEN ELIZABETH’S II
PLATINUM JUBILEE
MEDALS
2022-09-27/35

Moved by **Mayor Johnson** that the Village of Innisfree nominate Ms. Sheila Whitmore for the Queen Elizabeth’s II Platinum Jubilee Medal for making outstanding contributions to our community.

CARRIED

BUFFALO TRAIL PUBLIC
SCHOOL ANNUAL AWARDS
NIGHT –
NOVEMBER 18, 2022
2022-09-27/36

Moved by **Clr. McMann** that the Village of Innisfree donate \$100 to Innisfree Delnorte School Annual Awards Night on November 18, 2022.

CARRIED

CORRESPONDENCE
2022-09-27/37

Moved by **Clr. Raycraft** that the items listed under “Correspondence” be received as information.

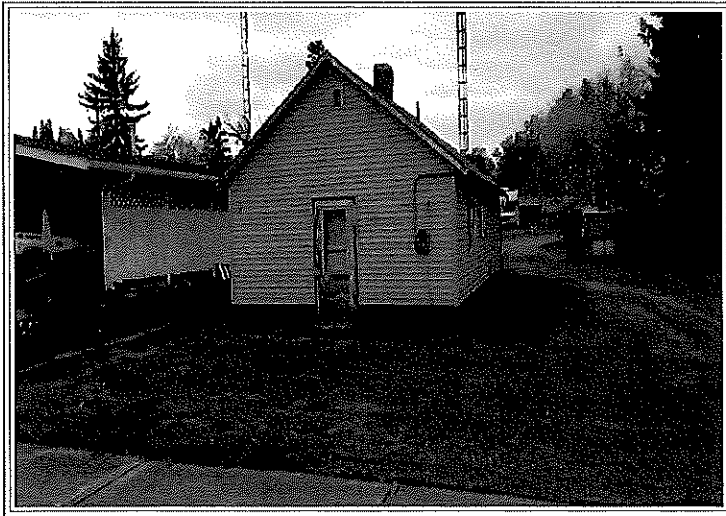
CARRIED

CLOSED SESSION
ATTENDANCE

Jennifer Johnson Mayor
Deborah McMann Councillor
Evan Raycraft Councillor

Brooke Magosse Chief Administrative Officer

APPRAISAL OF



Vacant Land Appraisal

LOCATED AT:

4824 - 52 Street
Innisfree, AB T0B 2G0

FOR:

Village of Innisfree
5116 - 50 Avenue
Innisfree, Alberta T0B 2G0

BORROWER:

Village of Innisfree

AS OF:

30-Sep-2022

BY:

Ray Archer
CRA P.App.

Archer Property Appraisals
3607 - 61 Street NW
Edmonton, AB. T6L 1H1

04-Oct-2022

Village of Innisfree
Brooke Magosse
5116 - 50 Avenue
Innisfree, Alberta T0B 2G0

Address of Property: 4824 - 52 Street
Innisfree, AB T0B 2G0

Market Value: \$ \$4,000

In accordance with your authorization and request, we have conducted an appraisal of the above referenced property to estimate market value.

The property had a site visit on 30-Sep-2022. The purpose of the report is to develop an estimate of market value of the subject property As Improved in Unencumbered Fee Simple ownership for the intended use of First Mortgage Financing only.

After careful consideration of all the above factors that effect value, the market value was estimated to be as referenced above.

This report has been prepared in compliance with the CUSPAP Appraisal Standards.

The estimate is subject to the limiting condition attached to this appraisal and to which the reader's attention is specifically directed.

Should you require further information of clarification as to any portion of this report, please contact the undersigned at your convenience.

Respectfully submitted.



Ray Archer
CRA, P.App

RESIDENTIAL APPRAISAL REPORT

Single Family Residential Appraisal

FILE NO.: 09920

REFERENCE:

CLIENT	CLIENT: Village of Innisfree ATTENTION: Brooke Magosse ADDRESS: 5116 - 50 Avenue Innisfree, Alberta T0B 2G0 E-MAIL: coa@innisfree.ca PHONE: 780 592 - 3886 OTHER:	APPRAISER	AIC MEMBER: Ray Archer COMPANY: Archer Property Appraisals ADDRESS: 3607 61 Street NW Edmonton, Alberta T6L 1H1 E-MAIL: rayarcher@shaw.ca PHONE: 780 907-6626 OTHER:	 Appraisal Institute of Canada
	PROPERTY ADDRESS: 4824 - 52 Street CITY: Innisfree PROVINCE: AB POSTAL CODE: T0B 2G0 LEGAL DESCRIPTION: Plan 4175R, Block 8, Lot 14 Source: Village Records MUNICIPALITY AND DISTRICT: Innisfree ASSESSMENT: Land \$ 0 Imps \$ 14,230 Total \$ 14,230 Assessment Date: 15-May-2022 Taxes \$ Unk Year 2022 EXISTING USE: Residential Other (specify) OCCUPIED BY: Vacant			
SUBJECT	NAME: Village of Innisfree Name Type: N/A PURPOSE: <input checked="" type="checkbox"/> To estimate market value <input type="checkbox"/> To estimate market rent <input type="checkbox"/> INTENDED USE: <input type="checkbox"/> First mortgage financing only <input type="checkbox"/> Second mortgage financing only <input type="checkbox"/> Conventional <input checked="" type="checkbox"/> For Market Value INTENDED USERS (by name): For Village of Innisfree REQUESTED BY: <input checked="" type="checkbox"/> Client above <input type="checkbox"/> Other VALUE: <input checked="" type="checkbox"/> Current <input type="checkbox"/> Retrospective <input type="checkbox"/> Prospective <input type="checkbox"/> Update of original report completed on _____ with an effective date of _____ File No. _____ PROPERTY RIGHTS APPRAISED: <input checked="" type="checkbox"/> Fee Simple <input type="checkbox"/> Leasehold <input type="checkbox"/> Condominium/Strata <input type="checkbox"/> MAINTENANCE FEE (if applicable): \$ _____ CONDO/STRATA COMPLEX NAME (if applicable): _____ IS THE SUBJECT A FRACTIONAL INTEREST, PHYSICAL SEGMENT OR PARTIAL HOLDING? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, see comments) _____ APPROACHES USED: <input checked="" type="checkbox"/> DIRECT COMPARISON APPROACH <input checked="" type="checkbox"/> COST APPROACH <input type="checkbox"/> INCOME APPROACH EXTRAORDINARY ASSUMPTIONS & LIMITING CONDITIONS <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES (see attached addendum) HYPOTHETICAL CONDITIONS <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES (see attached addendum. A hypothetical condition requires an extraordinary assumption) JURISDICTIONAL EXCEPTION <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (see attached addendum)			
	ASSIGNMENT	NATURE OF DISTRICT: <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Agricultural <input type="checkbox"/> TYPE OF DISTRICT: <input type="checkbox"/> Urban <input type="checkbox"/> Suburban <input checked="" type="checkbox"/> Rural <input type="checkbox"/> Recreational <input type="checkbox"/> TREND OF DISTRICT: <input type="checkbox"/> Improving <input type="checkbox"/> Stable <input checked="" type="checkbox"/> Transition <input type="checkbox"/> Deteriorating <input type="checkbox"/> BUILT-UP: <input type="checkbox"/> Over 75% <input checked="" type="checkbox"/> 25 - 75% <input type="checkbox"/> Under 25% <input type="checkbox"/> Rural CONFORMITY Age: <input type="checkbox"/> Newer <input type="checkbox"/> Similar <input checked="" type="checkbox"/> Older <input type="checkbox"/> Condition: <input type="checkbox"/> Superior <input type="checkbox"/> Similar <input checked="" type="checkbox"/> Inferior <input type="checkbox"/> Size: <input type="checkbox"/> Larger <input type="checkbox"/> Similar <input checked="" type="checkbox"/> Smaller <input type="checkbox"/> COMMENTS: <input type="checkbox"/> Detrimental Conditions Observed The Village of Innisfree is a community of up to 200 in population and is just north of the Yellowhead Highway #16 along the east side of Secondary Highway 870 in central Alberta. The Village of Innisfree has the school from Kindergarten to grade 12, has the Highway Cafe, truckstop and gas station, fire service, Canada Post office, Hotel & Lounge, Public Library, Some Agricultural and Oil Industries, bottle recycling depot, churches and the senior citizens center along with the rec center.		
NEIGHBOURHOOD		AGE RANGE OF PROPERTIES (years): 5 100 PRICE RANGE OF PROPERTIES: \$ 0 \$ 250,000 Rural Properties Vary Widely MARKET OVERVIEW: Supply: <input checked="" type="checkbox"/> High <input type="checkbox"/> Average <input type="checkbox"/> Low Demand: <input type="checkbox"/> High <input type="checkbox"/> Average <input checked="" type="checkbox"/> Low PRICE TRENDS: <input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input checked="" type="checkbox"/> Declining		
	SITE	SITE DIMENSIONS: Refer to Site Plan LOT SIZE: 580.62 Unit of Measurement SqM Source: Village Records TOPOGRAPHY: Relatively Level CONFIGURATION: Rectangular Shaped Lot ZONING: Innisfree Audit & Equ. Zone Residential Source: Contacted Municipal A OTHER LAND USE CONTROLS (see comments): USE CONFORMS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (see comments) ASSEMBLAGE: <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (see comments) TITLE SEARCHED: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (see comments and limiting conditions) COMMENTS: <input type="checkbox"/> Detrimental Conditions Observed The subject property is surrounded by developed properties and this particular property does not compare well to the community setting. There are no known or apparent restrictions on Title and or easements. At inspection of the dwelling it is in very poor condition and I would consider it a tear down in order to prepare the site for future development.		
UTILITIES: <input type="checkbox"/> Telephone <input checked="" type="checkbox"/> Natural Gas <input type="checkbox"/> Storm Sewer <input checked="" type="checkbox"/> Sanitary Sewer <input type="checkbox"/> Septic <input type="checkbox"/> Open Ditch <input type="checkbox"/> Holding Tank <input type="checkbox"/> WATER SUPPLY: <input checked="" type="checkbox"/> Municipal <input type="checkbox"/> Private Well <input type="checkbox"/> FEATURES: <input type="checkbox"/> Gravel Road <input checked="" type="checkbox"/> Paved Road <input type="checkbox"/> Lane <input checked="" type="checkbox"/> Sidewalk <input checked="" type="checkbox"/> Curbs <input checked="" type="checkbox"/> Street Lights <input type="checkbox"/> Cablevision <input type="checkbox"/> ELECTRICAL: <input checked="" type="checkbox"/> Overhead <input type="checkbox"/> Underground <input type="checkbox"/> DRIVEWAY: <input type="checkbox"/> Private <input type="checkbox"/> Mutual <input type="checkbox"/> None <input type="checkbox"/> Single <input type="checkbox"/> Double <input type="checkbox"/> Underground <input type="checkbox"/> Laneway <input type="checkbox"/> Surface: Street or site parking PARKING: <input type="checkbox"/> Garage <input type="checkbox"/> Carport <input type="checkbox"/> Driveway <input checked="" type="checkbox"/> Street LANDSCAPING: <input type="checkbox"/> Good <input type="checkbox"/> Average <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Poor CURB APPEAL: <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Poor				

RESIDENTIAL APPRAISAL REPORT

Single Family Residential Appraisal

FILE NO.: 09920

REFERENCE:

YEAR BUILT (estimated): <u>1936</u> YEAR OF ADDITIONS: <u>0</u> EFFECTIVE AGE: <u>65</u> years REM. ECONOMIC LIFE: <u>0</u> years	PROPERTY TYPE: <u>Single Family Dwelling</u> DESIGN/STYLE: <u>Bungalow</u> CONSTRUCTION: <u>Wood</u> WINDOWS: <u>Wood Casement & Storm</u>	ROOFING: <u>Asphalt Shingles</u> Condition: <input type="checkbox"/> Good <input type="checkbox"/> Average <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Poor																																																																														
COMMENTS: The dwelling should be consider as a vacant lot	BASEMENT: <u>N/A</u> ESTIMATED BASEMENT AREA: <u>N/A</u> <input type="checkbox"/> Sq. Ft. <input type="checkbox"/> Sq. M. ESTIMATED BASEMENT FINISH: _____ % FOUNDATION WALLS: <u>Poured Concrete</u>	EXTERIOR FINISH: <u>Wood</u> Condition: <input type="checkbox"/> Good <input type="checkbox"/> Average <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Poor																																																																														
BEDROOMS(##) BATHROOMS(##) _____ Large _____ 2-piece _____ Good <u>1</u> Average _____ 3-piece _____ Average _____ Small <u>1</u> 4-piece _____ Fair _____ _____ 5-piece <input checked="" type="checkbox"/> Poor	INTERIOR FINISH Walls Ceilings Drywall <input type="checkbox"/> <input type="checkbox"/> Plaster <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Paneling <input type="checkbox"/> <input type="checkbox"/> _____ <input type="checkbox"/> <input type="checkbox"/> _____ <input type="checkbox"/> <input type="checkbox"/>	CLOSET: <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor/None INSULATION: <input type="checkbox"/> Ceiling <input type="checkbox"/> Walls <input type="checkbox"/> Basement <input type="checkbox"/> Crawl Space Info Source: Poor Condition a Derelict Building																																																																														
FLOORING: <u>Carpet & Sheet Vinyl</u> ELECTRICAL: <input type="checkbox"/> Fuses <input type="checkbox"/> Breakers ESTIMATED RATED CAPACITY OF MAIN PANEL: <u>N/A</u> _____ amps HEATING SYSTEM: <u>N/A</u> Fuel type: <u>N/A</u> WATER HEATER: Type: <u>N/A</u>	PLUMBING LINES: _____ Info Source: _____ FLOOR PLAN: <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Poor BUILT-IN/EXTRA: <input type="checkbox"/> Stove <input type="checkbox"/> Oven <input type="checkbox"/> Dishwasher <input type="checkbox"/> Garburator <input type="checkbox"/> Vacuum <input type="checkbox"/> Security System <input type="checkbox"/> Fireplace <input type="checkbox"/> Skylight <input type="checkbox"/> Solarium <input type="checkbox"/> HR Ventilator <input type="checkbox"/> Central Air <input type="checkbox"/> Air Cleaner <input type="checkbox"/> Sauna <input type="checkbox"/> Jetted Tub <input type="checkbox"/> Garage Opener <input type="checkbox"/> Swimming Pool	OVERALL INT. COND: <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Poor																																																																														
ROOM ALLOCATION <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>LEVEL:</th> <th>ENTRANCE</th> <th>LIVING</th> <th>DINING</th> <th>KITCHEN</th> <th>FAMILY</th> <th>BEDROOMS</th> <th>DEN</th> <th>FULL BATH</th> <th>PART BATH</th> <th>LAUNDRY</th> <th>ROOM TOTAL</th> <th>AREA</th> </tr> </thead> <tbody> <tr> <td>MAIN</td> <td>1</td> <td>1</td> <td></td> <td>1</td> <td></td> <td>1</td> <td></td> <td>1</td> <td></td> <td></td> <td>3</td> <td>41</td> </tr> <tr> <td>SECOND</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>THIRD</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>ABOVE GRADE TOTALS</td> <td colspan="2">ROOMS: 3</td> <td colspan="2">BEDROOMS: 1</td> <td colspan="2">BATHROOMS: 1F</td> <td colspan="2"></td> <td colspan="2"></td> <td>3</td> <td>41</td> </tr> <tr> <td>BASEMENT</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			LEVEL:	ENTRANCE	LIVING	DINING	KITCHEN	FAMILY	BEDROOMS	DEN	FULL BATH	PART BATH	LAUNDRY	ROOM TOTAL	AREA	MAIN	1	1		1		1		1			3	41	SECOND													THIRD													ABOVE GRADE TOTALS	ROOMS: 3		BEDROOMS: 1		BATHROOMS: 1F						3	41	BASEMENT												
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UNIT OF MEASUREMENT: <input type="checkbox"/> Sq. Ft. <input checked="" type="checkbox"/> Sq. M. SOURCE OF MEASUREMENT: <u>Measured</u>																																																																																
BASEMENT FINISH: <u>N/A</u>																																																																																
GARAGES/CARPORT/PARKING FACILITIES: <u>N/A</u>																																																																																
SITE IMPROVEMENTS (INCLUDING DECKS, PATIOS, OUTBUILDINGS, LANDSCAPING, etc): <u>N/A</u>																																																																																
COMMENTS: <input checked="" type="checkbox"/> Detrimental Conditions Observed <input type="checkbox"/> Incomplete Construction (see comments) The dwelling is in very poor condition and should be considered a tear down development to clear the lot and prepare it for a vacant lot ready for sale. The property was seized for Tax Forfeiture on 20-Feb-2018 by the Village.																																																																																

IMPROVEMENTS

RESIDENTIAL APPRAISAL REPORT

Single Family Residential Appraisal

FILE NO.: 09920

REFERENCE:

LAND VALUE AS IF VACANT: N/A \$ 3,000 SOURCE OF DATA: MLS & Community Comment: Reviewed given vacant lots of the area.

EXISTING USE: Vacant Lot

HIGHEST AND BEST USE OF THE LAND AS IF VACANT: Residential Other

HIGHEST AND BEST USE OF THE PROPERTY AS IMPROVED: Existing Residential Use Other

ANALYSES AND COMMENTS: The subject property does not conform well with the existing residential properties of the neighborhood due to its door conition.

HIGHEST AND BEST USE

DIRECT COMPARISON APPROACH

SUBJECT	COMPARABLE NO. 1		COMPARABLE NO. 2		COMPARABLE NO. 3	
	Description	\$ Adjustment	Description	\$ Adjustment	Description	\$ Adjustment
4824 - 52 Street Innisfree, AB T0B 2G0	4928 52 Avenue Ryley, AB, T0B 4A0		4831 52 Street Innisfree, AB T0B 2G0		4904 52 Street Innisfree, AB T0B 2G0	
DATA SOURCE	MLS	MLS E4272455	MLS A1164646		MLS A1233874	
DATE OF SALE		22-Mar-2022	15-Jun-2022		20-Aug-2022	
SALE PRICE	\$	\$ 46,000	\$ 73,500		\$ 87,500	
DAYS ON MARKET		262	197		53	
LIST PRICE		49900	79900		94900	
LOCATION	Innisfree	Ryley	Innisfree		Innisfree	
SITE DIMENSIONS/LOT SIZE	580.62 SqM	Similar	580.62 SqM		1114.80 SqM	-4,000
BUILDING TYPE	Detached	Detached	Detached		Detached	
DESIGN/STYLE	Bungalow	Bungalow	Bungalow		Bungalow	
AGE/CONDITION	86 yrs Poor	68 yrs Ave.	74 yrs Good +	-35,000	82 yrs Ave. +	-20,000
LIVABLE FLOOR AREA	41 Sq.M.	82 SqM	73 SqM	-21,000	135 SqM	-60,000
ROOM COUNT	Total Rooms: 3 Bdrms: 1	Total Rooms: 4 Bdrms: 2	Total Rooms: 6 Bdrms: 1		Total Rooms: 4 Bdrms: 1	
BATHROOMS	1F	1F	2F		1F	
BASEMENT	No Basement	No Basement	Full; Unfinished	-10,000	None	
PARKING FACILITIES	Street	Street	Street		Street	
EXTRA'S	None	None	4 Appl's	-2,000	None	
ADJUSTMENTS (Gross%, Net%, Dollar)	91.3% -91.3% \$ 42,000		92.5% -92.5% \$ 68,000		96.0% -96.0% \$ 84,000	
ADJUSTED VALUES	\$ 4,000		\$ 5,500		\$ 3,500	

ANALYSES AND COMMENTS:
 The comparable sales have an unadjusted value range from a low of \$46,000 to a high of \$87,500 once the adjustments for lot size, liveable floor area, age / condition, basement, and extra's were adjusted the value range tightens from \$3,000 to \$5,500. The final estimate of value is based in part of the theory that the subject property is being exposed for a reasonable period of time prior to the effective date to produce a fair market value sale. However, an ever-changing economic climate, time of year and variable real estate factors can have an affect on selling times. A reasonable exposure time for the subject would be less then 90 Days.

ESTIMATED VALUE BY THE DIRECT COMPARISON APPROACH (rounded): \$ 4,000

RESIDENTIAL APPRAISAL REPORT

Single Family Residential Appraisal

FILE NO.: 09920

REFERENCE:

SUBJECT		COMPARABLE NO. 4		COMPARABLE NO. 5		COMPARABLE NO. 6	
		Description	\$ Adjustment	Description	\$ Adjustment	Description	\$ Adjustment
4824 - 52 Street Innisfree, AB T0B 2G0		5032 49 Avenue Minburn, AB. T0B 3B0					
DATA SOURCE	MLS	MLS A1138295					
DATE OF SALE		17-May-2022					
SALE PRICE	\$	\$ 65,000		\$		\$	
DAYS ON MARKET		277					
LIST PRICE		70000					
LOCATION	Innisfree	Minburn					
SITE DIMENSIONS/LOT SIZE	580.62 SqM	580.62 SqM					
BUILDING TYPE	Detached	Detached					
DESIGN/STYLE	Bungalow	2 Storey					
AGE/CONDITION	86 yrs Poor	101 yrs	Ave. +		-20,000		
LIVABLE FLOOR AREA	41 Sq.M.	87 SqM			-30,000		
ROOM COUNT	Total Rooms: 3 Bdrms: 1	Total Rooms: 5	Bdrms: 2				
BATHROOMS	1F	1F					
BASEMENT	No Basement	Full; Part Finished			-10,000		
PARKING FACILITIES	Street	Street					
EXTRA'S	None	4 Appl's			-2,000		
ADJUSTMENTS (Gross%, Net%, Dollar)		95.4 %	-95.4 % \$	62,000	%	% \$	% % \$
ADJUSTED VALUES		\$		3,000	\$		\$
ANALYSES AND COMMENTS:							

DIRECT COMPARISON APPROACH

RESIDENTIAL APPRAISAL REPORT

Single Family Residential Appraisal

FILE NO.: 09920

REFERENCE:

SALES HISTORY	SUBJECT SOLD WITHIN 3 YEARS OF EFFECTIVE DATE: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO ANALYSES OF SALE TRANSFER HISTORY: (minimum of three years) <u>The subject property has not had a sale transfer in the past three years.</u>
	SUBJECT LISTED WITHIN 1 YEAR OF EFFECTIVE DATE: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO SUBJECT CURRENTLY LISTED: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO ANALYSES OF AGREEMENTS FOR SALE, OPTIONS, LISTINGS OR MARKETING OF THE SUBJECT: (minimum of one year) <u>The subject property has not been listed for sale nor sold in the past year.</u>
EXPOSURE TIME	ANALYSES OF REASONABLE EXPOSURE TIME: <u>The subject property would have a reasonable market exposure time of up to 90 Days.</u>
RECONCILIATION AND FINAL VALUE	RECONCILIATION AND FINAL ESTIMATE OF VALUE: <u>The final estimate of value is the appraiser's opinion that results from the application of the appraisal analysis and does not consider value in use which is peculiar to the perceptions of utility from use of the individual user as it represents the special value to the owner.</u>
UPON REVIEWING AND RECONCILING THE DATA, ANALYSES AND CONCLUSIONS OF EACH VALUATION APPROACH, THE MARKET VALUE OF THE INTEREST IN THE SUBJECT PROPERTY AS AT <u>30-Sep-2022</u> (Effective Date of the Appraisal) IS ESTIMATED AT \$ <u>4,000</u> COMPLETED ON <u>04-Oct-2022</u> (Date of Report) AS SET OUT ELSEWHERE IN THIS REPORT, THIS REPORT IS SUBJECT TO ASSUMPTIONS AND LIMITING CONDITIONS, THE VERIFICATION OF WHICH IS OUTSIDE THE SCOPE OF THIS REPORT.	
DEFINITIONS	DEFINITION OF MARKET VALUE: The most probable price, as of a specified date, in cash, or in terms equivalent to cash, or in other precisely revealed terms, for which the specified property rights should sell after reasonable exposure in a competitive market under all conditions requisite to a fair sale, with the buyer and seller each acting prudently, knowledgeably, and for self-interest, and assuming that neither is under undue duress. (Appraisal of Real Estate, Third Canadian Edition 2010) Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: buyer and seller are typically motivated; both parties are well informed or well advised, and acting in what they consider their own best interests; a reasonable time is allowed for exposure in the open market; payment is made in terms of cash in Canadian dollars or in terms of financial arrangements comparable thereto; and the price represents the normal consideration for the property sold unaffiliated by special or creative financing or sales concessions granted by anyone associated with the sale. DEFINITION OF MARKET RENT (if applicable): The estimated amount for which an interest in real property should be leased on the valuation date between a willing lessor and a willing lessee on appropriate lease terms in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion. (International Valuation Standards 2017) DEFINITION OF HIGHEST AND BEST USE: The reasonably probable use of real property, that is physically possible, legally permissible, financially feasible, maximally productive and that results in the highest value. (CUSPAP 2018) <u>As Vacant</u>
SCOPE	The scope of the appraisal encompasses the due diligence undertaken by the appraiser (consistent with the terms of reference from the client, the purpose and intended use of the report) and the necessary research and analyses to prepare a report in accordance with the Canadian Uniform Standards of Professional Appraisal Practice (CUSPAP) of the Appraisal Institute of Canada. The following comments describe the extent of the process of collecting, confirming and reporting data and its analyses, describe relevant procedures and reasoning details supporting the analyses, and provide the reason for the exclusion of any usual valuation procedures. The appraisal issue that is the focus of this engagement has been discussed and defined with the client, the work required to solve the issue planned, and the necessary market data acquired, analyzed and reconciled into an estimate of market value in a manner typically expected in a "form" report. The specific tasks and items necessary to complete this assignment include a summary of the following: 1. assembly and analyses of relevant information pertaining to the property being appraised, including listing and acquisition particulars if acquired within three years prior to the effective date of the appraisal; 2. a site visit and observation of the subject property and the surrounding area; 3. assembly and analyses of pertinent economic and market data; 4. an analyses of land use controls pertaining to the subject property; 5. an analyses of Highest and Best Use, or most probable use; 6. a discussion of the appraisal methodologies and procedures employed in arriving at the indications of value; 7. inclusion of photographs, maps, graphics and addendum/exhibits when deemed appropriate; and 8. reconciliation of the collected data into an estimate of the market value or the market value range as at the effective date of the appraisal. All data considered appropriate for inclusion in the appraisal is, to the best of our knowledge, factual. Due to the type of property being appraised and the nature of the appraisal issue, the findings have been conveyed in this "form" format. Other: <u>The property was physically viewed by the appraiser on the date noted in the report. When deemed necessary, information to confirm ownership, restrictions on Title, compliance with applicable land use regulations and tax information were obtained through public sources and stated in the report. In our valuation of the property, we have assumed no hidden or unapparent conditions that would render it more or less valuable. The property was fully viewed with photographs taken of the property.</u>

RESIDENTIAL APPRAISAL REPORT

Single Family Residential Appraisal

FILE NO.: 09920

REFERENCE:

ASSUMPTIONS, LIMITING CONDITIONS, DISCLAIMERS AND LIMITATIONS OF LIABILITY

The certification that appears in this appraisal report is subject to compliance with the Personal Information and Electronics Documents Act (PIPEDA), Canadian Uniform Standards of Professional Appraisal Practice ("CUSPAP") and the following conditions:

1. This report is prepared only for the client and authorized users specifically identified in this report and only for the specific use identified herein. No other person may rely on this report or any part of this report without first obtaining consent from the client and written authorization from the authors. Liability is expressly denied to any other person and, accordingly, no responsibility is accepted for any damage suffered by any other person as a result of decisions made or actions taken based on this report. Liability is expressly denied for any unauthorized user or for anyone who uses this report for any use not specifically identified in this report. Payment of the appraisal fee has no effect on liability. Reliance on this report without authorization or for an unauthorized use is unreasonable.
2. Because market conditions, including economic, social and political factors, may change rapidly and, on occasion, without warning, this report cannot be relied upon as of any date other than the effective date specified in this report unless specifically authorized by the author(s).
3. The author will not be responsible for matters of a legal nature that affect either the property being appraised or the title to it. The property is appraised on the basis of it being under responsible ownership. No registry office search has been performed and the author assumes that the title is good and marketable and free and clear of all encumbrances. Matters of a legal nature, including confirming who holds legal title to the appraised property or any portion of the appraised property, are outside the scope of work and expertise of the appraiser. Any information regarding the identity of a property's owner or identifying the property owned by the listed client and/or applicant provided by the appraiser is for informational purposes only and any reliance on such information is unreasonable. Any information provided by the appraiser does not constitute any title confirmation. Any information provided does not negate the need to retain a real estate lawyer, surveyor or other appropriate experts to verify matters of ownership and/or title.
4. Verification of compliance with governmental regulations, bylaws or statutes is outside the scope of work and expertise of the appraiser. Any information provided by the appraiser is for informational purposes only and any reliance is unreasonable. Any information provided by the appraiser does not negate the need to retain an appropriately qualified professional to determine government regulation compliance.
5. No survey of the property has been made. Any sketch in this report shows approximate dimensions and is included only to assist the reader of this report in visualizing the property. It is unreasonable to rely on this report as an alternative to a survey, and an accredited surveyor ought to be retained for such matters.
6. This report is completed on the basis that testimony or appearance in court concerning this report is not required unless specific arrangements to do so have been made beforehand. Such arrangements will include, but not necessarily be limited to, adequate time to review the report and related data, and the provision of appropriate compensation.
7. Unless otherwise stated in this report, the author has no knowledge of any hidden or unapparent conditions (including, but not limited to: its soils, physical structure, mechanical or other operating systems, foundation, etc.) of the subject property or of a neighbouring property that could affect the value of the subject property. It has been assumed that there are no such conditions. Any such conditions that were visibly apparent at the time of inspection or that became apparent during the normal research involved in completing the report have been noted in the report. This report should not be construed as an environmental audit or detailed property condition report, as such reporting is beyond the scope of this report and/or the qualifications of the author. The author makes no guarantees or warranties, express or implied, regarding the condition of the property, and will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. The bearing capacity of the soil is assumed to be adequate.
8. The author is not qualified to comment on detrimental environmental, chemical or biological conditions that may affect the market value of the property appraised, including but not limited to pollution or contamination of land, buildings, water, groundwater or air which may include but are not limited to moulds and mildews or the conditions that may give rise to either. Any such conditions that were visibly apparent at the time of inspection or that became apparent during the normal research involved in completing the report have been noted in the report. It is an assumption of this report that the property complies with all regulatory requirements concerning environmental, chemical and biological matters, and it is assumed that the property is free of any detrimental environmental, chemical and biological conditions that may affect the market value of the property appraised. If a party relying on this report requires information about or an assessment of detrimental environmental, chemical or biological conditions that may impact the value conclusion herein, that party is advised to retain an expert qualified in such matters. The author expressly denies any legal liability related to the effect of detrimental environmental, chemical or biological matters on the market value of the property.
9. The analyses set out in this report relied on written and verbal information obtained from a variety of sources the author considered reliable. Unless otherwise stated herein, the author did not verify client-supplied information, which the author believed to be correct.
10. The term "inspection" refers to observation only as defined by CUSPAP and reporting of the general material finishing and conditions observed for the purposes of a standard appraisal inspection. The inspection scope of work includes the identification of marketable characteristics/amenities offered for comparison and valuation purposes only.
11. The opinions of value and other conclusions contained herein assume satisfactory completion of any work remaining to be completed in a good and workmanlike manner. Further inspection may be required to confirm completion of such work. The author has not confirmed that all mandatory building inspections have been completed to date, nor has the availability/issuance of an occupancy permit been confirmed. The author has not evaluated the quality of construction, workmanship or materials. It should be clearly understood that this visual inspection does not imply compliance with any building code requirements as this is beyond the professional expertise of the author.
12. The contents of this report are confidential and will not be disclosed by the author to any party except as provided for by the provisions of the CUSPAP and/or when properly entered into evidence of a duly qualified judicial or quasi-judicial body. The author acknowledges that the information collected herein is personal and confidential and shall not use or disclose the contents of this report except as provided for in the provisions of the CUSPAP and in accordance with the author's privacy policy. The client agrees that in accepting this report, it shall maintain the confidentiality and privacy of any personal information contained herein and shall comply in all material respects with the contents of the author's privacy policy and in accordance with the PIPEDA.
13. The author has agreed to enter into the assignment as requested by the client named in this report for the use specified by the client, which is stated in this report. The client has agreed that the performance of this report and the format are appropriate for the intended use.
14. This report, its content and all attachments/addendums and their content are the property of the author. The client, authorized users and any appraisal facilitator are prohibited, strictly forbidden, and no permission is expressly or implicitly granted or deemed to be granted, to modify, alter, merge, publish (in whole or in part) screen scrape, database scrape, exploit, reproduce, decompile, reassemble or participate in any other activity intended to separate, collect, store, reorganize, scan, copy, manipulate electronically, digitally, manually or by any other means whatsoever this appraisal report, addendum, all attachments and the data contained within for any commercial or other use.
15. If transmitted electronically, this report will have been digitally signed and secured with personal passwords to lock the appraisal file. Due to the possibility of digital modification, only originally signed reports and those reports sent directly by the author can be reasonably relied upon.
16. This report form is the property of the Appraisal Institute of Canada (AIC) and for use only by AIC members in good standing. Use by any other person is a violation of AIC copyright.
17. Where the intended use of this report is for financing or mortgage lending or mortgage insurance, it is a condition of reliance on this report that the authorized user has or will conduct lending, underwriting and rigorous due diligence in accordance with the standards of a reasonable and prudent lender or insurer, including but not limited to ensuring the borrower's demonstrated willingness and capacity to service his/her debt obligations on a timely basis, and to conduct loan underwriting or insuring due diligence similar to the standards set out by the Office of the Superintendent of Financial Institutions (OSFI), even when not otherwise required by law. Liability is expressly denied to those that do not meet this condition. Any reliance on this report without satisfaction of this condition is unreasonable.

