

**A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, August 16, 2022**

CALL TO ORDER

**Mayor Johnson** called the meeting to order at 5:09 P.M.

PRESENT

**Attendance in-person**

Jennifer Johnson Mayor  
Deborah McMann Councillor  
Evan Raycraft Councillor

Brooke Magosse Chief Administrative Officer

APPROVAL OF AGENDA  
**2022-08-16/01**

Moved by **Mayor Johnson** that the agenda be approved with the following amendments:

- a. Fire Services Level of Service Policy – County of Minburn No. 27
- b. NE Alberta Mayors, Reeves and Indigenous Leader’s Caucus – October 14, 2022

CARRIED

APPROVAL OF REGULAR  
COUNCIL MINUTES  
**2022-08-16/02**

Moved by **Clr. McMann** that the July 19, 2022, Regular Council Meeting minutes be approved with the following amendments:

- “Next Generation 9-1-1 Local Government Service Agreement” removing “Clr. Raycraft” and adding “Clr. McMann”.

CARRIED

TECHNOLOGY &  
EQUIPMENT POLICY  
1200-05  
**2022-08-16/03**

Moved by **Clr. Raycraft** that Council endorses the Use of and Access to Municipal Technology & Equipment Policy 1200-05 as presented.

CARRIED

MUNICIPAL RESERVES  
POLICY 1300-06  
**2022-08-16/04**

Moved by **Clr. McMann** that Council endorse the Reserve Policy 1300-06 as presented.

CARRIED

CARDBOARD RECYLCING  
PROGRAM  
**2022-08-16/05**

Moved by **Mayor Johnson** that Administration be directed to research a Cardboard Recycling Program for the Village of Innisfree. Further, that options be brought forward to the September 27, 2022, Regular Council Meeting.

CARRIED

BYLAW 677-22 – SOLID  
WASTE BYLAW  
FIRST READING  
**2022-08-16/06**

Moved by **Clr. Raycraft** that Solid Waste Bylaw 677-22 be approved with the following amendments:

- Section 5.5.7 to read “A transfer of a utility account balance may be deemed necessary if the account remains in arrears for a period exceeding 120 calendar days.”

Furthermore, that Council approve FIRST reading to Solid Waste Management Bylaw 677-22 this 16<sup>th</sup> day of August 2022.

CARRIED

BYLAW 677-22 – SOLID  
WASTE BYLAW  
SECOND READING  
**2022-08-16/07**

Moved by **Clr. McMann** that Solid Waste Bylaw 677-22 be given SECOND reading this 16<sup>th</sup> day of August 2022.

CARRIED

BYLAW 677-22 – SOLID  
WASTE BYLAW  
AUTHORIZE THIRD  
READING  
**2022-08-16/08**

Moved by **Mayor Johnson** that Solid Waste Bylaw 677-22 be authorized for THIRD reading this 16<sup>th</sup> day of August 2022.

CARRIED

VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF AUGUST 16, 2022

BYLAW 677-22 – SOLID WASTE BYLAW THIRD AND FINAL  
2022-08-16/09

Moved by **Clr. Raycraft** that Solid Waste Bylaw be given THIRD and FINAL reading this 16<sup>th</sup> day of August 2022.

CARRIED

TAX ARREARS REPAYMENT AGREEMENT(S)  
2022-08-16/10

Moved by **Clr. McMann** that that Council endorse Tax Roll #1440 and #2590 for a Tax Arrears Repayment Plan to be paid monthly, for thirty-six months, starting August 16, 2022, with the Tax Accounts being paid in full by August 31, 2025.

CARRIED

LEVEL OF SERVICE POLICY – COUNTY OF MINBURN  
2022-08-16/11

Moved by **Mayor Johnson** that Council approves the Level of Service Policy for Fire Services as presented by the County of Minburn No. 27.

CARRIED

NE ALBERTA MAYORS, REEVES & INDIGENOUS LEADERS CAUCUS – OCTOBER 14, 2022  
2022-08-16/12

Moved by **Mayor Johnson** that Mayor Jennifer Johnson and Clr. Evan Raycraft (alternate) be approved to attend the NE Alberta Mayors, Reeves & Indigenous Leaders Caucus in Lac La Biche on October 14, 2022.

CARRIED

COUNCILLOR REPORTS  
2022-08-16/13

Moved by **Clr. McMann** that the items listed under “Councillor Reports” be approved as presented.

CARRIED

RECESS  
2022-08-16/14

Moved by **Clr. McMann** that a recess be called at 6:10 PM.

CARRIED

RECONVENE  
2022-08-16/15

Moved by **Mayor Johnson** that the meeting reconvenes at 6:13 PM.

CARRIED

RESCHEDULING OF SEPTEMBER 20, 2022, REGULAR COUNCIL MEETING  
2022-08-16/16

Moved by **Clr. Raycraft** that the September 20, 2022, Regular Council meeting be rescheduled to September 27, 2022, at 5:00 PM.

CARRIED

COMMUNICATIONS TOWER  
2022-08-16/17

Moved by **Mayor Johnson** that Administration be directed to organize and execute the moving of the Communications Tower (currently located at Plan 8776S, Block 12, Lot 15) and installation of internet services for the Birch Lake Campground & Recreation Park.

CARRIED

CLOSED SESSION ATTENDANCE

Jennifer Johnson Mayor  
Evan Raycraft Councillor  
Deborah McMann Councillor

Brooke Magosse Chief Administrative Officer

CLOSED SESSION  
2022-08-16/18

Moved by **Clr. Raycraft** that the meeting moves into closed session at 7:12 PM, in accordance with FOIPP Sections 19, 24, and 27 to discuss Employee Evaluations.

CARRIED

CLOSED SESSION  
2022-08-16/19

Moved by **Clr. Raycraft** that the meeting moves out of closed session at 7:50 PM.

CARRIED

MOTION FOR MEETING TO  
EXCEED THREE (3) HOURS  
2022-08-16/20

Moved by **Clr. McMann** that the meeting exceeds past 8:00 PM.

CARRIED

PURCHASE OF WATER  
INFRASTRUCTURE  
SUPPLIES  
2022-08-16/21

Moved by **Mayor Johnson** that Administration be directed to secure the infrastructure supplies for the Fire Hydrant Installation, curb stop replacements and cc valve repair/replacement at the Seniors Drop-in Centre to a maximum of \$8,000 (GST Exclusive).

CARRIED

BIRCH LAKE  
CAMPGROUND CLOSURE  
POSTPONEMENT  
2022-08-16/22

Moved by **Clr. Raycraft** that the Birch Lake Campground & Recreation Park remain open until October 31, 2022. Further, that this item be brought forward this item to the September 27, 2022, Regular Council meeting for further discussion.

CARRIED

ADMINISTRATION  
REPORTS  
2022-08-16/23

Moved by **Clr. McMann** that the items listed under “Administration Reports” be approved as presented.

CARRIED

CORRESPONDENCE  
2022-08-16/24

Moved by **Mayor Johnson** that the items listed under “Correspondence” be received as information.

CARRIED

UKRAINIAN CANADIAN  
HERITAGE DAY –  
SEPTEMBER 7, 2022  
2022-08-16/25

Moved by **Clr. McMann** that September 7, 2022, be declared as Ukrainian Canadian Heritage Day.

CARRIED

ADJOURNMENT

Moved by **Clr. Raycraft** that the meeting be adjourned at 8:27 PM.

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J. Johnson, Mayor

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B. Magosse, Chief Administrative Officer