

**Village of Innisfree  
Special Council Meeting  
Innisfree Council Chambers, Innisfree AB  
May 24, 2022 @ 3:00 PM**



1. Call to Order
2. Agenda
  - a. Adoption of Agenda
3. Policies/Bylaws
  - a. Tax Rate Bylaw 675-22 - 3<sup>rd</sup> Reading (Page 2-5)
4. New Business
  - a. AB Municipalities Power+ Energy Aggregation Procurement (Page 6-46)
  - b. Innisfree Delnorte School Financial Society – Request for Support (Page 47-50)
5. Adjournment

**Request for Decision (RFD)**

**Topic:** Tax Rate Bylaw 675-22 3<sup>rd</sup> Reading  
**Initiated by:** MGA  
**Attachments:** 2022 "DRAFT" Tax Rate Bylaw 675-22

**Purpose(s):**

1. To provide final readings to the 2022 Tax Rate Bylaw 675-22.

**Background:**

1. Council approved the 2022 Operating Budget & 2023-2027 Budget Forecast with the municipal expenditures and transfers set out in the budget for the Village of Innisfree for 2022 total **\$879,152** and the estimated municipal revenue and transfers from all sources other than taxation is estimated at **\$607,307** with the minimum balance of **\$271,845** that must be raised by general municipal taxation.
2. In considering a Minimum Municipal Tax Levy, many factors were considered: the cost-of-services provided/expected including Road maintenance (includes snow removal & asphalt maintenance), Street lighting, Weed Control, Bylaw Enforcement, Emergency Services, Library Services (local & regional), Recreational & Cultural Services, Social Services, Planning and Development Services. (As close as reasonably feasible, the municipality seeks to obtain "full cost-recovery" for all municipal utilities.)
3. Additionally, a Minimum Municipal Tax can incentivize the development of derelict properties. If a property in disrepair is taxed on assessment only, there is no incentive to improve the property and thereby increase the Village total assessment value.
4. At the May 17, 2022, Regular Council meeting Council provided two readings to Tax Mill Rate Bylaw 675-22. Council did not unanimously pass a motion to proceed to third reading, and therefore the Tax Mill Rate Bylaw 675-22 has not taken effect.

**Key Issues/Concepts:**

1. An administrative misunderstanding advised Council to proceed with the final reading, although the vote to do so was not unanimous.

**Financial Implication(s):**

1. Proposed budget shows an overall surplus of \$2,310

**Option(s):**

1. As directed by Council.
2. That provide third and final reading to the 2022 Tax Mill Rate Bylaw 675-22 as presented.
3. That Council direct Administration in another manner.

**Relevant Policy/Legislation:**

1. MGA s. 354-358 – Tax Rates

**Political/Public Implication(s):**

1. The proposed Tax Rates should demonstrate that Council has addressed public concerns on taxation with "sensitivity to the needs and interest of the public." (2022 Business Plan 'Values' Statement)

**RECOMMENDATION(s):**

1. That provide third and final reading to the 2022 Tax Mill Rate Bylaw 675-22 as presented.

**A BYLAW OF THE VILLAGE OF INNIFREE TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF INNIFREE FOR THE 2022 TAXATION YEAR.**

**WHEREAS** the Village of Innisfree, Alberta, has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on May 17, 2022; and

**WHEREAS** the estimated municipal expenditures and transfers set out in the budget for the Village of Innisfree for 2022 total \$879,152 and

**WHEREAS** the estimated municipal revenue and transfers from all sources other than taxation is estimated at \$607,307 and the balance of \$271,845 is to be raised by general municipal taxation; and

**WHEREAS** the requisitions are:

<u>Alberta School Foundation (ASFF)</u>	
Residential/Farmland	\$25,843
2021 Under Levy Adjustment	\$ 1,319
Non-Residential	\$11,779
2021 Under Levy Adjustment	\$ 608
	<u>\$39,549</u>
Seniors Foundation	\$ 3,811
D.I.P	\$ 87.06

**WHEREAS** the Council of the Village of Innisfree is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

**WHEREAS** the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

**WHEREAS** Section 357(1) of the *Municipal Government Act* provides that the Municipal Tax Bylaw “may specify a minimum amount payable as property tax” and the Village of Innisfree has resolved to establish a minimum tax; Council of the Village of Innisfree hereby enacts, pursuant to Sections 353 and 354 of the *Municipal Government Act* the following:

Where the application of the tax rates established by the bylaw to the assessment of any property, would result in a total municipal levy payable of less than **\$750**, the minimum tax shall be assessed at **\$750** and deemed to be the minimum municipal tax payable, and,

WHEREAS the assessed value of all property in the Village of Innisfree as shown on the assessment roll is:

Assessment

Residential	\$ 9,830,980
Non-residential	\$ 1,972,710
Machinery and Equipment	\$ 50,450
Linear	<u>\$ 1,136,510</u>
<b>TOTAL</b>	<b>\$12,990,650</b>

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Village of Innisfree duly assembled enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Innisfree, Alberta:

	<b>Tax Levy</b>	<b>Assessment</b>	<b>Tax Mill Rate</b>
<b><u>General Municipal</u></b>			
Residential/Farmland	\$166,000	\$ 9,830,980	16.885397
Non-Residential & M&E	\$ 81,750	\$ 3,159,670	25.872955
Estimated Minimum Tax	\$ 26,405		
<b>Total Municipal Tax</b>	<b>\$274,155</b>	<b>\$12,990,650</b>	
<b><u>Alberta School Foundation Fund</u></b>			
Residential/Farmland	\$ 27,162	\$ 9,830,980	2.76287
Non-Residential & Linear	\$ 12,387	\$ 3,109,220	3.98405
<b>Total ASFF Levy</b>	<b>\$ 39,549</b>	<b>\$12,940,200</b>	
<b>MD of Minburn Foundation</b>	<b>\$ 3,811</b>	<b>\$12,990,650</b>	<b>0.293365</b>
<b>Designated Industrial Property (DIP)</b>	<b>\$ 87.06</b>	<b>\$ 1,136,510</b>	<b>0.076603</b>

2. Each separate provision of this Bylaw shall be deemed independent of all other provisions and should any provision of this Bylaw be declared invalid for any reason by a Court of competent jurisdiction, then that provision may be severed and all other provisions of the Bylaw will remain valid and enforceable.

- 3. THAT** this Bylaw shall take effect on the date of the third and final reading.
- 4.** Upon final passing of this Bylaw, Bylaw 664-21 is hereby rescinded.

Read a **FIRST** time this 17<sup>th</sup> day of May 2022 A.D.

Read a **SECOND** time this 17<sup>th</sup> day of May 2022 A.D.

Read a **THIRD** time and **FINALLY** passed this \_\_\_\_\_ day of May 2022 A.D.

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Mayor J. Johnson

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Chief Administrative Officer B. Magosse

## Request for Decision (RFD)

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**Topic:** AB Municipalities Power+ Energy Aggregation Procurement  
**Initiated by:** Administration  
**Attachments:** 1. May 17, 2022, Power Point Presentation – Power+ Information  
2. AB Municipalities Energy Procurement – Group Buying Form

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**Purpose(s):**

To review an invitation from Alberta Municipalities to participate in the new Power+ 10-year Energy Aggregation procurement process.

**Background:**

1. The former AUMA, now “Alberta Municipalities” (AB Munis) has provided energy aggregation services to municipalities since 2009 and saved those communities millions of dollars in servicing costs. Historical savings have demonstrated a 33% cost-savings over the course of the most current 10-year period!
2. The current 10-year Energy Aggregated agreement (for electricity & natural gas) expires on December 31, 2023.

**Key Issues/Concepts:**

1. AB Munis have laid out a Staged Procurement Process that provides clarity to Municipalities.
2. AB Munis provides a fully managed process to assist municipalities through the aggregation process.
3. Current trends in energy costs exhibit the cost prohibitive, soaring costs for energy services; any methods to mitigate those costs would be financially beneficial.
4. The Aggregation Agreement also offers participants an opportunity to purchase “Green Power” which is derived from wind- and solar-generated power; it is at a substantially higher rate than “regular” energy.
5. The deadline to provide notice of participation in the Power+ program was May 31, 2022, with a short extension to June 10<sup>th</sup>, that was announced after the Special Council Meeting date and time were set.

**Options:**

1. THAT Council direct Administration to sign the Alberta Municipalities Energy Procurement – Group Buying Form for the Village of Innisfree, excluding the Green Power option.
2. THAT Council direct Administration in another manner regarding Energy Procurement.
3. THAT Council file the AB Municipalities Power+ Energy Aggregation Procurement for information.

**Financial Implications:**

1. The Energy Aggregation Program has saved the municipality significant costs for its services over the past 10 years (33%); significant future cost savings can be realized.

**Relevant Policy/Legislation:**

1. MGA Section 153 - Duties, Titles & Oaths of Councillors (a)
2. Strategic Plan: Priority #3 Ensure Viability – Key Objective #2 – *“Seek & secure Trading Programs/Partners to minimize/reduce Capital and Operating Budgets for the Municipality...”*

**Political/Public Implication(s):**

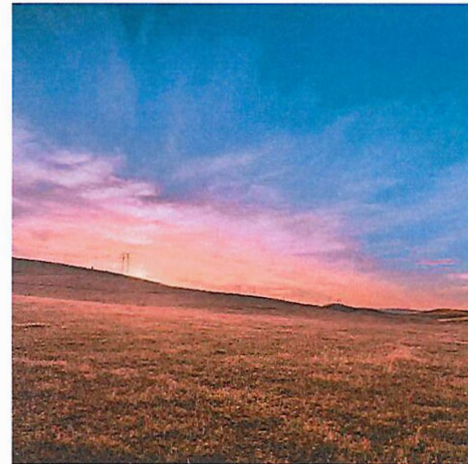
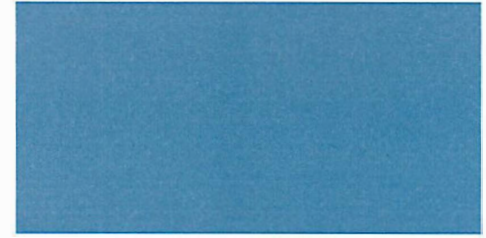
The historical record of realized savings under the Aggregation program should provide positive reactions to continued commitment to the Aggregation Program.

**Recommendation:**

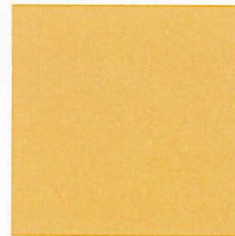
THAT Council direct Administration to sign the Alberta Municipalities Energy Procurement – Group Buying Form for the Village of Innisfree, excluding the Green Power option.