See Attached Addendum

CERTIFICATION

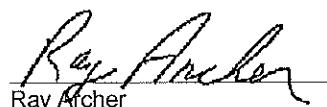
I certify that, to the best of my knowledge and belief that:

1. The statements of fact contained in this report are true and correct;
2. The reported analyses, opinions and conclusions are limited only by the reported assumptions and limiting conditions and are my impartial and unbiased professional analyses, opinions and conclusions;
3. I have no past, present or prospective interest in the property that is the subject of this report and no personal and/or professional interest or conflict of with respect to the parties involved with this assignment;
4. I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment;
5. My engagement in and compensation is not contingent upon developing or reporting predetermined results, the amount of value estimate, a conclusion favouring the client, or the occurrence of a subsequent event;
6. My analyses, opinions and conclusions were developed, and this report has been prepared, in conformity with the Canadian Uniform Standards of Professional Appraisal Practice (CUSPAP);
7. I have the knowledge and experience to complete this assignment competently, and where applicable this report is co-signed in compliance with the Canadian Uniform Standards of Professional Appraisal Practice (CUSPAP);
8. No one has provided professional assistance to the members(s) signing this report.
 The following individual provided the following professional assistance:
9. As of the date of this report the undersigned has fulfilled the requirements of the Appraisal Institute of Canada (AIC)'s Continuing Professional Development Program;
10. The undersigned is a member/are all members in good standing of the Appraisal Institute of Canada. Where applicable this report is co-signed in compliance with CUSPAP. Where a report bears two signatures, both the signing appraiser and co-signing appraiser assume full responsibility for this report.

PROPERTY IDENTIFICATION

ADDRESS: 4824 - 52 Street CITY: Innisfree PROVINCE: AB POSTAL CODE: T0B 2G0
 LEGAL DESCRIPTION: Plan 4175R, Block 8, Lot 14

BASED UPON THE DATA, ANALYSES AND CONCLUSIONS CONTAINED HEREIN, THE MARKET VALUE OF THE INTEREST IN THE PROPERTY DESCRIBED.
 AS AT 30-Sep-2022 (Effective date of the appraisal) IS ESTIMATED AT \$ 4,000 As Is As If Complete
 AS SET OUT ELSEWHERE IN THIS REPORT, THIS REPORT IS SUBJECT TO CERTAIN ASSUMPTIONS AND LIMITING CONDITIONS, THE VERIFICATION OF WHICH IS OUTSIDE THE SCOPE OF THIS REPORT

<p>APPRAISER</p> <p>SIGNATURE: <u></u></p> <p>NAME: <u>Ray Archer</u></p> <p>AIC DESIGNATION/STATUS: <input type="checkbox"/> Candidate Member <input checked="" type="checkbox"/> CRA,P.App <input type="checkbox"/> AACI,P.App Membership # <u>301520</u></p> <p>DATE OF REPORT/DATE SIGNED: <u>04-Oct-2022</u></p> <p>PERSONALLY INSPECTED THE SUBJECT PROPERTY: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>DATE OF INSPECTION: <u>30-Sep-2022</u></p> <p>LICENSE INFO: (where applicable) _____</p>	<p>CO-SIGNING AIC APPRAISER (if applicable)</p> <p>SIGNATURE: _____</p> <p>NAME: _____</p> <p>AIC DESIGNATION/STATUS: <input type="checkbox"/> CRA,P.App <input type="checkbox"/> AACI,P.App Membership # _____</p> <p>DATE OF REPORT/DATE SIGNED: _____</p> <p>PERSONALLY INSPECTED THE SUBJECT PROPERTY: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>DATE OF INSPECTION: _____</p> <p>LICENSE INFO: (where applicable) _____</p>
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NOTE: For this appraisal to be valid, an original or a password protected digital signature is required.

SOURCE OF DIGITAL SIGNATURE SECURITY: Appraiser's Computer


ATTACHMENTS AND ADDENDA: ADDITIONAL SALES EXTRAORDINARY ASSUMPTIONS/LIMITING CONDITIONS NARRATIVE PHOTOGRAPHS BUILDING SKETCH PROGRESS INSPECTION
 MAPS COST APPROACH INCOME APPROACH MARKET RENT SCOPE OF WORK LIMITED USES/LIMITED DETRIMENTAL CONDITIONS

EXTRAORDINARY ITEMS ADDENDUM

REFERENCE:

Single Family Residential Appraisal

FILE NO.: 09920

CLIENT	CLIENT: Village of Innisfree	APPRAISER	AIC MEMBER: Ray Archer	 Appraisal Institute of Canada
	ATTENTION: Brooke Magosse		COMPANY: Archer Property Appraisals	
ADDRESS: 5116 - 50 Avenue	ADDRESS: 3607 61 Street NW			
Innisfree, Alberta T0B 2G0	Edmonton, Alberta T6L 1H1			
E-MAIL: coa@innisfree.ca	E-MAIL: rayarcher@shaw.ca			
PHONE: 780 592 - 3886 OTHER:	PHONE: 780 907-6626 OTHER:			

EXTRAORDINARY ASSUMPTIONS & LIMITING CONDITIONS

Due to the condition of the building, entering of the building was limited to a limited access into the structure to view the interior with limited exposure to any unknown dangers that the structure may pose. Entering homes for inspection purposes is contrary to local health authority advice and only a cursory inspection was possible at this time. This appraisal assignment was completed with the permission of the local Village COA to enter the interior and walk around the exterior of this property. Property details have been identified and collected through other means as noted in this report.

HYPOTHETICAL CONDITIONS

The report is based on the assumption that the property will have the existing dwelling torn down and the structure disposed with the site leveled and cleared of all debris in an effort to present the lot to the general public for the purposes of disposing of as a vacant (cleared) lot.

JURISDICTIONAL EXCEPTION

Not Applicable.

COST APPROACH ADDENDUM

REFERENCE:

Single Family Residential Appraisal

FILE NO.: 09920

CLIENT	CLIENT: Village of Innisfree	APPRAISER	AIC MEMBER: Ray Archer	 Appraisal Institute of Canada
	ATTENTION: Brooke Magosse		COMPANY: Archer Property Appraisals	
	ADDRESS: 5116 - 50 Avenue Innisfree, Alberta T0B 2G0		ADDRESS: 3607 61 Street NW Edmonton, Alberta T6L 1H1	
	E-MAIL: coa@innisfree.ca		E-MAIL: rayarcher@shaw.ca	
	PHONE: 780 592 - 3886 OTHER:		PHONE: 780 907-6626 OTHER:	

PROPERTY ADDRESS: 4824 - 52 Street	
LAND VALUE	SOURCE OF DATA <u>MLS DATA & Village</u> \$ <u>3,000</u>
SOURCE OF COST DATA: <input type="checkbox"/> MANUAL <input type="checkbox"/> CONTRACTOR <input checked="" type="checkbox"/> Appraiser's Files	
BUILDING COST: <input type="checkbox"/> Sq. Ft. <input checked="" type="checkbox"/> Sq. M.	
Livable floor Area (above grade) <u>41</u> @ \$ <u>0.00</u>	ESTIMATED COST NEW \$ <u>0</u> DEPRECIATED COST
Basement <u>0</u> @ \$ _____	\$ _____
Garages/Carports _____ @ \$ _____	\$ _____
_____ @ \$ _____	\$ _____
_____ @ \$ _____	\$ _____
_____ @ \$ _____	\$ _____
OTHER EXTRAS INCLUDING SITE IMPROVEMENTS, LANDSCAPING, ETC	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL REPLACEMENT COST	\$ <u>0</u>
ACCRUED DEPRECIATION:	
_____ % \$ _____	\$ <u>0</u> \$ <u>0</u>
DEPRECIATED VALUE OF THE IMPROVEMENTS	\$ _____
_____	\$ _____
ESTIMATED VALUE BY THE COST APPROACH (rounded)	\$ <u>3,000</u>
_____	\$ <u>3,000</u>

COST APPROACH	NOTE: Unless otherwise noted the construction cost estimates contained herein were not prepared for insurance purposes and are invalid for that use. The Cost Approach is not applicable when appraising individual strata/condominium type dwelling units
	ANALYSES/COMMENTS: The Cost Approach has been provided for demonstration purposes only. The greatest consideration has been accorded to The Direct Comparison Approach. While sometimes required by lenders, The Cost Approach is not typically used by purchasers or vendors in the market place, particularly with respect to older improvements. Further, there is little or no empirical evidence to support the rates of depreciation used in the approach, other than that indicated by comparable sales in the Direct Comparison Approach. Accordingly, the Cost Approach is not necessarily a reliable indicator of market value, and the reader is cautioned not to rely on the value indicated the Cost Approach in the report, not to use it to determine the fire insurance placed on the property.

INCOME APPROACH ADDENDUM

REFERENCE:

Single Family Residential Appraisal

FILE NO.: 09920

CLIENT	CLIENT: Village of Innisfree	APPRAISER	AIC MEMBER: Ray Archer	 Appraisal Institute of Canada
	ATTENTION: Brooke Magosse		COMPANY: Archer Property Appraisals	
	ADDRESS: 5116 - 50 Avenue Innisfree, Alberta T0B 2G0		ADDRESS: 3607 61 Street NW Edmonton, Alberta T6L 1H1	
	E-MAIL: coa@innisfree.ca		E-MAIL: rayarcher@shaw.ca	
	PHONE: 780 592 - 3886 OTHER:		PHONE: 780 907-6626 OTHER:	

PROPERTY ADDRESS: 4824 - 52 Street

SERVICES AND AMENITIES INCLUDED IN THE RENT:

<input type="checkbox"/> ELECTRICITY	<input type="checkbox"/> GARBAGE COLLECTION	<input type="checkbox"/> PARKING	<input type="checkbox"/> WATER LEVIES	<input type="checkbox"/> REFRIDGERATOR	<input type="checkbox"/> STOVE
<input type="checkbox"/> HOT WATER	<input type="checkbox"/> CABLE TV / SATELLITE				

INCOME: LEASES VERIFIED YES NO SQ. FT. SQ. M.

FLOOR	NO. OF UNITS	NO. OF BDRMS	NET FLOOR AREA	MONTHLY RENT — PER UNIT		ANNUAL SQ.M. OR FT.	TOTAL MONTHLY	TOTAL ANNUALLY
				ACTUAL	ECONOMIC			
				\$	\$	\$	\$	\$
TOTAL								\$

LAUNDRY _____ UNITS X \$ _____ X 12 MONTHS = _____ \$

OTHER _____ \$

GROSS INCOME _____ \$
 LESS: VACANCY AND COLLECTION LOSS _____ % _____ \$

PARKING	MONTHLY	TOTAL	OCCUPANCY	SUB TOTAL	\$
INTERIOR _____	SPACES AT \$ _____	PER SPACE \$ _____	_____ %	_____ \$	\$
EXTERIOR _____	SPACES AT \$ _____	PER SPACE \$ _____	_____ %	_____ \$	\$

EFFECTIVE GROSS INCOME _____ \$

EXPENSES:	ANNUALIZED AMOUNTS			% OF GROSS INCOME
	TOTAL	PER UNIT	SQ.FT. OR SQ.M.	
TAXES: MUNICIPAL				
SCHOOL				
OTHER				
INSURANCE				
HEATING				
WATER				
ELECTRICITY				
GAS OR FUEL OIL				
JANITORIAL				
REPAIRS AND MAINTENANCE				
PAINTING AND DECORATING				
RESERVE				
ELEVATOR MAINTENANCE				
PROPERTY MANAGEMENT				
GARBAGE COLLECTION				

TOTAL EXPENSES _____

NET INCOME _____

CAPITALIZATION NET INCOME \$ _____ ÷ CAPITALIZATION RATE _____ % = _____
 ESTIMATED VALUE BY THE INCOME APPROACH (rounded) \$ _____

ANALYSES/COMMENTS: N/A

ADDENDUM

Borrower: Village of Innisfree	File No.: 09920	
Property Address: 4824 - 52 Street	Case No.:	
City: Innisfree	Province: AB	Postal Code: T0B 2G0
Lender: Village of Innisfree		

Additional Assumptions and Limiting Conditions and Extraordinary Items

The appraiser assumes no responsibility for any unforeseeable events that may alter the property condition or market conditions after the effective date of this report.

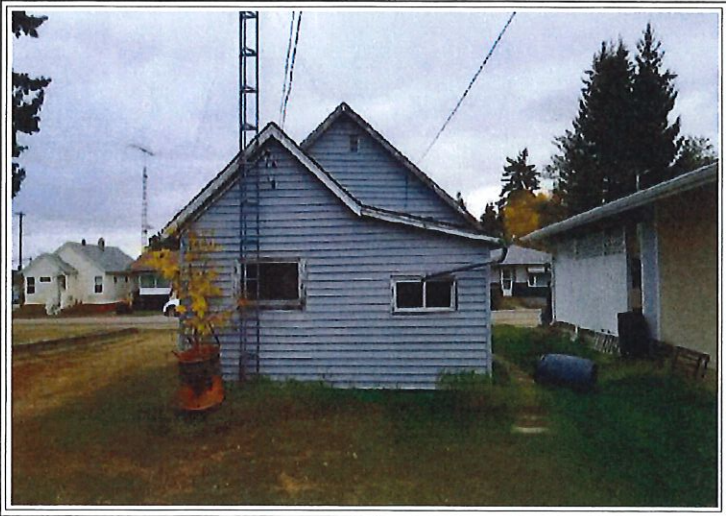
SUBJECT PROPERTY PHOTO ADDENDUM

Borrower: Village of Innisfree	File No.: 09920	
Property Address: 4824 - 52 Street	Case No.:	
City: Innisfree	Prov.: AB	P.C.: TOB 2G0
Lender: Village of Innisfree		



FRONT VIEW OF
SUBJECT PROPERTY

Appraised Date:
Appraised Value: \$ 4,000



REAR VIEW OF
SUBJECT PROPERTY



STREET SCENE

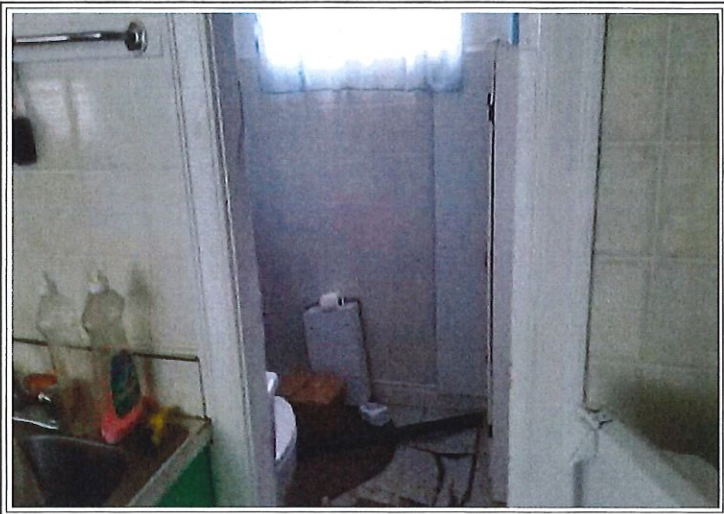
INTERIOR PHOTOS

Borrower: Village of Innisfree	File No.: 09920	
Property Address: 4824 - 52 Street	Case No.:	
City: Innisfree	Prov.: AB	P.C.: TOB 2G0
Lender: Village of Innisfree		



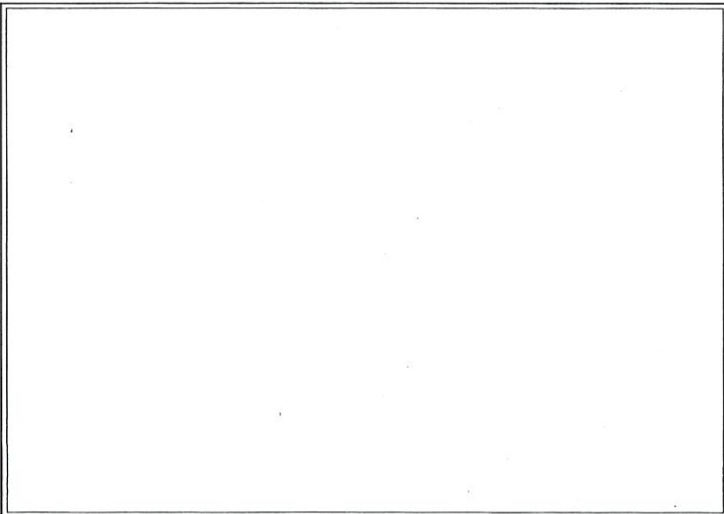
Kitchen

Comment:
Evidence of Deprecated State of
Structure Inside



Bathroom

Comment:
Flooring appear to be poor condition



Comment:

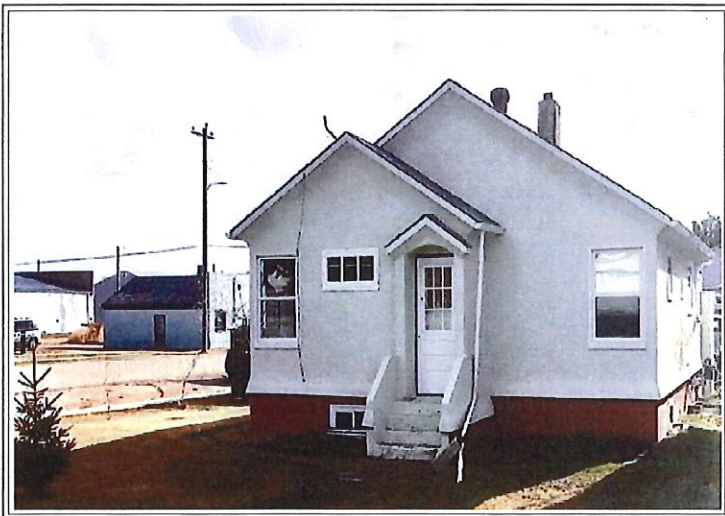
COMPARABLE PROPERTY PHOTO ADDENDUM

Borrower: Village of Innisfree	File No.: 09920	
Property Address: 4824 - 52 Street	Case No.:	
City: Innisfree	Prov.: AB	P.C.: TOB 2G0
Lender: Village of Innisfree		



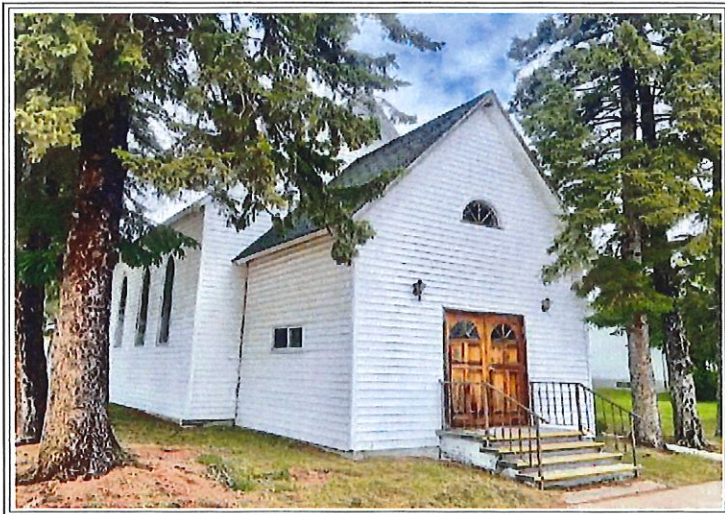
COMPARABLE SALE #1

4928 52 Avenue
Ryley, AB. TOB 4A0
Sale Date: 22-Mar-2022
Sale Price: \$ 46,000



COMPARABLE SALE #2

4831 52 Street
Innisfree, AB TOB 2G0
Sale Date: 15-Jun-2022
Sale Price: \$ 73,500



COMPARABLE SALE #3

4904 52 Street
Innisfree, AB TOB 2G0
Sale Date: 20-Aug-2022
Sale Price: \$ 87,500

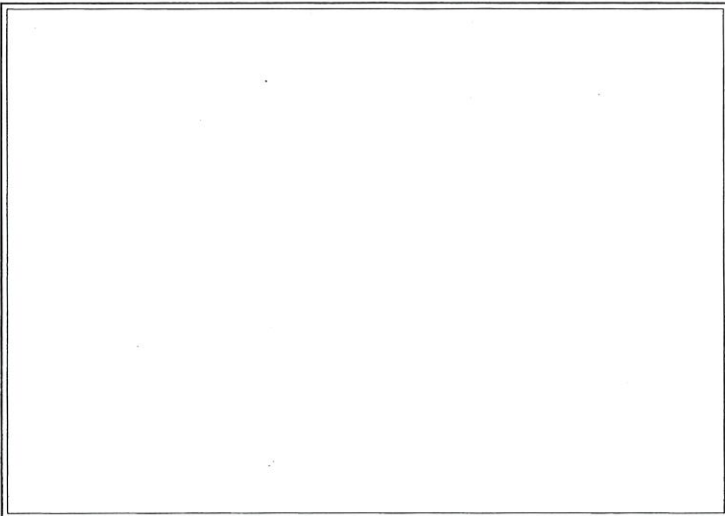
COMPARABLE PROPERTY PHOTO ADDENDUM

Borrower: Village of Innisfree	File No.: 09920	
Property Address: 4824 - 52 Street	Case No.:	
City: Innisfree	Prov.: AB	P.C.: TOB 2G0
Lender: Village of Innisfree		



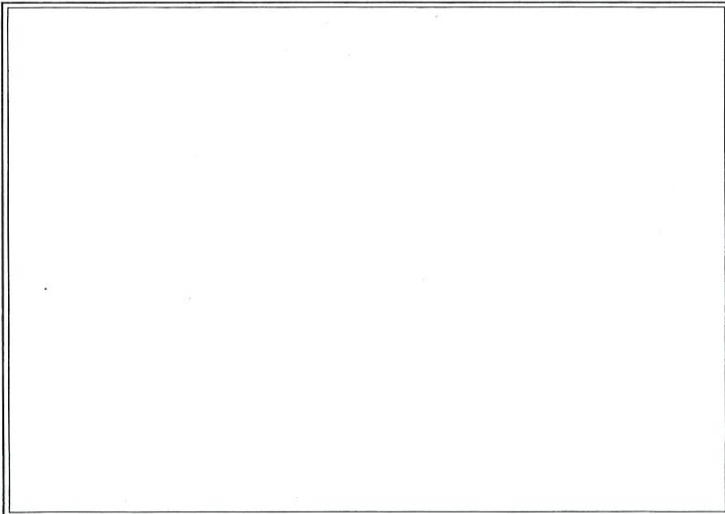
COMPARABLE SALE #4

5032 49 Avenue
Minburn, AB. T0B 3B0
Sale Date: 17-May-2022
Sale Price: \$ 65,000



COMPARABLE SALE #5

Sale Date:
Sale Price: \$



COMPARABLE SALE #6

Sale Date:
Sale Price: \$

PLOT MAP

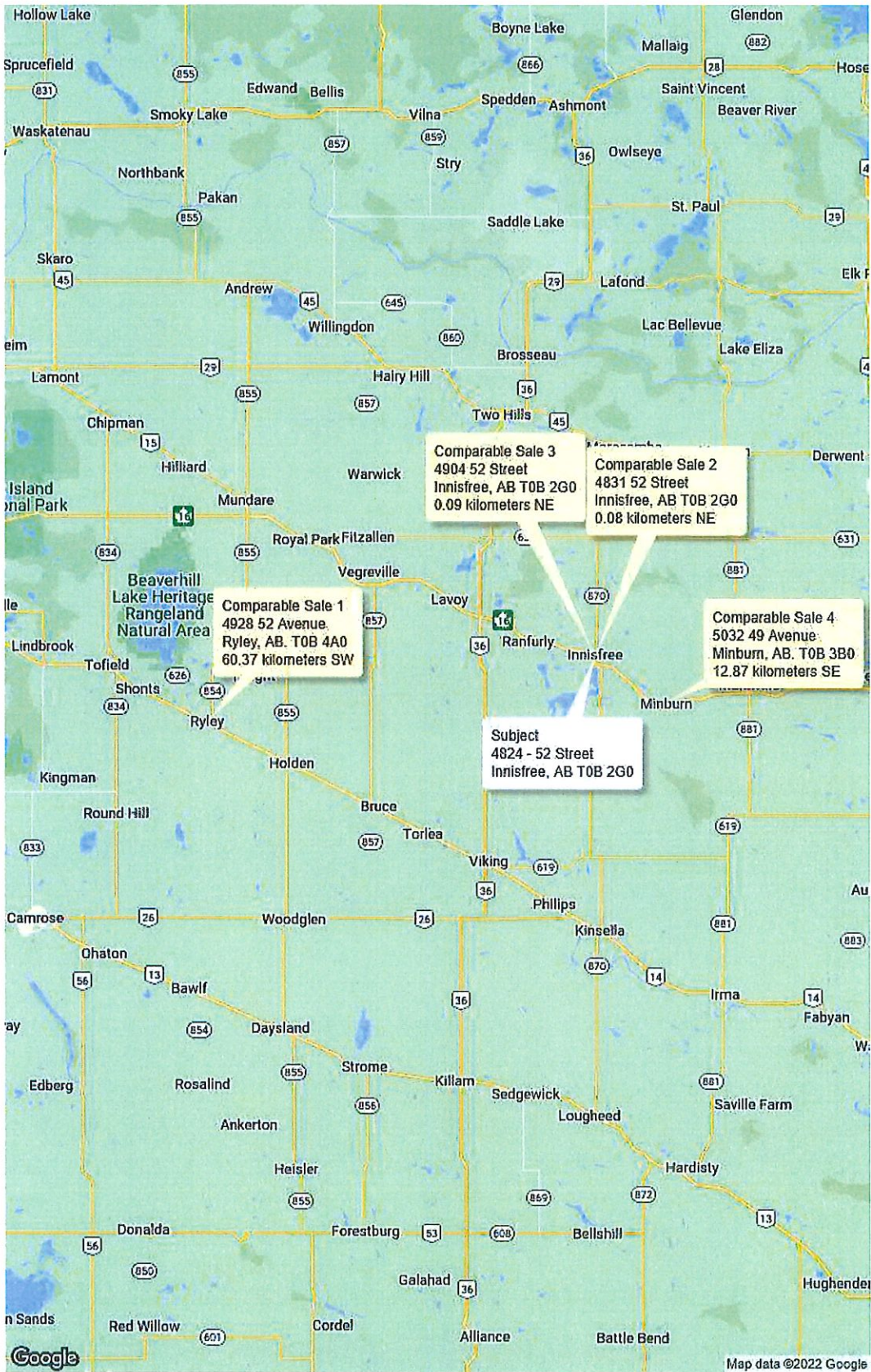
Borrower: Village of Innisfree
Property Address: 4824 - 52 Street
City: Innisfree
Lender: Village of Innisfree

File No.: 09920
Case No.:
Prov.: AB
P.C.: TOB 2G0



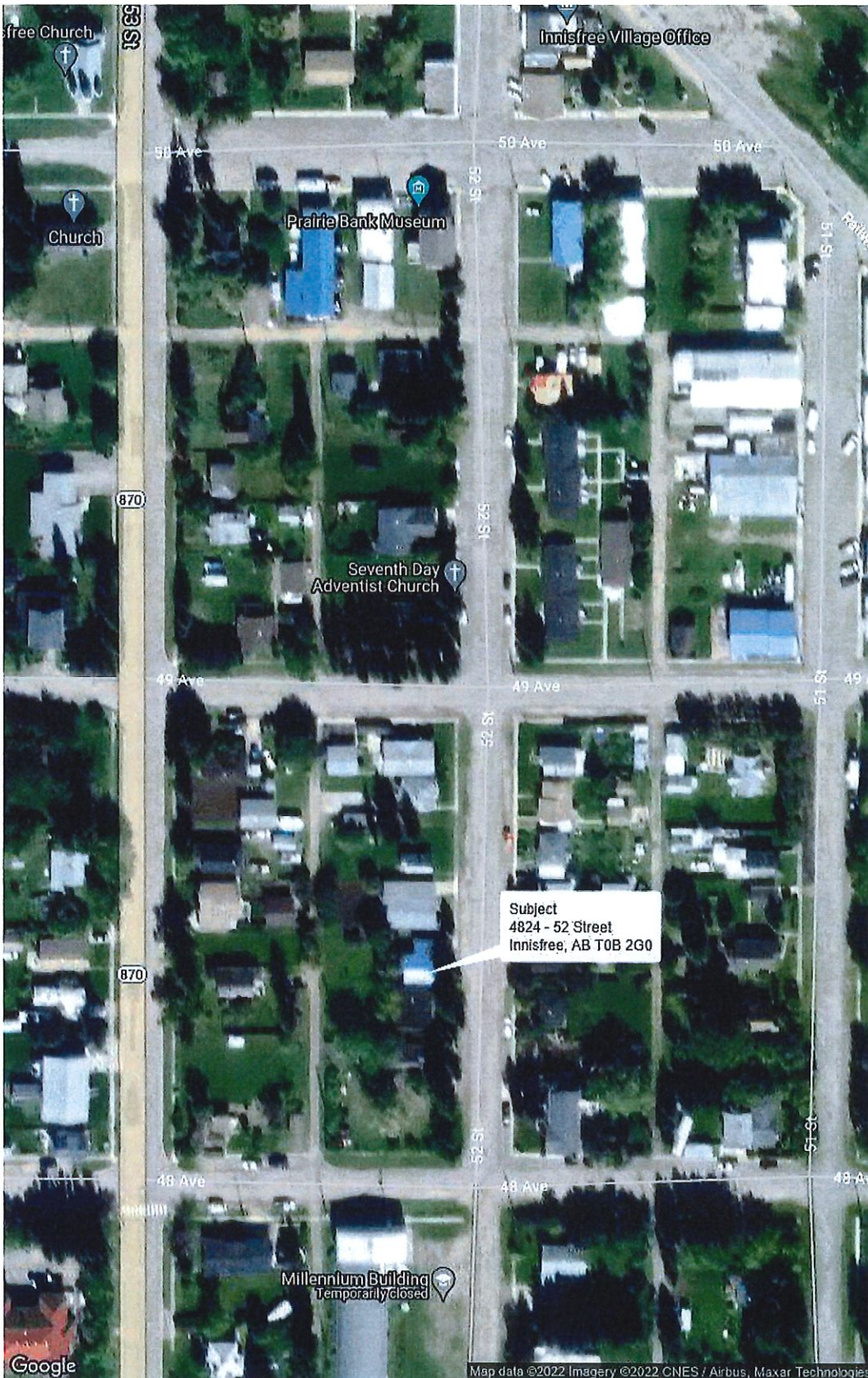
LOCATION MAP

Borrower: Village of Innisfree	File No.: 09920	
Property Address: 4824 - 52 Street	Case No.:	
City: Innisfree	Prov.: AB	P.C.: TOB 2G0
Lender: Village of Innisfree		



AERIAL MAP

Borrower: Village of Innisfree	File No.: 09920	
Property Address: 4824 - 52 Street	Case No.:	
City: Innisfree	Prov.: AB	P.C.: T0B 2G0
Lender: Village of Innisfree		



Assessment

Borrower: Village of Innisfree		File No.: 09920
Property Address: 4824 - 52 Street		Case No.:
City: Innisfree	Prov.: AB	P.C.: T0B 2G0
Lender: Village of Innisfree		



Residential

Year of General Assessment: 2021

Roll: 1980
Legal: 4175R B 14
 Address: 4824 - 52 STREET

Land Area: 6,250 Sq. Feet
 Subdivision: INNISFREE AUDIT & EQUAL ZONE
 Zoning: NO LAND USE



SFD - All Ages		Asst. Code	Value
Area: 444 Sq Feet	Year Built: 1936	900 100%	9,270
Quantity: 1	Heat -- Wall Furnace		
	Pumbing Main -- Fixture(s)		

Assessment Totals			Assessment
Tax Status	Code	Description	
E	900	Municipal Owned - Res Zoned	14,230
Grand Totals For 2021			14,230

The data contained in this report is only as accurate as the best inspection of the property and could be inaccurate due to errors or omissions. This data was collected by Municipal Assessment Services Group for the sole use of creating property assessments for the municipality to which the property is located. Any use of this data for other purposes is prohibited.

