

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, July 19, 2022

CALL TO ORDER

Mayor Johnson called the meeting to order at 5:00 P.M.

PRESENT

Attendance in-person

Jennifer Johnson Mayor
Deborah McMann Councillor
Evan Raycraft Councillor

Brooke Magosse Chief Administrative Officer

APPROVAL OF AGENDA
2022-07-19/01

Moved by **Clr. McMann** that the agenda be approved with the following amendments:

- a. Amendment to Item 8F to read “NE Alberta Mayors, Reeves and Indigenous Leader’s Caucus”

CARRIED

APPROVAL OF REGULAR
COUNCIL MINUTES
2022-07-19/02

Moved by **Mayor Johnson** that the June 21, 2022, Regular Council Meeting minutes be approved as presented.

CARRIED

UNSIGHTLY PREMISES
BYLAW 597-15 – PROPOSED
BYLAW 676-22
FIRST READING
2022-07-19/2022-07-19/03

Moved by **Clr. Raycraft** that Council give FIRST reading to Unsightly Premises Bylaw 676-22 this 19th day of July 2022 with the following amendments:

- a. 2.0 Definitions: Add “Notice of Maintain” means a notice issued pursuant to the provisions of this bylaw requiring an owner/occupant to maintain any condition of a property or premises”,
- b. 4.8 to read “If a Notice to Maintain is issued...”,
- c. 6.1 to read “Any inspector may give notice to enter...”,
- d. 6.3 to read “The Village must serve the Notice to Maintain ...”,
- e. 7.1 to read “If the property owner has not complied with a Notice to Maintain ...”,
- f. 7.3 to read “...any material in order to complete the work set out in a Notice to Maintain.”

CARRIED

UNSIGHTLY PREMISES
BYLAW 676-22
SECOND READING
2022-07-19/04

Moved by **Mayor Johnson** that Council give SECOND reading to Unsightly Premises Bylaw 676-22 this 19th day of July 2022.

CARRIED

UNSIGHTLY PREMISES
BYLAW 676-22
AUTHORIZE THIRD
READING
2022-07-19/05

Moved by **Clr. McMann** that Council authorize THIRD reading to Unsightly Premises Bylaw 676-22 this 19th day of July 2022

UNANIMOUSLY CARRIED.

UNSIGHTLY PREMISES
BYLAW 676-22
THIRD AND FINAL
READING
2022-07-19/06

Moved by **Clr. Raycraft** that Council give THIRD and FINAL reading to Unsightly Premises Bylaw 676-22 this 19th day of July 2022.

CARRIED

JJ

Mayor

Bm

C.A.O.

VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF JULY 19, 2022

WATER SERVICES – WATER METER REHABILITATION PROJECT
2022-07-19/07

Moved by **Mayor Johnson** that Council direct Administration to proceed with the Water Meter Rehabilitation Project, estimated at \$47,000 to be funded in part, by the Municipal Sustainability Program and the remaining costs by the Canada Community-Building Fund.

CARRIED

VILLAGE DATA SECURITY PROJECT
2022-07-19/08

Moved by **Clr. Raycraft** that Council endorse VM System’s quote for a NAS-based, 12-month, full disaster recovery back up system pursuant to the Village of Innisfree Documents & Data Storage Policy 1200-02, to be funded by the Alberta Municipal Sustainability Initiative Operating Grant Program.

CARRIED

COUNTY OF MINBURN – ANTIQUE FIRE TRUCK
2022-07-19/09

Moved by **Clr. McMann** that Council direct Administration to complete a transfer of ownership of the “Antique” fire truck to the County of Minburn, pursuant to the Regional Fire Services Agreement. Further, that the “Innisfree Fire Department” remain on the Antique Truck and the Village be gifted the Antique Truck, should the County no longer need or want the machine.

CARRIED

VILLAGE OF INNISFREE – AUDITOR APPOINTMENT
2022-07-19/10

Moved by **Mayor Johnson** that Council endorse the renewal of the contract for audit services with Metrix Group LLP for 2022, 2023 and 2024 at \$12,500, \$12,750 and \$13,000 respectively and appoint the Metrix Group LLP as the Village of Innisfree Auditors for 2022, pursuant to MGA. 280.

CARRIED

INNISFREE PRAIRIE BANK OF COMMERCE SOCIETY (MUSEUM) – UTILITIES REQUEST
2022-07-19/11

Moved by **Clr. Raycraft** that Council direct Administration that the Village will continue to cover the costs of Water, Sewer, Garbage for the Innisfree Prairie Bank of Commerce Society, as the Village does for other municipally owned buildings. Further, that Administration invoice the Innisfree Prairie Bank of Commerce Society (Museum) for Electricity and Natural Gas Services effective August 1, 2022 (July 2022 Usage.) Furthermore, that Council forgive the Utility Costs incurred by the Innisfree Prairie Bank of Commerce Society from February 2022 (January Usage) – July 2022 (June Usage.)