# Alberta Municipalities Power+

May 17, 2022  
Anytown, Alberta



# Let's talk about electricity





Local News

## Kenney says province will keep 'open mind' to electricity rebate as utility costs soar

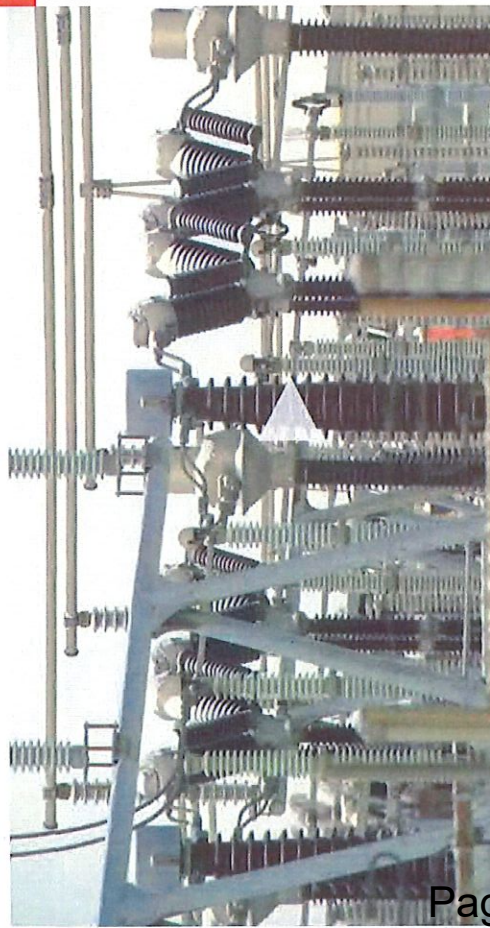
Electricity prices hit an all-time high in January at above 16 cents per kilowatt-hour (kWh) in Edmonton and Calgary

Brittany Gervais  
Feb 25, 2022 • 3 days ago • 2 minute read • 8 Comments



EDMONTON | News

## 'Just keeps getting higher and higher': Soaring utility prices pack a larger punch



ECONOMY

## Surging commodity prices lead to spike in Alberta utility bills

By Amanda Stephenson • The Canadian Press  
Posted February 16, 2022 10:25 am • Updated February 22, 2022 10:42 am



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NEWS

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COVID-19

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Indigenous

Energy / Columnists / Business

## Varcoe: Soaring power prices in Alberta jolt consumers, spark consternation

Plunging temperatures last February and scorching summer weather have played a part in the surging prices

Chris Varcoe • Calgary Herald  
Aug 14, 2021 • August 14, 2021 • 5 minute read • 111 Comments



Calgary

## Calgarians experience 'sticker shock' at increasing energy bills

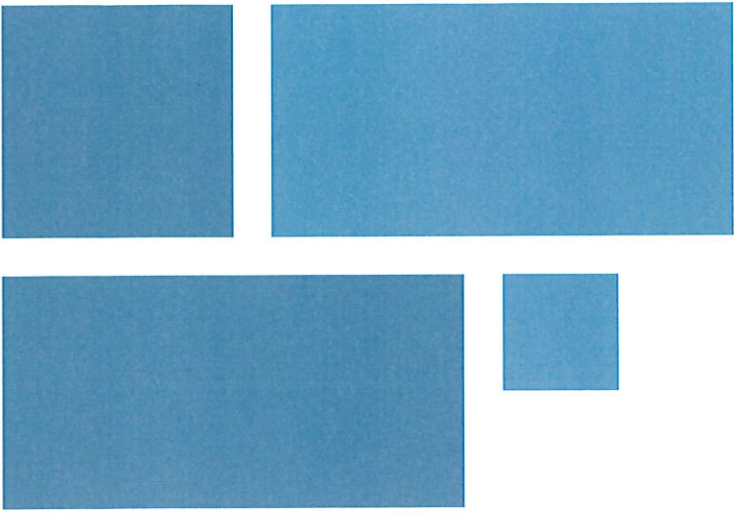
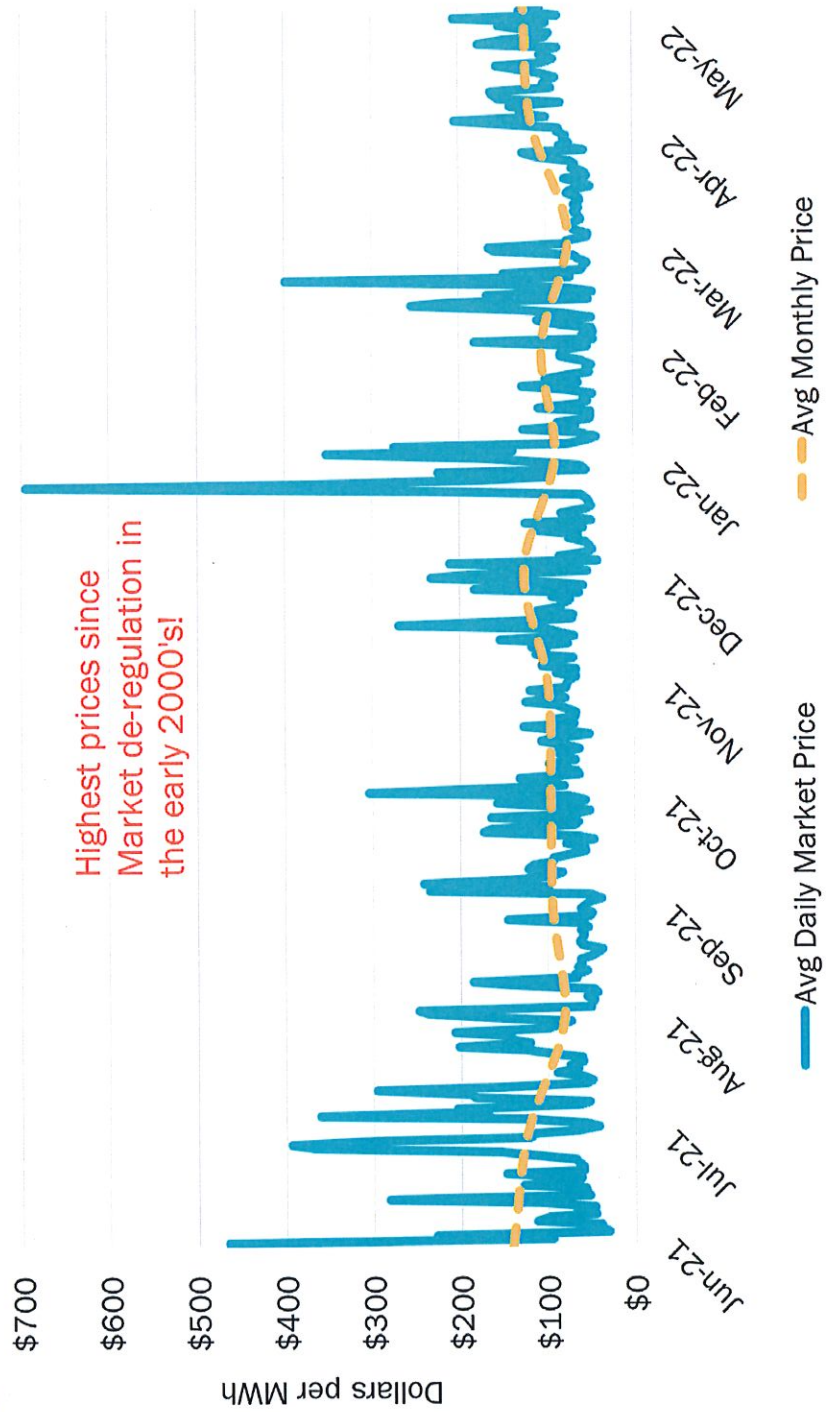


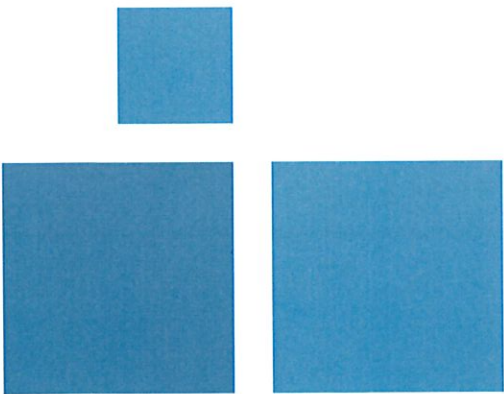
Calgary economist recommends locking in to a fixed-rate plan



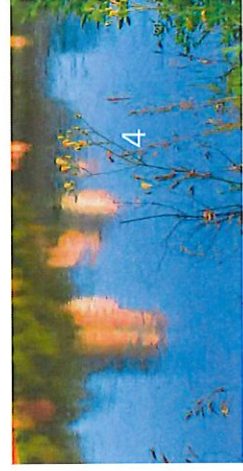
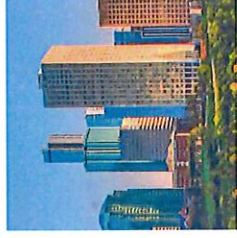
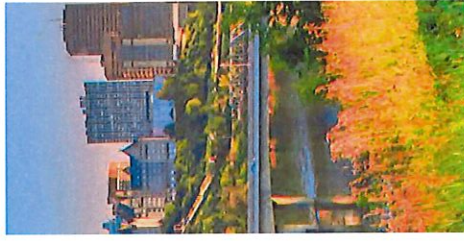
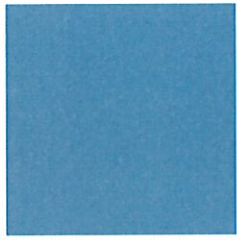
Lucie Edvardson • CBC News • Posted: Feb 16, 2022 6:00 AM MT | Last Updated: February 16