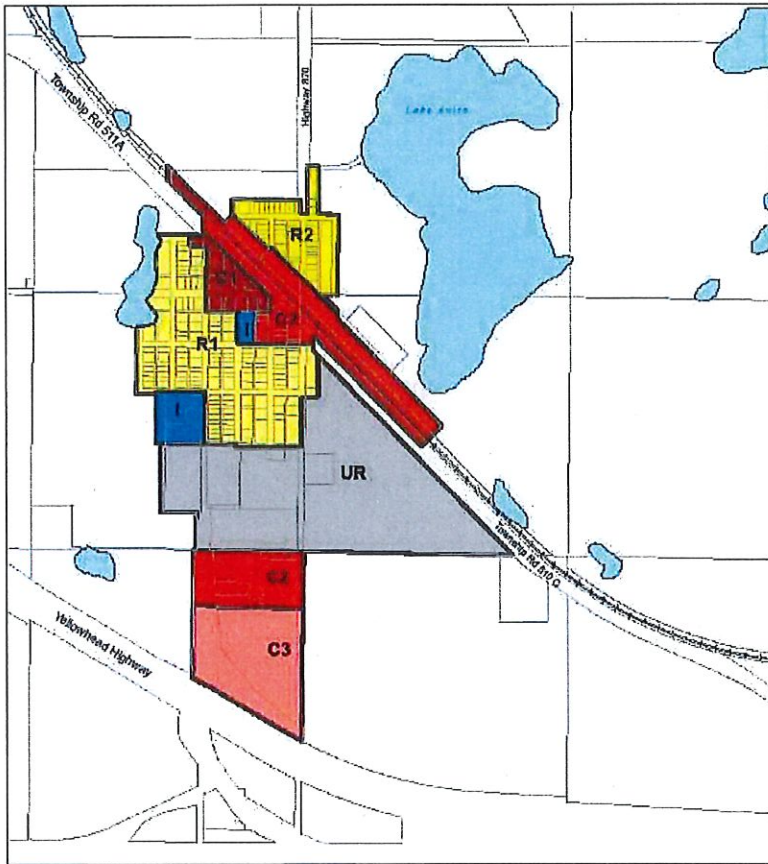
Printed on 02-24-2022 09:31:36 AM by Raymond Crews AMAA Village of Innisfree

Borrower: Village of Innisfree	File No.: 09920	
Property Address: 4824 - 52 Street	Case No.:	
City: Innisfree	Prov.: AB	P.C.: T0B 2G0
Lender: Village of Innisfree		

10 | Land Use District Map

Village of Innisfree

Land Use District Map



Land Use

- | | |
|---------------------------|----------------------------------|
| R1 - Residential District | C3 - Highway Commercial District |
| R2 - Residential District | I - Institutional District |
| C1 - Commercial District | UR - Urban Reserve District |
| C2 - Commercial District | |

APPRAISAL OF



Vacant Land Appraisal

LOCATED AT:

4915 - 53 Street
Innisfree, AB T0B 2G0

FOR:

Village of Innisfree
5116 - 50 Avenue
Innisfree, Alberta T0B 2G0

BORROWER:

Village of Innisfree

AS OF:

30-Sep-2022

BY:

Ray Archer
CRA P.App.

Archer Property Appraisals
3607 - 61 Street NW
Edmonton, AB. T6L 1H1

04-Oct-2022

Village of Innisfree
Brooke Magosse
5116 - 50 Avenue
Innisfree, Alberta T0B 2G0

Address of Property: 4915 - 53 Street
Innisfree, AB T0B 2G0

Market Value: \$ \$4,000

In accordance with your authorization and request, we have conducted an appraisal of the above referenced property to estimate market value.

The property had a site visit on 30-Sep-2022. The purpose of the report is to develop an estimate of market value of the subject property As Improved in Unencumbered Fee Simple ownership for the intended use of First Mortgage Financing only.

After careful consideration of all the above factors that effect value, the market value was estimated to be as referenced above.

This report has been prepared in compliance with the CUSPAP Appraisal Standards.

The estimate is subject to the limiting condition attached to this appraisal and to which the reader's attention is specifically directed.

Should you require further information of clarification as to any portion of this report, please contact the undersigned at your convenience.

Respectfully submitted.


Ray Archer
CRA, P.App

RESIDENTIAL APPRAISAL REPORT

Single Family Residential Appraisal

FILE NO.: 09921

REFERENCE:

CLIENT	CLIENT: Village of Innisfree	APPRAISER	AIC MEMBER: Ray Archer	 Appraisal Institute of Canada
	ATTENTION: Brooke Magosse		COMPANY: Archer Property Appraisals	
	ADDRESS: 5116 - 50 Avenue Innisfree, Alberta T0B 2G0		ADDRESS: 3607 61 Street NW Edmonton, Alberta T6L 1H1	
	E-MAIL: coa@innisfree.ca		E-MAIL: rayarcher@shaw.ca	
PHONE: 780 592 - 3886	OTHER:	PHONE: 780 907-6626	OTHER:	

SUBJECT	PROPERTY ADDRESS: 4915 - 53 Street	city: Innisfree	PROVINCE: AB	POSTAL CODE: T0B 2G0	
	LEGAL DESCRIPTION: Plan 4175R, Block 6, Lot 12		Source: Village Records		
	MUNICIPALITY AND DISTRICT: Innisfree				
	ASSESSMENT: Land \$ 0	Imps \$ 5,710	Total \$ 5,710	Assessment Date: 15-May-2022	Taxes \$ Unk
EXISTING USE: Residential Other (specify)			OCCUPIED BY: Vacant		

ASSIGNMENT	NAME: Village of Innisfree		Name Type: N/A
	PURPOSE:	<input checked="" type="checkbox"/> To estimate market value	<input type="checkbox"/> To estimate market rent
	INTENDED USE:	<input type="checkbox"/> First mortgage financing only	<input type="checkbox"/> Second mortgage financing only
		<input type="checkbox"/> Conventional	<input checked="" type="checkbox"/> For Market Value
	INTENDED USERS (by name): For Village of Innisfree		
	REQUESTED BY:	<input checked="" type="checkbox"/> Client above	<input type="checkbox"/> Other
	VALUE:	<input checked="" type="checkbox"/> Current	<input type="checkbox"/> Retrospective
		<input type="checkbox"/> Prospective	
		<input type="checkbox"/> Update of original report completed on _____ with an effective date of _____ File No. _____	
	PROPERTY RIGHTS APPRAISED:	<input checked="" type="checkbox"/> Fee Simple	<input type="checkbox"/> Leasehold
	<input type="checkbox"/> Condominium/Strata	<input type="checkbox"/>	
MAINTENANCE FEE (if applicable): \$ _____			
CONDO/STRATA COMPLEX NAME (if applicable): _____			
IS THE SUBJECT A FRACTIONAL INTEREST, PHYSICAL SEGMENT OR PARTIAL HOLDING? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, see comments)			
APPROACHES USED: <input checked="" type="checkbox"/> DIRECT COMPARISON APPROACH <input checked="" type="checkbox"/> COST APPROACH <input type="checkbox"/> INCOME APPROACH			
EXTRAORDINARY ASSUMPTIONS & LIMITING CONDITIONS <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES (see attached addendum)			
HYPOTHETICAL CONDITIONS <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES (see attached addendum. A hypothetical condition requires an extraordinary assumption)			
JURISDICTIONAL EXCEPTION <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (see attached addendum)			

NEIGHBOURHOOD	NATURE OF DISTRICT: <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Agricultural <input type="checkbox"/>	From	To	
	TYPE OF DISTRICT: <input type="checkbox"/> Urban <input type="checkbox"/> Suburban <input checked="" type="checkbox"/> Rural <input type="checkbox"/> Recreational <input type="checkbox"/>	AGE RANGE OF PROPERTIES (years): 5	100	
	TREND OF DISTRICT: <input type="checkbox"/> Improving <input type="checkbox"/> Stable <input checked="" type="checkbox"/> Transition <input type="checkbox"/> Deteriorating <input type="checkbox"/>	PRICE RANGE OF PROPERTIES: \$ 0	\$ 250,000	
	BUILT-UP: <input type="checkbox"/> Over 75% <input checked="" type="checkbox"/> 25 - 75% <input type="checkbox"/> Under 25% <input type="checkbox"/> Rural	Rural Properties Vary Widely		
	CONFORMITY Age: <input type="checkbox"/> Newer <input type="checkbox"/> Similar <input checked="" type="checkbox"/> Older <input type="checkbox"/>	MARKET OVERVIEW: Supply: <input checked="" type="checkbox"/> High <input type="checkbox"/> Average <input type="checkbox"/> Low		
	Condition: <input type="checkbox"/> Superior <input type="checkbox"/> Similar <input checked="" type="checkbox"/> Inferior <input type="checkbox"/>	Demand: <input type="checkbox"/> High <input type="checkbox"/> Average <input checked="" type="checkbox"/> Low		
	Size: <input type="checkbox"/> Larger <input type="checkbox"/> Similar <input checked="" type="checkbox"/> Smaller <input type="checkbox"/>	PRICE TRENDS: <input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input checked="" type="checkbox"/> Declining		
	COMMENTS: <input type="checkbox"/> Detrimental Conditions Observed			
	The Village of Innisfree is a community of up to 200 in population and is just north of the Yellowhead Highway #16 along the east side of Secondary Highway 870 in central Alberta. The Village of Innisfree has the school from Kindergarten to grade 12, has the Hi-way Cafe, truckstop and gas station, fire service, Canada Post office, Hotel & Lounge, Public Library, Some Agricultural and Oil Industries, bottle recycling depot, churches and the senior citizens center along with the rec center.			

SITE	SITE DIMENSIONS: Refer to Site Plan	UTILITIES: <input type="checkbox"/> Telephone <input checked="" type="checkbox"/> Natural Gas <input type="checkbox"/> Storm Sewer <input checked="" type="checkbox"/> Sanitary Sewer <input type="checkbox"/> Septic
	LOT SIZE: 580.62 Unit of Measurement SqM	<input type="checkbox"/> Open Ditch <input type="checkbox"/> Holding Tank <input type="checkbox"/>
	Source: Village Records	WATER SUPPLY: <input checked="" type="checkbox"/> Municipal <input type="checkbox"/> Private Well <input type="checkbox"/>
	TOPOGRAPHY: Relatively Level	FEATURES: <input type="checkbox"/> Gravel Road <input checked="" type="checkbox"/> Paved Road <input type="checkbox"/> Lane <input checked="" type="checkbox"/> Sidewalk <input checked="" type="checkbox"/> Curbs
	CONFIGURATION: Rectangular Shaped Lot	<input checked="" type="checkbox"/> Street Lights <input type="checkbox"/> Cablevision <input type="checkbox"/>
	ZONING: Innisfree Audit & Equ. Zone Residential	ELECTRICAL: <input checked="" type="checkbox"/> Overhead <input type="checkbox"/> Underground <input type="checkbox"/>
	OTHER LAND USE CONTROLS (see comments):	DRIVEWAY: <input type="checkbox"/> Private <input type="checkbox"/> Mutual <input type="checkbox"/> None <input type="checkbox"/> Single <input type="checkbox"/> Double
	USE CONFORMS: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (see comments)	<input type="checkbox"/> Underground <input type="checkbox"/> Laneway <input type="checkbox"/>
	ASSEMBLAGE: <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (see comments)	Surface: Street or site parking
	TITLE SEARCHED: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (see comments and limiting conditions)	PARKING: <input type="checkbox"/> Garage <input type="checkbox"/> Carport <input type="checkbox"/> Driveway <input checked="" type="checkbox"/> Street
COMMENTS: <input type="checkbox"/> Detrimental Conditions Observed	LANDSCAPING: <input type="checkbox"/> Good <input type="checkbox"/> Average <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Poor	
	CURB APPEAL: <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Poor	

COMMENTS: Detrimental Conditions Observed

The subject property is surrounded by developed properties and this particular property does not compare well to the community setting. There are no known or apparent restrictions on Title and or easements. At inspection of the dwelling it is in very poor condition and I would consider it a tear down in order to prepare the site for future development.

RESIDENTIAL APPRAISAL REPORT

Single Family Residential Appraisal

FILE NO.: 09921

REFERENCE:

YEAR BUILT (estimated): <u>1941</u> YEAR OF ADDITIONS: <u>0</u> EFFECTIVE AGE: <u>65</u> years REM. ECONOMIC LIFE: <u>0</u> years COMMENTS: The dwelling should be consider as a vacant lot	PROPERTY TYPE: <u>Single Family Dwelling</u> DESIGN/STYLE: <u>Bungalow</u> CONSTRUCTION: <u>Wood</u> WINDOWS: <u>Wood Casement & Storm</u> BASEMENT: <u>N/A</u> ESTIMATED BASEMENT AREA: <u>N/A</u> <input type="checkbox"/> Sq. Ft. <input type="checkbox"/> Sq. M. ESTIMATED BASEMENT FINISH: _____ % FOUNDATION WALLS: <u>Poured Concrete</u>	ROOFING: <u>Asphalt Shingles</u> Condition: <input type="checkbox"/> Good <input type="checkbox"/> Average <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Poor EXTERIOR FINISH: <u>Wood</u> Condition: <input type="checkbox"/> Good <input type="checkbox"/> Average <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Poor																																																																														
BEDROOMS(#) BATHROOMS(#) Large 2-piece Good <u>1</u> <u>3</u> -piece Average Average 4-piece Fair Small <u>1</u> 5-piece X Poor	INTERIOR FINISH Walls Ceilings Drywall <input type="checkbox"/> <input checked="" type="checkbox"/> Plaster <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Paneling <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	CLOSET: <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor/None INSULATION: <input type="checkbox"/> Ceiling <input type="checkbox"/> Walls <input type="checkbox"/> Basement <input type="checkbox"/> Crawl Space Info Source: <u>Poor Condition a Derelect Building</u> PLUMBING LINES: _____ Info Source: _____ FLOOR PLAN: <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Poor BUILT-IN/EXTRA: <input type="checkbox"/> Stove <input type="checkbox"/> Oven <input type="checkbox"/> Dishwasher <input type="checkbox"/> Garburator <input type="checkbox"/> Vacuum <input type="checkbox"/> Security System <input type="checkbox"/> Fireplace <input type="checkbox"/> Skylight <input type="checkbox"/> Solarium <input type="checkbox"/> HR Ventilator <input type="checkbox"/> Central Air <input type="checkbox"/> Air Cleaner <input type="checkbox"/> Sauna <input type="checkbox"/> Jetted Tub <input type="checkbox"/> Garage Opener <input type="checkbox"/> Swimming Pool <input type="checkbox"/>																																																																														
FLOORING: <u>Carpet & Sheet Vinyl</u> ELECTRICAL: <input type="checkbox"/> Fuses <input type="checkbox"/> Breakers ESTIMATED RATED CAPACITY OF MAIN PANEL: <u>N/A</u> _____ amps HEATING SYSTEM: <u>N/A</u> Fuel type: <u>N/A</u> WATER HEATER: Type: <u>N/A</u>		OVERALL INT. COND: <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Poor																																																																														
ROOM ALLOCATION <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>LEVEL:</th> <th>ENTRANCE</th> <th>LIVING</th> <th>DINING</th> <th>KITCHEN</th> <th>FAMILY</th> <th>BEDROOMS</th> <th>DEN</th> <th>FULL BATH</th> <th>PART BATH</th> <th>LAUNDRY</th> <th>ROOM TOTAL</th> <th>AREA</th> </tr> </thead> <tbody> <tr> <td>MAIN</td> <td>1</td> <td>1</td> <td></td> <td>1</td> <td></td> <td>2</td> <td></td> <td>1</td> <td></td> <td></td> <td>4</td> <td>62</td> </tr> <tr> <td>SECOND</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>THIRD</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>ABOVE GRADE TOTALS</td> <td colspan="2">ROOMS: 4</td> <td colspan="2">BEDROOMS: 2</td> <td colspan="2">BATHROOMS: 1F</td> <td colspan="2"></td> <td colspan="2"></td> <td>4</td> <td>62</td> </tr> <tr> <td>BASEMENT</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			LEVEL:	ENTRANCE	LIVING	DINING	KITCHEN	FAMILY	BEDROOMS	DEN	FULL BATH	PART BATH	LAUNDRY	ROOM TOTAL	AREA	MAIN	1	1		1		2		1			4	62	SECOND													THIRD													ABOVE GRADE TOTALS	ROOMS: 4		BEDROOMS: 2		BATHROOMS: 1F						4	62	BASEMENT												
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GARAGES/CARPORT/PARKING FACILITIES: <u>N/A</u>																																																																																
SITE IMPROVEMENTS (INCLUDING DECKS, PATIOS, OUTBUILDINGS, LANDSCAPING, etc): <u>N/A</u>																																																																																
COMMENTS: <input checked="" type="checkbox"/> Detrimental Conditions Observed <input type="checkbox"/> Incomplete Construction (see comments) The dwelling is in very poor condition and should be considered a tear down development to clear the lot and prepare it for a vacant lot ready for sale. The property was seized for Tax Forfeiture on 20-Jan-2020 by the Village.																																																																																

IMPROVEMENTS

RESIDENTIAL APPRAISAL REPORT

Single Family Residential Appraisal

FILE NO.: 09921

REFERENCE:

LAND VALUE AS IF VACANT: N/A \$ 3,000 SOURCE OF DATA: MLS & Community Comment: Reviewed given vacant lots of the area.

EXISTING USE: Vacant Lot

HIGHEST AND BEST USE OF THE LAND AS IF VACANT: Residential Other

HIGHEST AND BEST USE OF THE PROPERTY AS IMPROVED: Existing Residential Use Other

ANALYSES AND COMMENTS: The subject property does not conform well with the existing residential properties of the neighborhood due to its poor conition.

HIGHEST AND BEST USE

DIRECT COMPARISON APPROACH

SUBJECT	COMPARABLE NO. 1		COMPARABLE NO. 2		COMPARABLE NO. 3	
	Description	\$ Adjustment	Description	\$ Adjustment	Description	\$ Adjustment
4915 - 53 Street Innisfree, AB T0B 2G0	4928 52 Avenue Ryley, AB. T0B 4A0		4831 52 Street Innisfree, AB T0B 2G0		4904 52 Street Innisfree, AB T0B 2G0	
DATA SOURCE	MLS	MLS E4272455	MLS A1164646		MLS A1233874	
DATE OF SALE	22-Mar-2022		15-Jun-2022		20-Aug-2022	
SALE PRICE	\$ 46,000		\$ 73,500		\$ 87,500	
DAYS ON MARKET	262		197		53	
LIST PRICE	49900		79900		94900	
LOCATION	Innisfree	Ryley -5,000	Innisfree		Innisfree	
SITE DIMENSIONS/LOT SIZE	580.62 SqM	Similar	580.62 SqM		1114.80 SqM -4,000	
BUILDING TYPE	Detached	Detached	Detached		Detached	
DESIGN/STYLE	Bungalow	Bungalow	Bungalow		Bungalow	
AGE/CONDITION	81 yrs Poor	68 yrs Ave. + -30,000	74 yrs Good + -50,000		82 yrs Ave.+ -30,000	
LIVABLE FLOOR AREA	62 Sq.M.	82 SqM -13,000	73 SqM -7,000		135 SqM -48,000	
ROOM COUNT	Total Rooms: 4 Bdrms: 2	Total Rooms: 4 Bdrms: 2	Total Rooms: 6 Bdrms: 1		Total Rooms: 4 Bdrms: 1	
BATHROOMS	1F	1F	2F		1F	
BASEMENT	Basement	No Basement	Full; Unfinished -10,000		No Basement	
PARKING FACILITIES	Street	Street	Street		Street	
EXTRA'S	None	None	4 Appl's -2,000		None	
ADJUSTMENTS (Gross%, Net%, Dollar)	104.3% -104.3% \$ 48,000		93.9% -93.9% \$ 69,000		93.7% -93.7% \$ 82,000	
ADJUSTED VALUES	\$ -2,000		\$ 4,500		\$ 5,500	

ANALYSES AND COMMENTS:

The comparable sales have an unadjusted value range from a low of \$46,000 to a high of \$87,500 once the adjustments for location, lot size, liveable floor area, age / condition, basement, and extra's were adjusted the value range tightens from \$-2,000 to \$5,500. The final estimate of value is based in part of the theory that the subject property is being exposed for a reasonable period of time prior to the effective date to produce a fair market value sale. However, an ever-changing economic climate, time of year and variable real estate factors can have an affect on selling times. A reasonable exposure time for the subject would be less then 90 Days.

ESTIMATED VALUE BY THE DIRECT COMPARISON APPROACH (rounded): \$ 4,000

RESIDENTIAL APPRAISAL REPORT

Single Family Residential Appraisal

FILE NO.: 09921

REFERENCE:

SALES HISTORY	SUBJECT SOLD WITHIN 3 YEARS OF EFFECTIVE DATE: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO ANALYSES OF SALE TRANSFER HISTORY: (minimum of three years) <u>The subject property has not had a sale transfer in the past three years.</u>
	SUBJECT LISTED WITHIN 1 YEAR OF EFFECTIVE DATE: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO SUBJECT CURRENTLY LISTED: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO ANALYSES OF AGREEMENTS FOR SALE, OPTIONS, LISTINGS OR MARKETING OF THE SUBJECT: (minimum of one year) <u>The subject property has not been listed for sale nor sold in the past year.</u>
EXPOSURE TIME	ANALYSES OF REASONABLE EXPOSURE TIME: <u>The subject property would have a reasonable market exposure time of up to 90 Days.</u>
	RECONCILIATION AND FINAL ESTIMATE OF VALUE: <u>The final estimate of value is the appraiser's opinion that results from the application of the appraisal analysis and does not consider value in use which is peculiar to the perceptions of utility from use of the individual user as it represents the special value to the owner.</u>
RECONCILIATION AND FINAL VALUE	UPON REVIEWING AND RECONCILING THE DATA, ANALYSES AND CONCLUSIONS OF EACH VALUATION APPROACH, THE MARKET VALUE OF THE INTEREST IN THE SUBJECT PROPERTY AS AT <u>30-Sep-2022</u> (Effective Date of the Appraisal) IS ESTIMATED AT \$ <u>4,000</u> COMPLETED ON <u>04-Oct-2022</u> (Date of Report)
	AS SET OUT ELSEWHERE IN THIS REPORT, THIS REPORT IS SUBJECT TO ASSUMPTIONS AND LIMITING CONDITIONS, THE VERIFICATION OF WHICH IS OUTSIDE THE SCOPE OF THIS REPORT.
DEFINITIONS	DEFINITION OF MARKET VALUE: The most probable price, as of a specified date, in cash, or in terms equivalent to cash, or in other precisely revealed terms, for which the specified property rights should sell after reasonable exposure in a competitive market under all conditions requisite to a fair sale, with the buyer and seller each acting prudently, knowledgeably, and for self-interest, and assuming that neither is under undue duress. (Appraisal of Real Estate, Third Canadian Edition 2010) Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: buyer and seller are typically motivated; both parties are well informed or well advised, and acting in what they consider their own best interests; a reasonable time is allowed for exposure in the open market; payment is made in terms of cash in Canadian dollars or in terms of financial arrangements comparable thereto; and the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.
	DEFINITION OF MARKET RENT (if applicable): The estimated amount for which an interest in real property should be leased on the valuation date between a willing lessor and a willing lessee on appropriate lease terms in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion. (International Valuation Standards 2017)
SCOPE	DEFINITION OF HIGHEST AND BEST USE: The reasonably probable use of real property, that is physically possible, legally permissible, financially feasible, maximally productive and that results in the highest value. (CUSPAP 2018) <u>As Vacant</u>
	The scope of the appraisal encompasses the due diligence undertaken by the appraiser (consistent with the terms of reference from the client, the purpose and intended use of the report) and the necessary research and analyses to prepare a report in accordance with the Canadian Uniform Standards of Professional Appraisal Practice (CUSPAP) of the Appraisal Institute of Canada. The following comments describe the extent of the process of collecting, confirming and reporting data and its analyses, describe relevant procedures and reasoning details supporting the analyses, and provide the reason for the exclusion of any usual valuation procedures. The appraisal issue that is the focus of this engagement has been discussed and defined with the client, the work required to solve the issue planned, and the necessary market data acquired, analyzed and reconciled into an estimate of market value in a manner typically expected in a "form" report. The specific tasks and items necessary to complete this assignment include a summary of the following: <ol style="list-style-type: none"> 1. assembly and analyses of relevant information pertaining to the property being appraised, including listing and acquisition particulars if acquired within three years prior to the effective date of the appraisal; 2. a site visit and observation of the subject property and the surrounding area; 3. assembly and analyses of pertinent economic and market data; 4. an analyses of land use controls pertaining to the subject property; 5. an analyses of Highest and Best Use, or most probable use; 6. a discussion of the appraisal methodologies and procedures employed in arriving at the indications of value; 7. inclusion of photographs, maps, graphics and addendum/exhibits when deemed appropriate; and 8. reconciliation of the collected data into an estimate of the market value or the market value range as at the effective date of the appraisal. All data considered appropriate for inclusion in the appraisal is, to the best of our knowledge, factual. Due to the type of property being appraised and the nature of the appraisal issue, the findings have been conveyed in this "form" format. Other: <u>The property was physically viewed by the appraiser on the date noted in the report. When deemed necessary, information to confirm ownership, restrictions on Title, compliance with applicable land use regulations and tax information were obtained through public sources and stated in the report. In our valuation of the property, we have assumed no hidden or unapparent conditions that would render it more or less valuable. The property was view from the exterior photographs taken of the property.</u>

RESIDENTIAL APPRAISAL REPORT

Single Family Residential Appraisal

FILE NO.: 09921

REFERENCE:

- The certification that appears in this appraisal report is subject to compliance with the Personal Information and Electronics Documents Act (PIPEDA), Canadian Uniform Standards of Professional Appraisal Practice ("CUSPAP") and the following conditions:
1. This report is prepared only for the client and authorized users specifically identified in this report and only for the specific use identified herein. No other person may rely on this report or any part of this report without first obtaining consent from the client and written authorization from the authors. Liability is expressly denied to any other person and, accordingly, no responsibility is accepted for any damage suffered by any other person as a result of decisions made or actions taken based on this report. Liability is expressly denied for any unauthorized user or for anyone who uses this report for any use not specifically identified in this report. Payment of the appraisal fee has no effect on liability. Reliance on this report without authorization or for an unauthorized use is unreasonable.
 2. Because market conditions, including economic, social and political factors, may change rapidly and, on occasion, without warning, this report cannot be relied upon as of any date other than the effective date specified in this report unless specifically authorized by the author(s).
 3. The author will not be responsible for matters of a legal nature that affect either the property being appraised or the title to it. The property is appraised on the basis of it being under responsible ownership. No registry office search has been performed and the author assumes that the title is good and marketable and free and clear of all encumbrances. Matters of a legal nature, including confirming who holds legal title to the appraised property or any portion of the appraised property, are outside the scope of work and expertise of the appraiser. Any information regarding the identity of a property's owner or identifying the property owned by the listed client and/or applicant provided by the appraiser is for informational purposes only and any reliance on such information is unreasonable. Any information provided by the appraiser does not constitute any title confirmation. Any information provided does not negate the need to retain a real estate lawyer, surveyor or other appropriate experts to verify matters of ownership and/or title.
 4. Verification of compliance with governmental regulations, bylaws or statutes is outside the scope of work and expertise of the appraiser. Any information provided by the appraiser is for informational purposes only and any reliance is unreasonable. Any information provided by the appraiser does not negate the need to retain an appropriately qualified professional to determine government regulation compliance.
 5. No survey of the property has been made. Any sketch in this report shows approximate dimensions and is included only to assist the reader of this report in visualizing the property. It is unreasonable to rely on this report as an alternative to a survey, and an accredited surveyor ought to be retained for such matters.
 6. This report is completed on the basis that testimony or appearance in court concerning this report is not required unless specific arrangements to do so have been made beforehand. Such arrangements will include, but not necessarily be limited to: adequate time to review the report and related data, and the provision of appropriate compensation.
 7. Unless otherwise stated in this report, the author has no knowledge of any hidden or unapparent conditions (including, but not limited to: its soils, physical structure, mechanical or other operating systems, foundation, etc.) of the subject property or of/on a neighbouring property that could affect the value of the subject property. It has been assumed that there are no such conditions. Any such conditions that were visibly apparent at the time of inspection or that became apparent during the normal research involved in completing the report have been noted in the report. This report should not be construed as an environmental audit or detailed property condition report, as such reporting is beyond the scope of this report and/or the qualifications of the author. The author makes no guarantees or warranties, express or implied, regarding the condition of the property, and will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. The bearing capacity of the soil is assumed to be adequate.
 8. The author is not qualified to comment on detrimental environmental, chemical or biological conditions that may affect the market value of the property appraised, including but not limited to pollution or contamination of land, buildings, water, groundwater or air which may include but are not limited to moulds and mildews or the conditions that may give rise to either. Any such conditions that were visibly apparent at the time of inspection or that became apparent during the normal research involved in completing the report have been noted in the report. It is an assumption of this report that the property complies with all regulatory requirements concerning environmental, chemical and biological matters, and it is assumed that the property is free of any detrimental environmental, chemical and biological conditions that may affect the market value of the property appraised. If a party relying on this report requires information about or an assessment of detrimental environmental, chemical or biological conditions that may impact the value conclusion herein, that party is advised to retain an expert qualified in such matters. The author expressly denies any legal liability related to the effect of detrimental environmental, chemical or biological matters on the market value of the property.
 9. The analyses set out in this report relied on written and verbal information obtained from a variety of sources the author considered reliable. Unless otherwise stated herein, the author did not verify client-supplied information, which the author believed to be correct.
 10. The term "inspection" refers to observation only as defined by CUSPAP and reporting of the general material finishing and conditions observed for the purposes of a standard appraisal inspection. The inspection scope of work includes the identification of marketable characteristics/amenities offered for comparison and valuation purposes only.
 11. The opinions of value and other conclusions contained herein assume satisfactory completion of any work remaining to be completed in a good and workmanlike manner. Further inspection may be required to confirm completion of such work. The author has not confirmed that all mandatory building inspections have been completed to date, nor has the availability/issuance of an occupancy permit been confirmed. The author has not evaluated the quality of construction, workmanship or materials. It should be clearly understood that this visual inspection does not imply compliance with any building code requirements as this is beyond the professional expertise of the author.
 12. The contents of this report are confidential and will not be disclosed by the author to any party except as provided for by the provisions of the CUSPAP and/or when properly entered into evidence of a duly qualified judicial or quasi-judicial body. The author acknowledges that the information collected herein is personal and confidential and shall not use or disclose the contents of this report except as provided for in the provisions of the CUSPAP and in accordance with the author's privacy policy. The client agrees that in accepting this report, it shall maintain the confidentiality and privacy of any personal information contained herein and shall comply in all material respects with the contents of the author's privacy policy and in accordance with the PIPEDA.
 13. The author has agreed to enter into the assignment as requested by the client named in this report for the use specified by the client, which is stated in this report. The client has agreed that the performance of this report and the format are appropriate for the intended use.
 14. This report, its content and all attachments/addendums and their content are the property of the author. The client, authorized users and any appraisal facilitator are prohibited, strictly forbidden, and no permission is expressly or implicitly granted or deemed to be granted, to modify, alter, merge, publish (in whole or in part) screen scrape, database scrape, exploit, reproduce, decompile, reassemble or participate in any other activity intended to separate, collect, store, reorganize, scan, copy, manipulate electronically, digitally, manually or by any other means whatsoever this appraisal report, addendum, all attachments and the data contained within for any commercial, or other, use.
 15. If transmitted electronically, this report will have been digitally signed and secured with personal passwords to lock the appraisal file. Due to the possibility of digital modification, only originally signed reports and those reports sent directly by the author can be reasonably relied upon.
 16. This report form is the property of the Appraisal Institute of Canada (AIC) and for use only by AIC members in good standing. Use by any other person is a violation of AIC copyright.
 17. Where the intended use of this report is for financing or mortgage lending or mortgage insurance, it is a condition of reliance on this report that the authorized user has or will conduct lending, underwriting and rigorous due diligence in accordance with the standards of a reasonable and prudent lender or insurer, including but not limited to ensuring the borrower's demonstrated willingness and capacity to service his/her debt obligations on a timely basis, and to conduct loan underwriting or insuring due diligence similar to the standards set out by the Office of the Superintendent of Financial Institutions (OSFI), even when not otherwise required by law. Liability is expressly denied to those that do not meet this condition. Any reliance on this report without satisfaction of this condition is unreasonable.