CARRIED

2022 STRATEGIC PLAN – 2ND QUARTER UPDATE
2022-07-19/12

Moved by **Mayor Johnson** that Council approve the 2nd Quarter report of the 2022 Strategic Plan with the following amendments:

Section 2.4:

- Clr. McMann attended the Alberta Health Services Spring Caucus in May 2022.

Section 5.3:

- Spring Municipal Leaders Caucus advised of a new loan program offered to business and taxpayers towards the installation of solar panels. This is offered through the Province of Alberta and administered through AB Municipalities; and
- Administration has begun the investigation of potentially installing an Electric Charging Station. Administration is currently reviewing locations, feasibility options and is in the process of having conversations with ATCO Electric and potential vendors.

CARRIED

TAX PAYMENT PLAN REQUEST – ROLL # 3720
2022-07-19/13

Moved by **Clr. Raycraft** that Council endorse Tax Roll # 3720 Tax Installment Plan for \$91.03 to be paid monthly, for six months, starting July 2022, with the Tax Account being paid in full by December 31, 2022.

CARRIED

APPOINTMENT OF MEMBER – REGIONAL ASSESSMENT REVIEW BOARD
2022-07-19/14

Moved by **Clr. McMann** that Jason Driscoll be appointed as a member of the Local Assessment Review Board and Composite Assessment Review Board for a three-year Term (2022-2025) in accordance with the Municipal Government Act and the Village Regional Assessment Review Board Bylaw.

CARRIED

VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF JULY 19, 2022

FLASHING PEDESTRIAN
BEACON – UPDATE
2022-07-19/15

Moved by **Mayor Johnson** that Council direct Administration to continue conducting research on Flashing Pedestrian Beacons and to report at a future Council meeting.

CARRIED

AB MUNICIPALITIES
POWER+ AGREEMENT &
RETAIL SERVICE
AGREEMENT
2022-07-19/2022-07-19/16

Moved by **Clr. McMann** that Council approve and sign the Power+ Agreement and Retail Service Agreement provided by Alberta Municipalities as presented.

CARRIED

NEXT GENERATION 9-1-1
LOCAL GOVERNMENT
SERVICE AGREEMENT
2022-07-19/17

Moved by **Clr. McMann** that Council approve and sign the Next Generation 9-1-1 Local Government Service Agreement as presented.

CARRIED

PECUNIARY INTEREST

Clr. McMann declared a pecuniary interest and exited the Council Chambers at 6:11 PM.

SIDE BY SIDE TENDER(S)
2022-07-19/18

Moved by **Mayor Johnson** that the 2013 Can Am Commander 1000 offer from Garry Gizowski for \$6,227.77 (GST excluded) be approved. Further, that the successful tenderer be given thirty (30) days to remit payment and pick-up the machine at the Village of Innisfree.

CARRIED

PECUNIARY INTEREST

Clr. McMann returned to the Council Chambers at 6:17 PM.

NE ALBERTA MAYORS,
REEVES AND INDIGENOUS
LEADERS CAUCUS –
COUNCILLOR MILEAGE
2022-07-19/19

Moved by **Clr. McMann** that Council approve the reimbursement of mileage and time for Mayor Johnson's attendance to the NE Alberta Mayors, Reeves and Indigenous Leaders Caucus on July 13, 2022 in Lamont, Alberta.

CARRIED

COUNCILLOR REPORTS
2022-07-20/20

Moved by **Mayor Johnson** that all items listed under "Councillor Reports" be approved as presented.

CARRIED

INSTALLATION OF
PLAYGROUND
2022-07-19/21

Moved by **Mayor Johnson** that Council table the Installation of a Playground to a future Council meeting.

CARRIED

CANADA DAY DONATION
2022-07-19/22

Moved by **Mayor Johnson** that the Village of Innisfree donate 50% of the Canada Day proceeds to the Innisfree Senior Citizens Society and the other 50% be donated to the Innisfree Delnorte School Financial Society.

DEFEATED

CANADA DAY DONATION
2022-07-19/23

Moved by **Clr. Raycraft** that a Canada Day Donation topic be tabled to a future Council meeting, following the conclusion of the August 10, 2022, Innisfree & District Agricultural Society Fair Day.

CARRIED

VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF JULY 19, 2022

COMMUNITY GARDEN
2022-07-19/24

Moved by **Clr. McMann** that the Community Garden remain operational for two (2) additional years-
(2023 – 2024.)

CARRIED

ADMINISTRATION
REPORTS
2022-07-19/25

Moved by **Clr. McMann** that all items listed under “Administration Reports” be approved as
presented.

CARRIED

CORRESPONDENCE
2022-07-19/26

Moved by **Mayor Johnson** that all items listed under “Correspondence” be received as information.

CARRIED

ADJOURNMENT

Moved by **Mayor Johnson** that the meeting be adjourned at 7:39 PM.

CARRIED

Mayor



Chief Administrative Officer