# Electricity market prices past 12 months (\$ per MWh)

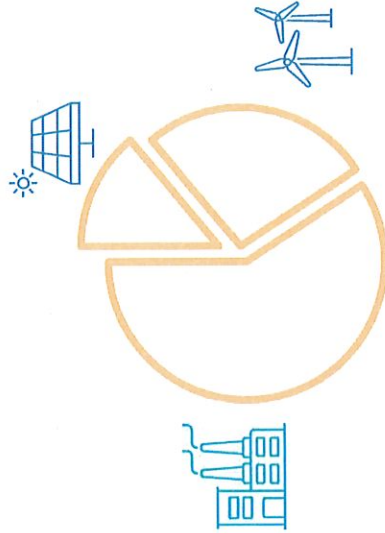




# How did we get here?

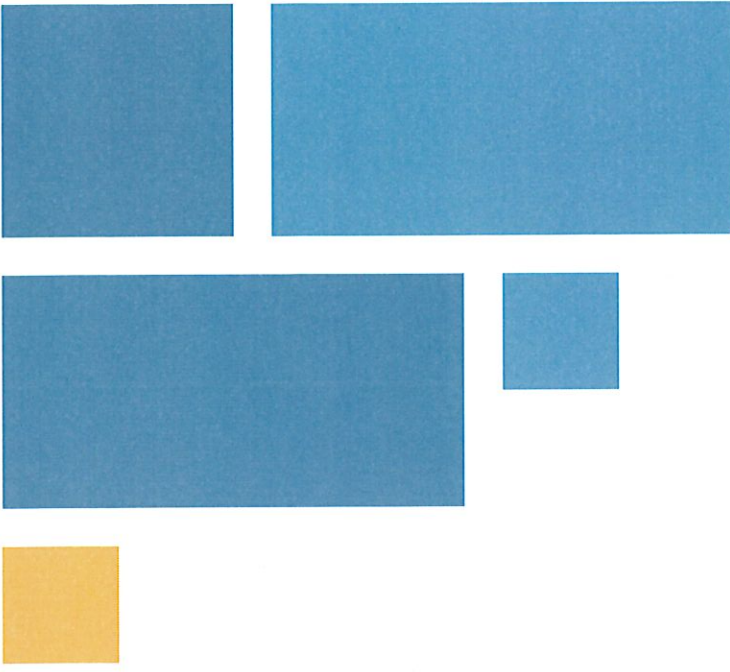


# Why are electricity costs rising?

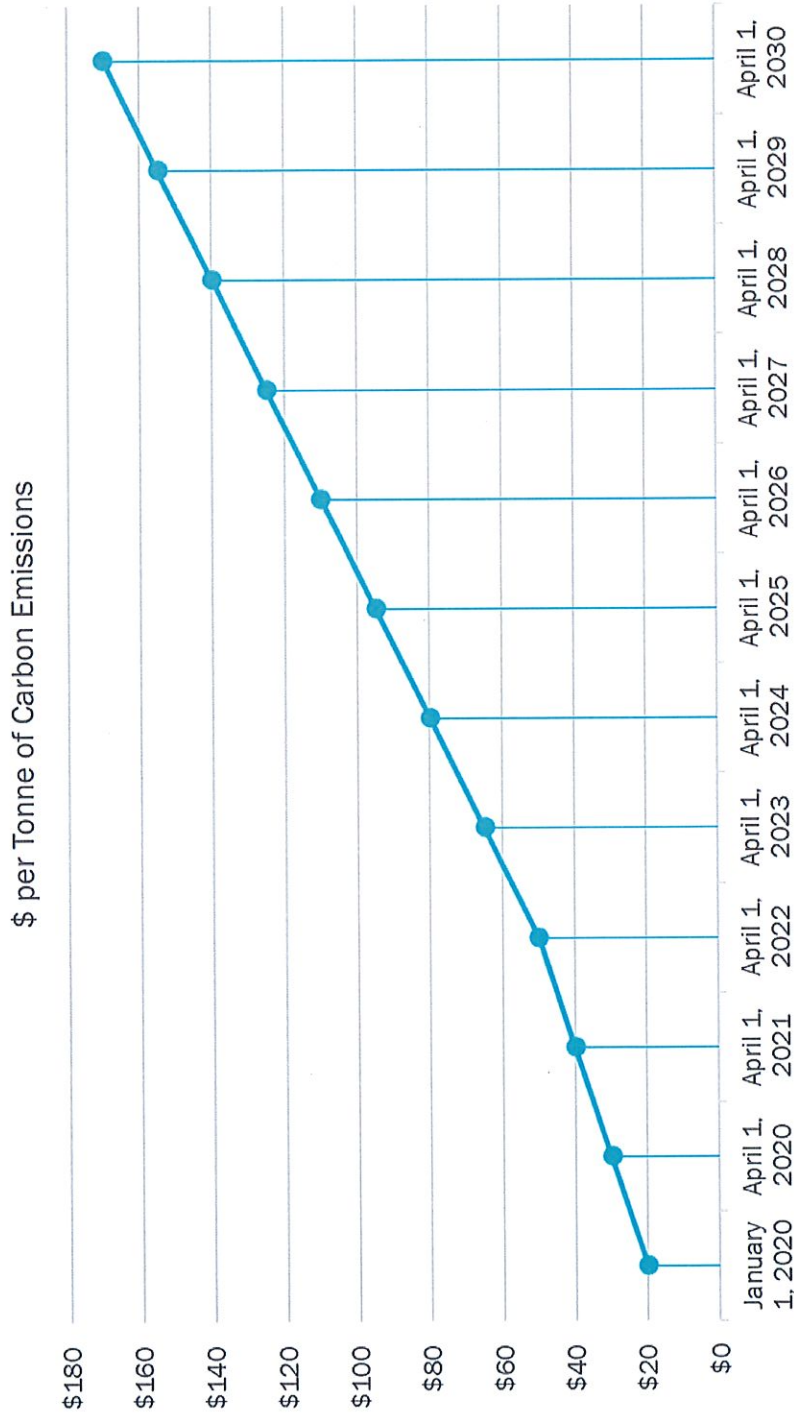


The cost of carbon

The supply mix



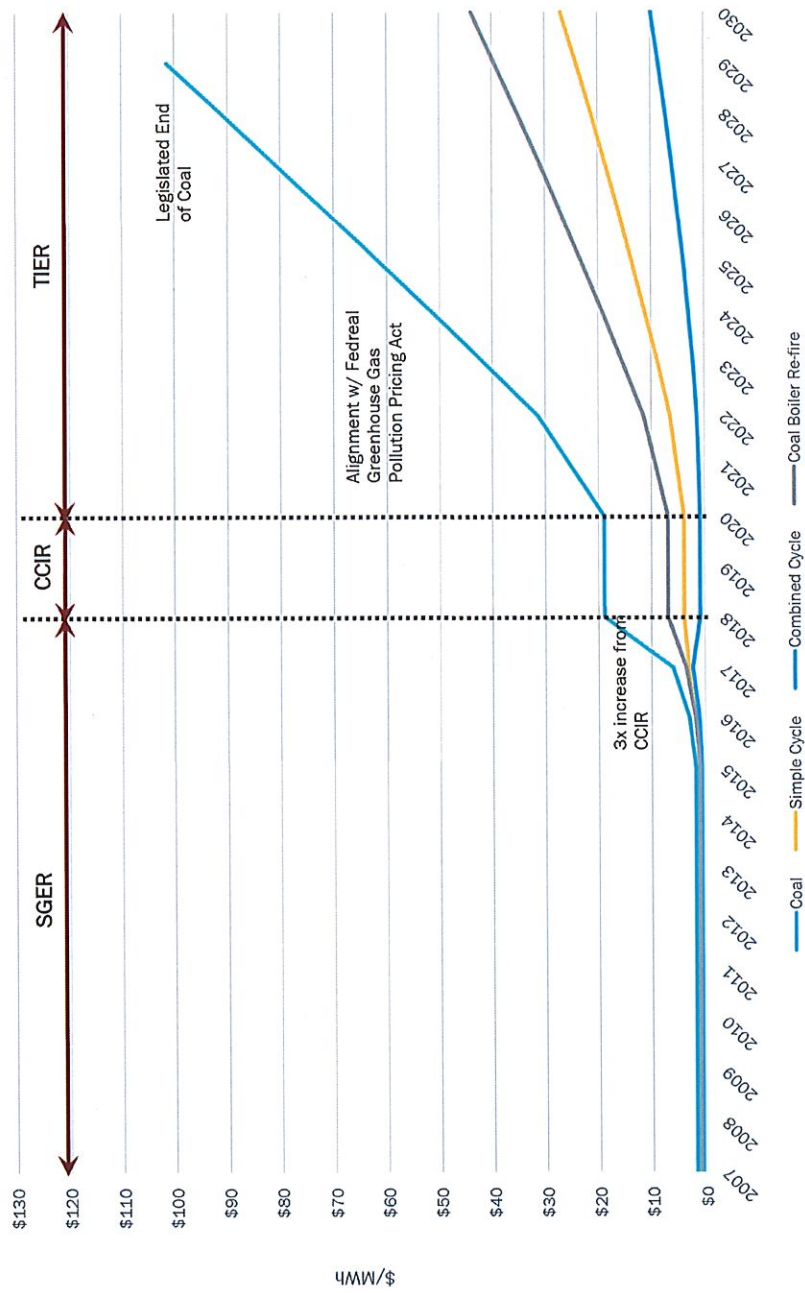
# The cost of carbon



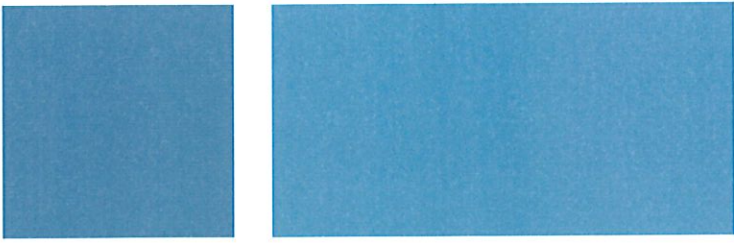
# The cost of carbon



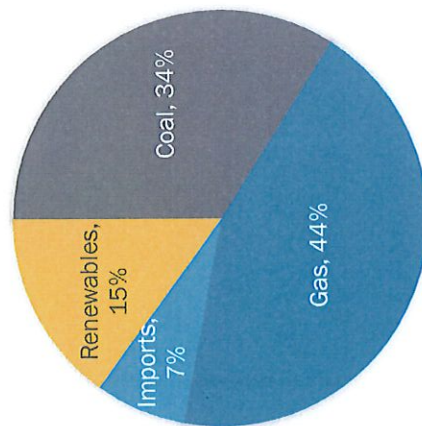
Change in Environmental Compliance Costs



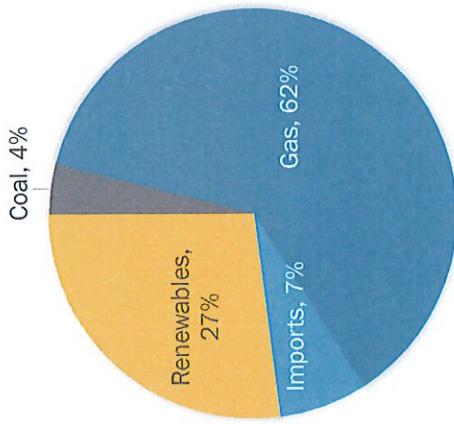
# Alberta's supply mix



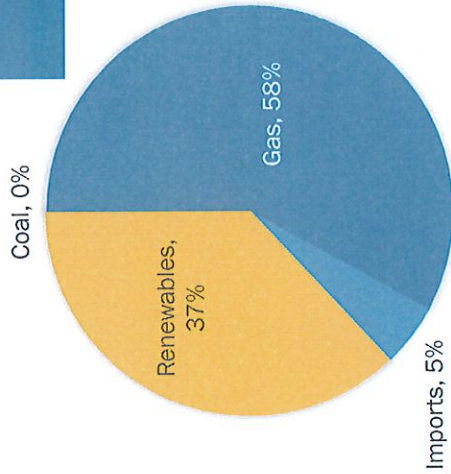
Alberta gross generating capacity by year