ASSUMPTIONS, LIMITING CONDITIONS, DISCLAIMERS AND LIMITATIONS OF LIABILITY

See Attached Addendum

I certify that, to the best of my knowledge and belief that:

1. The statements of fact contained in this report are true and correct;
2. The reported analyses, opinions and conclusions are limited only by the reported assumptions and limiting conditions and are my impartial and unbiased professional analyses, opinions and conclusions;
3. I have no past, present or prospective interest in the property that is the subject of this report and no personal and/or professional interest or conflict of with respect to the parties involved with this assignment;
4. I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment;
5. My engagement in and compensation is not contingent upon developing or reporting predetermined results, the amount of value estimate, a conclusion favouring the client, or the occurrence of a subsequent event;
6. My analyses, opinions and conclusions were developed, and this report has been prepared, in conformity with the Canadian Uniform Standards of Professional Appraisal Practice (CUSPAP);
7. I have the knowledge and experience to complete this assignment competently, and where applicable this report is co-signed in compliance with the Canadian Uniform Standards of Professional Appraisal Practice (CUSPAP);
8. No one has provided professional assistance to the members(s) signing this report;
 The following individual provided the following professional assistance:
9. As of the date of this report the undersigned has fulfilled the requirements of the Appraisal Institute of Canada (AIC)'s Continuing Professional Development Program;
10. The undersigned is a member/are all members in good standing of the Appraisal Institute of Canada. Where applicable this report is co-signed in compliance with CUSPAP. Where a report bears two signatures, both the signing appraiser and co-signing appraiser assume full responsibility for this report.

PROPERTY IDENTIFICATION

ADDRESS: 4915 - 53 Street CITY: Innisfree PROVINCE: AB POSTAL CODE: T0B 2G0

LEGAL DESCRIPTION: Plan 4175R, Block 6, Lot 12

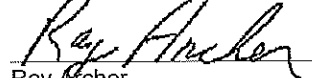
BASED UPON THE DATA, ANALYSES AND CONCLUSIONS CONTAINED HEREIN, THE MARKET VALUE OF THE INTEREST IN THE PROPERTY DESCRIBED,

AS AT 30-Sep-2022 (Effective date of the appraisal) IS ESTIMATED AT \$ 4,000 As Is As If Complete

AS SET OUT ELSEWHERE IN THIS REPORT, THIS REPORT IS SUBJECT TO CERTAIN ASSUMPTIONS AND LIMITING CONDITIONS, THE VERIFICATION OF WHICH IS OUTSIDE THE SCOPE OF THIS REPORT

CERTIFICATION

APPRAISER

SIGNATURE: 
 NAME: Ray Archer
 AIC DESIGNATION/STATUS: Candidate Member CRA.P.App AACIP.App Membership # 301520
 DATE OF REPORT/DATE SIGNED: 04-Oct-2022
 PERSONALLY INSPECTED THE SUBJECT PROPERTY: YES NO
 DATE OF INSPECTION: 30-Sep-2022
 LICENSE INFO: (where applicable) _____

CO-SIGNING AIC APPRAISER (if applicable)

SIGNATURE: _____
 NAME: _____
 AIC DESIGNATION/STATUS: CRA.P.App AACIP.App Membership # _____
 DATE OF REPORT/DATE SIGNED: _____
 PERSONALLY INSPECTED THE SUBJECT PROPERTY: YES NO
 DATE OF INSPECTION: _____
 LICENSE INFO: (where applicable) _____

NOTE: For this appraisal to be valid, an original or a password protected digital signature is required.

NOTE: For this appraisal to be valid, an original or a password protected digital signature is required.

SOURCE OF DIGITAL SIGNATURE SECURITY: Appraiser's Computer

- ATTACHMENTS AND ADDENDA: ADDITIONAL SALES EXTRAORDINARY ASSUMPTIONS/LIMITING CONDITIONS NARRATIVE PHOTOGRAPHS BUILDING SKETCH PROGRESS INSPECTION
 MAPS COST APPROACH INCOME APPROACH MARKET RENT SCOPE OF WORK LIMITED USES/LIMITED DETRIMENTAL CONDITIONS

EXTRAORDINARY ITEMS ADDENDUM

REFERENCE:

Single Family Residential Appraisal

FILE NO.: 09921

CLIENT	CLIENT: Village of Innisfree	APPRAISER	AIC MEMBER: Ray Archer	 Appraisal Institute of Canada
	ATTENTION: Brooke Magosse		COMPANY: Archer Property Appraisals	
	ADDRESS: 5116 - 50 Avenue		ADDRESS: 3607 61 Street NW	
	Innisfree, Alberta T0B 2G0		Edmonton, Alberta T6L 1H1	
	E-MAIL: coa@innisfree.ca		E-MAIL: rayarcher@shaw.ca	
	PHONE: 780 592 - 3886 OTHER:		PHONE: 780 907-6626 OTHER:	

EXTRAORDINARY ITEMS ADDENDUM

EXTRAORDINARY ASSUMPTIONS & LIMITING CONDITIONS
 Due to the condition of the building, entering of the building was limited to no ACCESS into the structure to view the interior with limited exposure to any unknown dangers that the structure may pose. Entering homes for inspection purposes is contrary to local health authority advice and only a cursory inspection was possible at this time. This appraisal assignment was completed with the permission of the local Village COA to enter the interior and walk around the exterior of this property. Property details have been identified and collected through other means as noted in this report.

HYPOTHETICAL CONDITIONS
 The report is based on the assumption that the property will have the existing dwelling torn down and the structure disposed with the site leveled and cleared of all debris in an effort to present the lot to the general public for the purposes of disposing of as a vacant (cleared) lot.

JURISDICTIONAL EXCEPTION
 Not Applicable.

COST APPROACH ADDENDUM

Single Family Residential Appraisal

FILE NO.: 09921

REFERENCE:

CLIENT	CLIENT: Village of Innisfree	APPRAISER	AIC MEMBER: Ray Archer	 Appraisal Institute of Canada
	ATTENTION: Brooke Magosse		COMPANY: Archer Property Appraisals	
	ADDRESS: 5116 - 50 Avenue Innisfree, Alberta T0B 2G0		ADDRESS: 3607 61 Street NW Edmonton, Alberta T6L 1H1	
	E-MAIL: coa@innisfree.ca		E-MAIL: rayarcher@shaw.ca	
	PHONE: 780 592 - 3886 OTHER:		PHONE: 780 907-6626 OTHER:	
	PROPERTY ADDRESS: 4915 - 53 Street			

LAND VALUE	SOURCE OF DATA <u>MLS DATA & Village</u>	\$	3,000
SOURCE OF COST DATA: <input type="checkbox"/> MANUAL <input type="checkbox"/> CONTRACTOR <input checked="" type="checkbox"/> <u>Appraiser's Files</u>			
BUILDING COST: <input type="checkbox"/> Sq. Ft. <input checked="" type="checkbox"/> Sq. M.			
Livable floor Area (above grade)	62 @ \$	0.00	ESTIMATED COST NEW DEPRECIATED COST
Basement	0 @ \$		0 \$
Garages/Carports	@ \$		\$
OTHER EXTRAS INCLUDING SITE IMPROVEMENTS, LANDSCAPING, ETC	@ \$		\$
TOTAL REPLACEMENT COST			\$ 0
ACCRUED DEPRECIATION:			
DEPRECIATED VALUE OF THE IMPROVEMENTS		%	\$ 0 0
			\$ 3,000
ESTIMATED VALUE BY THE COST APPROACH (rounded)			\$ 3,000

NOTE: Unless otherwise noted the construction cost estimates contained herein were not prepared for insurance purposes and are invalid for that use. The Cost Approach is not applicable when appraising individual strata/condominium type dwelling units

ANALYSES/COMMENTS: The Cost Approach has been provided for demonstration purposes only. The greatest consideration has been accorded to The Direct Comparison Approach. While sometimes required by lenders, The Cost Approach is not typically used by purchasers or vendors in the market place, particularly with respect to older improvements. Further, there is little or no empirical evidence to support the rates of depreciation used in the approach, other than that indicated by comparable sales in the Direct Comparison Approach. Accordingly, the Cost Approach is not necessarily a reliable indicator of market value, and the reader is cautioned not to rely on the value indicated the Cost Approach in the report, not to use it to determine the fire insurance placed on the property.

ADDENDUM

Borrower: Village of Innisfree

File No.: 09921

Property Address: 4915 - 53 Street

Case No.:

City: Innisfree

Province: AB

Postal Code: T0B 2G0

Lender: Village of Innisfree

Additional Assumptions and Limiting Conditions and Extraordinary Items

The appraiser assumes no responsibility for any unforeseeable events that may alter the property condition or market conditions after the effective date of this report.

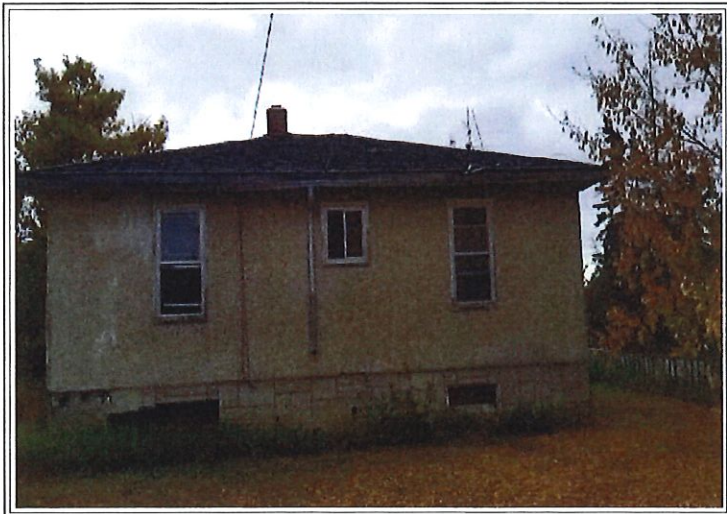
SUBJECT PROPERTY PHOTO ADDENDUM

Borrower: Village of Innisfree	File No.: 09921	
Property Address: 4915 - 53 Street	Case No.:	
City: Innisfree	Prov.: AB	P.C.: T0B 2G0
Lender: Village of Innisfree		



FRONT VIEW OF
SUBJECT PROPERTY

Appraised Date:
Appraised Value: \$ 4,000



REAR VIEW OF
SUBJECT PROPERTY



STREET SCENE

INTERIOR PHOTOS

Borrower: Village of Innisfree	File No.: 09921	
Property Address: 4915 - 53 Street	Case No.:	
City: Innisfree	Prov.: AB	P.C.: TOB 2G0
Lender: Village of Innisfree		



Kitchen

Comment:
Evidence of Deprecated State of
Structure Inside



Other

Comment:
No Exterior Door has been removed a
Safety Issue

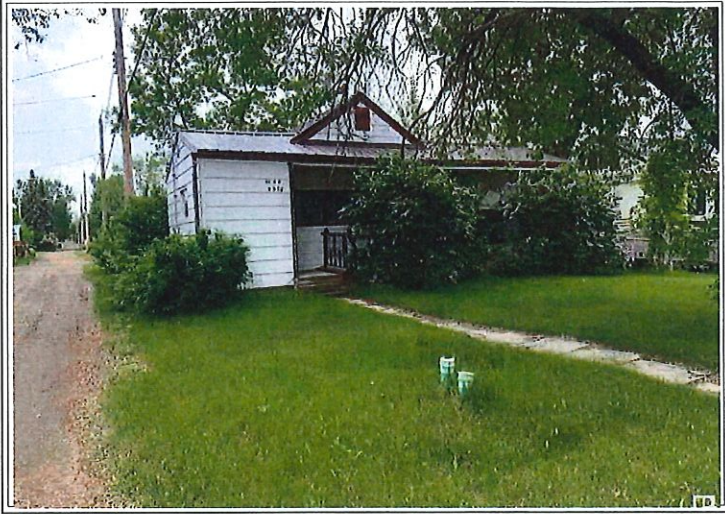


Other

Comment:
Hole in pour concrete slab may pose a
safety hazard

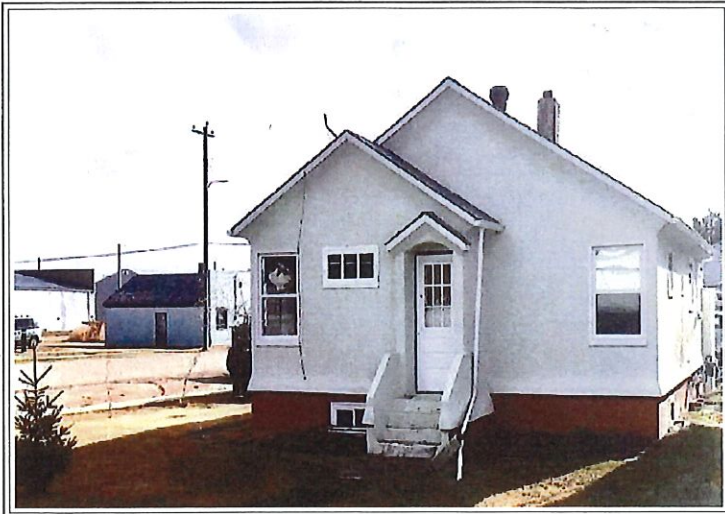
COMPARABLE PROPERTY PHOTO ADDENDUM

Borrower: Village of Innisfree	File No.: 09921
Property Address: 4915 - 53 Street	Case No.:
City: Innisfree	Prov.: AB P.C.: T0B 2G0
Lender: Village of Innisfree	



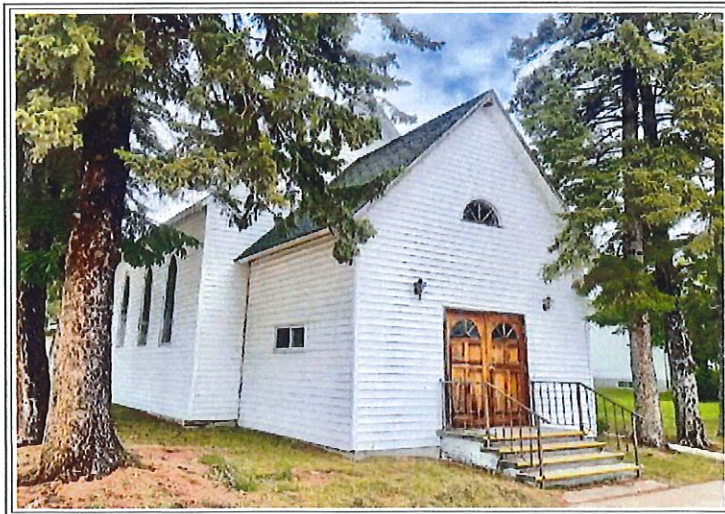
COMPARABLE SALE #1

4928 52 Avenue
 Ryley, AB. T0B 4A0
 Sale Date: 22-Mar-2022
 Sale Price: \$ 46,000



COMPARABLE SALE #2

4831 52 Street
 Innisfree, AB T0B 2G0
 Sale Date: 15-Jun-2022
 Sale Price: \$ 73,500



COMPARABLE SALE #3

4904 52 Street
 Innisfree, AB T0B 2G0
 Sale Date: 20-Aug-2022
 Sale Price: \$ 87,500

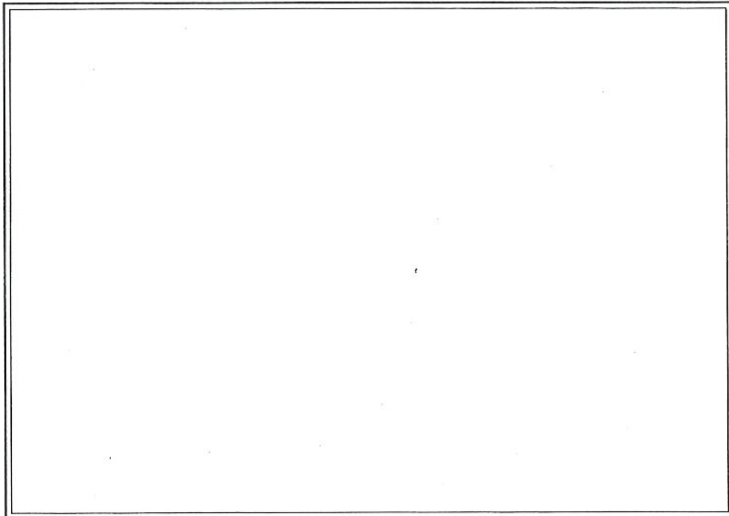
COMPARABLE PROPERTY PHOTO ADDENDUM

Borrower: Village of Innisfree	File No.: 09921	
Property Address: 4915 - 53 Street	Case No.:	
City: Innisfree	Prov.: AB	P.C.: TOB 2G0
Lender: Village of Innisfree		



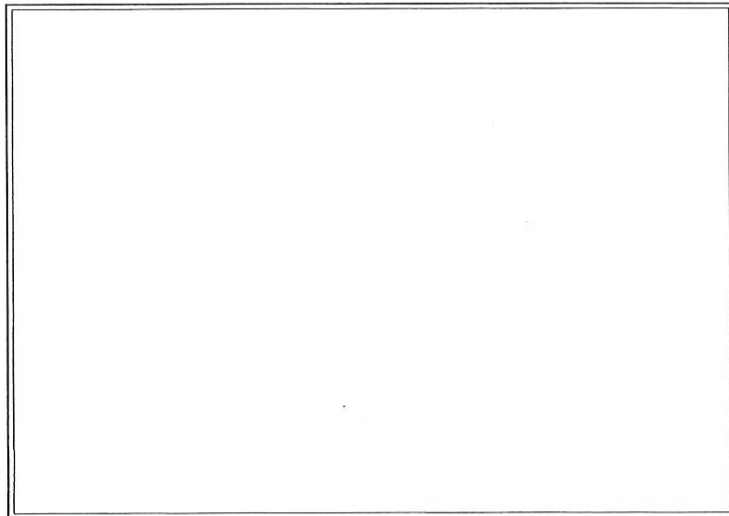
COMPARABLE SALE #4

5032 49 Avenue
Minburn, AB. T0B 3B0
Sale Date: 17-May-2022
Sale Price: \$ 65,000



COMPARABLE SALE #5

Sale Date:
Sale Price: \$

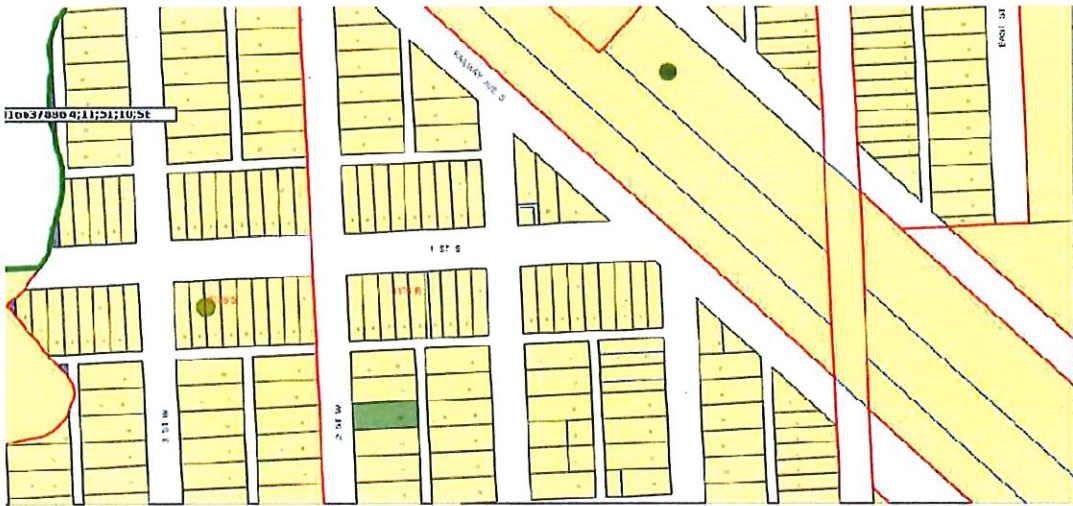


COMPARABLE SALE #6

Sale Date:
Sale Price: \$

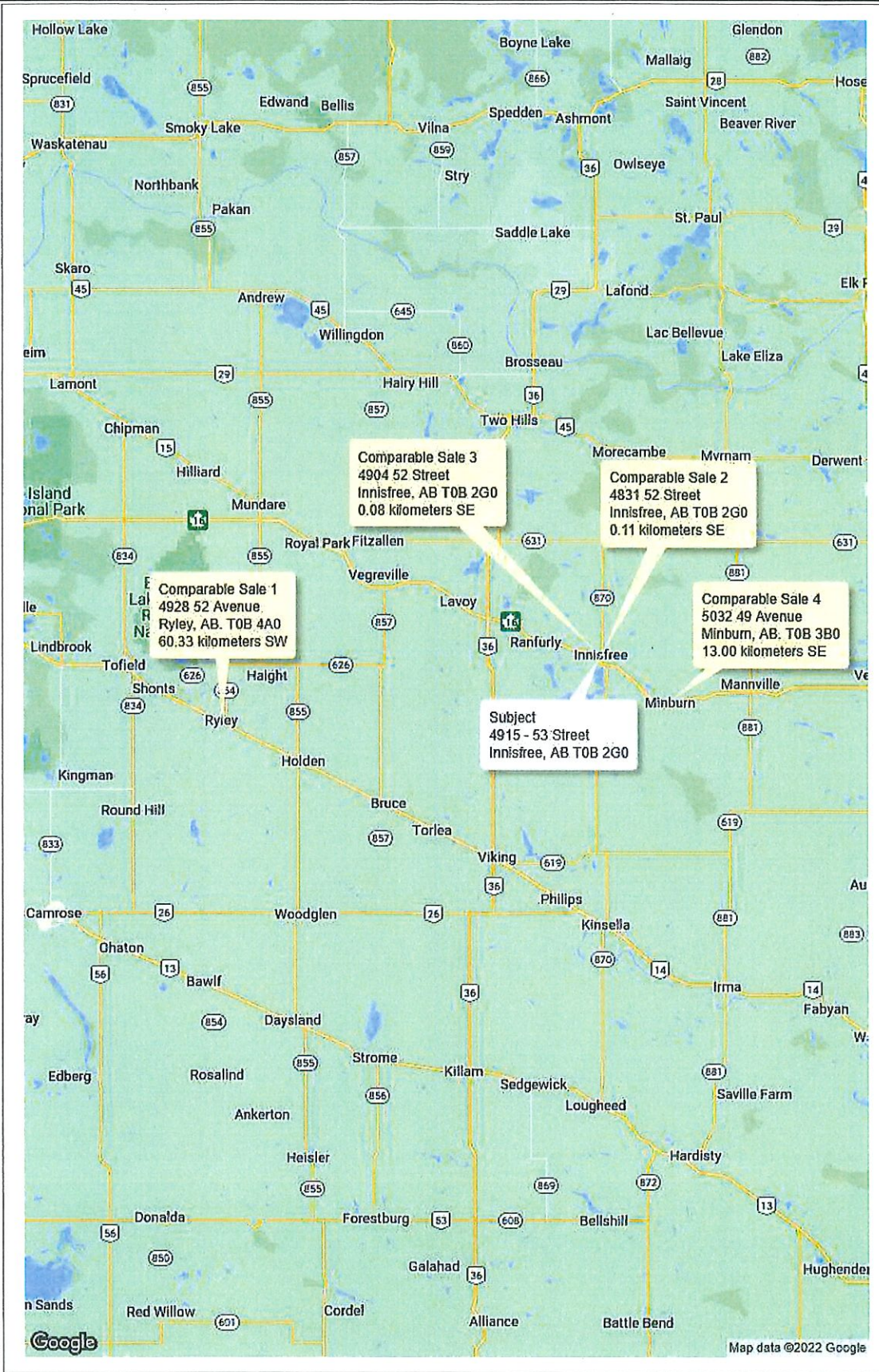
PLOT MAP

Borrower: Village of Innisfree	File No.: 09921	
Property Address: 4915 - 53 Street	Case No.:	
City: Innisfree	Prov.: AB	P.C.: T0B 2G0
Lender: Village of Innisfree		



LOCATION MAP

Borrower: Village of Innisfree	File No.: 09921	
Property Address: 4915 - 53 Street	Case No.:	
City: Innisfree	Prov.: AB	P.C.: T0B 2G0
Lender: Village of Innisfree		



AERIAL MAP

Borrower: Village of Innisfree	File No.: 09921	
Property Address: 4915 - 53 Street	Case No.:	
City: Innisfree	Prov.: AB	P.C.: T0B 2G0
Lender: Village of Innisfree		



Assessment

Borrower: Village of Innisfree File No.: 09921
 Property Address: 4915 - 53 Street Case No.:
 City: Innisfree Prov.: AB P.C.: T0B 2G0
 Lender: Village of Innisfree



Residential

Year of General Assessment: 2021

Roll: 1510
Legal: 4175R 6 12
 Address: 4915 - 53 STREET

Land Area: 6,250 Sq. Feet
 Subdivision: INNISFREE AUDIT & EQUAL. ZONE
 Zoning: NO LAND USE



SFD - All Ages			Area	Code	Value
Area:	672 Sq Feet	Year Built: 1941	1 Storey & Basement	600 100%	750
Quantity:	672ft2	Heat --- Gravity			
	4	Plumbing Main --- Fixture(s)			

Assessment Totals			Assessment
Tax Status	Code	Description	
E		000 Municipal Owned - Res Zoned	5,710
Grand Totals For 2021			5,710

The data contained in this report is only as accurate as the last inspection of the property and could be inaccurate due to errors in omission. This data was collected by Municipal Assessment Services Group for the sole use of creating property assessments for the municipality in which the property is located. Any use of this data for other purposes is prohibited.

Borrower: Village of Innisfree

File No.: 09921

Property Address: 4915 - 53 Street

Case No.:

City: Innisfree

Prov.: AB

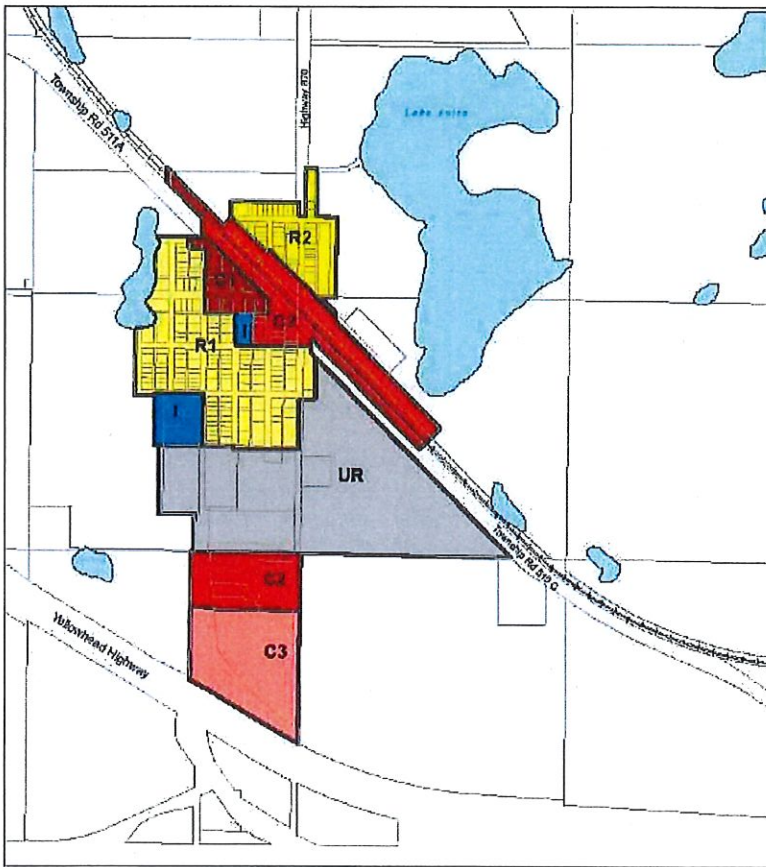
P.C.: T0B 2G0

Lender: Village of Innisfree

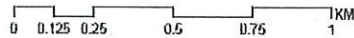
10 | Land Use District Map








Village of Innisfree

Land Use District Map



Land Use



- | | |
|---|--|
|  R1 - Residential District |  C3 - Highway Commercial District |
|  R2 - Residential District |  I - Institutional District |
|  C1 - Commercial District |  UR - Urban Reserve District |
|  C2 - Commercial District | |

Request for Decision (RFD)

Topic: Village of Innisfree Electronic Communications Bylaw 678-22
Initiated by: Administration
Attachments: MGA, s.608.1 & 608.1(1)
DRAFT – Village of Innisfree Electronic Communications Bylaw

Purpose(s):

1. To approve first reading to a proposed bylaw to permit the sending of the Village’s Combined Assessment and Tax Notices and other notices, electronically, pursuant to *MGA*, sections 608.1 and 608.1(1.)

Background:

1. The Village process, for the annual assessment period, includes the submission of the Tax Levy combined with the annual Assessment Notice.
2. Previous, to the amendment of the *MGA* in 2020, Assessment Notices were not permitted to be sent via electronic means. Therefore, with the combined Assessment/Tax notice format, the Village was unable to utilize an electronic method to send out notices.
3. The Village does not have a formal electronic communications bylaw in place for the transmission of any notices via electronic means, pursuant to the requirements of the *MGA and CASL*.

Key Issues/Concepts:

1. Section 608.1(1) provides Council the ability to pass a bylaw to permit the sending of Notices via electronic means.
2. There are several requirements that must be addressed prior to the final passing of the bylaw:
 - a. Section 608.1(1)(3): Council must ensure security and confidentiality can be maintained.
 - b. Section 608.1(1)(4): Council must ensure that substantially all of those affected by the bylaw receive notice of the proposed bylaw prior to its endorsement.
 - c. Section 608.1(1)(5): The bylaw must provide the method by which persons may opt to receive notices, by electronic means.
3. The Village software, Muniware, has the capability to perform the electronic process, as the Village currently sends out multiple utility invoices each month via electronic means.
4. Administration developed a Utility E-billing Agreement form that require the person requesting the billing via electronic billing to submit a completed form prior to receipt of the e-billing process. This electronic form can be modified to comply with the *MGA, Education, FOIPP and CASL Acts*.
5. Development of a communication to advise of the proposed Bylaw can be made via:
 - a. the Village Social Media pages (Website & FB)
 - b. the monthly Innisfree Informer
 - c. a Public Notice can be recorded on the October Utility Notices sent out the beginning of November, and
 - d. placement of a poster within the Village Office.

Options:

1. That Council provide First Reading to Bylaw 678-22
2. That Council provide First Reading to Bylaw 678-22 as amended.
3. That Council direct Administration in another manner regarding Bylaw 678-22.

Financial Implications:

The ability to send electronic Combined Assessment/Tax Notices will further reduce the postage costs for the Village by \$0.97 per notice. The Village currently sends out 37 Utility Invoices electronically that save the Village approximately \$35.75 per month, in postage plus the paper and envelope costs.

Relevant Policy/Legislation:

1. *MGA*, s. 608.1 – (2) Sending documents, and Bylaws for sending certain documents electronically

Political/Public Implication(s):

None identified.

Recommendation:

That Council approve First Reading to Bylaw 678-22 .

VILLAGE OF INNISFREE – ELECTRONIC COMMUNICATIONS BYLAW 678-22

A BYLAW OF THE VILLAGE OF INNISFREE TO ESTABLISH A PROCESS FOR SENDING ASSESSMENT NOTICES, TAX NOTICES, ASSESSMENT REVIEW BOARD NOTICES AND OTHER NOTICES, DOCUMENTS, AND INFORMATION BY ELECTRONIC MEANS.

WHEREAS pursuant to the *Municipal Government Act*, RSA 2000, c.M-26 and amendments thereto (the “Act”) the Council of the Village of Innisfree (“Council”) may by bylaw, establish a process for sending Assessment Notices, Tax Notices, Assessment Review Board Notices and other notices, documents, and information under part 9, 10 or 11 and the associated Regulations by electronic means;

WHEREAS pursuant to the provisions of the Act, Council may by bylaw, establish a process for sending forms of notice relating to school support under the *Education Act*, SOA, 2022, c. E-0.3 and amendments thereto by electronic means;

WHEREAS before making such a bylaw, it is required that Council be satisfied that the proposed bylaw includes measures to ensure the security and confidentiality of any of the information sent;

WHEREAS such bylaw passed requires Council to give notice of the proposed bylaw in a manner Council considers is likely to bring the proposed bylaw to the attention of substantially all persons that would be affected by it;

WHEREAS such bylaw passed by Council must provide for a method by which persons may opt in or out of receiving Assessment Notices, Tax Notices, Assessment Review Board Notices and other notices, documents, or information by electronic means;

WHEREAS the sending by electronic means of any notice, document, or information under such a bylaw is valid only if the person to whom it is sent has opted under the bylaw to receive it by those means;

AND WHEREAS the Council for the Village of Innisfree wishes to pass a bylaw to establish a process for sending Assessment Notices, Tax Notices, Assessment Review Board Notices and other notices, documents, and information under part 9, 10 or 11 of the *Municipal Government Act* and the corresponding Regulations, as well as notices relating to school support under the *Education Act* by electronic means;

NOW THEREFORE, the Village of Innisfree Council, duly assembled, enacts as follows:

Part I – Short Title

1. This Bylaw may be cited as the Electronic Communications Bylaw.

Part II – Interpretation, Definitions and Purpose

Interpretation:

2. References in this Bylaw to a statute, regulation or other bylaw refer to the current laws at the time this Bylaw was enacted and, as they are amended from time to time, including successor legislation.
3. Headings and sub-headings in this Bylaw are included for convenience only and shall not be considered in interpreting the substantive content of this Bylaw.
4. The preamble paragraphs that recede the numbered paragraphs of this bylaw are an integral part of this Bylaw and are not a mere recital.
5. Every provision of this Bylaw is independent of all provisions, and it is the intention of the Council, that if any provision of this Bylaw is declared invalid by a court of competent jurisdiction, all other provisions of the Bylaw shall remain valid and enforceable.

VILLAGE OF INNISFREE – ELECTRONIC COMMUNICATIONS BYLAW 678-22

Definitions:

6. Words used in this Bylaw shall have the same meaning as defined in the *Municipal Government Act*, with the following changes or additions:
 - a. **Act** means the *Municipal Government Act*, RSA 2000, c.M-26, together with any amendments and Regulations made thereunder;
 - b. **Assessment and Taxations Communications** means assessment, tax and Assessment Review Board communications sent out by the Village and may include, but not limited to:
 - i. Assessment Notices;
 - ii. Tax Notices;
 - iii. Combined Assessment/Tax Notices;
 - iv. School Support Notifications;
 - v. Notifications relating to outstanding Tax bills; and
 - vi. Other notices, forms and information relating to assessment and tax matters.
 - c. **Assessment Notice** means an assessment notice as outlined in the *Act* that states the assessed value and classification of your property and can include an amended assessment notice and a supplementary assessment notice but does not include any assessment notice sent by the Provincial Assessor.
 - d. **Assessment Review Board** means a local, regional or composite Assessment Review Board established by Council under the *Act*.
 - e. **Assessment Review Board Communications** means any communications sent out by the Village pertaining to the Assessment Review Board and may include, but not limited to:
 - i. Notices with respect to Assessment Review Board hearings and decisions; and,
 - ii. Other notices, forms and information relating to Assessment Review Board matters.
 - f. **Assessment Review Board Notice** means a notice of a hearing to appear before the Village's Assessment Review Board or a notice of decision resulting from that hearing.
 - g. **Bylaw** means Bylaw 678-22, as known as the Electronic Communications Bylaw.
 - h. **CASL Act** means an *Act* to promote the efficiency and the adaptability of the Canadian economy by regulating certain activities that discourage reliance on electronic means of carrying out commercial activities and to amend the *Canadian Radio-Television and Telecommunications Act*, the *Competition Act*, the *Personal Protection and Electronic Documents Act* and the *Telecommunications Act*, SC, 2010, c-23 (often referred to as Canada's Anti-Spam Legislation or "CASL Act.")
 - i. **Council** means the municipal Council for the Village of Innisfree.
 - j. **Electronic Format** means an electronic method of sending or receiving communications and can include emails, text messages or a web-based platform.
 - k. **FOIP Act** means the *Freedom of Information and Protection of Privacy Act*, RSA 2000, c.F-25 and Regulations.
 - l. **Provincial Assessor** means the assessor designated by the Province under the *Act*.
 - m. **School Support Notifications** means a notice send under the *Education Act*, RSA 2012, c.E-O.3.
 - n. **Tax Notice** means a tax notice sent pursuant to the *Act* that sets out the rate to be paid for property taxes and can include an amended tax notice or supplementary tax notice.

VILLAGE OF INNISFREE – ELECTRONIC COMMUNICATIONS BYLAW 678-22

- o. Taxpayer** means a taxpayer as defined under the *Act*.
- p. Village** means the municipal corporation of the Village of Innisfree.
- q. Village Assessor** means the municipal assessor duly appointed under the *Act* or their designate.

Purpose:

- 7. The purpose of this Bylaw is to:
 - a. Establish a process for sending Assessment Notices, Tax Notices, Assessment Review Board Notices and other notices, documents, and information by Electronic Format; and
 - b. Institute procedures by which a person may opt in or out of receiving electronic communications.

Part III – Communicating by Electronic Format

Opting In

- 8. A Taxpayer may opt in to receive Assessment Notices, Tax Notices, Assessment Review Board Notices and other notices, documents, and information by Electronic Format by providing written consent and a valid email address, delivered by email, hand-delivered or mailed to the Village.
- 9. When opting in to receive Assessment Notices, Tax Notices, Assessment Review Board Notices and other notices, documents and information, a Taxpayer must ensure the email address they have provided remains current and is updated promptly upon any change in such email address.
- 10. The Village Assessor may allow Taxpayers to opt in to receive Communications in an Electronic Format on some or all of the properties for which they are the Taxpayer.

Opting Out

- 11. Should a Taxpayer wish to withdraw their consent to receive Assessment Notices, Tax Notices, Assessment Review Board Notices and other notices, documents, and information, by Electronic format, they may do so by way of signed correspondence addressed to the Village, either by email, regular mail or hand-delivered to the Village Office.
- 12. A Taxpayer shall be deemed to have opted out if the Village becomes aware that Assessment Notices, Tax Notices, Assessment Review Board Notices and other notices, documents, and information, delivered by an Electronic Format are being returned as undeliverable or are otherwise being rejected.
- 13. A Taxpayer shall be deemed to have opted out if the Village becomes aware that a property has transferred ownership.

Section IV – Protection of Taxpayer Information

- 14. Any information collected from Taxpayers through Assessment and Taxation Communications or Assessment Review Board Communications, using an Electronic format, shall only be used for the purposes associated with the taxation, assessment, and Assessment Review Board functions of the Village in accordance with the requirements of the *Act* and its associated Regulations.

VILLAGE OF INNISFREE – ELECTRONIC COMMUNICATIONS BYLAW 678-22

- 15. Any information collected from a Taxpayer shall be protected in accordance with the provisions of the FOIP Act.
- 16. The Village shall ensure that the requirements of the *CASL Act* are met when a Taxpayer opts in, opts out, or receives Assessment Notices, Tax Notices, Assessment Review Board Notices and other notices, documents, and information, in an Electronic Format.
- 17. Communication through an Electronic Format with a Taxpayer shall only take place through an email address provided by the Taxpayer under Sections 8, 9 and 10 of the Act.
- 18. Once a Taxpayer has opted out or has been deemed to have opted out under Clauses 11, 12 and 13, the Village shall no longer send Communications through Electronic Format and shall send future Communications about a property to the last known mailing address of the Taxpayer, as listed on the Village’s assessment records.

Effective Date:

- 19. This bylaw comes into effect when it is passed by Council.

READ A FIRST TIME THIS ____ OF _____, 2022.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

READ A SECOND TIME THIS ____ OF _____, 2022.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

READ A THIRD TIME, PASSED AND SIGNED THIS ____ OF _____, 2022.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Request for Decision (RFD)

Topic: Strategic Plan – 3rd Quarter Report
Initiated by: Administration
Attachments: Village of Innisfree Strategic Plan – 3rd Quarter Update

Purpose(s):

To provide Council a report on the 3rd quarter of the 2022 Strategic Plan for the Village of Innisfree.

Background:

1. The Village of Innisfree approved the Strategic Plan for the Village of Innisfree at the March 15, 2022, Regular Council Meeting.
2. The CAO is responsible to follow and maintain the Strategic Plan.

Key Issues/Concepts:

1. The Strategic Plan is a cornerstone document that guides the municipality forward. It includes the Village Mission statement: *“Innisfree, a progressive community supported by local partnerships – committed to better living.”*

Financial Implication(s):

None currently.

Option(s):

1. As directed by Council.
2. That Council approve the 3rd quarter report of the 2022 Strategic Plan as presented.

Relevant Policy/Legislation:

1. MGA – c.M-26 RSA 2000 - Section 283.1

Political/Public Implication(s):

The upgraded Strategic Plan will provide important information to the Public.

RECOMMENDATION(s):

That Council approve the 3rd quarter report of the 2022 Strategic Plan as presented.

Schedule "A"
2022 Tactical Plan
3rd Quarter Update

Approved On: October 18, 2022
 Motion No.:

Strategic Priority #1 – Partnerships and Collaboration

<p>1.1 Continue partnership with regional partners including the County of Minburn # 27, Town of Vegreville and Village of Mannville.</p>
<p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none"> • County grader operators assisted the Village with snow & ice removal. • Regional ICP Orientation and workshop held on April 6 & 7, with all regional partners. • Village will continue to collaborate with Regional Partners in the future.
<p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • CAO met with the Village of Mannville, Town of Vegreville and County of Minburn No. 27 regarding the proposed reclamation of the Mannville Landfill (tentatively set for 2023). • CAO attended a Director of Emergency Management Meeting on June 16, 2022. Item discussed were: 1) Planning of future ICP Workshops for 2023; 2) appointment of Chair and Vice Chairman; 3) reviewing plans prior to Council approval, and much more. • County of Minburn No. 27 sprayed noxious weeds at multiple locations throughout the Village (i.e., West Lift Station, Transfer Station, etc.) pursuant to the Weed Control Act. • County of Minburn No. 27 has been asked to assist the Village with grading of gravel roads in multiple locations (i.e., Transfer Station, WTP, Nutrien Road). Village has also ordered gravel from the County of Minburn to fix back-alleys that are washed away. • CAO had a brief discussion with the County of Minburn No. 27 CAO regarding the County of Minburn's GIS System and the potential of entering into a Regional Agreement for GIS Services with the Village of Mannville.
<p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • Innisfree CAO met with County of Minburn CAO on October 3, 2022. • CAO completed the County of Minburn's Economic Development Strategy Interview on September 29, 2022. • Mannville CAO graciously offered and accepted the Director of Emergency Management position for the Village of Innisfree during CAO Magosse's Maternity Leave.
<p>4th Quarter Update (Oct – Dec):</p>

Schedule "A"
2022 Tactical Plan
3rd Quarter Update

Approved On: October 18, 2022
 Motion No.:

Strategic Priority #1 – Partnerships and Collaboration

1.2 Collaborate and show support for local organizations with the community (Ag Society, Ukrainian Dance, Library, Etc.)	<p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none"> • Mayor, Council and Senior Staff will attend the Innisfree Delnorte School Sustainability Committee's event on April 14, 2022 to show support to our local school. • Village received a letter requesting financial support towards rehabilitation of the Tennis Courts located behind the school. Administration will support the Innisfree Delnorte School Financial Society as much as possible. • Village of Innisfree will continue to collaborate and show support to the local organizations within the community. • Annual AGM for the Innisfree Fish & Game Association will be held on April 13, 2022. • Seniors Coffee is back on – Monday Mornings (9:00 AM). • Monday Night Bingo held at the Innisfree Recreation Centre. • Seniors Fun Bingo held on Wednesday Nights at the Seniors Drop-In Centre. <p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • Innisfree & District Fish & Game Association approached the Village of Innisfree regarding the placement of a garbage bin out at the Fishpond. Administration contacted Environmental Metal Works in Two Hill, AB and purchased a bin per the Fish & Game request. The bin will be ready early-mid August; Fish & Game are purchasing the bin. • The Village of Innisfree donated \$75 to the Innisfree Delnorte School Financial Society, to be used towards to purchase of a Development Permit. • Thank you to the Innisfree & District Agricultural Society, Innisfree & District Fish & Game Society, County of Minburn No. 27, Minco Gas Innisfree, and MMI-FCSS for their donations towards the 2022 Canada Day Festivities. • CAO and Innisfree Delnorte School Principal and OH&S Supervision are scheduled to meet in August/September to review the Innisfree Public Works Shop for a proposed woodworking program. • Promoted the Village of Innisfree Library 10th Anniversary on July 7th celebration via social media. <p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • Donation of \$ 1,647.52 to Innisfree Seniors Citizens Association and Innisfree Delnorte School Financial Society. • Donation of \$100 to the Innisfree Delnorte School Awards Night. • Innisfree CAO and Innisfree Delnorte School Principal met on September 9, 2022, and conducted an onsite review of the Public Works Shop for the provision of the Woodworking Program. • Two (2) Work Experience Students from Innisfree Delnorte School were placed at the Village Office until January. • Received a safe from Innisfree Cemetery Committee to store records in the Village Office.
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Schedule "A"
2022 Tactical Plan
3rd Quarter Update

Approved On: October 18, 2022
 Motion No.:

4th Quarter Update (Oct – Dec):

Strategic Priority #1 – Partnerships and Collaboration

1.3 Continue to collaborate with our Local FCSS.	
1 st Quarter Update (Jan-Mar):	<ul style="list-style-type: none"> • MMI-FCSS Staff members attended the Regional ICP Orientation & Workshop held on April 6 & 7, 2022. • Village will ensure MMI-FCSS events are advertised on all social media platforms. • Village will continue to collaborate and advocate for the Local MMI-FCSS Department.
2 nd Quarter Update (April-June):	<ul style="list-style-type: none"> • MMI-FCSS lent the Village of Innisfree a face paint kit for the 2022 Canada Day festivities. • Administration continues to advertise for all MMI-FCSS Events (i.e., Coffee Connections, etc.) • Administration worked with MMI-FCSS regarding the use of the Pizza Oven for this summer.
3 rd Quarter Update (July – Sept):	<ul style="list-style-type: none"> • Administration coordinated with the Village to paint "Sidewalk Games" in several locations in Innisfree. • Administration working with MMI-FCSS to develop the 2022-2023 Newcomers' Welcome Kits.
4 th Quarter Update (Oct – Dec):	

Schedule "A"
2022 Tactical Plan
3rd Quarter Update

Approved On: October 18, 2022
 Motion No.:

Strategic Priority #2 – Safe, Healthy and Fun Community

<p>2.1 Support and advocate for local RCMP</p> <p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none"> • Local Crime Stats to be presented to Mayor and Council on a quarterly basis. • The Village of Innisfree will continue to seek support from our Local RCMP Detachment for various tasks (i.e. bylaw enforcement, attendance to events, parades, etc.)
<p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • RCMP Presented 4th Quarter Crime Statistics to Village Council on June 21, 2022. • Invitation was extended to Vermilion RCMP for Innisfree Canada Day festivities. • The Village of Innisfree will continue to seek support from our Local RCMP Detachment for various tasks (i.e., bylaw enforcement, attendance to events, parades, etc.) • Council and CAO thanked Vermilion RCMP for assisting with several incidents that took place in Innisfree in June.
<p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • RCMP presented 1st Quarter Crime Statistics to Village Council on September 27, 2022. • RCMP hosted an open house on September 29, 2022 in Innisfree. • The Village of Innisfree will continue to seek support from our Local RCMP Detachment for various tasks (i.e., bylaw enforcement, attendance to events, parades, etc.)
<p>4th Quarter Update (Oct – Dec):</p>

Schedule "A"
2022 Tactical Plan
3rd Quarter Update

Approved On: October 18, 2022
 Motion No.:

Strategic Priority #2 – Safe, Healthy and Fun Community

<p>2.2 Council to host events that promote the Village, but also involve the community (Canada Day, Pizza Nights. Etc.) <i>(Keeping in mind any Public Health restrictions and regulations.)</i></p>
<p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none"> • No events were hosted in this quarter due to public health restrictions. • Administration will continue to brainstorm ideas, for Councils consideration, for the second quarter (i.e., Canada Day Festivities, Pizza Night, etc.)
<p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • Public Meeting/Open house took place on June 22, 2022, with a free BBQ for attendees/ratepayers. • Multiple activities/events planned for July 1 (Canada Day). • Future Pizza Nights to be planned by FCSS, during the summer months. • Innisfree Fair is scheduled for August 10, 2022. Administration will offer assistance to the Innisfree & District Agricultural Society if and where needed. • Future Public Meeting may be considered in fall, prior to Interim Budget. • Neighbourhood block party planned for July 23, 2022.
<p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • Hosted Canada Day Events on July 1, 2022. • Participated in the Innisfree Fair Day events (i.e., hosted pancake breakfast at Rec Centre and entered parade float). • Participated in the Mannville Parade • Council discussed the possibility of hosting another Public Meeting/Open House in October or November 2022. • Future Budget Meeting and Strategic Planning Session to be planned for November or December 2022.
<p>4th Quarter Update (Oct – Dec):</p>

Schedule "A"
2022 Tactical Plan
3rd Quarter Update

Approved On: October 18, 2022
 Motion No.:

Strategic Priority #2 –Safe, Healthy and Fun Community

<p>2.3 Promote use of the Community Garden.</p> <p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none"> • Advertisement for the Community Garden submitted in the March 2022 Issue of the Informer. • Administration will gather quotes for future additions to the Community Garden.
<p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • Community garden readied for planting. • Only two residents applied for the garden; therefore, two plots were set up. • Due to low/lack of interested, administration proposes that the community garden area be seeded to grass in the fall and used as a park area/gazebo.
<p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • Council endorsed a motion to extend the Community Garden for a period of three (3) years. • Additional work to be conducted (fencing, dirt/manure, etc) to enhance the area. • Administration will ensure early promotion/advertising of the garden (January/February 2022).
<p>4th Quarter Update (Oct – Dec):</p>

Schedule "A"
2022 Tactical Plan
3rd Quarter Update

Approved On: October 18, 2022
 Motion No.:

Strategic Priority #2 – Safe, Healthy and Fun Community

<p>2.4 Council to continue to be an active member of the Yellowhead Health Advisory Council.</p>
<p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none"> • Village of Innisfree is currently an active member of the Yellowhead Health Advisory Council.
<p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • No updates to report at this time. • Clr. McMann attended the Alberta Health Services Spring Conference in May 2022.
<p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • No updates at this time.
<p>4th Quarter Update (Oct – Dec):</p>

Schedule "A"
2022 Tactical Plan
3rd Quarter Update

Approved On: October 18, 2022
 Motion No.:

Strategic Priority #3 – Ensure Viability

<p>3.1 Update the Municipal Viability Review reports including: a) 10–30-year Capital Plan that outlines Infrastructure remediation requirements, and b) follow-up with Municipal Affairs on June 1st of each year, (2019-2023), to report task status per the timeline set out in Ministerial Order No. MSL:095/18.</p>	<p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none"> • Administration to prepare documentation, for Council’s approval at the May 2022 Council Meeting.
<p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • Administration submitted documents to Alberta Municipal Affairs on May 25, 2022. • Administration received a letter from the Minister of Municipal Affairs approving the 2022 Viability Review submission. 	<p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • No updates at this time.
<p>4th Quarter Update (Oct – Dec):</p>	

Schedule "A"
2022 Tactical Plan
3rd Quarter Update

Approved On: October 18, 2022
 Motion No.:

Strategic Priority #3 – Ensure Viability

<p>3.2 Seek and secure Trading Programs/partners that will minimize/reduce Capital and Operating Expenditures for the Municipality (i.e. RMA, County of Minburn, Etc.)</p> <p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none"> • Active member of RMA. • A lot of cooperation with County of Minburn Public Works Department.
<p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • Continues to be an active member of RMA. • Assistance from County of Minburn Administration and Public Works Departments. • Working with Innisfree Del Norte School Financial Society to coordinate paving costs with Spectre Systems (to save on costs). • Working with County of Minburn No. 27 to secure Service Agreements to clarify roles/services the County of Minburn provides to the Village of Innisfree (i.e., snow/ice removal, gravel & grading, weed control, etc.)
<p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • Continues to be an active member of RMA to utilize discounts and offers where applicable. • Continues to receive assistance from the County of Minburn Administration and Public Works Department. • Working with County of Minburn No. 27 to secure Service Agreements to clarify roles/services the County of Minburn provides to the Village of Innisfree (i.e., snow/ice removal, gravel & grading, weed control, garbage removal, etc.)
<p>4th Quarter Update (Oct – Dec):</p>

Schedule "A"
2022 Tactical Plan
3rd Quarter Update

Approved On: October 18, 2022
 Motion No.:

Strategic Priority #4 – Resident Communication and Engagement

4.1	Hold at least one Public Meeting annually (preferably in June or November) in concert with the previous year's annual audit.
1 st Quarter Update (Jan-Mar):	<ul style="list-style-type: none"> • No updates in this quarter. • 2021 Audit is complete. Council to set a date for Public Meeting in second quarter.
2 nd Quarter Update (April-June):	<ul style="list-style-type: none"> • Annual Public Meeting held on June 22, 2022. • Potential for another Public Meeting to be held prior to approval of 2023 Interim Budget.
3 rd Quarter Update (July – Sept):	<ul style="list-style-type: none"> • No public meetings were held in this quarter.
4 th Quarter Update (Oct – Dec):	

Schedule "A"
2022 Tactical Plan
3rd Quarter Update

Approved On: October 18, 2022
 Motion No.:

Strategic Priority #4 – Resident Communication and Engagement

<p>4.2 Ensure all social media is current and up to date (i.e. Website, Facebook Page, etc.)</p> <p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none"> • All social media platforms remain current and up to date.
<p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • All social media platforms remain current and up to date.
<p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • All social media platforms remain current and up to date. • Enhancements to website are continuous. Administration recently added a new "Economic Development" page. • Park Manager is interested in creating/managing a Birch Lake Campground Facebook Page to promote the Innisfree Campground and Recreation Park.
<p>4th Quarter Update (Oct – Dec):</p>

Schedule "A"
2022 Tactical Plan
3rd Quarter Update

Approved On: October 18, 2022
 Motion No.:

Strategic Priority #4 – Resident Communication and Engagement

<p>4.3 Promote monthly Council meeting highlights in the monthly Innisfree Informer Newsletter, Monthly Utility Newsletter as well as all social media sources in recognition of the Village’s Public Participation and Public Engagement Policies.</p>	<p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none"> • Administration will continue to promote monthly Council meeting highlights, as well as all Village related events, in the monthly Innisfree Informer, Monthly Utility Newsletters and on all social media sources per the Village’s Public Participation and Public Engagement Policies.
<p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • No further updates at this time. Administration continues to promote monthly Council meeting highlights, as well as all Village related events, in the monthly Innisfree Informer, Monthly Utility Newsletters and on all social media sources per the Village’s Public Participation and Public Engagement Policies. 	<p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • No further updates at this time. Administration continues to promote monthly Council meeting highlights, as well as all Village related events, in the monthly Innisfree Informer, Monthly Utility Newsletters and on all social media sources per the Village’s Public Participation and Public Engagement Policies.
<p>4th Quarter Update (Oct – Dec):</p>	

Schedule "A"
2022 Tactical Plan
3rd Quarter Update

Approved On: October 18, 2022
 Motion No.:

Strategic Priority #5 – Promotion of the Community

<p>5.1 – Ensure Birch Lake Campground & Innisfree Recreation Park has adequately trained staff in place to properly maintain the site and to ensure it remains a viable resource for our community and is welcoming to tourists.</p>	<p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none"> • Interviews for the Recreation Park Manager were conducted. A Park Manager has been selected and will start May 1, 2022. • Health and safety related training will be offered, as well as training on the Camp Reservation Campground will be offered as well. • Carbon Copy receipt books have been ordered and will be used for "walk-in" type transactions. • Quotes for Firewood have been received in preparation for opening day. <p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • Campground Park manager started May 1, 2022 and completed required OH&S Training. • Bundled firewood purchased through vendor; Carbon Copy receipt books ordered and used for Cash Transactions. • Concession Purchasing System set up through CRCA System; receipts issued for all cash transactions per Auditors recommendations. • Google Maps updated to include the work "Campground"; the park has received several new campers who found the location, due to the name update; Campground has several seasonal campers this year. • Council and Administration may consider entering into a discussion regarding the potential of entering into an agreement with Park Manager for the 2023 camping season prior to end of 3rd quarter. <p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • Council endorsed a motion to extend the opening of the Campground (for seasonal use only) to October 31, 2022, and Administration was directed to bring forward to the September Council Meeting for Council to re-address. Park Manager's contract was extended until October 31, 2022 but was changed to Sept. 30 due to lack of campers. Council endorsed an additional motion to close the campground effective Sept. 30 in this regard. • Administration offered the current Park Manager the 2023 Park Manager Position; the Park Manager happily accepted; Letter of Intent was issued to the Park Manager. • Park Manager created a checklist, inventory list, etc. for items/processes down at the campground. This can be utilized by Administration, Public Works and future staff. • Council endorsed a motion to install a security system down at the Campground. Installation will be completed in the 4th Quarter (scheduled to be installed on October 14, 2022). <p>4th Quarter Update (Oct – Dec):</p>
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Schedule "A"
2022 Tactical Plan
3rd Quarter Update

Approved On: October 18, 2022
 Motion No.:

Strategic Priority #5 – Promotion of the Community

<p>5.2 – Ensure Tax Forfeiture Properties are advertised and offered for sale, to improve the Village of Innisfree’s property assessment values and to encourage future economic development.</p>	<p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none"> • Walk through of Tax Forfeiture properties conducted on March 22, 2022. • Administration has contacted a local realtor and will ensure Tax Forfeiture properties are listed and offered for sale. <p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • Administration contacted Safety Codes Council to seek assistance from a Building Inspector on properties taken over due to Tax Forfeiture. Unfortunately, they were not able to offer assistance. • Three properties are in an unsafe state and will need to be demolished. Realtor was reluctant to list properties due to their current state. • Administration will seek legal advice on how a municipality may determine if a property is to be demolished. • Administration and Public Works will schedule time in late July or early August to take pictures of items in Tax Forfeiture Buildings to advertise for tender. <p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • Tax Auction was held on August 25, 2022; two properties remained unsold at the Tax Auction. • Council endorsed a motion that the Village of Innisfree request Alberta Land Titles to cancel the existing certificate of title for Lot 6, Block 16, Plan 8776S and issue a certificate of title in the name of the Village of Innisfree. • Further, the Village acquire Lot 6, Block 16, Plan 8776S by depositing an amount equal to the reserve bid (market value - \$1,500) into an account established solely for the purpose of depositing money from the sale or disposition of land pursuant to MGA s. 425 (1)(b) and 427 (1)(a). • Furthermore, that the Village of Innisfree request Alberta Land Titles to cancel the existing certificate of title for Lot 1, Block 19, Plan 3340HW and issue a certificate of title in the name of the Village of Innisfree marked "Tax Forfeiture" pursuant to MGA s. 424 (1)-(4). • Additionally, Mayor and Council directed Administration to seek quotes on Appraisal companies for the three (3) Tax Forfeiture Properties. <p>4th Quarter Update (Oct – Dec):</p>
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Schedule "A"
2022 Tactical Plan
3rd Quarter Update

Approved On: October 18, 2022
 Motion No.:

Strategic Priority #5 – Promotion of the Community

<p>5.3 – Cooperate and coordinate with business development and to promote the Village’s Business Incentive Policy.</p>	<p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none"> • Village of Innisfree will continue to cooperate and coordinate with business development and promote the Village’s Business Incentive Policy. • Development Permit Received on March 28, 2022; The Policy was provided to this applicant.
<p>2nd Quarter Update (April-June):</p> <ul style="list-style-type: none"> • Council & CAO responding to the County of Minburn’s Economic Development Strategy. • Individual inquired regarding a Development Permit for the installation of ground mounted solar panels. 	<p>3rd Quarter Update (July – Sept):</p> <ul style="list-style-type: none"> • Development Permit obtained for construction of sheds. • CAO promoting the Development of an Economic Development Committee (EDC), being a Committee of the Whole. • Administration has researched several different incentive policies for consideration of the EDC.
<p>4th Quarter Update (Oct – Dec):</p>	

Schedule "A"
2022 Tactical Plan
3rd Quarter Update

Approved On: October 18, 2022
 Motion No.:

Strategic Priority #5 – Promotion of the Community

<p>5.4 – To ensure Innisfree Museum is properly maintained to ensure it remains a viable resource for our community and is welcoming to tourists.</p>	<p>1st Quarter Update (Jan-Mar):</p> <ul style="list-style-type: none"> • The Village of Innisfree will continue to ensure the Museum is properly maintained to ensure it remains a viable resource for our community.
<p>2nd Quarter Update (April-June):</p>	<ul style="list-style-type: none"> • Sewer line was repaired and is now in working condition. • Promoted the Innisfree Prairie Bank of Commerce Grand Opening on May 21, 2022, via social media. • Promoted the Innisfree Prairie Bank of Commerce July 1st (Canada Day) Tea Part via social media and Public Notice. • Administration provided copies of the Go East Tourism Brochure to the Museum worker and arranged with Go East to deliver more copies.
<p>3rd Quarter Update (July – Sept):</p>	<ul style="list-style-type: none"> • Several historical items were donated to the Innisfree Museum by the Village of Innisfree. • Administration issued invoices for the Power and Gas Services (effective July 2022) per Council's direction.
<p>4th Quarter Update (Oct – Dec):</p>	

Request for Decision (RFD)

Topic: Request to Harbour Additional Canines - Canine Bylaw #601-15
Initiated by: Canine Owners
Attachments: Email from Canine Owners
 Canine Bylaw 601-15

Purpose(s):

1. To review a request to permit the registration of three (3) canines, which would be in contravention of the Canine Bylaw 601-15.

Background:

1. The Village Canine Bylaw 601-15, Section 5.c. states:
 No more than two (2) dogs shall be harbored, suffered, or permitted to remain upon or in any land, house, shelter, room, or place, building structure, or premises within the Village unless:
 - i. There are more than two dogs residing at the premises at the time of the passing of this bylaw. In such a case, the dogs will be considered to be 'grandfathered in' and will be permitted to reside at the premises until such time as they leave the Village to reside elsewhere or are deceased.
 - ii. The premises are lawfully used for the care and treatment of dogs operated by and under the charge of a registered veterinarian;
 - iii. The owner is the holder of a current year Business License and a valid and subsisting development permit to operate a kennel, animal hospital, shelter, pound, or other operation as authorized by the Village's Land Use Bylaw, as amended from time to time;
 - iv. The dog(s) in excess of the limit are under twelve (12) weeks of age and are the offspring of a licensed dog residing at the same location.
2. Pursuant to the *Municipal Government Act* a Bylaw may only be amended in the same method it was originally approved.

Key Issues/Concepts:

1. Canine Owners, Brigitte Hiebert and Dustin Meger attended the Village office in early September, just after they moved into Innisfree, to license three canines. They were advised that the Village Canine Bylaw permitted the licensing of a maximum of two dogs per household unless the canines were under 12 weeks of age. Two canines were registered.
2. Administration has held several conversations with the Canine Owners and each time directed them as to the Canine Bylaw requirements and advised one avenue would be to write to Council, to request a Bylaw Amendment.
3. On October 12th, Administration received the attached email from the Canine Owners, asking for special permission to register their third canine (no request for a bylaw amendment – the only legal avenue open to them to request a change.)

Options:

1. That Council file the request to harbour an additional Canine, pursuant to the *Municipal Government Act* and Canine Bylaw 601-15.
2. That Council direct Administration in another manner regarding the special request to harbour an additional Canine.

Financial Implications: None identified.

Relevant Policy/Legislation:

1. *MGA*, s. 202(2) Exercise of certain powers and duties.
2. **Bylaw 601-15** - Canine Bylaw

Political/Public Implication(s): None identified.

Recommendation:

That Council file the request to harbour an additional Canine, pursuant to the *Municipal Government Act* and Canine Bylaw 601-15.

Village of Innisfree (CAO)

From: brigitte meger <
Sent: October 12, 2022 4:29 PM
To: Village of Innisfree (CAO)
Subject: RE: To the Mayor and Council of Innisfree

Dear Mayor and Council,

We just moved to Innisfree on August 29, 2022. When my husband went to register our dogs they only let us register 2 of our dogs as we were told that is the maximum under the Bylaws...we are writing to you to please make an allowance as we have had them all from babies and 2 of them are elderly already, 8 and 10 years old, so I'm assuming the 10 year old one could pass away anytime. We will pay an extra amount just so you will allow us to register the 10 year old, our dogs are really good dogs and have even been told by neighbours how well behaved they are compared to most dogs in the town. PLEASE, we will pay the extra amount for the special permission to register our 10 year old dog until she passes and then we will only have 2. Thank you so much for your time and consideration.

Brigitte Hiebert and Dustin Meger.

Sent from Mail for Windows

From: Village of Innisfree (CAO)
Sent: October 12, 2022 1:16 PM
To: Brigitte
Subject: Update - Village of Innisfree Canine Bylaw 601-15
Importance: High

Good Afternoon,

Please find attached a letter in regards to the Village of Innisfree Canine Bylaw 601-15.