2017

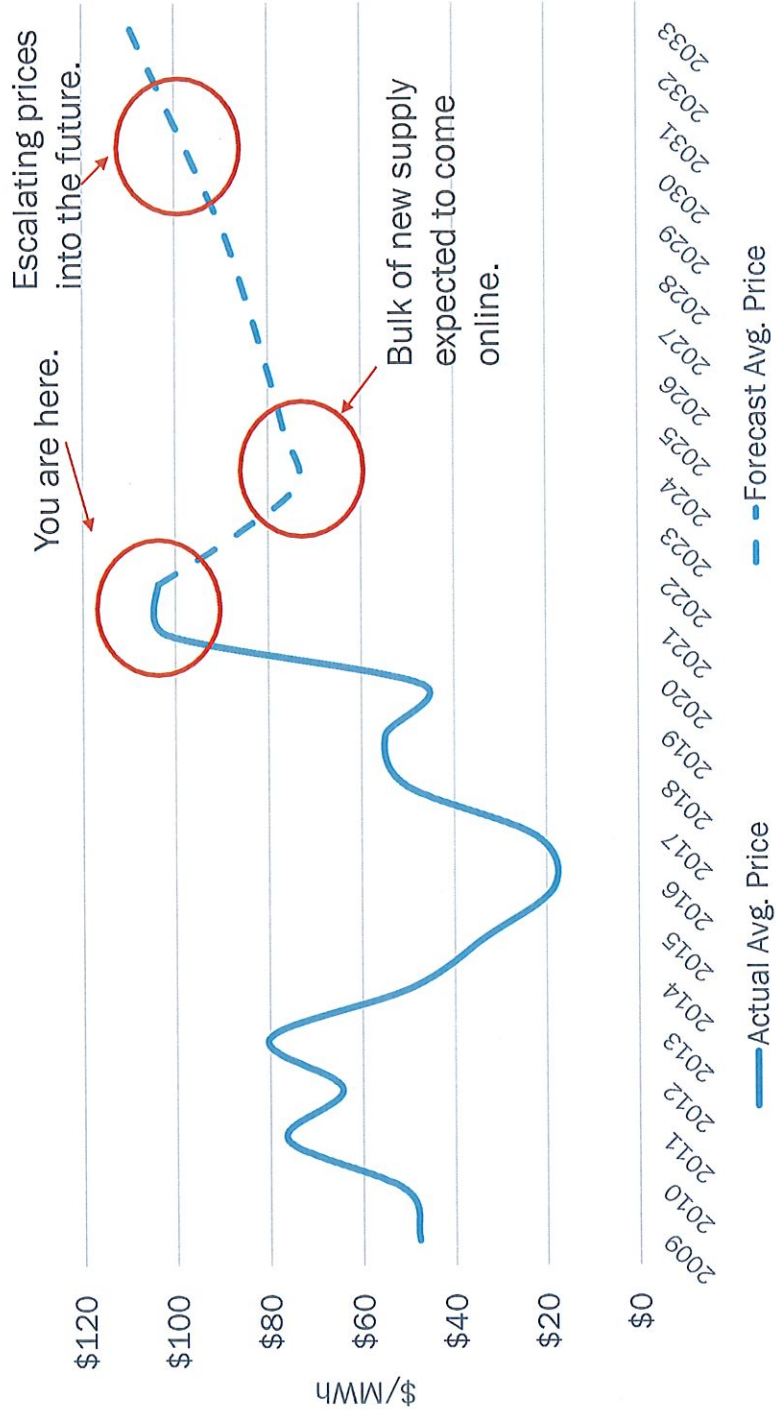


2022



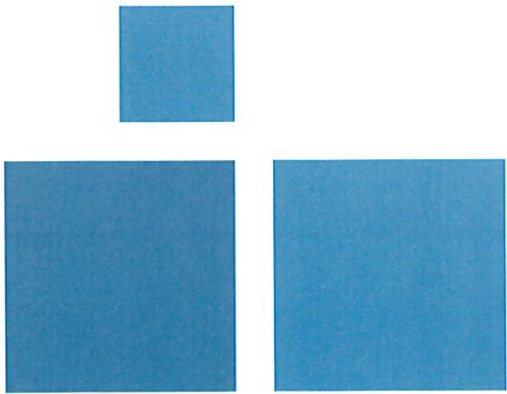
2035

# What can we expect going forward?

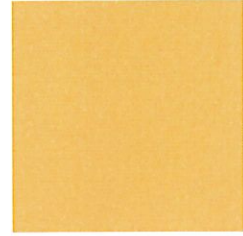
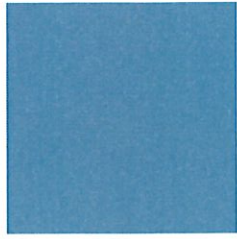


Forecast: Q2-2022 EDC Associates Quarterly Report



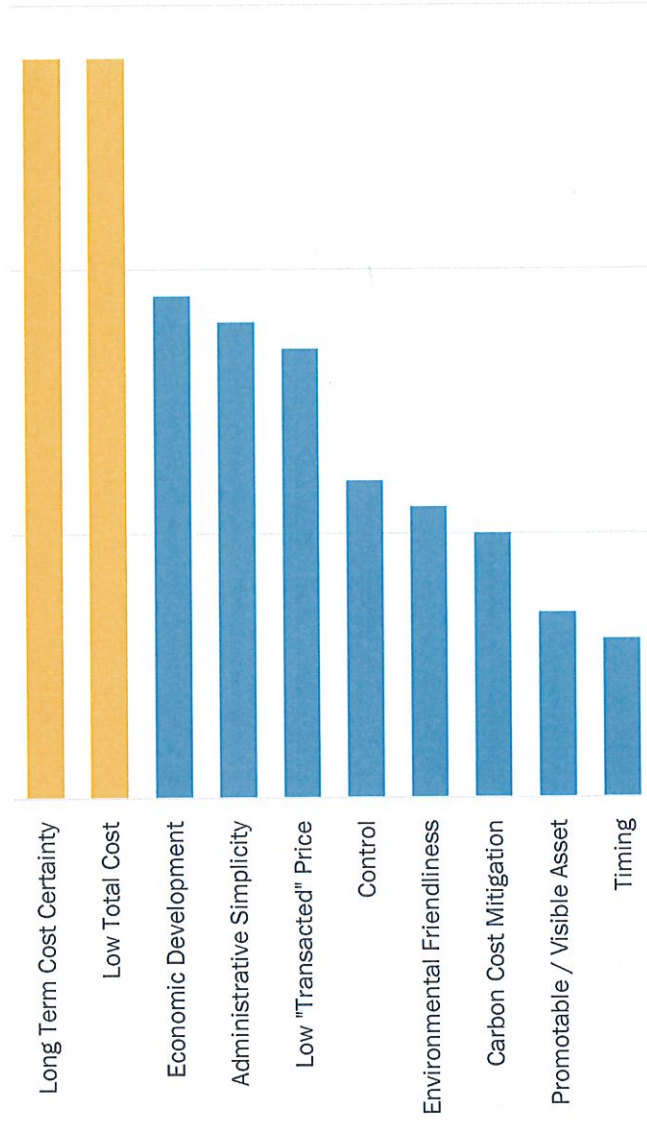


# New aggregation opportunity

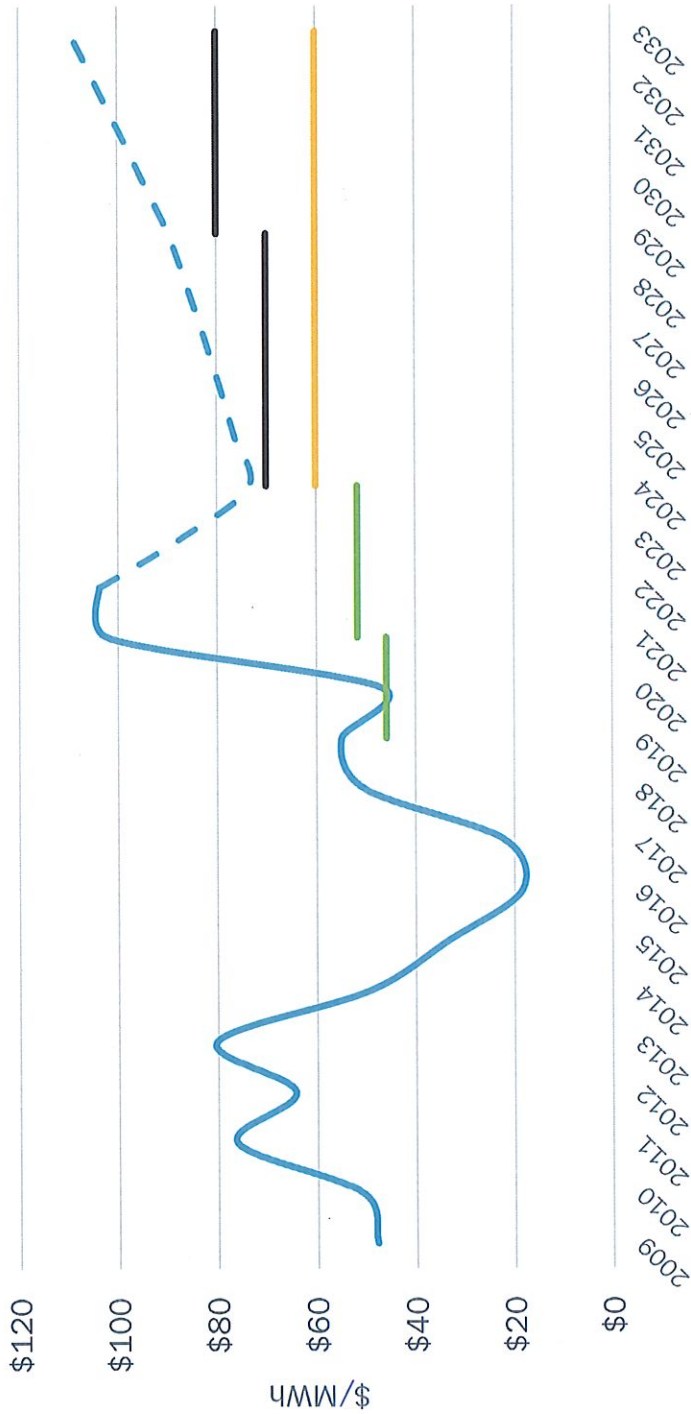


# Listening to member feedback

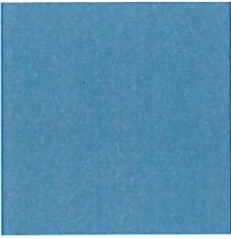
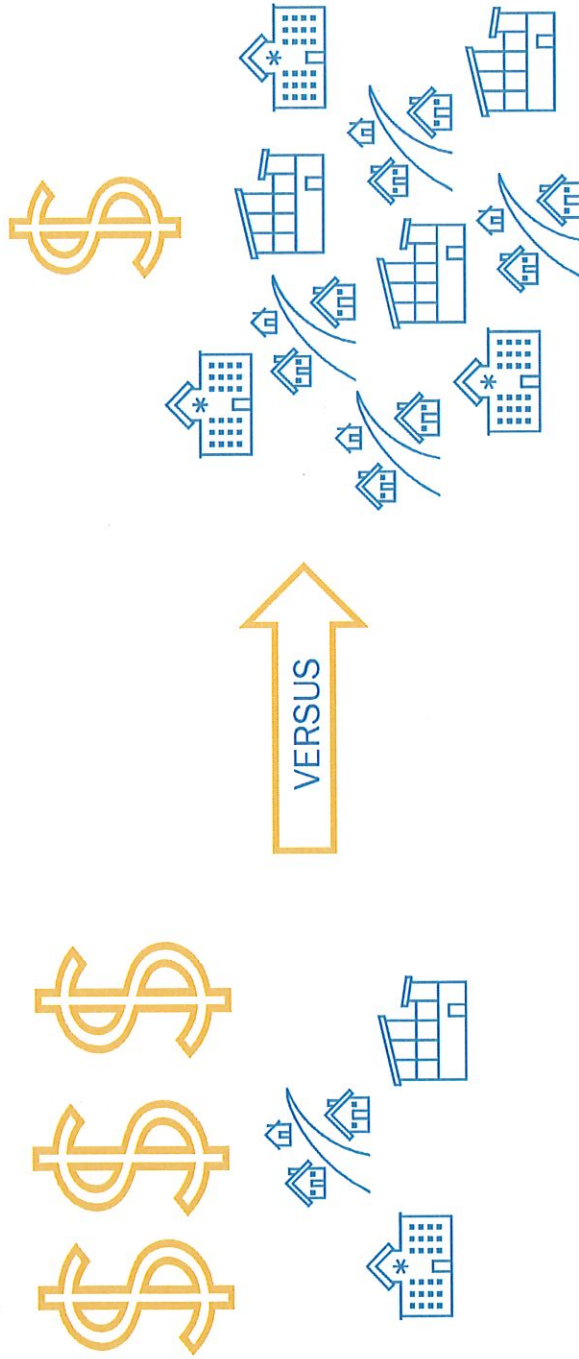
Regarding Electricity Supply, rank the relative importance of the following benefits:



# Managing market prices



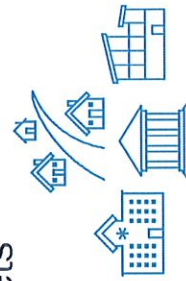
# The power of the pool



# What are the benefits of going 10-years versus 3 or 5?

We engaged industry and confirmed:

- The Alberta electricity market is focused on terms of 5 years or less.
- The forward market is used to price 1-5 year terms.
- Liquidity evaporates beyond 5-years.
  - A cost-plus approach is used for long-terms.
- Power producers value long-term commitments.
  - A 10-year term will achieve lower pricing than wholesale and retail markets

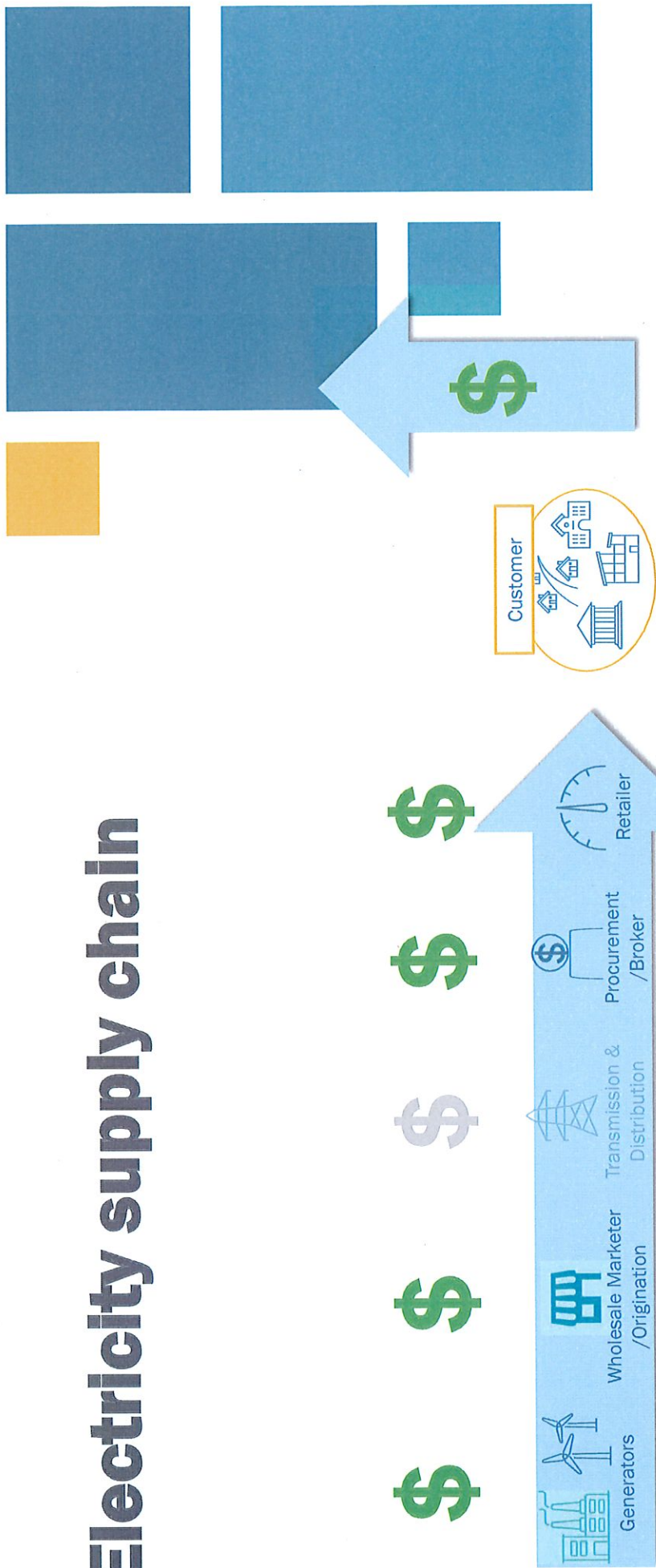


Lowest possible price

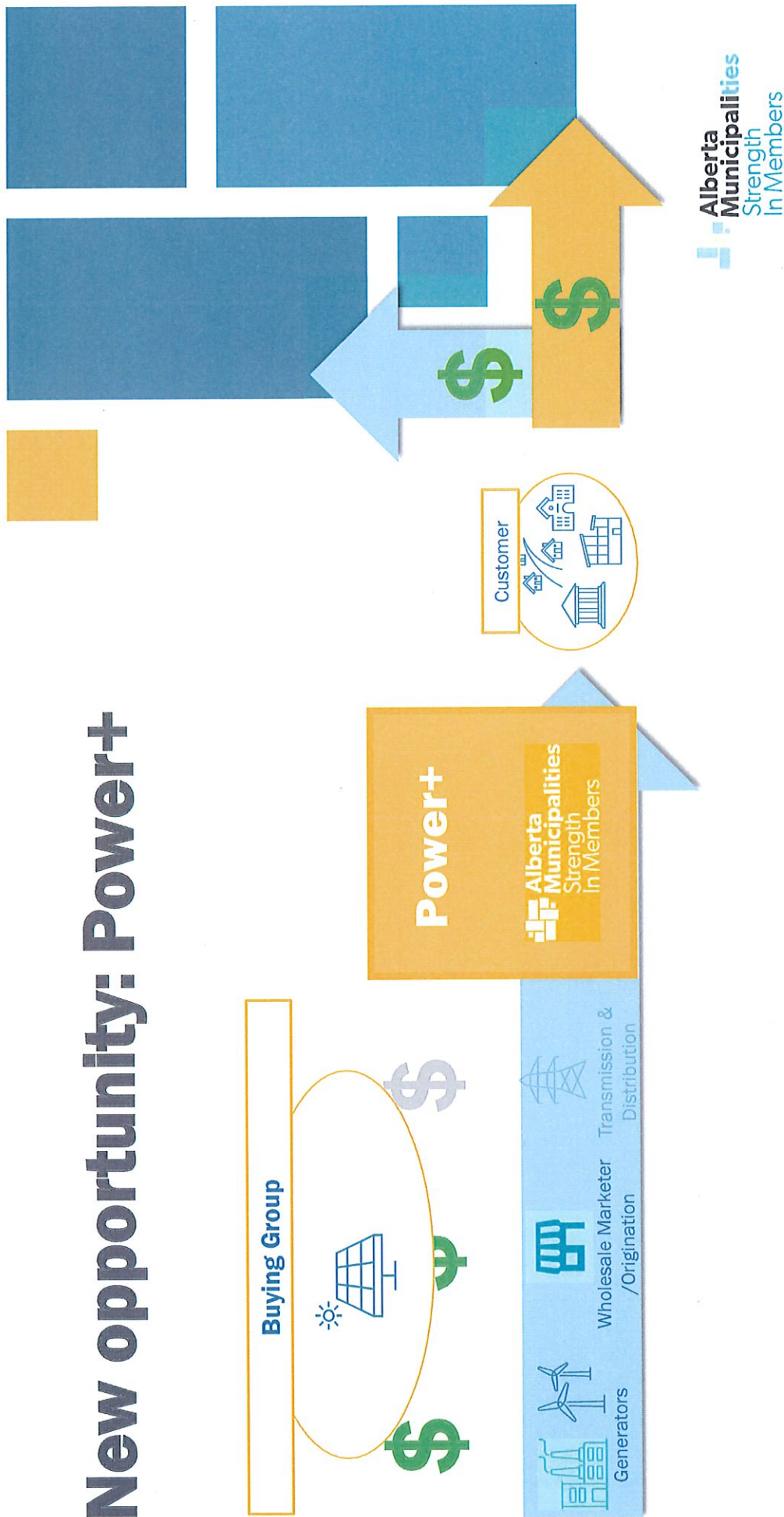


Certainty of income

# Electricity supply chain

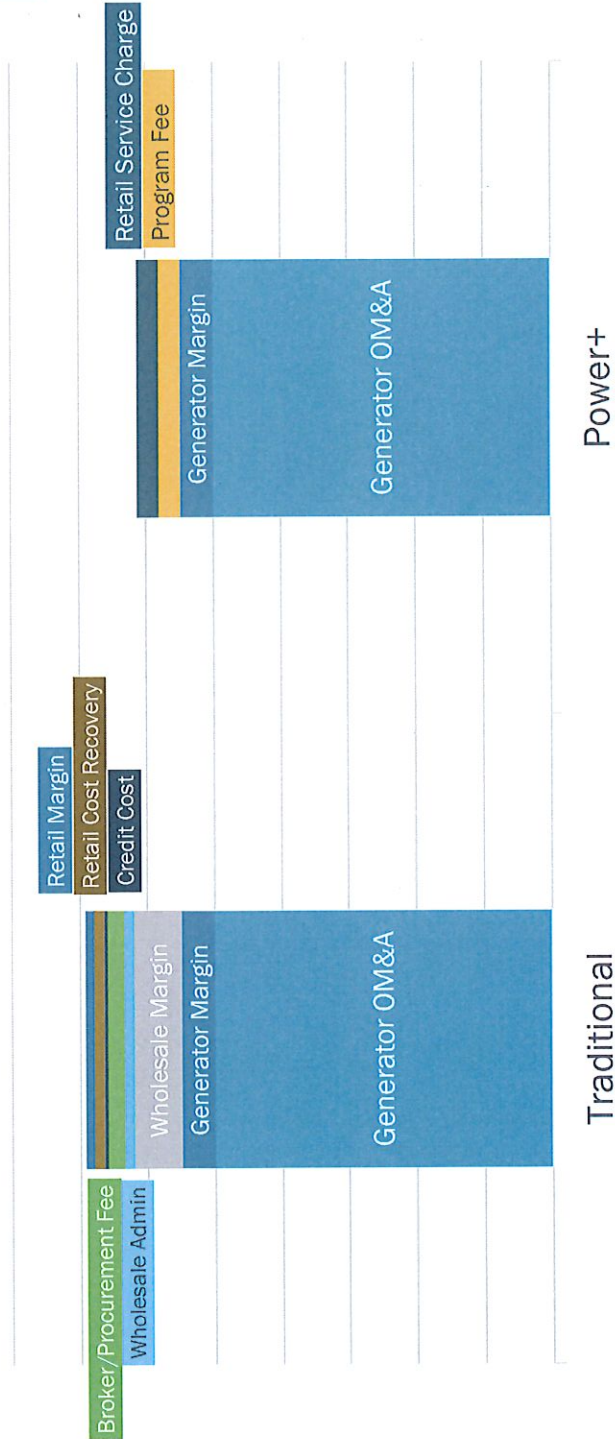


# New opportunity: Power+



# Pricing methodology comparison

- Because Power+ is seeking a 10-year commitment from the supplier, a different methodology will be used to establish the price.