Respectfully,

Brooke Magosse
Chief Administrative Officer
Village of Innisfree

Email: cao@innisfree.ca
Phone: 780-592-3886
Cell: 780-581-3380
Fax: 780-592-3729
Website: www.innisfree.ca

Village of Innisfree

BYLAW NO. 601-15

A BYLAW OF THE VILLAGE OF INNISFREE IN THE PROVINCE OF ALBERTA TO REGULATE, RESTRAIN THE RUNNING AT LARGE, NUISANCE BEHAVIOR AND PROVIDE FOR LICENSING, IMPOUNDMENT AND CONFINEMENT OF CANINE ANIMALS IN THE VILLAGE,

WHEREAS, the *Municipal Government Act, R.S.A. 2000, c. M-26*, as amended, and the *Provincial Offenses Procedure Act, R.S.A. 2000, c. P-34*, as amended, enables a Municipal Council to pass Bylaws respecting wild and domestic animals, and activities in relation to them; and

WHEREAS, the Council of the Village of the Village of Innisfree deems it expedient and in the public interest to pass such a Bylaw,

NOW THEREFORE, the Council of the Village of Innisfree, duly assembled, enacts as follows:

This Bylaw may be cited as the "Canine Control Bylaw"

1. DEFINITIONS

- a. "Animal Control Officer" means the Chief Administrative Officer of the Village of Innisfree or his/her designate, a Bylaw Enforcement Officer, and includes a member of the Royal Canadian Mounted Police.
- b. "At Large" means a Dog that is present at any place other than the property of its Owner and which is not being carried by any person, or is not otherwise restrained by any person controlling the Dog by means of a securely fastened leash.
- c. "Bylaw Enforcement Officer" means a person appointed, through bylaw, by the Council of the Village to enforce municipal bylaws.
- d. "Chief Administrative Officer" means the Chief Administrative Officer of the Village of Innisfree.
- e. "Contractor" means a person under contract by the Village to maintain, operate and administer a pound facility or animal shelter for Dogs.
- f. "Council" means the Council of the Village of Innisfree.
- g. "Dog" means a male or female member of the canine family.
- h. "Leash" means a restraint that is less than three meters in length and made of material capable of restraining the Dog on which it is being used.
- i. "Minor Injury" means any physical injury to another domestic animal or person, caused by a Dog that results in bleeding, bruising, tearing of skin or any other injury that is not life threatening, disfiguring or debilitating.
- j. "Owner" means the owner of the Dog and includes any person or group of people named on a dog tag, in possession or control of a dog or in possession or control of the property where a dog appears to reside, either temporary or permanently.
- k. "Possession" means any person exercising physical or effective control of a Dog or any person having been given physical or effective control of a Dog by its by its Owner for the purpose of controlling the Dog for a specific period of time.
- l. "Private Property" means all property within the Village other than property constituting Public Property.

Village of Innisfree

- m. "Public Property" means property owned by or under the control and management of the Government of Canada, Government of Alberta or the Village of Innisfree, contained within the boundaries of the Village.
- n. "Severe Injury" means any physical injury to another domestic animal or a person caused by a Dog that requires sutures or cosmetic surgery.
- o. "School Grounds" means any public or private school and surrounding property that is controlled or maintained by the school or the school board.
- p. "Tag" means a current year metal or any other tag issued by the village to an Owner for each Dog he/she owns, indicating the year for which the fee has been paid, and which bears a number corresponding to the number recorded in the Village's master dog license register.
- q. "Threatening Behavior" means behavior that creates a reasonable apprehension of a threat of physical injury and may include growling, lunging, snarling or chasing in a menacing fashion.
- r. "Village" means the Village of Innisfree, in the Province of Alberta.
- s. "Violation Ticket" means a ticket issued pursuant to Part 2 of the *Provincial Offences Procedure Act, R.S.A. 2000, C.p-34*, as amended, and any regulations thereunder.
- t. "Violation Tag" means a written notice, in a form approved by the Chief Administrative Officer, issued by an Animal Control Officer, to advise a Person that a violation of this Bylaw has occurred and that, by payment of a specific amount to the Village Office within a set time period, that Person will avoid prosecution for the offence.

2. LICENSING OF DOGS

- a. A resident of the Village who is the owner of any dog aged six (6) months or older shall obtain a license for the dog from the Office of the Village of Innisfree as per the Village's Master Rates Bylaw, as amended from time to time.
- b. The owner of every dog shall, annually, on or before January 31st of the current year, renew the license for that dog by submitting to the Village the annual licensing fee, as set out in the Village's Master Rates Bylaw, as amended from time to time, along with any other information as may be required by the Village. A license shall be valid only for the year for which it was issued, regardless of the actual date upon which the license was purchased.
- c. Upon receipt of payment of the license fee for each dog, a tag indicating the year for which the fee has been paid and marked with a number corresponding to the dog in the Village's master dog license register, shall be issued to the owner.
- d. Every owner shall provide the dog with a collar to which the owner shall affix the tag for such dog and the owner shall ensure that the collar and tag are worn during those occasions when the dog is not on the owner's premises.
- e. In the case a dog license is lost or destroyed, a duplicate or replacement will be issued by the Village upon the payment of a sum of ten (10) dollars by the owner, provided that the owner can present a receipt of payment for the license fee for the current dog license year or the Village administrative records indicate such payment was made.
- f. Licenses and tags are not transferrable from one dog to another and no refund shall be made on any paid dog license fee because of the sale or death of the

Village of Innisfree

dog or upon the owners leaving the Village before expiration of the license period.

- g. Any person that becomes the owner of a dog licensed under this Bylaw shall report the change of ownership to the licensing department of the Village and the Village shall transfer ownership of the license to that person, but no additional licensing fee shall be owing to the Village for the year for which the license was purchased.
- h. A registered guide dog owned by a visually impaired person or a dog which is trained by a recognized agency to provide assistance to a person with a physical or mental disability; provided the person is using the dog for such assistance, shall be issued a dog license free of charge.

3. OFFENSES AND RESPONSIBILITIES OF OWNER

- a. The owner of a dog is guilty of an offense if he/she fails to obtain a license for such dog.
- b. The owner of a dog is guilty of an offense if such dog:
 - i. Runs at large;
 - ii. Is without a collar and tag while off the premises of its owner;
 - iii. Is dog in heat and is not confined and housed in the residence of the owner or in a kennel during the whole of the heat period except for the sole purpose of urinating or defecating on the premises of the owner;
 - iv. Defecates on any public or private property other than the property of the owner and the owner or person in control of the dog fails to immediately remove such defecation, This provision shall not apply to registered guide dog while it is assisting a visually impaired person;
 - v. Is on school property unless otherwise permitted or allowed by the school board or school administration;
 - vi. Is within a site containing playground apparatus and/or sand play area located on public or private property other than the property of its owner;
 - vii. Barks or howls so, as in the opinion of the Animal Control Officer, based on information gathered, to cause an unreasonable disturbance given, but not limited to, location, circumstances, time of day, and duration;
 - viii. Damages public or private property, other than the property of its owner.

4. THREATENING BEHAVIOR, INJURIES AND DEATH

Threatening Behavior

- a. The owner of a dog is guilty of an offense if, whether on or off the owners property, the dog:
 - i. Exhibits threatening behavior toward another domestic animal or a bicycle or motor vehicle that is being operated; or
 - ii. Exhibits threatening behavior toward a person.
- b. Subsections (i) and (ii) do not apply to threatening behavior to a dog that is confined within a building or securely fenced area on any land.

Minor Injury

- c. The owner of a dog is guilty of an offense if the dog:
 - i. Bites, attacks or causes minor injury to another domestic animal; or
 - ii. Bites attacks or causes minor injury to a person.

Severe Injury or Death

- d. The owner of a dog is guilty of an offense if the dog:
 - i. Causes severe injury to another domestic animal; or

Village of Innisfree

- ii. Causes severe injury to a person
- iii. Causes death to another domestic animal; or
- iv. Causes death to a person.

5. GENERAL ENFORCEMENT PROVISIONS

- a. The owner of a dog is guilty of an offense if the owner:
 - i. Fails to provide identification (Name, Address and Dog Tag number) and proof thereof to an Animal Control Officer;
 - ii. Provides false or misleading information to an Animal Control Officer.
- b. The owner of a dog is guilty of an offense if they allow any fecal matter to remain on their property or to accumulate to such an extent as to, in the opinion of the Animal Control Officer, constitute a nuisance by way of odor, unsightliness, or detrimental impact on the use, enjoyment, or value of nearby properties.
- c. No more than two (2) dogs shall be harbored, suffered, or permitted to remain upon or in any land, house, shelter, room or place, building structure, or premises within the Village unless:
 - i. There are more than two dogs residing at the premises at the time of the passing of this bylaw. In such a case, the dogs will be considered to be 'grandfathered in' and will be permitted to reside at the premises until such time as they leave the Village to reside elsewhere or are deceased.
 - ii. The premises are lawfully used for the care and treatment of dogs operated by and under the charge of a registered veterinarian;
 - iii. The owner is the holder of a current year Business License and a valid and subsisting development permit to operate a kennel, animal hospital, shelter, pound, or other operation as authorized by the Village's Land Use Bylaw, as amended from time to time;
 - iv. The dog(s) in excess of the limit are under twelve (12) weeks of age and are the offspring of a licensed dog residing at the same location.
- d. The Village shall arrange for a pound to be established for the keeping and impounding of any dogs and may do so by entering into an agreement with a contractor. A contractor or any such pound may make rules and regulations for the operation and management of the pound, provided that they are not inconsistent with this Bylaw.
- e. The Animal Control Officer may seize and impound any dog found at large.
- f. Subject to the provisions of the Municipal Government Act, R.S.A. 2000 c.M-26, an officer may enter upon privately owned property, other than a dwelling house, for the purpose of enforcing the provisions of this Bylaw.
- g. No person, whether or not the owner of a dog which is being or has been pursued or captured shall:
 - i. Interfere with or attempt to obstruct an Animal Control Officer who was attempting to capture or who has captured any dog in accordance with the provisions of this Bylaw;
 - ii. Unlock or unlatch or otherwise open the motor vehicle in which dogs captured for impoundment have been placed, so as to allow or attempt to allow any dog to escape therefrom.
 - iii. Remove or attempt to improve any dog from the possession of the Animal Control Officer.
- h. Upon capturing or receiving any dog for impound, the Animal Control Officer shall make reasonable efforts to identify and contact the owner of the dog.

6. RELEASE OF IMPOUNDED DOGS

- a. The contractor shall keep all impounded dogs for a period of no less than three (3) days, including the day of impounding. Sundays and Statutory holidays shall not be included in the computation of the three (3) day period. During this

Village of Innisfree

period any healthy dog may be redeemed by its owner, upon payment to the contractor of:

- i. The appropriate license fee when a dog is not licensed;
 - ii. Kennel boarding fees as per contract rate for every twenty-four (24) hour period or fraction thereof.
- b. At the expiration of the three (3) day period any dog not redeemed may be destroyed or sold.
 - c. The Animal Control Officer or contractor shall report any apparent illness, communicable disease, injury, or unhealthy condition of any dog to a veterinarian and act upon his recommendation. The owner, if known, shall be held responsible for all expenses so incurred.

7. PENALTIES

- a. Any person who contravenes any part of this Bylaw is guilty of an offense and is liable, upon summary conviction, to the specified penalty set out in Schedule "A" and in default of any payment of any fine imposed, to imprisonment for not more than six (6) months. Any person who contravenes any provision of this Bylaw for which there is either "court" or no penalty specified in Schedule "A", is guilty of an offense and is liable on summary conviction to a fine of not less than five hundred dollars (\$500.00) and not more than ten thousand dollars (\$10,000.00) and in default of payment of any fine imposed, to imprisonment for not more than six (6) months.
- b. Notwithstanding Section 6 (a) of this Bylaw, any person who commits a second or subsequent offense under this Bylaw within twelve (12) months of committing a first offence under this Bylaw, may be liable to an increased fine as set out in Schedule "A".
- c. An Animal Control Officer is hereby authorized and empowered to issue a Violation Tag to any person who the Animal Control Officer has reasonable and probable grounds to believe has contravened any portion of this Bylaw.
- d. A Violation Tag may be issued to such person:
 - i. Either personally;
 - ii. By mailing a copy to such person at his/her last known post office address;
 - iii. Upon retrieval of such persons dog from the Village's pound.
- e. The Violation Tag shall be in a form approved by the Chief Administrative Officer and shall state:
 - i. The name of the owner;
 - ii. The offense;
 - iii. The appropriate penalty for the offence as specified in Schedule "A" of this Bylaw;
 - iv. That the penalty shall be paid within thirty (30) days of the issuance of the Violation Tag to avoid possible prosecution; and
 - v. Any other information as may be required by the Chief Administrative Officer.
- f. Where a Violation Tag has been issued pursuant to this Bylaw, the person to whom the Violation Tag is issued may, in lieu of being prosecuted for the offence, pay the Village the penalty specified on the Violation Tag.
- g. Nothing in this Bylaw shall prevent a Bylaw Enforcement Officer from immediately issuing a Violation Ticket.
- h. The Bylaw Enforcement Officer may enforce the provisions of this Bylaw, and where a Bylaw Enforcement Office has reasonable grounds to believe that a provision of this Bylaw has been contravened, the Bylaw Enforcement Officer is authorized and empowered to immediately issue a Violation Ticket pursuant to Part 2 of the Provincial Offences Procedures Act. R.S.A. 2000, c. P-34, as

Village of Innisfree

amended to any person who the Bylaw Enforcement Officer has reasonable grounds to believe is responsible for the contravention.

- i. Where a Violation Ticket has been issued to a person pursuant to this Bylaw, that person may plead guilty to an offense by submitting to a clerk of the Provincial Court the specified penalty set out in the Violation Ticket at any time prior to the appearance indicated on the Violation Ticket.
- j. The Violation Ticket shall be served upon the person who is believed to be responsible for the contravention under the Bylaw in accordance with the provisions of the Provincial Offences Procedures Act, R.S.A. 2000, c. P-34, as amended.

8. FULL RIGHT AND TITLE

- a. The purchaser of a dog from the contractor pursuant to the provisions of this Bylaw shall obtain full right and title to the dog and title and right of the former owner shall cease upon the purchase.

9. PROOF OF LICENSE AND AGE OF DOG

- a. In any prosecution or proceedings for a contravention of this Bylaw, the onus of proving all of the following:
 - i. A person has a valid and subsisting license for the dog;
 - ii. A dog is under six (6) months of age;
 - iii. The length of time a dog has been in the Village is less than thirty (30) days in a year.

10. SEVERABILITY

- a. If any clause of this Bylaw is found to be invalid, it shall be severed from the remainder of this Bylaw and shall not invalidate the whole Bylaw.

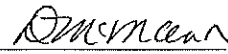
11. RESCIND

- a. Bylaw No. 510-95 is hereby rescinded.

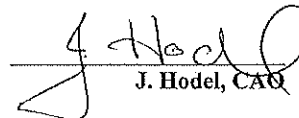
12. EFFECTIVE DATE

- a. This Bylaw shall come into full force and effect upon the date of the third and final reading.

READ A FIRST AND SECOND TIME THIS 21ST DAY OF JULY, 2015.

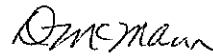


Mayor D. McMann

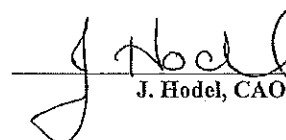


J. Hodel, CAO

READ A THIRD TIME AND FINALLY PASSED THIS 25TH DAY OF AUGUST, 2015



Mayor D. McMann



J. Hodel, CAO

Village of Innisfree

SCHEDULE "A"

PENALTIES

INFRACTION	1ST OFFENCE	2ND OFFENCE	3RD OFFENCE
Fail to obtain a dog license	\$100	\$250	\$500
Dog running at large	\$100	\$250	\$500
Failure to ensure tag worn on collar	\$100	\$250	\$500
Failure to confine dog in heat	\$100	\$250	\$500
Failure to immediately remove dog's defecation	\$100	\$250	\$500
Dog on school property	\$100	\$250	\$500
Dog in playground or sand area	\$100	\$250	\$500
Dog barks or howls so as to disturb any person	\$100	\$250	\$500
Dog damages or destroys public or private property other than the owners	\$100	\$250	\$500
Harboring, suffering or permitting more than two dogs at a residence unless permitted under Section 5c.(i)	\$100	\$250	\$500
Dog exhibiting threatening behavior toward animal, bicycle or motor vehicle	\$250	\$1000	\$2000
Dog exhibiting threatening behavior to a person	\$500	\$1000	Court
Providing false or misleading information	\$500	\$1000	Court
Allowing dog's fecal matter to accumulate on property	\$500	\$1000	Court
Interfering with an Animal Control or Bylaw Enforcement Officer in the performance of their duties	\$500	\$1000	Court
Dog biting/attacking/causing minor injury to a domestic animal	\$500	\$1000	Court
Dog biting/attacking/causing minor injury to a person	\$1000	\$2500	Court
Dog causing severe injury to a domestic animal	\$1000	\$2500	Court
Dog causing severe injury to a person	\$2000	\$5000	Court

Village of Innisfree

Dog causing death to a domestic animal	\$2500	\$5000	Court
Dog causing death to a person	\$5000	\$7500	Court

Village of Innisfree Council Committee Report

Committee Name: Innisfree Library Board

Meeting Date and Time: October 5, 2022

Attendees: Kristine Brummer (observer), Dale Cates, Doris Christensen, Elizabeth Harrison, Doreen Nott, Gayle Foyster, Yvonne Parasynchuk, Debbie McMann, Jennifer Johnson, Holly Cependa

Discussion:

- Thank you's to Eliza for her try and to wish her well.
- Board Workshop October 6/22 at 1-3pm.
- 240 patrons, 52 website views.
- Library manager attended the LMC this past Wednesday.
- **Library Manager Report:** Draft budget has been approved with a \$5.31 levy increase, WIFI is being looked at with more information in the fall, software and website are being reviewed, some online resources are being dropped due to increase in cost and poor usage, conference plans are started and will be held at the end of May at Metis Crossing, held first in person early literacy program since covid had 7 kids attend but anticipate 9 this month scarecrows was the theme, October's theme is Witches, had a few kids attend in the "big School" and wanted take home bags so some were made for them, van run has been switched to Tuesday's and will be held for a trial run to see if it will work for schedule, just a couple week left for Sheila to do tech talks her last day is October 19 then she will be gone for the winter.
- Moved and accepted both Policy 2.1 and 2.5, will be looking at policy 2.6 next meeting
- Talked to Friends of Ukraine and Darcy, they had a meeting and have not got back to each other yet regarding the giving tree
- Talked to principal about library at school, work experience student will be organizing the school library, they purchase books only at the book fair, eventually will need to approach Buffalo Trails with information.
- Holiday in the Hallway event will be November 23, 2022 from 6:30pm to 8:00pm
- Tabled what is needed for Holiday in the Hallway for November meeting
- Tabled mail out flyer until November meeting
- Reviewed early lit agreement for both Marilyn and Sue and accepted it.
- October 22 and 23 is the date for casino, everything is booked
- Going to be making a Christmas basket for raffle increased the allowance from \$50 to \$75
- Going to be doing a staff review/wage review as Gayle has forgotten about it, Gayle and Elizabeth will meet to do it
- Made a motion to give Kianna a \$25 Walmart gift card and a thank you card

Submitted by: Jennifer Johnson

VILLAGE OF INNISFREE COUNCIL COMMITTEE REPORT

Committee Name:	alberta municipalities Strength in Members
Meeting Date & Time:	Sept. 21-23, 2022 Calgary
Attendees:	
Discussion:	<p>O Canada - Sung by Mackenzie Brown - Awesome</p> <p>Key Note - Justin Kingsley - Being understood - Being Respectful</p> <p>- He "Branded" 2010 Vancouver - With Glowing Hearts</p> <p>Women's FIFA - To a Greater Goal</p> <p>Montreal Canadians</p> <p>Words of Wisdom: Not what you say yes to, But what you say No to.</p> <p>Do you know what your Super Power is?</p> <p>Your greatest weakness can become your strength!</p> <p>Session Attendee - Weaponization of Social media - Navigating Conversations, spread of misinformation, Social Media is like a war zone - Lies & Lies</p>
Actions:	<p>Lies spread further & faster - Hard to be different</p> <p>64% of consumers will buy or boycott because of social media: could escalate a project to Success or Failure.</p> <p>Silence says you don't care - Be emphatic</p> <p>Fight Back. misinformation - challenge misinfo</p>
Future Items:	<p>use terms - Did you know ... Research & Reveal Source</p> <p>Be original and honest "data mining"</p> <p>Do Not Be Argumentative - Be engaging</p> <p>Do Not lose sight of your audience - stay in tune</p> <p>Great Tradeshow - Good Net Working</p> <p>"Best" was Brent Butt -</p>
Submitted By:	<p>Debbie McMann PO Box 227 Innisfree AB T0B 2G0</p>

VILLAGE OF INNISFREE COUNCIL COMMITTEE REPORT

Committee Name:	Alberta Hub - St. Paul
Meeting Date & Time:	Oct. 5, 2022 10.00a.m. - 3:00p.m.
Attendees:	Bob Bezpalko, Rob Pulyt, 25 others
Discussion:	<p>N.E. AB Mayors/Reeves - Meetings - At issues already focused on Broadband, Transportation relating to Economic Development N.E. AB Mayors/Reeves meeting will seek to lobby gov't, Hub will work on direction and research economic development Invest AB is asking about Labor Pool and Cost of Labor and wants to work with EDO'S Drone Business - Sky Sensus - with is looking to develop</p> <p>Check out <u>Robird</u> ← Aerialum/wildlife safety/mapping/Energy & forestry/</p>
Actions:	<ul style="list-style-type: none"> - Hub is looking for direction on <u>our</u> economic Development - The keys is to get people talking & working together * Hub is looking to identify investment barriers, Readiness Initiatives to be best prepared to attract investment to communities <p>Does ours? → Website Should "Tell Our Story" ie. Purchases houses costs</p>
Future Items:	<ul style="list-style-type: none"> - Carbon ^{Credit} Tax Capture - is being developed from Ft. Mac to _____? - GOA Support for Villages with No Econ. Development - Working on Policy direction - JPI
Submitted By:	<p>Debbie McMann PO Box 227 Innisfree AB T0B 2G0</p>

VILLAGE OF INNISFREE
CHIEF ADMINISTRATIVE OFFICER'S REPORT

Period Ending – October 18, 2022

11 – Council

- Elected Official Training:
 - Munis-101
No further updates currently. Administration awaits confirmation of upcoming training dates.
- Economic Development Committee (Committee of the Whole)
 - **Would Council like to set a date to host the first Economic Development Committee Meeting? Please advise.**

12 – Administration

- Finances
 - 2022 Interim Audit has begun. Administration has been working with Metrix Group LLP in preparation for the 2022 Audit.
 - Administration recommends that Council schedule a few days in either November/December to review the 2023 Operating & Capital Budgets, in preparation for 2023. Additionally, Council should also schedule a “Strategic Planning Session” to review the objectives and priorities for the Village of Innisfree in 2023.
- Council Minute Action List:
 - See Schedule “A”
- Municipal Grants Report:
 - See Schedule “B”
- Health & Safety:
 - Staff/Safety Meeting:
Administration and Public Works held a Staff/Safety Meeting on October 20, 2022.
 - Next Meeting:
Administration, Public Works, and Recreation will be conducting a monthly combined Staff/Safety Meetings pursuant to the Occupational Health and Safety Act; next meeting date has not been set.
- Other:
 - 2021 Municipal Indicators:
 - Beginning in 2017, Alberta Municipal Affairs began reporting on a new performance measure. This measure identifies the percentage of municipalities deemed to 'not face potential long term viability challenges based on their financial and governance indicators'. This performance measure was developed in consultation with stakeholders and is used as a benchmark for measuring the ministry's efforts to ensure Albertans live in viable municipalities and communities with responsible, collaborative and accountable local governments.
The performance measure is based on analysis of 13 municipal indicators with each of the 13 municipal indicators having a defined benchmark. A municipality is 'not deemed to face potential long term viability challenges'

VILLAGE OF INNISFREE

CHIEF ADMINISTRATIVE OFFICER'S REPORT

Period Ending – October 18, 2022

as long as it does not flag a critical indicator or three or more non-critical

Indicator #4: TAX COLLECTION RATE									
<p>In order to pay for ongoing costs, municipalities must be able to collect property taxes on a timely basis. Tax Collection Rate is the percentage of the current year's property taxes that are collected by year end.</p>									
2021 Result								Expected Result	
84%								> 90 %	
Village of Innisfree Response									
<p>Upon comparing the 2020 with 2021 Municipal Indicator Report, the Village notes a 84% collection rate improvement from 2020 Collection Rate of only 78%. The Village of Innisfree is promoting Tax Pre-Payment Plans as well as Tax Arrears Repayment Plan which have contributed to the higher collection. Additionally, several properties in Tax Arrears were sold and the arrears were collected.</p>									
Indicator #11: INVESTMENT IN INFRASTRUCTURE									
<p>Most capital assets and infrastructure require replacement after a period of service, and municipalities typically carry out these replacements on an ongoing basis to spread out replacement costs. Investment in Infrastructure measures the ratio of capital spending to amortization (depreciation) over a five-year period.</p>									
2021 Result								Expected Result	
0.47								> 1 the municipality's average capital additions exceed the average amortization (depreciation)	
Village of Innisfree Response									
<p>In comparison to the 2020 report, the Village notes a decrease in Infrastructure Investments. This is attributed to COVID-19 related service and delivery delays; several projects scheduled for 2021, did not take place due to service and delivery delays and were completed in 2022.</p>									
Indicator #13: INTEREST IN MUNICIPAL OFFICE									
<p>Municipalities with strong interest in local elections often mean there is a local interest in good governance. Interest in Municipal Office measures the ratio of candidates to total council positions in the most recent election.</p>									
2021 Result								Expected Result	
Acclaimed								number of candidates > number of elected positions	
Village of Innisfree Response									
<p>While the 2021 General Municipal Election was "Acclaimed", the Village of Innisfree conducted a By-Election in February 2022 for one (1) Councillor position with six (6) candidates vying for the position.</p>									

VILLAGE OF INNISFREE

CHIEF ADMINISTRATIVE OFFICER'S REPORT

Period Ending – October 18, 2022

- Temporary CAO Replacement:
 - Council and Administration interviewed three (3) Candidates on September 28, 2022, September 30, 2022 and October 3, 2022, at the Innisfree Seniors Drop-In Centre
 - After much discussion, Mayor and Council selected an Interim CAO with an confirmed start date of October 20, 2022.

- Substance Release Report (May 31, 2022):
 - Task completed; waiting for RAM River Environment Consulting to submit report to Alberta Environment. Total cost to date: \$ 2,734 (includes subs)

- Fallen Tree – CN Rail:
 - Tree has been removed. PWF was directed to remove remaining branches.

- MCCAC – Electric Vehicle Charging Station:
 - CAO and Administrative Assistant, along with ATCO Electrics contracted engineer, held a video conference meeting to discuss ATCO Electrics EV Charging Station Proposal on October 4, 2022.
Administration is submitting an application to ATCO Electric for a new service to generate ATCO's action plan on how much they will contribute to the cost of the electrical expansion required to operate the EV Charging Station.
Once this is complete, Administration will select a vendor and move forward with the application process under MCCAC Grant Program.

- Communications Tower:
 - Administration confirmed the Tower placement with VM Systems, down at the Campground (proposed location being open area on the East side of the Campground Administration Building).
 - VM System will plan for connectivity to the Campground Administration Building via hardwire and local WiFi Signal; then will evaluate further expansion.
 - Public Works will be required to handle the foundation and VM Systms can assist/consult. Screw piles are fine. Based on the tower, a min of 4.5" would be suggested and 10' - 15' depth depending on the soil. VM Systems suggests getting a triangle plate made for the base for welding to the screw piles as well as tabs to weld the base of the tower to the plate. Plate can be made with measurements and the tabs can be made by a metal shop with the bottom section in hand.
 - VM Systems re-iterated that the tower in question is a substantial structure and far more than is needed at the campground for the intended purpose. It may be more cost effective to purchase a small tower more suited to the needs.

VILLAGE OF INNISFREE

CHIEF ADMINISTRATIVE OFFICER'S REPORT

Period Ending – October 18, 2022

- Administration inquired with VM Systems regarding the deconstruction of this tower; VM Systems can handle the deconstruction and moving of the tower with or without the help of the Village. VM Systems would gladly work with any contacts the village has and would like to use. The most efficient method will be a picker truck with about a 50' reach to drop the tower and a trailer to move approx. 2 x 30' sections. If the Village has resources, it will reduce the cost.

Due to the need of making weld tabs for the bottom section, this would have to be done in two parts. Alternately, it may be possible to purchase a weld base, but I could not find the markings on the tower I was expecting so would not be confident of the parts from a catalogue fitting unless the Village has paperwork on the tower to verify the brand.

VM Systems advised the difficulty in providing an estimate on cost as weather can be a factor and cause delays. VM Systems best estimate is around \$3000 for the move. VM Systems advised that they have not looked closely at the destination, this is required in order to understand options and obstacles for the construction.

VM Systems would not likely have time to work on this until spring, but the foundation could be done ahead of time.

23 – Fire

- Fire Chief Report:
 - See Schedule “C”

25 – Emergency Service

- Mayor and Council appointed Ms. Jennifer Hodel as the Director of Emergency Management and Ms. Thelma Rogers as the Deputy Director of Emergency Management at the September 27, 2022 Regular Council Meeting.

26 – Bylaw Enforcement

- Updates:
 - The Public Works Department set out traps to capture stray cats, pursuant to Feline Control Bylaw 607-15; traps have also been set to capture skunks. No further updates at this time.
 - Bylaw Enforcement Officer sent out two (2) letter pursuant to Traffic Control Bylaw 670-22 regarding Holiday Trailers and unused/unregistered vehicles in September. One (1) Holiday Trailer was removed per the letter and one (1) Violation Tag was issued in this regard.
 - Bylaw Enforcement Officer sent out two (2) letters pursuant to Canine Bylaw 601-15 regarding property owners harbouring more than two (2) Canines.

VILLAGE OF INNISFREE
CHIEF ADMINISTRATIVE OFFICER'S REPORT

Period Ending – October 18, 2022

- The Bylaw Enforcement Officer will continue to monitor and enforce applicable bylaws.

32, 41, 42 & 43 – Public Works/Water/Sewer/Waste

- Public Works Foreman Report:
 - See Schedule “D”
- Fire Hydrant, Curb Stop and Senior Drop-in Centre:

Administration contacted the Village of Mannville’s contractor Rusway on October 4, 2022 and October 11, 2022. Administration spoke to one of the contractors, and they have advised that they would be willing to assist the Village with the construction and placement of the Fire Hydrant this fall. Administration forwarded an email to Rusway regarding location, waterline requirements, etc. Administration is waiting for a quote in order to move forward.

61 – Planning & Development

- GIS System – County of Minburn
 - No further correspondence has been reviewed.

66 – Land

- Administration is working with MPS in completing the Civic Address Maps, etc. per Councils direction.

72 – Recreation

- Birch Lake Campground & Recreation Park Manager’s Report:
 - See Schedule “E”
 - Campground is officially closed and prepped for winter.

74 – Culture

- Innisfree Library:
 - Library has many events scheduled for 2022. For more details, visiting the Innisfree Library Facebook Page!
- MMI-FCSS:
 - MMI-FCSS has many events scheduled for 2022; for more details on the programs/events, please visit MMI FCSS Website:
<https://mmifcss.wixsite.com/mmifcss>
 - MMI-FCSS held a Pizza night at the Village pizza oven with local teenage youth on August 3, 2022.
 - Reminder: Volunteers are needed! If you know someone who may be interested in Volunteering, please contact the MMI FCSS Department.

VILLAGE OF INNISFREE
CHIEF ADMINISTRATIVE OFFICER'S REPORT
Period Ending – October 18, 2022

Important Dates:

- **October 31, 2022** – Happy Halloween!!
- **November 3, 2022** – CAO Magosse last day (Holidays Begin)
- **November 11, 2022** – Remembrance Day
- **November 15, 2022** – Regular Council Meeting

SCHEDULE "A"

Council Minutes' Action List

MOTION #	TITLE	DEPARTMENT	Details:
2022-04-19/15 2022-07-19/15 2022-09-27/06 2022-09-27/07	Innisfree Delnorte PAC – Flashing Crossing Sign	Admin	Administration received approval of a Roadside Development Permit from Alberta Transportation for the installation of the Flashing Pedestrian Beacon. Council endorsed a motion to receive this item as information at the Sept. 27 Regular Council Meeting.
2022-06-21/07	County of Minburn – Innisfree Fire Hall Transfer	Admin	Administration forwarded the paperwork to AB LTO to remove the Tax Forfeiture from the title.
2022-06-21/08	County of Minburn – Economic Development Strategy	Admin	Administration spoke with Mr. Scaap and provided feedback regarding the Village of Innisfree Economic Development.
2022-06-21/16	Mardar Electric Quote – MSP Grant Fund Ball Diamond Lighting	Admin	Electrical updates are complete.
2022-07-19/07	Water Services – Water Meter Rehabilitation Project	Admin	Administration ordered the bulk Water Meters per Council direction. Administration was advised that this project was not eligible under the MSP Grant, therefore Administration will amend the CCBF Application to cover all costs associated with this project. No update at this time.
2022-08-16/05	Cardboard Recycling Program	Admin	RFD presented to Mayor and Council.
2022-08-16/22 2022-09-27/05	Birch Lake Campground Closure Postponement	Admin/Rec	Campground closure date has been extended to October 31, 2022. Council to review at the September 27, 2022 Council Meeting. Motion was endorsed to close the campground on Sept. 30.
2022-09-27/08	Probationary Period Policy 1900-03 – Proposed Amendments	Admin	Policy has been updated, filed in the Policy Binder and posted on the website.