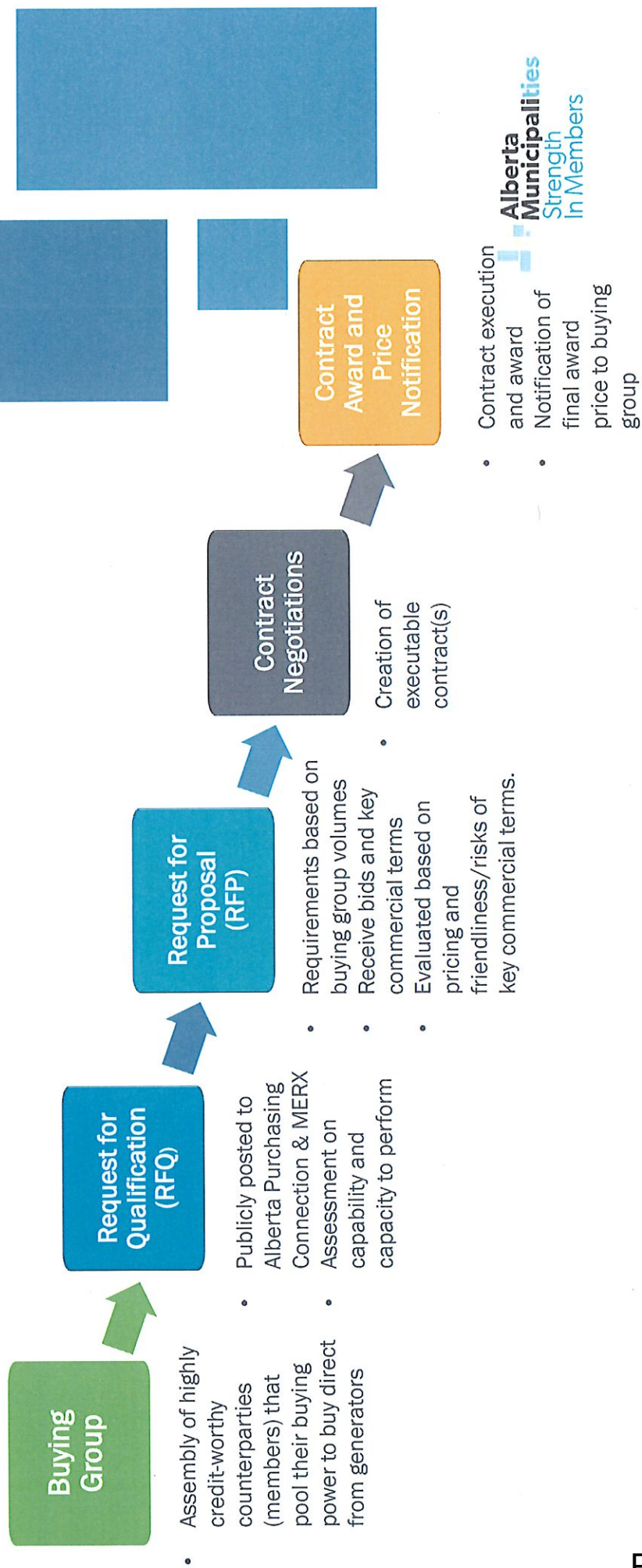




# Power+ terms

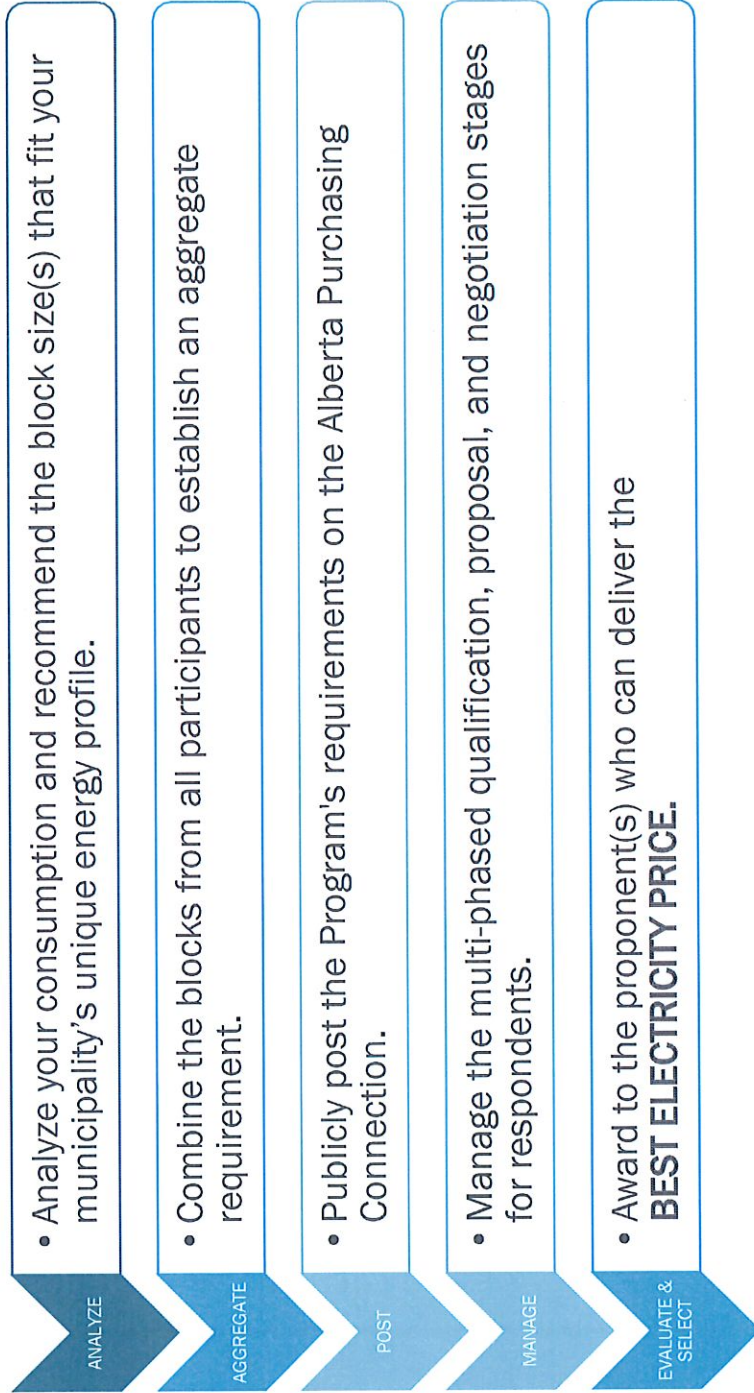
Commodity	Fixed Price Electricity
Coverage	Block
Term	10 Years January 2024 to December 2033
Power+ Price	Energy Cost = TBD via public procurement Program Fee = \$0.00315 per kWh Retail Service Charge = \$0.00315 per kWh (subject to a site minimum)
Options	Renewable Energy Certificates

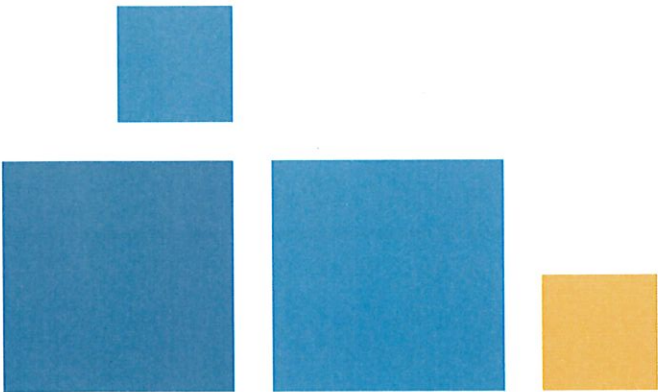
# Staged Procurement Process



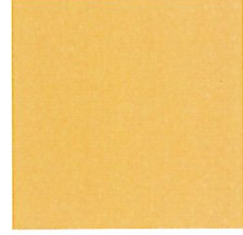
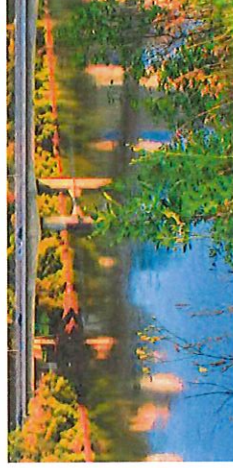
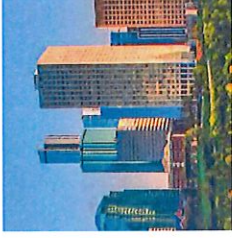
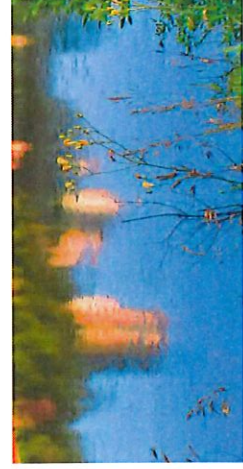
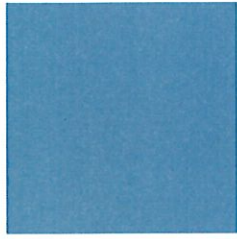
# Fully managed process

Power+ is employing a robust approach which has been validated and endorsed by industry.

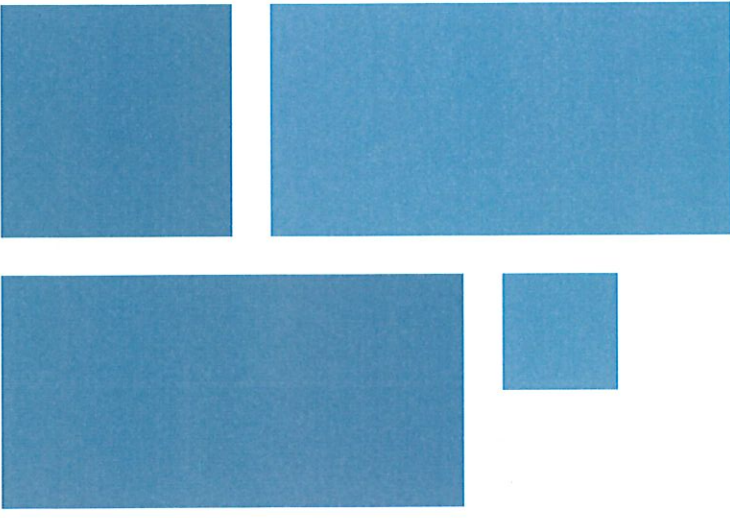




# Why choose Power+?



# We provide unique value to our members.



# Account summary

Type	Signed	Term	Price
Natural Gas Block	Nov 2020	Jan 1, 2021 – Dec 31, 2023	\$2.73 per GJ
Natural Gas Block	May 2021	Jan 1, 2024 – Dec 31, 2026	\$2.448 per GJ
Electricity Block	Jun 2020	Jan 1, 2021 – Dec 31, 2023	\$0.05165 per kWh

## Recap of Account Activity over the past year

- Natural Gas Aggregation Procurement
- D&T Charges Analysis - \$25K in potential savings identified
- Tableau Server Dashboard created
- Custom 2023-25 Budget Forecast
- Predicted energy savings of new CHP installation
- Quarterly Energy Performance Reports
- Quarterly Newsletter

## Cases



- Analysis
- Service Transaction
- Energy Management
- Aggregation
- Inquiries - Billing/General
- Other