SCHEDULE "A"

Council Minutes' Action List

2022-09-27/12 2022-09-27/13 2022-09-27/17 2022-09-27/18	2023 ATCO Electric/Gas Franchise Fee / Library Board Membership – Endorsement per Libraries Act / Appointment of DEM and DDEM	Admin	Letters have were mailed on September 29, 2022.
2022-09-27/14	Village Donation – 2022 Community Events	Admin	Letter and donations were issued to the Senior's Citizen Association and Innisfree Delnorte School Financial Society.
2022-09-27/15	Village Donation – ATCO: 1947-2022: An Epic Legacy	Admin	Administration to speak with Museum to acquire donation documentation.
2022-09-27/16	Birch Lake Park/Campground – Liberty Security Recommendations	Admin/park	Installation of security services set for October 14, 2022.
2022-09-27/19	2021 Tax Sale & Public Auction	Admin	Administration to submit documents to AB LTO regarding the 2021 Tax Sale & Public Auction.
2022-09-27/23	MSI CAP-14314 Administration Building Rehabilitation Project	Admin	Administration has contacted both contractors. Pending completion of electrical (November 2022) the flooring will be completed immediately after.
2022-09-27/28	Frank Nykolaychuk Memorial	Admin	Administration contacted Dominion Precast and submitted the order for the engraved picnic table on Oct. 3, 2022, per Council's request. Set to arrive in 4-6 weeks.
2022-09-27/29	Tax Forfeiture: Hazardous/Unsafe Properties	Admin	Appraisal received by Ray Archer (Archer Appraisals) for the two residential dwellings. Administration was in contact with Colliers Appraisal (Ryan Archer); Advised that it would be best to contact a Building Inspector to conduct an inspection of the property, to obtain a structural report, prior to obtaining a appraisal or demolition.
2022-09-27/32	North Lift Station – Replacement of Gateway Control Receptor & Cellular Modem Kit	Admin	Administration contacted Xylem regarding the approval of equipment. Xylem advised that some parts are on back order and won't be in until the

SCHEDULE "A"

Council Minutes' Action List

			first week of November. Also advised that the Village will be responsible to obtain an Electrician for the install. October 12, 2022, Xylem advised that the Gateways are in, and will be delivered on Wednesday, October 19, 2022. Administration spoke with Vegreville Electrical and was advised that the Gateways should be installed by the Town of Vegreville IT Technician (NCGL Construction Ltd.), as they will be in Innisfree on Wednesday, October 19, 2022, and have more experience with Gateway installations.
2022-09-27/33	Innisfree WTP Alarm Dialer	Admin	Town of Vegreville IT Technician (NCGL Construction Ltd.) will be in Innisfree on October 19, 2022, to complete the wiring changes at the Water Treatment Plant.
2022-09-27/35	Queen Elizabeth's II Platinum Jubilee Medals	Admin	Administration submitted the nomination of Ms. Whitmore, per Council's direction.
2022-09-27/36	Buffalo Trail Public School Annual Awards Night – November 18, 2022	Admin	Administration forwarded letter and donation, on September 29, 2022.

SCHEDULE "B"

Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
MUNICIPAL STIMULUS PROGRAM: AMOUNT REMAINING = \$34,669 (EXPENDITURE DEADLINE: DECEMBER 31, 2022)					
Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
Birch Lake	Ball Diamond Shale	\$7,000	24 Yards (delivery included): \$4,838 40 yd ³ = Approx. \$6,500 Motion # 2022-04-19/32 Actual = \$6,884 (2022)	Yes.	Administration has received 2 of 4 quotes. Completed.
	Electrical Upgrades	\$5,000	Quote: \$5,800 [Estimate] <i>Campground Lighting Upgrades</i> Per 2022 Operating Budget		Electrician fixed lighting at entrance of park, group camp, playground and also trimmed trees covering lights.
	Picnic Tables & Fire Pits	\$5,000	Quote: \$2,900 [Estimate] <i>Ball Diamond Lighting Upgrades</i> Motion # 2022-06-21/16 Quote: \$5,000 [Estimate] Per Home Hardware Vegreville (Picnic Tables) Actual: \$ 4,010.42	Yes.	Mardar Electric was advised of Council approval. Administration ordered one metal picnic table frame, to see the quality of the material (durability, etc.) 15 new metal framed picnic tables and lumber was picked up at the end of July 2022. Completed.
	Tinning of Administration Office Roof	-	\$8,763	Yes	Motion # 2021-03-26/04
	Repairs to Side by Side	-	\$2,998	Yes	Motion # 2021-06-15/12

SCHEDULE "B"

Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
Fire Hall					
	Replace Overhead Doors	\$6,000	\$573.85 (2021) \$575 (2022)	Yes.	Motion: 2021-12-14/18
	LED Lighting	\$1,500	Quote: \$3,897.08 Actual: \$3,125.48	Yes.	Motion: 2021-12-14/15
	Install Sink/Washing Station	\$1,000	Plumbing Quote: \$ 600 2021 Sink: \$330 2022 Actual: \$650	Yes.	Motion: 2021-12-14/16
2021/2022 Asphalt Patching Repairs					
	2021/2022 Asphalt Patching Repairs	\$18,250		Completed.	Administration was advised that the Water Meter Replacement Project was not eligible under the MSP Grant. Administration will submit a new application for the 2021/2022 Asphalt Patching Repairs that were conducted in the summer of 2022, with Council endorsement. Currently waiting approval from Minister of Municipal Affairs.

SCHEDULE "B"

Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
MSI CAPITAL (ACCEPTED APPLICATIONS)					
Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
CAP-13636	2021-2023 ACE Water Capital Contributions	\$74,333.00	\$37,400.00 (2021) Motion # 2021-04-20/21	2021 - Yes	2023: \$8,440
CAP-12135	Bobcat/Skid Steer Accessories	\$4,381.00	\$28,050 (2022) Per 2022 Operating Budget Motion # 2022-05-17/11 Portable Salt/Sander: \$1,619 (2020)	2022- Yes	Project completed.
CAP-13446	Community Garden Project	\$10,000		Yes.	Administration sought quotes from several lumber yards. Viking Home Hardware had the railings in stock & Peavy Mart Veg, the 8' posts. PW directed to pick up railings/posts. Upon receipt of railings, Administration will contact Contactor for the installation of the fence. Railings and supplies have been secured. Administration will contact contractor regarding fence installation.

SCHEDULE "B"

Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
CAP-13638	Lawn Equipment & Accessories	\$1,500	Lawn Equipment: \$2,248.04 (Actual) Motion # 2021-04-20/17 May 5, 2022 \$2,151.00 (Actual)	Yes.	Project complete. 3 Weedwhackers purchased for Rec Park/PW on May 3/22 (3 Blowers included in package)
CAP-13414	Village Administration Office Renovations	\$50,000	Bortnick Electrical [Estimate] - \$10,625 Actual: Maritime Hardwood Floors [Estimate] - \$11,981 Actual:		Administration advertised an Invitation to Tender (ITT) for the removal & installation of flooring, and improvements to front counter/desk & building exterior and required electrical & plumbing upgrades. Electrical and Flooring contractor selected at Sept. 27 Council Meeting. Administration to seek quotes of exterior and cabinet construction.
CAP-12594	Replacement of Zero Turn Lawn Mower	\$9,000	\$6,405.00 Motion # 2021-04-20/12	Yes.	Project completed.
CAP-14033	Fire Hydrants	\$20,000	Contractor [Estimate] = \$7,500 Supplies [Actual] = \$3,127.91	ongoing	Contractor fell through. Administration contacted Rusway Construction. Administration is

SCHEDULE "B"

Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
CAP-14018	Side by Side Purchase	\$15,000	Actual: \$5,200 (Golf Cart People) Motion # 2022-05-17/04	Yes.	currently waiting for a quote, prior to proceeding with installation.
	Outhouse Rehabilitation	\$16,000			<p>Complete.</p> <p>**Administration has not submitted this application**</p> <p>Administration found a vendor in Strathcona County, AB that builds standard Outhouses for \$1,850 (+ GST.)</p> <p>Doug's Backhoe inspected the Group Camp outhouse via camera, however the septic contents have not been removed. Therefore, the contractor could not confirm the viability of the interior septic.</p>

SCHEDULE "B"

Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
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FEDERAL GAS TAX FUND (ACCEPTED APPLICATION):

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
GTF-1196	Pedestrian Crossing Signs	\$50,000	<u>Driver Feedback Sign</u> Quote = \$ 3,200 Motion # 2022-04-19/33 Actual = \$3,300 <u>Pedestrian Beacon Sign</u> N/a	Yes.	2022-02-15/06 Driver Feedback sign installed. Completed.
GTF-516	Innisfree Infrastructure Upgrades	\$75,000 (Remaining Funds – 27,472)	2022 *Est* SFE: 1. Flooding/Culvert Installation: \$4,800 *Paving Cost* Motion: 2021-10-07/02 Paving: \$5,100 [Actual] <u>Survey: \$1,995 [Actual]</u> Total: \$7,095	Yes.	Complete.
GTF-1187	Sidewalk Replacement/Rehabilitation	\$217,650			
GTF-1437	Manhole Repair/Rehabilitation	\$25,000			Invitation to Tender for Engineering Services was created and issued through the Alberta Purchasing Connection.

SCHEDULE "B"

Municipal Grants Report

Project	Item Details	Budgeted	Actuals	Completed	Comments/Concerns:
CCBF-2036	Water Meter Rehabilitation Project	\$47,000		Ongoing.	<p>Motion: 2022-07-20/07 Meters were ordered through McKay Water Works. Currently waiting for meters to arrive.</p> <p>Water Meter Rehab Project was not eligible under MSP. Amendment to apply for funding under CCBF-2036 will be submitted once application is approved by Municipal Affairs. No further updates at this time.</p>

Village of Innisfree Monthly Financial Reconciliation
September 30, 2022

As per Books				
	General Operating	Tax Recovery Account (2015)	Municipal Grants	Capital Reserves
Previous Month Balance	269,821.96	483.48	492,438.16	223,334.69
Deposits	160,238.56	-	-	-
Interest Received	879.31	1.38	1,406.48	637.88
Sub-Total	430,939.83	484.86	493,844.64	223,972.57
Less Disbursements (A/P & P/R)	53,845.79			
ATB Monthly Fees	30.84			
TD Bank Monthly EFT Fee	25.00			
RBC Monthly EFT Fee	31.77			
Staples Supplies	203.62			
Interac Fees	53.77			
Liberty Security - Monthly Fee	96.57			
WCB - Aug	410.58			
AB LTO	-			
NSF Cheque	781.59			
Month End Balance	375,460.30	484.86	493,844.64	223,972.57

As Per Bank				
	General	Tax Recovery Account (2015)	Municipal Grants	Capital Reserves
Month End Balance	386,760.07	484.86	493,844.64	223,972.57
Deposits in Transit	10,360.44			
Deposits in Transit				
Sub-Total	397,120.51	484.86	493,844.64	223,972.57
Less Outstanding Cheques	21,660.21			
Month End Balance	375,460.30	484.86	493,844.64	223,972.57

Outstanding Cheques					
Chq #	Amount	Chq#	Amount	Chq#	Amount
344	15.00	353	157.50		
402	30.00	354	1,108.03		
473	204.00	256	323.74		
608	30.00	357	649.86		
453	30.00	360	1,024.24		
463	82.00	362	200.00		
534	9.60	363	1,166.55		
141	242.50	364	1,747.31		
147	47.96	365	2,677.03		
345	85.05	367	563.90		
347	521.98	368	655.84		
348	2,864.83	369	672.01		
349	2,420.05				
351	1.58				
352	4,129.65				
				Total O/S Chqs.	21,660.21



Village of Innisfree
Revenue & Expense Report
 For the Period Ending August 31, 2022

General Ledger	Description	2022 Budget	2022 Actual
TAXATION			
1-00-00-110	Taxes Residential	166,000.00	165,982.99
1-00-00-111	Taxes Non-Residential	49,832.00	49,831.59
1-00-00-112	Taxes M & E	2,224.00	2,224.30
1-00-00-120	Taxes SP Levy	0.00	0.00
1-00-00-190	Taxes Linear	28,486.00	28,485.85
1-00-00-230	Taxes Federal GIL	1,208.00	1,208.27
1-00-00-240	Taxes Provincial GIL	0.00	0.00
1-00-00-250	Taxes Minimum Levy	26,405.00	26,405.65
1-00-00-321	ASFF Residential Levy	25,843.00	27,158.85
1-00-00-322	ASFF Non-Residential Levy	11,779.00	12,387.27
1-00-00-330	Seniors Housing Levy	3,811.00	3,810.74
1-00-00-260	Taxes - Designated Industrial Property	87.00	87.07
1-00-00-328	ASFF Residential (Over/Under) Levy	1,319.00	0.00
1-00-00-329	ASFF Non-Residential (Over/Under) Levy	608.00	0.00
* TOTAL TAXATION		317,602.00	317,582.58
REQUISITIONS			
2-00-00-260	Designated Industrial Property Req	87.00	0.00
2-00-00-321	ASFF Requisition Residential	27,162.00	13,058.68
2-00-00-322	ASFF Requisition Non-Residential	12,387.00	5,586.67
2-00-00-328	ASFF Prior Year Levy Adj Residential	0.00	0.00
2-00-00-329	ASFF Prior Year Adj Non-Residential	0.00	0.00
2-00-00-330	Seniors Foundation Requisition	3,811.00	3,811.00
2-01-00-754	Seniors Foundation-Req	0.00	0.00
* TOTAL REQUISITIONS		43,447.00	22,456.35
**P TOTAL TAX AVAILABLE FOR MUNICI		274,155.00	295,126.23
GENERAL REVENUE			
1-00-00-510	Penalties Taxes	27,000.00	18,722.74
1-00-00-540	Franchise Fees - Natural Gas	28,025.00	24,099.06
1-00-00-541	Franchise Fees - Electricity	15,200.00	10,839.14
1-00-00-550	Bank Interest (General Operating)	1,500.00	2,186.90
1-01-00-590	Other Revenue Own Sources Invest	550.00	385.00
1-01-00-790	Sale of Assets Gain/Loss	0.00	0.00
1-11-00-765	Transfer from Reserves General	25,000.00	0.00
1-00-00-551	Bank Interest - Grants	2,500.00	2,123.15
1-00-00-552	Bank Interest - Reserves	300.00	222.06
1-00-00-553	Bank Interest - Tax Recovery '09 (TBill)	2.00	1.90
** TOTAL GENERAL REVENUE		100,077.00	58,579.95
ADMIN REVENUE			
1-12-00-135	Contract Refunds (WCB, AMSC, Etc.)	0.00	0.00
1-12-00-290	Election (Senate/Referendum)	0.00	0.00
1-12-00-401	Sales Photocopies, Faxes, Services	1,350.00	1,187.61
1-12-00-402	Bank Fees Collected	150.00	359.00
1-12-00-560	Rental Revenue Adm	8,500.00	4,946.59
1-12-00-590	Other Revenue Own Sources Adm	1,750.00	10,598.51
1-12-00-765	Transfer from Reserves - Admin	5,620.00	5,620.00



Village of Innisfree
Revenue & Expense Report
 For the Period Ending August 31, 2022

General Ledger	Description	2022 Budget	2022 Actual
1-12-00-840	Grants Conditional Provincial Adm	0.00	36,768.00
1-12-00-841	Provincial Grant Capital	50,000.00	0.00
** TOTAL ADMIN REVENUE		67,370.00	59,479.71
FINE REVENUE			
1-21-00-530	Fines Police	100.00	0.00
** TOTAL FINE REVENUE		100.00	0.00
FIRE REVENUE			
1-23-00-410	Fees Fire Fighting	500.00	187.50
1-23-00-765	Transfer from Reserves Fire	5,000.00	5,000.00
1-23-00-841	Provincial Grants - Fire	1,225.00	1,225.00
1-23-00-850	Joint Fire Services Agreement	0.00	0.00
1-23-00-990	Proceeds of Capital Disposal Fire	0.00	0.00
** TOTAL FIRE REVENUE		6,725.00	6,412.50
BYLAW REVENUE			
1-26-00-522	License Animal	1,100.00	1,195.00
1-26-00-523	Business Licenses	500.00	585.00
1-26-00-590	Fines Bylaw	0.00	825.00
** TOTAL BYLAW REVENUE		1,600.00	2,605.00
PUBLIC WORKS REVENUE			
1-32-00-560	PW Rental Revenue	2,500.00	2,000.00
1-32-00-430	Sales Service (Grass,Snow)	0.00	75.00
1-32-00-765	Transfer From Operating Reserves PW	19,775.00	0.00
1-32-00-830	Grants Federal (CSJ) PW	2,100.00	0.00
1-32-00-840	Grants Provincial - Operating	0.00	0.00
1-32-00-841	Grants Infrastructure Provincial PW	30,000.00	4,375.58
1-32-00-850	FEDERAL GRANTS	4,800.00	0.00
1-32-00-990	Proceeds of Capital Disposal PW	0.00	0.00
** TOTAL PUBLIC WORKS REVENUE		59,175.00	6,450.58
STORMWATER REVENUE			
1-37-00-000	Grants - Provincial Capital	0.00	0.00
1-37-00-410	Stormwater Infrastructure Renewal	4,780.00	3,234.37
1-37-00-510	Penalties-Stormwater	0.00	0.00
1-37-00-850	Grant - Federal Capital	0.00	0.00
** TOTAL STORMWATER REVENUE		4,780.00	3,234.37
WATER REVENUE			
1-41-00-410	Water Consumption	42,500.00	31,305.43
1-41-00-411	Regional Water Fund	23,450.00	15,871.50
1-41-00-412	Water Base Fee	29,150.00	20,200.58
1-41-00-510	Penalties Water	2,950.00	1,528.62
1-41-00-511	Penalties-Regional Water Fund	0.00	0.00
1-41-00-765	Transfer from Reserves Water	0.00	0.00
1-41-00-841	Provincial Grant Capital	48,050.00	28,050.00
** TOTAL WATER REVENUE		146,100.00	96,966.13



Village of Innisfree
Revenue & Expense Report
For the Period Ending August 31, 2022

General Ledger	Description	2022 Budget	2022 Actual
SEWER REVENUE			
1-42-00-410	Billings Sewer	35,850.00	24,273.17
1-42-00-510	Sanitary Sewer Penalties	0.00	0.00
1-42-00-765	Transfer from Reserves Sewer	0.00	0.00
1-42-00-840	Grants Conditional Provincial Sewer	40,500.00	0.00
**	TOTAL SEWER REVENUE	76,350.00	24,273.17
SOLID WASTE			
1-43-00-410	Billings Garbage	47,680.00	32,262.49
1-43-00-411	Regional SWM Infrastructure Fee	18,100.00	12,266.60
1-43-00-510	Penalties - Solid Waste	0.00	0.00
1-43-00-511	Penalties SWM Fee	0.00	0.00
1-43-00-764	Transfer from Contributed Reserve Garbag	0.00	0.00
**	TOTAL SOLID WASTE	65,780.00	44,529.09
LAND REVENUE			
1-61-00-410	Sale of Land	0.00	0.00
1-61-00-522	Permits (Development, Subdivision)	0.00	0.00
1-61-00-765	Transfer from Reserves - Land	30,000.00	0.00
**	TOTAL LAND REVENUE	30,000.00	0.00
PLANNING REVENUE			
1-66-00-522	Permits (Development and/or Subdivision)	150.00	200.00
**	TOTAL PLANNING	150.00	200.00
RECREATION REVENUE			
1-72-00-590	Fees Park Grounds	22,000.00	34,195.81
1-72-00-591	Fees Park Concession	1,500.00	577.92
1-72-00-592	Fees Park Firewood	1,500.00	1,113.28
1-72-00-760	Disposition Proceeds	0.00	0.00
1-72-00-764	Transfer to Operating Reserves	0.00	0.00
1-72-00-765	Transfer from Reserves Recreation	0.00	0.00
1-72-00-830	Federal Conditional Grants	2,100.00	2,100.00
1-72-00-415	Rec Park Donations	1,000.00	1,025.00
1-72-00-841	PROVINCIAL GRANT - CAPITAL	21,000.00	14,019.71
**	TOTAL RECREATION REVENUE	49,100.00	53,031.72
CULTURAL REVENUE			
1-74-00-400	Van Revenue (Community)	0.00	0.00
1-74-00-557	Museum Cost Recovery	0.00	0.00
1-74-00-591	Revenue Own Sources Culture	0.00	0.00
1-74-00-830	Grants Conditional Federeaf Cultural	0.00	0.00
1-74-00-840	Grants Conditional Provincial Cultural	0.00	0.00
1-74-00-860	Other Revenue Own Sources Library	0.00	0.00
1-74-00-900	Recoveries Insurance Cultural	0.00	0.00
1-74-00-415	Museum Donations	0.00	0.00
**	TOTAL CULTURAL REVENUE	0.00	0.00
***	TOTAL REVENUE	881,462.00	650,878.45



Village of Innisfree

Revenue & Expense Report For the Period Ending August 31, 2022

General Ledger	Description	2022 Budget	2022 Actual
COUNCIL EXPENSE			
2-11-00-130	Employer Cont Source Dec=ductions	200.00	15.59
2-11-00-135	WCB Council	145.00	860.46
2-11-00-151	Fees Council	8,000.00	5,695.00
2-11-00-211	Travel/Subsistence Council	2,500.00	1,043.95
2-11-00-212	Conventions/Seminars Council	2,500.00	2,855.56
2-11-00-274	Council Insurance	0.00	0.00
** TOTAL COUNCIL EXPENSE		13,345.00	10,470.56
GENERAL EXPENSE			
2-19-00-274	General Insurance	6,355.00	6,355.01
** TOTAL GENERAL EXPENSE		6,355.00	6,355.01
ADMIN EXPENSE			
2-12-00-110	Salaries & Wages Adm	53,360.00	40,013.51
2-12-00-111	Honorarium (Admin)	1,000.00	0.00
2-12-00-115	Salaries & Wages Assistant Adm	31,180.00	20,482.53
2-12-00-120	Salaries & Wages Casual	0.00	0.00
2-12-00-130	Employer Contributions Source Adm	4,470.00	4,180.89
2-12-00-131	Employer Benefits Adm	13,250.00	8,837.48
2-12-00-135	Workers Compensation ADM	1,420.00	888.20
2-12-00-211	Travel/Subsistence Adm	1,500.00	2,751.97
2-12-00-215	Telecommunications	3,550.00	2,766.54
2-12-00-216	Postage & Freight	600.00	577.19
2-12-00-212	Education Adm	0.00	0.00
2-12-00-213	Health & Safety Training - Adm	530.00	99.98
2-12-00-217	Website Costs	1,270.00	0.00
2-12-00-220	Membership Dues Adm	1,850.00	1,677.03
2-12-00-221	Advertising/Printing/Subscriptions Adm	5,000.00	1,207.65
2-12-00-230	Audit/Assessor Fees Adm	25,000.00	21,450.00
2-12-00-250	Contracted Services Adm	10,000.00	6,788.95
2-12-00-274	insurance Adm	1,026.00	1,026.21
2-12-00-290	Election/Census Expense Adm	750.00	328.77
2-12-00-510	Goods, Materials & Supplies Adm	60,575.00	7,307.34
2-12-00-540	Utilities Heat Adm	1,700.00	660.37
2-12-00-541	Utilities Power Adm	2,500.00	1,341.07
2-12-00-543	Utilities Water&Sewer Adm	1,380.00	951.02
2-12-00-650	Provision Doubtful Accounts	30,000.00	1,809.71
2-12-00-762	Transfer to Capital Adm	0.00	0.00
2-12-00-765	Transfer to Reserves Adm	1,500.00	0.00
2-12-00-810	Bank Charges Adm	2,500.00	(1,131.55)
2-12-00-830	Bank Interest/Overdraft Fees Adm	0.00	0.00
2-12-00-910	Outages/Account for Penny Loss	0.00	(0.01)
2-12-00-911	Land Title Charges	250.00	150.00
2-12-00-920	Tax Adjustments Council Adm	0.00	750.00
2-12-00-995	Legal Expenses	5,000.00	412.75
2-12-00-770	Grants to Organizations Adm	0.00	0.00
** TOTAL ADMIN EXPENSE		261,161.00	125,507.60
FIRE EXPENSE			
2-23-00-120	Salaries & Wages Fire	0.00	0.00



Village of Innisfree
Revenue & Expense Report
 For the Period Ending August 31, 2022

General Ledger	Description	2022 Budget	2022 Actual
2-23-00-135	WCB Fire	0.00	0.00
2-23-00-211	Travel & Subsistence Fire	0.00	0.00
2-23-00-215	Telecommunications Fire	950.00	947.62
2-23-00-217	Freight & Postage Fire	10.00	0.92
2-23-00-221	Advertising/Printing/Subscriptions Fire	0.00	0.00
2-23-00-234	Training Fire	0.00	0.00
2-23-00-250	Contracted Services Fire	0.00	0.00
2-23-00-274	Insurance Fire	0.00	1,880.27
2-23-00-510	Supplies, Goods & Equipment Fire	1,225.00	1,225.00
2-23-00-521	Fuel & Oil Fire	0.00	0.00
2-23-00-540	Utilities Heat Fire	0.00	(216.82)
2-23-00-541	Utilities Power Fire	0.00	(270.24)
2-23-00-543	Utilities Water & Sewer Fire	0.00	0.00
2-23-00-762	Transfer to Capital Reserves Fire	0.00	0.00
2-23-00-770	Grants to Organizations Fire	0.00	0.00
2-23-00-840	Operational Grant Local Government Fire	0.00	0.00
2-23-00-330	Fire Requisition - Joint F.S.A.	5,000.00	5,000.00
** TOTAL FIRE EXPENSE		7,185.00	8,566.75
EMERGENCY SERVICE EXPENSE			
2-25-00-300	Ambulance Requisition	0.00	0.00
2-25-00-310	911 Requisition	1,205.00	1,115.00
2-25-00-330	Police Funding Model (Cost Share)	5,620.00	5,616.00
** TOTAL EMERGENCY SERVICE EXPENS		6,825.00	6,731.00
BYLAW EXPENSE			
2-26-00-221	Bylaw Advertising	0.00	0.00
2-26-00-222	Bylaw Enforcement Costs	550.00	264.96
2-26-00-510	Bylaw Enforcement Goods & Materials	345.00	336.14
2-26-00-216	Postage & Freight - Bylaw	100.00	110.86
** TOTAL BYLAW EXPENSE		995.00	711.96
PUBLIC WORKS EXPENSE			
2-32-00-110	Salaries & Wages PW	17,912.00	15,292.94
2-32-00-111	Honorarium (PW)	500.00	0.00
2-32-00-115	Salaries & Wages Casual PW	2,205.00	2,457.00
2-32-00-130	Employer Contributions Source PW	1,805.00	1,186.30
2-32-00-131	Employer Benefits PW	2,350.00	1,518.72
2-32-00-135	WCB	470.00	561.84
2-32-00-211	Travel & Subsistence PW	0.00	0.00
2-32-00-213	Health & Safety Training - PW	2,020.00	578.86
2-32-00-215	Telecommunications PW	2,675.00	1,639.52
2-32-00-217	Freight & Postage PW	75.00	153.28
2-32-00-221	Advertising/Printing/Subscriptions PW	0.00	0.00
2-32-00-250	Contracted Services PW	580.00	329.43
2-32-00-270	CN Services PW	130.00	130.00
2-32-00-274	Insurance PW	1,710.00	1,707.65
2-32-00-510	Goods, Supplies & Materials PW	64,575.00	40,745.15
2-32-00-521	Fuel & Oil PW	7,500.00	5,390.03
2-32-00-540	Utilities Heat PW	3,500.00	1,501.66
2-32-00-541	Utilities Power (Street/Shop) PW	53,500.00	27,042.63
2-32-00-543	Utilities Water/Sewer PW	0.00	2,944.70
2-32-00-762	Transfer to Capital PW	3,000.00	0.00



Village of Innisfree

Revenue & Expense Report For the Period Ending August 31, 2022

General Ledger	Description	2022 Budget	2022 Actual
**	TOTAL PUBLIC WORKS EXPENSE	164,507.00	103,179.71
	STORM DRAINAGE EXPENSE		
2-37-00-250	Contracted Services - Storm Drainage	0.00	0.00
2-37-00-510	Goods & Equipment Repairs - Storm Drains	3,500.00	1,280.00
2-37-00-762	Contribution to Capital - Storm Drainage	4,780.00	0.00
**	TOTAL STORM DRAINAGE EXPENSE	8,280.00	1,280.00
	WATER EXPENSES		
2-41-00-110	Salaries & Wages Water	7,680.00	4,599.74
2-41-00-120	Salaries & Wages Casual Water	0.00	0.00
2-41-00-130	Employer Contributions Source Water	545.00	374.33
2-41-00-131	Employer Benefits Water	1,010.00	650.88
2-41-00-211	Travel & Subsistence Water	1,920.00	1,200.00
2-41-00-215	Telecommunications - Water	2,500.00	1,430.20
2-41-00-217	Freight & Postage - Water	715.00	645.25
2-41-00-250	Contracted Services Water	12,750.00	3,358.74
2-41-00-270	Licenses & Permits Water	0.00	0.00
2-41-00-274	Insurance Water	2,320.00	2,318.34
2-41-00-350	ACE Regional Water Purchase	55,750.00	31,830.30
2-41-00-510	Goods, Supplies & Materials Water	25,500.00	7,175.91
2-41-00-540	Utilities Heat Water Plant	2,600.00	1,084.83
2-41-00-541	Utilities Power Water Plant	7,000.00	3,136.44
2-41-00-762	Transfer to Capital Water	2,500.00	0.00
2-41-00-830	Debenture Interest Water	0.00	0.00
2-41-00-831	Debenture Principal Water	0.00	0.00
2-41-00-840	750-Capital ACE Water Contribution	28,050.00	28,050.00
**	TOTAL WATER EXPENSES	150,840.00	85,854.96
	SEWER EXPENSE		
2-42-00-110	Salaries & Wages Sewer	7,680.00	4,586.82
2-42-00-130	Employer Contributions Source Sewer	545.00	374.34
2-42-00-131	Employer Benefits Sewer	1,010.00	650.88
2-42-00-215	Freight/Phone/Postage Sewer	75.00	27.91
2-42-00-250	Contracted Services Sewer	570.00	0.00
2-42-00-274	Insurance Sewer	1,550.00	1,540.42
2-42-00-510	Goods, Supplies & Materials Sewer	55,500.00	3,003.67
2-42-00-541	Utilities Power Sewer Lift Stations	7,000.00	3,466.44
2-42-00-762	Transfer to Capital Sewer	2,500.00	0.00
**	TOTAL SEWER EXPENSE	76,430.00	13,650.48
	GARBAGE EXPENSE		
2-43-00-110	Salaries & Wages Garbage	17,915.00	10,745.73
2-43-00-120	Salaries & Wages Casual Garbage	2,205.00	2,457.00
2-43-00-130	Employer Contributions Source Garbage	1,805.00	949.60
2-43-00-131	Employer Benefits Garbage	2,350.00	1,647.12
2-43-00-135	WCB Garbage	470.00	141.84
2-43-00-250	Contracted Services Garbage	26,500.00	15,299.30
2-43-00-274	Insurance Garbage	0.00	0.00
2-43-00-510	Goods, Supplies & Materials Garbage	1,050.00	28.82
2-43-00-521	Fuel & Oil Garbage	0.00	0.00
2-43-00-760	Capital Purchase Garbage	0.00	0.00



Village of Innisfree
Revenue & Expense Report
 For the Period Ending August 31, 2022