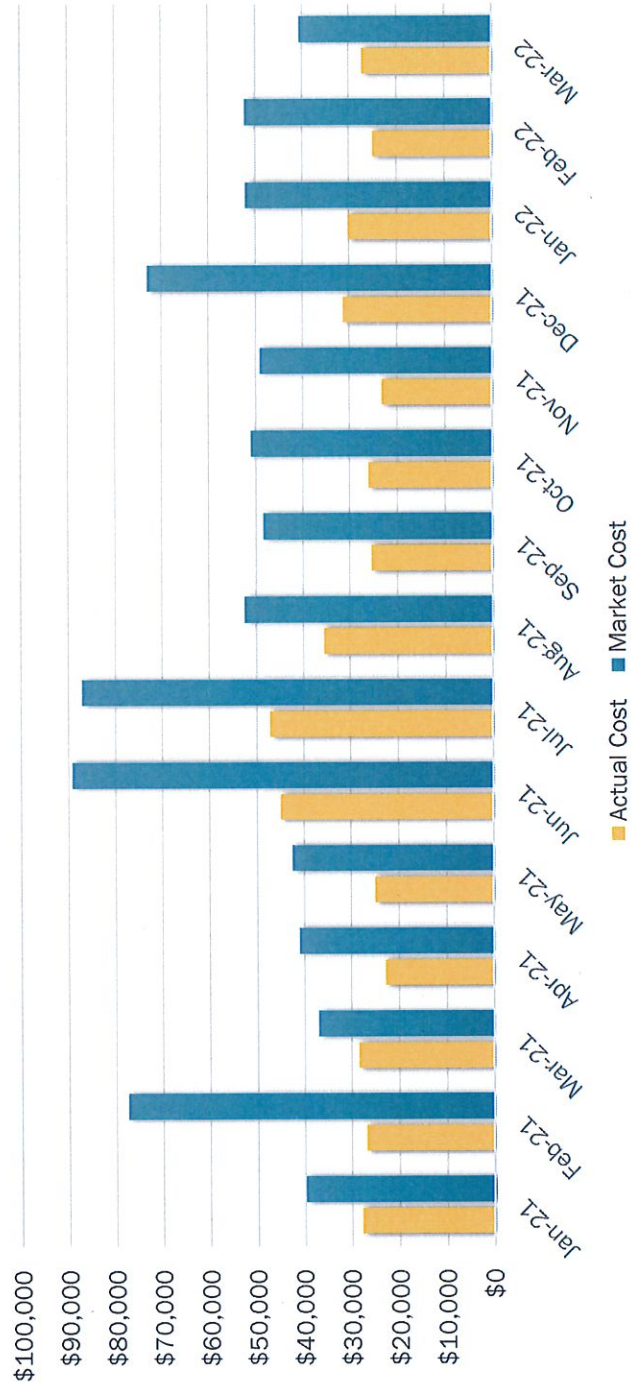


# YOY site performance

Site ID	Site Description	Usage (kWh) Feb 2021-Jan 2022	Usage Var. from PY (%)	Charges Feb 2021-Jan 2022	Charges Var. from PY (%)	% of All Sites
0010V1SL20XXX	Streetlights <= 100W	91,519	-47%	\$218,270	-13%	30%
0010V2SL20XXX	Streetlights > 100W <= 150W	86,029	-3%	\$85,965	-10%	12%
0010584541XXX	Ice Plant	449,938	-7%	\$84,946	11%	12%
0010002629XXX	Sewage Treatment Plant	587,203	500%	\$77,416	500%	11%
0010404595XXX	Municipal Building	356,634	-44%	\$42,744	-43%	6%
0010993303XXX	Arena	174,565	0%	\$31,041	-3%	4%
0010281060XXX	Pumping Station	155,965	4%	\$25,435	12%	4%
0010022507XXX	Community Centre	117,411	33%	\$23,446	45%	3%
0010564813XXX	Well	98,107	4%	\$22,870	6%	3%
0010222874XXX	RCMP Building	86,242	1%	\$12,521	6%	2%

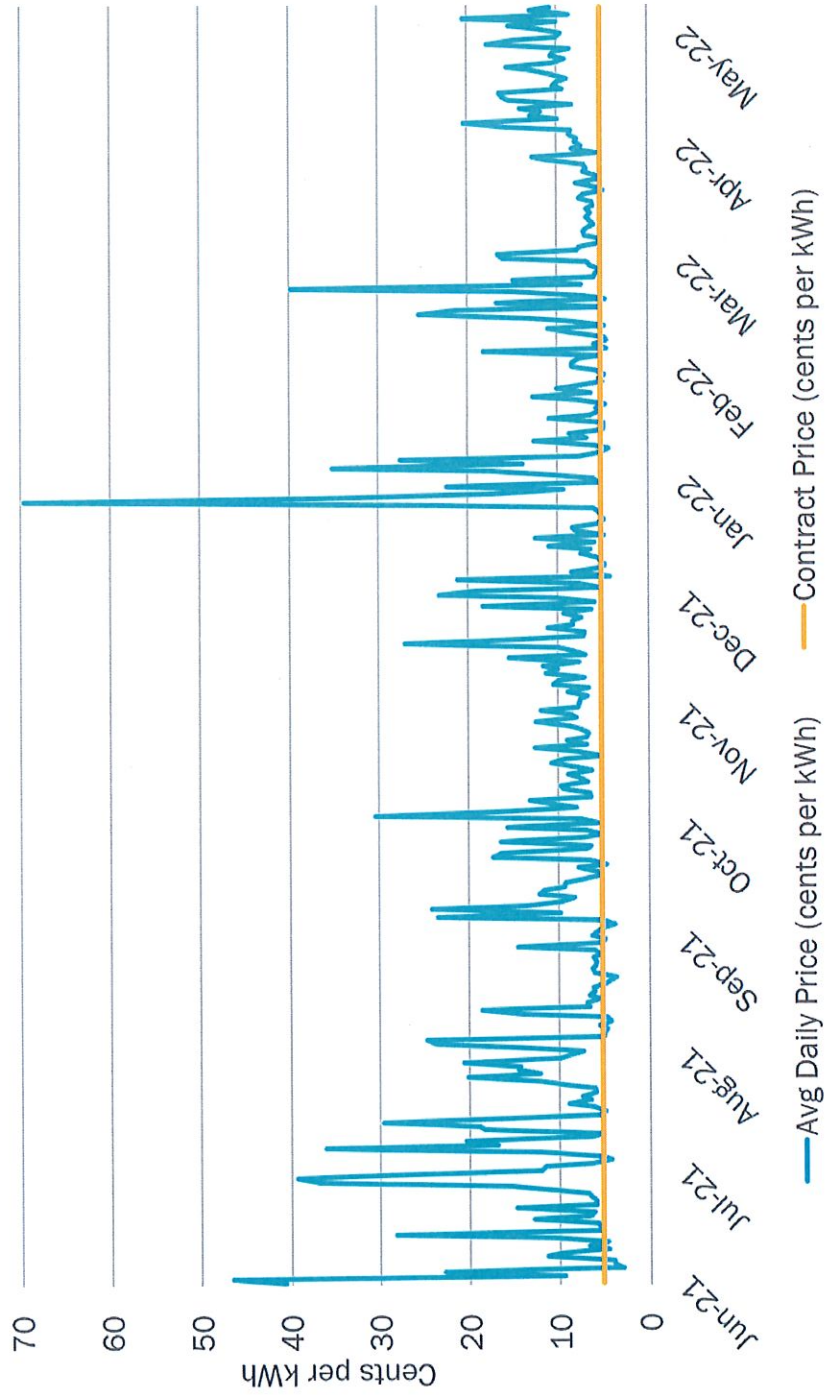
# Budget support

Contract rate of \$0.05165/kWh has saved Anytown, AB **\$385K** in electricity commodity costs since January 2021. Fixed price contracts for CAL 2022-23 are currently valued at over 8 cents per kWh.



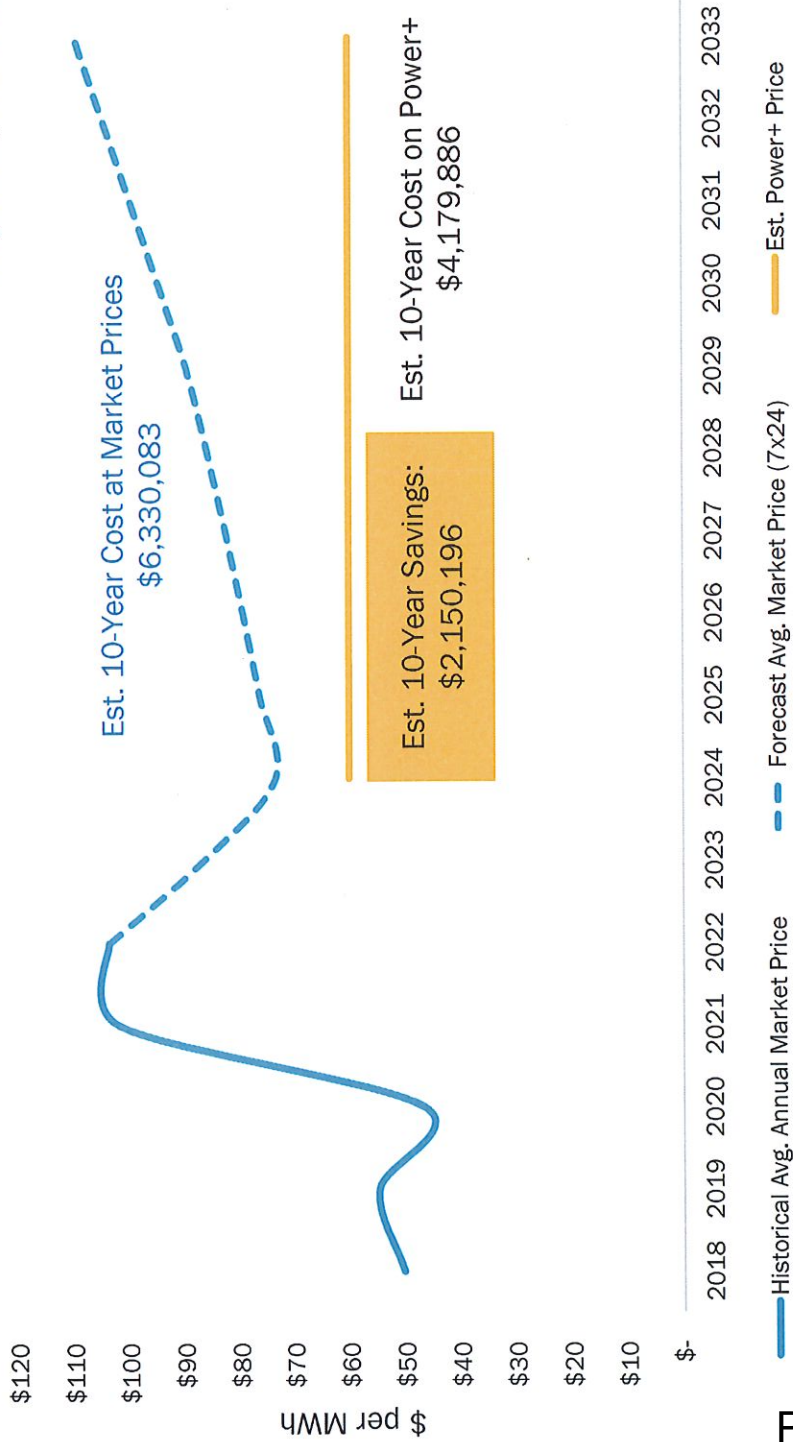


# Why Power+?

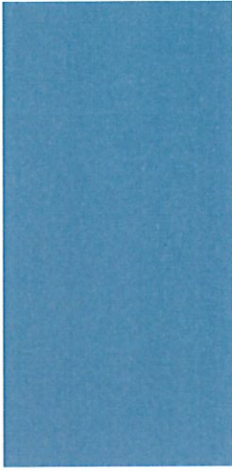


# Why Power+?

## Anytown, Alberta

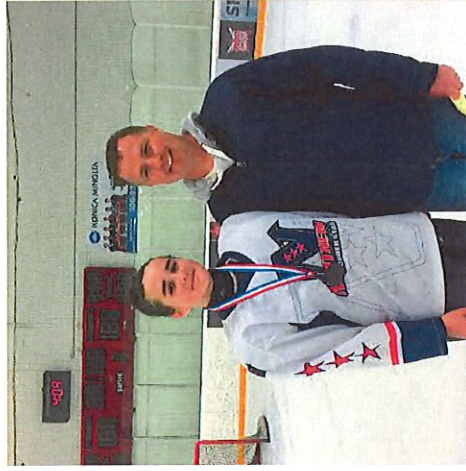


# Why Power+?



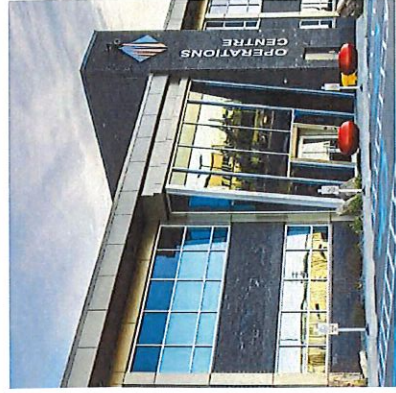
“Over the years, the City of Lloydminster has purchased electricity and natural gas through multiple rounds of Alberta Municipalities’ energy aggregations.

We’ve been impressed with the pricing, customer service, and stability. Now, we’re excited to have a longer term solution that’s innovative and has the potential to create even more cost savings for our city.”



**LLOYDMINSTER**

Dion Pollard, City Manager, City of Lloydminster



# Sign up for Power+

A program to provide members with long term cost savings and budget stability.