General Ledger	Description	2022 Budget	2022 Actual
2-43-00-762	Transfer to Capital Garbage	1,000.00	0.00
2-43-00-770	Contrib. to Local Government	0.00	0.00
2-43-00-840	MSI Cap-Garbage	0.00	0.00
2-43-00-763	Transfer to Reserves - Regional SWM	18,100.00	0.00
** TOTAL GARBAGE EXPENSE		71,395.00	31,269.41
FCSS EXPENSE			
2-51-00-351	FCSS Requisition	1,840.00	1,837.75
** TOTAL FCSS EXPENSE		1,840.00	1,837.75
PLANNING EXPENSE			
2-61-00-200	General Services Contracted	0.00	0.91
2-61-00-250	Contracted Services	0.00	0.00
2-61-00-510	General Goods, Supplies and Materials	30,000.00	0.00
** TOTAL PLANNING EXPENSE		30,000.00	0.91
LAND PURCHASES EXPENSE			
2-66-00-510	General Goods, Supplies and Materials	2,500.00	0.00
2-66-00-710	Land Purchase	0.00	0.00
2-66-00-911	Land Title Costs	100.00	0.00
** TOTAL LAND PURCHASES EXPENSE		2,600.00	0.00
RECREATION EXPENSES			
2-72-00-111	Honorarium (Recreation Park)	0.00	0.00
2-72-00-110	Salaries & Wages Recreation	0.00	0.00
2-72-00-115	Salaries & Wages Casual Recreation	4,410.00	4,914.00
2-72-00-130	Employer Contributions Source Recreation	1,270.00	431.97
2-72-00-131	Employer Benefits Recreation	0.00	0.00
2-72-00-135	WCB Rec Park	549.00	211.74
2-72-00-213	Health & Safety Training - Rec	1,515.00	946.71
2-72-00-215	Freight/Phone/Postage Recreation	1,650.00	1,376.01
2-72-00-221	Printing/Advertising/Subscriptions	550.00	795.00
2-72-00-234	Training Recreation	0.00	0.00
2-72-00-250	Contracted Services Recreation	10,000.00	8,000.00
2-72-00-251	CR.CA Fees	0.00	2,233.95
2-72-00-255	Maintenance Sports Grounds	0.00	0.00
2-72-00-274	Insurance Recreation	1,270.00	1,266.56
2-72-00-510	Goods, Materials & Supplies Recreation	28,000.00	25,986.05
2-72-00-521	Fuel and Oil Park	1,700.00	1,489.08
2-72-00-540	Utilities Heat Park Building	1,500.00	429.28
2-72-00-541	Utilities Power Park Grounds	4,600.00	2,672.71
2-72-00-543	Water/Sewer/Gas Hall	0.00	0.00
2-72-00-591	Concessions Park Grounds	1,200.00	659.18
2-72-00-592	Firewood - Recreation Park	3,000.00	2,600.00
2-72-00-760	Contribution to Capital	0.00	0.00
2-72-00-762	Transfer to Capital Recreation	1,500.00	0.00
2-72-00-764	Transfer to Operation Reserves Recreation	0.00	0.00
2-72-00-770	Donations Recreation	1,000.00	0.00
** TOTAL RECREATION EXPENSES		63,714.00	54,012.24



Village of Innisfree
Revenue & Expense Report
For the Period Ending August 31, 2022

General Ledger	Description	2022 Budget	2022 Actual
CULTURE EXPENSES			
2-74-00-110	Honorairums (Library/Museum)	0.00	0.00
2-74-00-120	Wages- Museum & Library	0.00	0.00
2-74-00-250	Contracted Services Library/Museum	0.00	0.00
2-74-00-274	Insurance Cultural Organization	1,900.00	1,898.00
2-74-00-300	Regional Library Requisition	1,150.00	1,150.60
2-74-00-350	Local Municipal Library Grant	3,500.00	0.00
2-74-00-510	Goods & Materials Library/Museum/Culture	0.00	254.55
2-74-00-415	Donations - Museum	0.00	0.00
2-74-00-540	Utilities Heat Museum	5,125.00	2,157.06
2-74-00-541	Utilities Power Museum	1,855.00	966.29
2-74-00-221	Printing/Advertising/Subscriptions	150.00	195.77
**	CULTURE EXPENSES	13,680.00	6,622.27
***	TOTAL EXPENSES	879,152.00	456,050.61
****	(SUPLUS)/DEFICIT	(2,310.00)	(194,827.84)

*** End of Report ***



Village of Innisfree

Tax Trial Balance (Full Listing)

Trial Balance As Of 2022-10-01

Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3
		Tax Levy	316,742.64	Local Improvement Levy				0.00		
		Additional Tax Levy	0.00	Accumulated Penalty			18,722.74			
				Outstanding Penalty			17,149.54			
		Sub Ledger		General Ledger						
		Current	74,474.49							
		1 Year	33,636.27				74,719.28			
		2 Years	28,385.07				132,935.15			
		3 Years	23,747.28							
		Over 3	47,411.32							
		Outstanding	<u>207,654.43</u>							
				Total GL				207,654.43		
				Total SL				207,654.43		
				Proof				<u>0.00</u>		

*** End of Report ***



Village of Innisfree
 Utilities Trial Balance (All Balances)
 Trial Balance As Of 2022-10-01

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Account # Name	Account Active	Amount Outstanding	Current	Overdue1	Overdue2	Overdue3	Overdue4
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Sub Ledger		General Ledger	
Current	2,160.41		
Overdue 1	816.63	3-00-00-274	4,494.11
Overdue 2	604.74		
Overdue 3	557.07		
Overdue 4	355.26		
Outstanding	4,494.11	Totals	4,494.11
		Total GL	4,494.11
		Total SL	4,494.11
		Proof	0.00

*** End of Report ***



Village of Innisfree

Cheque Listing For Council

Cheque		Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date						
20220334	2022-09-13	ACE	2-41-00-350	267	PAYMENT AUGUST 2022 CONSUMPTION	4,487.40	4,487.40
20220335	2022-09-13	Canoe Procurement Group of Can	2-41-00-510	AB127957	PAYMENT MOTION 2022-08-16/21 - WATER INFF	6,226.06	6,226.06
20220336	2022-09-13	County of Minburn	2-32-00-510 2-43-00-250	35207 35209	PAYMENT 150 TONNES OF 3/4" GRAVEL AUGUST 2022 TIPPAGE AND HAULIN	3,584.70 1,524.00	5,108.70
20220337	2022-09-13	Suncor Energy Products Partnersl	2-32-00-521 2-72-00-521 2-32-00-521 2-72-00-521	AUGUST 2022 AUGUST 2022 AUGUST 2022 AUGUST 2022	PAYMENT PW FUEL REC PARK FUEL Discount Applied Discount Applied	408.06 288.20 (2.39) (2.38)	691.49
20220338	2022-09-13	Telus Communications Company	2-72-00-215 2-12-00-215 2-12-00-215 2-12-00-215 2-41-00-215 2-41-00-215	Aug28-Sept27 Aug28-Sept27 Aug28-Sept27 Aug28-Sept27 Aug28-Sept27 Aug28-Sept27	PAYMENT 780-592-2414 780-592-3729 780-592-3886 CABLE MILEAGE 780-592-2010 780-592-2041	102.15 81.15 132.81 52.37 81.15 89.93	539.56
20220339	2022-09-13	Vegreville Home Hardware	2-72-00-510 2-32-00-510	39900 39900	PAYMENT DOOR HINGES FOR PARK PAINT BRUCH - CROSSWALK	36.29 15.74	52.03
20220340	2022-09-13	Village of Innisfree	2-32-00-543 2-12-00-543 2-74-00-543	August 2022 August 2022 August 2022	PAYMENT PW WATER/SEWER ADMIN WATER/SEWER MUSEUM WATER/SEWER	141.69 158.58 118.14	418.41
20220341	2022-09-13	Wells Fargo Equipment Fin Co	2-12-00-250	5021449665	PAYMENT Q 3 - RICOH COPIER LEASE INSTALL	620.55	620.55
20220342	2022-09-15	Dobler, Robert					
20220343	2022-09-15	Magosse, Brooke					
20220344	2022-09-26	Alberta Municipal Services Corpor	2-32-00-540 2-41-00-540 2-74-00-540 2-12-00-540 2-32-00-541 2-32-00-541 2-41-00-541 2-74-00-541 2-12-00-541 2-42-00-541 2-72-00-541 2-32-00-541	AUGUST 2022 AUGUST 2022 AUGUST 2022 AUGUST 2022 AUGUST 2022 AUGUST 2022 AUGUST 2022 AUGUST 2022 AUGUST 2022 AUGUST 2022 AUGUST 2022 AUGUST 2022	PAYMENT PW SHOW GAS WTP GAS MUSEUM GAS VILLAGE OFFICE GAS STREET LIGHTS PW SHOP POWER WTP POWER MUSEUM POWER VILLAGE OFFICE POWER LIFT STATION POWER REC PARK POWER STREET LIGHT ADJUSTMENT	47.74 92.15 118.44 80.01 4,565.28 351.81 805.39 150.76 313.18 556.19 1,803.22 (594.99)	8,289.18
20220345	2022-09-26	Alta-Wide Builders	2-32-00-510	40	PAYMENT 2 X 4 FENCE BRACKET & LUMBER	85.05	85.05
20220346	2022-09-26	ATB Financial MasterCard	2-12-00-250 2-32-00-215 2-12-00-216 2-26-00-216 3-00-00-998 2-26-00-216 2-12-00-510 2-26-00-216 2-12-00-216 2-12-00-216 2-26-00-216 2-12-00-216	Aug12-Sep13 Aug12-Sep13 Aug12-Sep13 Aug12-Sep13 Aug12-Sep13 Aug12-Sep13 Aug12-Sep13 Aug12-Sep13 Aug12-Sep13 Aug12-Sep13 Aug12-Sep13 Aug12-Sep13	PAYMENT ADOBE PDF MCSNET - PW CANADA POST CANADA POST C POST - TX ARREARS REPAYMENT CANADA POST SECURE ENERGY - SUBSTANCE REI CANADA POST CANADA POST CANADA POST CANADA POST CANADA POST	20.99 104.95 15.56 1.93 36.81 12.67 357.00 5.47 2.33 9.66 25.12 6.20	720.07



Village of Innisfree

Cheque Listing For Council

2022-Oct-4
1:12:12PM

Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20220346	2022-09-26	ATB Financial MasterCard	2-41-00-217 2-12-00-250	Aug12-Sep13 Aug12-Sep13	CANADA POST MICROSOFT BUS 365	91.77 29.61	720.07
20220347	2022-09-26	B & R Eckel's Transport	2-32-00-217	5335375-5347523	PAYMENT FREIGHT COST	521.98	521.98
20220348	2022-09-26	Brownlee LLP	2-12-00-995	536538	PAYMENT TAX FORFEITURE - DISPOSAL OF H/	2,864.83	2,864.83
20220349	2022-09-26	Canoe Procurement Group of Can	2-41-00-510 2-32-00-510 2-32-00-510	AB130313 AB131548 AB132047	PAYMENT WATER INFRASTRUCTURE SCHOOL ZONE SIGNS - ATS TRAFFIK CAP-14033 FIRE HYDRANT SUPPLIE	545.91 512.06 1,362.08	2,420.05
20220350	2022-09-26	Cornerstone Co-Operative	2-12-00-510	AUG 2022	PAYMENT INNISFREE FAIR DAY PANCAKE BRE	397.26	397.26
20220351	2022-09-26	Deerland Equipment	2-32-00-510	LATECHARGE	PAYMENT LATE CHARGE - AUGUST 2022	1.58	1.58
20220352	2022-09-26	Doug's Backhoe & Bobcat Service	2-32-00-510 2-41-00-510	8041 8062	PAYMENT SUBSTANCE RELEASE - LOAD & HAI CHANGE OUT CURBSTOP - 5023 54 :	1,832.25 2,297.40	4,129.65
20220353	2022-09-26	JIM WAGNER ENTERPRISES LT	2-32-00-510	5860	PAYMENT 3 YARDS TOPSOIL	157.50	157.50
20220354	2022-09-26	McKay Water Works Supply Ltd.	2-41-00-510	2160	PAYMENT CCBF-2036 - WATER METER REHABI	1,108.03	1,108.03
20220355	2022-09-26	Minco Gas Co-op Ltd.	2-72-00-540	AUGUST 2022	PAYMENT AUGUST 2022 REC PARK HEAT	67.47	67.47
20220356	2022-09-26	Munisight Ltd.	2-12-00-250	INV4308811	PAYMENT SEPTEMBER 2022 - MUNIWARE SOF	323.74	323.74
20220357	2022-09-26	NextGen Automation	2-12-00-250	437302	PAYMENT Q3 - VILLAGE OFFICE COPIER	649.86	649.86
20220359	2022-09-26	Telus Mobility	2-12-00-215 2-32-00-215 2-72-00-215	SEP2-OCT1 SEP2-OCT1 SEP2-OCT1	PAYMENT CAO CELLPHONE PW CELLPHONE SMART HUB	73.45 107.70 156.17	337.32
20220360	2022-09-26	Town of Vegreville	2-41-00-211 2-41-00-250	AUG 2022 AUGUST 2022	PAYMENT AUGUST 2022 WTP MILEAGE AUGUST 2022 WTP SUPERVISION	210.00 814.24	1,024.24
20220361	2022-09-27	Magosse, Brooke	2-12-00-211 2-12-00-211	EM AGENCY MILI MEALS - AB MUN 2022 AB MUNICIPALITIES FALL CON	PAYMENT MILEAGE - EM MANAGEMENT AGEN 2022 AB MUNICIPALITIES FALL CON	71.37 96.58	167.95
20220362	2022-09-27	McEwen, Darlene	2-12-00-250	SEPTEMBER 202	PAYMENT SEPTEMBER 2022 JANITORIAL	200.00	200.00
20220363	2022-09-27	Threadgould, Cyndi	2-72-00-250 2-72-00-250	SEPTEMBER 202 SEPTEMBER 202	PAYMENT SEPT 1-5, 2022 SEPT 6-30, 2022	333.30 833.25	1,166.55
20220364	2022-09-29	Dobler, Robert					
20220365	2022-09-29	Rogers, Thelma					
20220366	2022-09-29	Magosse, Brooke					
20220367	2022-09-29	Johnson, Jennifer					
20220368	2022-09-29	Raycraft, Evan C					
20220369	2022-09-30	Raycraft, Evan	2-11-00-211 2-11-00-211	2022 AB MUNIS 2 AB MUNIS	PAYMENT MEALS - 2022 AB MUNIS MILEAGE - AB MUNIS	101.05 570.96	672.01



Village of Innisfree

Page 3 of 3

Cheque Listing For Council

2022-Oct-4
1:12:12PM

Cheque		Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date						

Total 53,845.79

*** End of Report ***

**October 18, 2022 – CAO Report - PUBLIC WORKS REPORT – 9. SCHEDULE “D”
September 13 – October 12, 2022**

Public Works Department

- Continuing to set out traps for stray felines and skunks; check traps daily
- Watering “live” flowers daily
- Disposing of pots being kicked/destroyed by vandals
- Volunteers have been dropping off carpentry tools and lumber at the shop for the pending Woodworking Shop class.
- Repaired fence at 4803 – 52 Street that was damaged during snow removal in the past winter
- Learned how to register on USP (formerly Alberta One Call) and requested locates for street signage posts.
- Installed plywood over cistern hole at Village-owned Tax Forfeiture Property at 4915 -53 Street.

Transportation:

- Cleaned up black dirt from boulevard in front of 5019 – 54 Street
- Curb cleaning performed along Delnorte Public School with Hyundai Loader and shovel
- Cleaned remaining curbs with the Bobcat
- Mounted remaining street signs to 14 new posts that were dug with a hydro-vac after Utility Safety Partners locates were completed; installed handicapped signs on Village Office ramp
- Filled potholes with gravel in back alleys and several streets.

Water Department:

- Meter Reading and Water tests are performed daily at the Water Reservoir as well as Testing at several random addresses within the Village.
- Installed the second of the three received new water meters
- Oct. 11 – 21st – Scheduled upgrade to Regional Water Line upstream; with limited water provisions, the Village WTP pumps may have to go off to gravity feed pressure only; notice to mitigate water usage has been sent out.

Sanitary Sewer Department:

- Attend the West and South Lift Stations to monitor, weekly
- The North Lift Station monitoring system continues to operational problems with alarms; alarms received stating levels are critical, but they are not. Parts required have been ordered through Xylem but parts of them are backordered until November 4th. Currently emptying the lift station in person.

Solid Waste Management

- Weekly garbage collection is ongoing (every Tuesday).
- Bag weights have been good except for the odd bag.

Parks & Recreation

- All Parks equipment re-located into the PW Shop
- On October 12th attended the Park with contractor and “camera-ed” the Group area outhouse septic pit to verify its viability
- Re-attached three rails at the Innisfree Ball Diamond Park at Birch Lake
- Picked up rails and posts for the Community Garden fence; contractor to be scheduled.

Public Works “On-going/Completed” Project List:

Project	Description	To be Completed by:	Status	Deadline:
Clean up Transfer Station	Remove dumped metal, furniture, etc.	Public Works & Contractor	Ongoing	Fall 2022
Trimming of Tree’s	Ensuring back alleys & sidewalks are clear of overhanging trees.	Public Works	Ongoing. Cleaned up in back alleys & at corner of SH 16A & Rec Centre	Re-occurring
Install new Fire Hydrant	Another Fire Hydrant required at 54 Street near Rec Hall	Public Works & Contractor	Supplies received; waiting on contractor confirmation.	October 2022
West Concrete Pile	Removal of concrete on the west end.	Public Works/Contractor	Two Hills advised there’s not enough concrete for a joint Project, however, they would accept the concrete to include in their crushing schedule, for their use. Trucking would be a Village expense.	

**October 18, 2022 – CAO Report - PUBLIC WORKS REPORT – 9. SCHEDULE “D”
September 13 – October 12, 2022**

Seniors Drop-In CC Valve Replacement	Replace cc valve at the Seniors Citizens’ Centre.	Contractor	Two quotes received for the work; work not scheduled to date.	Fall 2022
Gravel at Multiple Locations (excludes back alleys)	Placement of gravel & potential grading of Village gravel roads	Public Works & County of Minburn	Completed.	Sept. 2022
Gravel Supply for Back-alley potholes	PW to inspect back alleys & distribute gravel into potholes.	Public Works	Completed	Sept. 2022
Water Meters	Received new water meters for 3 specified locations	Public Works Foreman	2 nd of 3 new meters received, installed	October 2022
Curbs on Main Street	Cleaning of curbs along main street of sand and debris	Public Works	Completed Main Street and other streets	Sept. 2022
Sign Installations	Install poles & signs per Schedule B of Traffic Bylaw 670-22	Public Works & Contractor	Completed except for 2 Yield signs, yet to be delivered.	October 2022
Re-Install “Wild Pink Yonder” sign	Supporting posts collapsed	Public Works	Post holes dug & AB Transportation approval received; require help to re-install the sign	October 2022
Re-Locate Green Garbage Bin	Re-locate Green Cardboard Bin from Hwy 16A to prevent unauthorized dumping	Public Works & Contractor		October 2022
Remove mature trees from “back alley at 5128 – 51 Avenue	Mature Trees are interfering with telephone/power & are located in an un- used back alley	Public Works & Contractor		October 2022
Loader Bucket Repair	Need to contact a welder to repair the Hyundai Snow Bucket	Public Works & Contractor		October 2022
Installation of Security System at Birch Lake Park	Liberty Security contracted to install multiple security points.	Contractor	Village to provide access to Park Buildings for the installation.	Oct. 14, 2022 @ 11:30 am.
Pit at Transfer site	Need to push in branches at the Transfer site pit	Public Works		October 2022

Submitted by: Robert Dobler, Public Works Foreman – October 12, 2022

Final Report:

Firstly, I would like to Thank the Village of Innisfree Staff for this wonderful position. I had a fantastic season, met wonderful people, made memories and thoroughly enjoyed the season of working, socializing and making everyone's summer fantastic. I believe I opened the door to create better revenue, more seasonal reservations and new programs that will draw in more happy campers. My reviews were beyond fantastic! I hope we can encourage more people to post and create a Facebook Site to promote the Campground! I learned a lot this season running equipment and making some changes to the Campground to make it a beautiful place to stay. I look forward to coming back and doing some fantastic ideas I had, and would love to see down at the Park.

To the Staff

I thoroughly enjoyed our work together, our conversations, our coffee meetings and just all around enjoyed working with you all. Like any other workplace, we had our ups and downs, but with open communication we overcame them. I appreciate the supporting openness that you created and look forward to maintaining our relationship together!

- All gates have new locks and keys
- All buildings have been closed locked and secure via locks including all doors to Ball Diamond Building and Group Building as well as all sheds and Wood bin
- All equipment has been returned to Public Works shop; all machinery have been returned to Public Works shop
- Shale has been laid and spread on Ball Diamond 1; will need work next season to ensure no weeds grow. (Recommended that a heavy spray be applied several times before it is used, and light harrowing done until it's been used to keep out the weeds.)
- All water has been turned off to showers and sinks and toilets are emptied; shower heads all removed
- Air flushed all outdoor pipes; Water heater and pressure tank turned off
- All valves are shut off; all outdoor water pipes valves are opened
- All power to all sites off; only Auto solar lights remain on
- Keys accounted for on a sheet list with what keys open what locks; all keys for office/ shop/machinery and handed in.
- Repaired the fence into the lake on the south side of Ball Diamonds; repaired the fence Line and re-enforced the posts.
- All tables and pits are cleared and set up
- There is no equipment outside shop; everything is locked at PW shop or inside Park Shop and secured.
- Equipment Inventory has been made with serial numbers attached for equipment at Park Shop
- Cat and PWF Robert did a walk-through check list to ensure all proper maintenance and procedures have been completed

Recommendations:

- Sewage Pump-out required before opening including all outhouses
- Highly Recommend an increase in salary due to hours of work exceeding 40 hours a week; most days are 10–12-hour days; also, bi-weekly pay instead of monthly would be preferred.
- Recommend 2 student workers be shared between Campground/PW or 1 full-time student worker for the Park.
- Recommend student worker/or casual worker be fully trained for Campground Assistant and be available for fill in including weekends and holidays
- Recommend that a security system be placed for the office, shop area and main entrance
- Recommend that new Garbage bins be made or replaced with Bear Safe Bins for customers' garbage as old ones are falling apart and are very unsightly
- Recommend that the RV dump site found in the Park be checked for usage for next season
- Recommend that more fence posting be put up to enclose park where there are openings for foot traffic only or trails on lakeside to preserve lakeshores from ATV activity.
- I did manage to level some sites that needed it and recommend that a load of gravel be brought in to level the pull throughs as they have no gravel to harrow up. I did use some gravel from the roads while I filled potholes and levelled
- There are some trees that will need to be watched over winter as they are at front gate, but they are too large for myself to remove alone; they could fall during winter storms.
- Outhouses need inside lights and new screens next season.

Submitted by 2022 Rec Camp Manager Cat Threadgould, October 6, 2022.



September 1, 2022

Her Worship Jennifer Johnson
Mayor, Village of Innisfree
PO Box 69
Innisfree, AB T0B 2G0

RECEIVED
SEP 14 2022

Dear Mayor and Council,

Has water and good water management ever not been a priority for the Village of Innisfree and its residents? Drinking water safety and supply; flooding; drought; storm water; water for growth; water for recreation. Water is a critical element of any municipality's growth and well-being. And yet, managing our water is never simple and clear cut. The challenges we face in one community are connected to our landscape and to all our neighboring communities, which means that our biggest challenge lies in working across communities, industries, and jurisdictions.

Innisfree is important to our watershed because the water the village needs comes from the landscape upstream, while village stormwater or wastewater can affect the landscape downstream. This means that sustainability, an important goal for any municipality, is best achieved at a watershed scale.

For more than 22 years, the North Saskatchewan Watershed Alliance (NSWA) has been building collaborative partnerships to steadily improve how we manage our rivers, wetlands, and lakes, using the best and most applicable science. This important work is accomplished because of the generous support of many municipalities in our watershed, the provincial government, and water utilities.

Last year, Innisfree was among the more than 40 municipalities who supported the NSWA by donating a \$0.50 per capita contribution. This year, we would again ask for the positive consideration by you and your Council in 2023 for a **total contribution of \$111.50**.

Your contribution goes a long way with the NSWA. We leverage your support at a **ratio of 3 to 1**, meaning NSWA can **leverage your \$1 into \$3 in project grant funding**. NSWA has received over \$3.0 million worth of project grants to support municipalities and local stewardship groups in the last five years for watershed projects.

One of several NSWA focal projects this year is building municipal policy and planning tools to help manage the condition of shorelines, including municipal environmental reserves and other managed spaces. This work builds on a unique geospatial tool developed by the NSWA for assessing the state of riparian areas and was used to assess nearly 17,000 km of shoreline in the North Saskatchewan watershed so far. It also makes use of the NSWA-developed Riparian Web Portal that enables landowners of all kinds to see riparian assessment information and showcase their own stewardship efforts. The Riparian Web Portal won a 2022 Emerald Award in the water category.



Attached are some highlights from the 2021-22 NSWA's Annual Report so you can see where we've been, the NSWA Strategic Plan to show you what we are planning, and an invoice to simplify administering your suggested contribution. The full Annual Report and other information is available at www.nswa.ab.ca

I would be happy to connect with you and your Council to provide more information. Further, the NSWA Executive Director, Scott Millar (scott.millar@nswa.ab.ca) is also available to present to the Village of Innisfree and to answer any questions you may have about the NSWA.

Sincerely,

Stephanie Neufeld
Chair, North Saskatchewan Watershed Alliance

Cc: Chief Administrative Officer



ANNUAL REPORT 2021-2022 SYNOPSIS

The NSWA is a not-for-profit organization designated by the Government of Alberta as the Watershed Planning and Advisory Council for the North Saskatchewan watershed.



WE PLAN

We work with others to integrate land and water planning to improve watershed function.



WE COLLABORATE

We create opportunities for stakeholders to come together, share resources and explore innovative solutions to watershed management challenges.



WE SHARE

We provide information about the watershed and create forums for sharing that information.

Board Governance

The work of the NSWA is guided by a 20 person multi-stakeholder Board of Directors that provides strategic oversight, direction, and advice to the organization.

This past year, the Board developed and approved the 2022-2024 Strategic Plan which identified 3 key priorities for the NSWA that include updating the State of the Watershed assessment, making our collaborative efforts more effective, and leveraging our communication and outreach.

SUPPORTERS & PARTNERS




40 MUNICIPALITIES

- 14 counties
- 3 cities
- 10 towns
- 2 villages & 11 summer villages

Engagement and Knowledge Sharing

As a key resource for information on the North Saskatchewan River watershed, the NSWA strategizes with key stakeholders to focus on important watershed issues. We align and complement our communications with Alberta Environment and Parks, and other watershed organizations to reinforce watershed knowledge and stewardship messages.



6 ONLINE FORUMS
16 SPEAKERS

300+
Participants

4000 +
Social Media
Followers

850+ People Engaged

YouTube

7 PLAYLISTS
29 VIDEOS

2 SUMMER STUDENTS

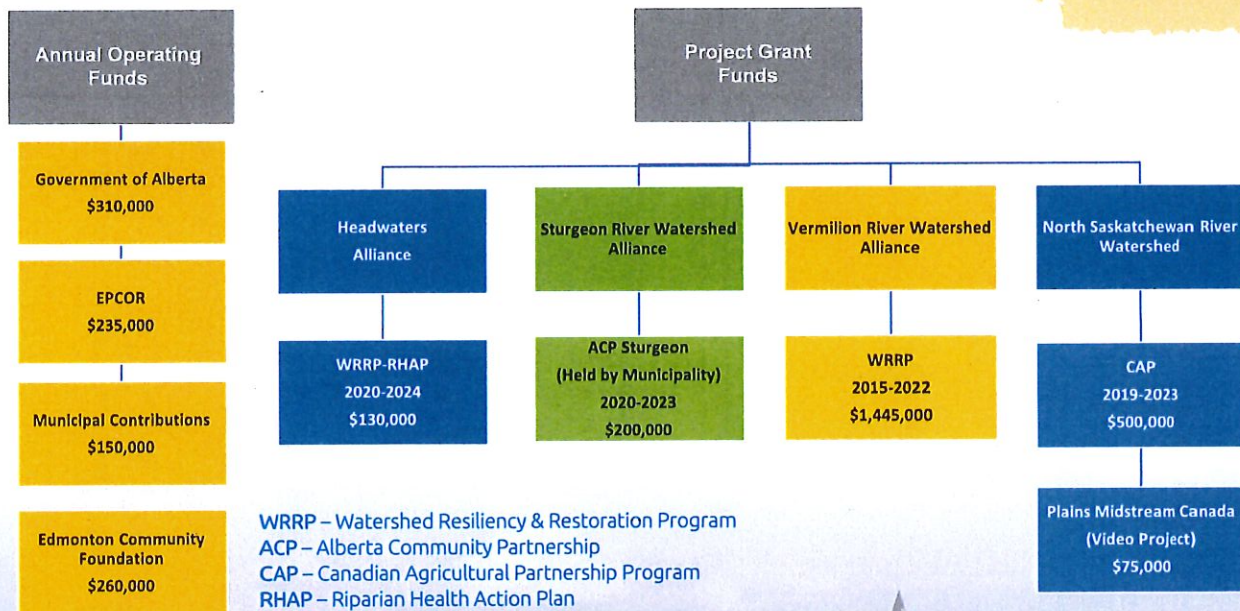
16 COMMUNITY EVENTS
6 SUMMER VILLAGES
5 SUBWATERSHEDS
5 LAKES

12 NEWSLETTERS
950
Subscribers

Funding Sources

For 22 years, the NSWA has been mobilizing research, partnering on conservation and restoration projects, monitoring water quality, and educating the public about water resources. Over \$3.0 million worth of project grants, or grants for watershed projects have been awarded to the NSWA in the last five years.

For every \$1.00 NSWA receives in operational funding, we generated over \$3.00 in grant funding.



www.nswa.ab.ca

Twitter: @NorthSaskRiver

Facebook: [facebook.com/NorthSaskRiver](https://www.facebook.com/NorthSaskRiver)

Instagram: north_sask_river

LinkedIn: North Saskatchewan Watershed Alliance

NSWA GOALS AND 3-YEAR STRATEGIES

1. THE NSWA SUPPORTS COLLABORATIVE PARTNERSHIPS

To achieve this goal, the NSWA will:

Focus collaborative efforts on partnerships that can most effectively address the directions and actions of the *Integrated Watershed Management Plan*.

Description: The NSWA will concentrate its support on partnerships that are most likely to positively impact the ability to protect and improve water quality, water quantity, and the health of the North Saskatchewan River watershed.

Rationale: The highest potential to positively affect watershed function and management lies in the ability to combine and leverage the most effective work occurring in the watershed. This work maintains the momentum of the NSWA in using a partnership approach in its work.

- Subwatershed Alliances (e.g., municipalities, Indigenous communities, NGOs)
- Partner NGOs that support on-the-ground watershed work (e.g., ALUS, Ducks Unlimited, Cows and Fish, AWES, EALT)
- Partner projects (e.g., WaterSHED, IH/CR Surface Water Quality Framework, Watershed Integrity Project)

2. THE NSWA IS A LEADER IN WATERSHED PLANNING

To achieve this goal, the NSWA will:

Complete a 2025 *State of the Watershed* report to provide an update on the watershed health and implementation status of the *Integrated Watershed Management Plan* of the North Saskatchewan River watershed.

*Description: The NSWA will use the process of updating the *State of the Watershed* report to gather data from new sources, address emerging watershed issues and evaluate the progress of the *Integrated Watershed Management Plan*.*

*Rationale: It has been 20 years since the original *State of North Saskatchewan River Watershed* report was produced. There have been advances in watershed science, monitoring and GIS datasets that would be able to provide a more detailed picture of the NSRW. There is also an opportunity to collect information from new sources such as academia, indigenous communities, municipalities, and citizen science, as well as address emerging issues such as climate change, invasive species and cumulative impacts. This process would also allow for an evaluation of the progress of the IWMP. Been 10 years since IWMP was put together with mixed progress across the plan. Good linkage to the W4L Action Plan.*

- Information from academia, Indigenous communities, municipalities, and citizen science
- Highlight emerging issues such as climate change, invasive species and cumulative impacts
- Use the opportunity to report on the progress of the IWMP

3. THE NSWA PROMOTES WATERSHED KNOWLEDGE SHARING

To achieve this goal, the NSWA will:

Focus and align communications efforts on key stakeholders who have the greatest influence on watershed condition.

Rationale: This approach ensures good reach for minimal cost, while also promoting mutual partnership objectives.

Description: The NSWA will concentrate its efforts on building relationships with and providing knowledge to those most likely to improve water quality, water quantity, watershed health. The NSWA will combine forces with watershed partners with quality education and knowledge platforms, to maximize the reach of NSWA's knowledge and programming.

- Align communications with watershed planning partners such as AEP, Alberta Water Council and other WPACS
- Leverage communications from NGO partners such as Alberta Lake Management Society (ALMS), Cows and Fish, Ducks Unlimited, Alternative Land Use Services (ALUS), Agroforestry and Woodlot Extension Society (AWES) and others

4. THE NSWA REMAINS A FUNCTIONAL AND SUSTAINABLE ORGANIZATION

To achieve this goal, the NSWA will:

- Seek to broaden and diversify its funding sources.
- Enhance the organization's stability by effectively supporting NSWA staff.
- Provide strong society governance mechanisms and structure.

Description: The NSWA will address three key areas of the organization to ensure its long-term sustainability and ability to adapt to change.

Rationale: To continue to be an effective Watershed Planning and Advisory Council the NSWA must have a strong governance structure, long term funding and committed, qualified staff.

Letters/Emails:

Aug.2 – HomeServe – Public Notice – New Program with Service Line Warrantees Canada (SLWC) implemented with Town of Bashaw in June 2022.

Magazines/Newsletters/Brochures:

Alberta Heavy Quarter 3, 2022

Government of Canada 2023 Prime Minister Awards – Nominate an Exceptional Educator