Budget Stability

Cost Savings

Public Procurement

Start Date  
January 1<sup>st</sup>, 2024

# Power+

 **Alberta  
Municipalities  
Strength  
In Members**

**Sign up by May 31, 2022**

# Next Steps

## Current aggregation members

- Signed commitment form with confirmed loads and sites

## New to Aggregation

- Signed load release form
- Signed commitment form with confirmed loads and sites

To get started, email us at [energy@abmunis.ca](mailto:energy@abmunis.ca).



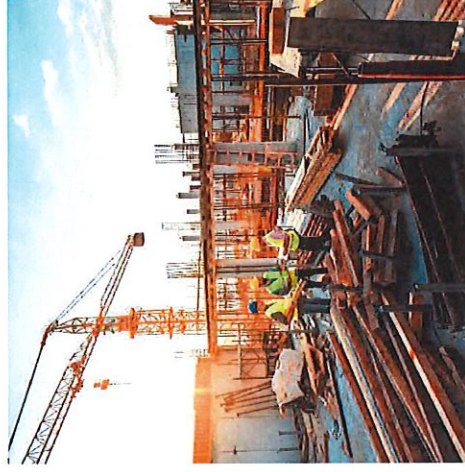
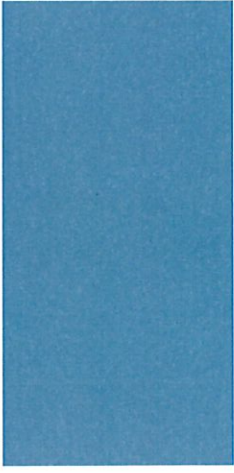
# Thank you.

## Connect

Energy Team - [energy@abmunis.ca](mailto:energy@abmunis.ca)

Dean Kabbani, Sr. Director, Business Development, [dean@abmunis.ca](mailto:dean@abmunis.ca)

Andrew Riley, Director, Client Development, [andrew@abmunis.ca](mailto:andrew@abmunis.ca)



## Power+ Buying Group Confirmation

Thank you for your interest in joining the Power+ Buying Group. This document will assist Alberta Municipalities in confirming your future *Electricity and Green Power Requirements* for the Power+ Agreement.

### Outline of Document and Instructions:

Page	Section	Description	Action Required
1	Instructions		For information only
2	Electricity and Green Power Requirements	Confirm your intent to participate in Power+ by authorizing your start date and Green Power requirements. Note: <b>This page will form part of your participation Agreement</b> (Power+ Agreement: Schedule "B").	Sign
3	Preliminary Electricity Profile	Review your preliminary electricity profile and recommended coverage. You can modify the suggested volumes by providing feedback in sections 4 and 5.	For information only
4	Volume Adjustments	Confirm your preferred coverage (%) as well as advise of any planned changes to your future electricity requirements.	Verify
5+	Site List	Confirm the accuracy of the site list information Alberta Municipalities has on file. Identify planned additions to and/or removals from your existing portfolio.	Verify

Preliminary electricity requirements have been calculated in section 3. The final volumes will be determined based on feedback received from sections 4 and 5 of this form.

Please complete and sign section 2 (page 2) and return the completed document to [energy@abmunis.ca](mailto:energy@abmunis.ca) by **May 31, 2022**.

If you have any questions or require assistance with completing this document, please contact us at **310.MUNI (6864)** or [energy@abmunis.ca](mailto:energy@abmunis.ca).

## Electricity and Green Power Requirements – Village of Innisfree

*This document will form part of the technical parameters of your participation Agreement (Power+ Agreement: Schedule “B”).*

**Instructions:** Please indicate in the “Product Table” below your requested deal start date (e.g. January 1, 2024) as well as the percentage of Green Power (i.e. Renewable Energy Certificates) you would like to purchase with your electricity fixed volumes (if any). The percentage will be applied to your final committed volumes, which will be confirmed following your input in sections 4 and 5 of this document. If you do not wish to procure a portion of your requirements as Green Power, input “0%”.

### Product Table:

Product	Deal Start Date	Deal End Date	Optional Green Power (0-100%)
7x24 Block	January 1, 2024	December 31, 2033	

*By signing and returning this document to [energy@abmunis.ca](mailto:energy@abmunis.ca), you are instructing Alberta Municipalities to include the Product Table above as part of the upcoming public Long Term Electricity Purchase process.*

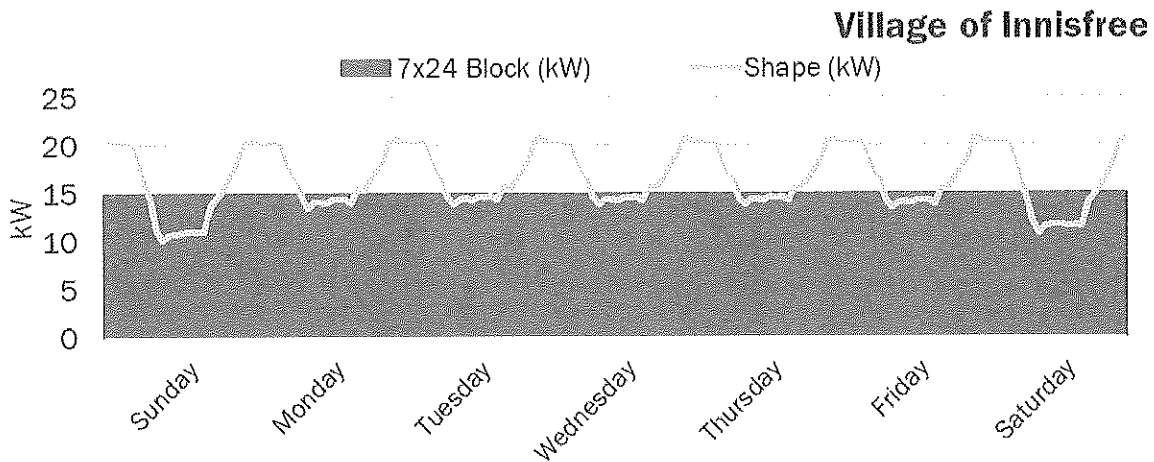
Participant Name	Authorization
Village of Innisfree	
	Title
	Signature
	Date



## Preliminary Electricity Profile - Village of Innisfree

The preliminary electricity profile below was created using your historical electricity usage data. The values present in the "Recommended Volumes Table" below may be revised (if necessary) following your input in sections 4 and 5 and finalized as the "Committed Volumes Table" in your executable Power+ Agreement.

### Average Annual Electricity Usage by Hour (kW) with Recommended Volumes



### Recommended Volumes Table

(Volumes shown in MWhs. 1 MWh equals 1,000 kWh)

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Jan	11	11	11	11	11	11	11	11	11	11
Feb	10	10	10	10	10	10	10	10	10	10
Mar	11	11	11	11	11	11	11	11	11	11
Apr	11	11	11	11	11	11	11	11	11	11
May	11	11	11	11	11	11	11	11	11	11
Jun	11	11	11	11	11	11	11	11	11	11
Jul	11	11	11	11	11	11	11	11	11	11
Aug	11	11	11	11	11	11	11	11	11	11
Sep	11	11	11	11	11	11	11	11	11	11
Oct	11	11	11	11	11	11	11	11	11	11
Nov	11	11	11	11	11	11	11	11	11	11
Dec	11	11	11	11	11	11	11	11	11	11
<b>Total</b>	<b>132</b>	<b>131</b>	<b>131</b>	<b>131</b>	<b>132</b>	<b>131</b>	<b>131</b>	<b>131</b>	<b>132</b>	<b>131</b>

## Volume Adjustments

Alberta Municipalities will assist you in determining how anticipated changes to your energy portfolio will affect your electricity requirements for future years.

**Instructions:** If you would like to decrease the amount of your coverage, please indicate your preferred target coverage range (%) in the “*Targeted Coverage Table*” below. The “*Volume Adjustments Table*” can be used to identify and describe (to the extent that the information is known) any planned changes to your building portfolio that may impact your future energy consumption. Alberta Municipalities will use this feedback to generate your final “*Committed Volumes Table*” as part of the executable Power+ Agreement.

### Targeted Coverage Table

	Recommended	Requested* (if different than current)
Target Coverage	100%	

\*You can select reduced coverage options such as 90%, 75%, 50% etc. Volumes not covered by a fixed price will be purchased at the hourly market rate (AESO pool price).

### Volume Adjustments Table

Year	Est. Municipal Load Increase/Decrease % / Year	Description of Change (Planned Sites to be Added and/or Removed, Energy Reduction, etc.)	Est. Size (Sq Ft.) Added or Removed	Est. Power / Year (kWh) Increase or Decrease
2024				
2025				
2026				
2027				
2028				
2029				
2030				
2031				
2032				
2033				

## Site List - Village of Innisfree

Confirming your accounts and sites ensures Alberta Municipalities has the most accurate view of your future electricity requirements.

**Instructions:** Please verify the account and site information provided. If edits are required, identify the necessary changes as explained below.

- To remove sites, type "Remove" in the furthest right column next to the appropriate site.
- To include new and/or missing sites, enter the additional site information in the blank rows. If more space is required, enter "see attached" in an empty row and include a full list attached (e.g. Microsoft Word or Excel) with this document in your submission to [energy@abmunis.ca](mailto:energy@abmunis.ca).

### List of Accounts and Sites participating in Power+

Account Name: Village of Innisfree - C355186-01

Site Id	Location Name	Service Address	Remove
0010224186522	Single Streetlight	4830 53 ST , Innisfree AB X0X 0X0	
0010042971613	Water Treatment Plant	SE 3 51 11 4, Innisfree AB X0X 0X0	
0010043325315	Public Works	5207 50 AVE , Innisfree AB X0X 0X0	
0010043333517	Museum	5203 50 AVE , Innisfree AB X0X 0X0	
0010635116014	Village Office	5116 50 AVE , Innisfree AB X0X 0X0	
0010635306012	Lift Station	SW 11 51 11 4, Innisfree AB X0X 0X0	
0010635340813	Lift Station	50 ave, Innisfree AB X0X 0X0	
0010733658512	Lift Station	SE 3 51 11 4, Innisfree AB X0X 0X0	
0010017508173	Sentinel Lights	5051 51 ST , Innisfree AB X0X 0X0	
0010464384512	100W HPS E&M Private Non Invested	Streetlight, Innisfree AB X0X 0X0	
0010465236615	100 HPS Street Co Invested	Streetlight, Innisfree AB X0X 0X0	
0010464812811	100 HPS Street Co Invested	Streetlight, Innisfree AB X0X 0X0	
0010464821615	100 HPS Street Co Invested	Streetlight, Innisfree AB X0X 0X0	
0010464869317	100 HPS Street Co Invested	Streetlight, Innisfree AB X0X 0X0	
0010464888316	100 HPS Street Co Invested	Streetlight, Innisfree AB X0X 0X0	
0010464988417	100 HPS Street Co Invested	Streetlight, Innisfree AB X0X 0X0	
0010465011918	100 HPS Street Co Invested	Streetlight, Innisfree AB X0X 0X0	
0010465063011	100 HPS Street Co Invested	Streetlight, Innisfree AB X0X 0X0	
0010466277716	100 HPS Street Co Invested	Streetlight, Innisfree AB X0X 0X0	
0010465168312	100 HPS Street Co Invested	Streetlight, Innisfree AB X0X 0X0	
0010464615714	100 HPS Street Co Invested	Streetlight, Innisfree AB X0X 0X0	
0010465556417	100 HPS Street Co Invested	Streetlight, Innisfree AB X0X 0X0	
0010465671810	100 HPS Street Co Invested	Streetlight, Innisfree AB X0X 0X0	

0010465799316	100 HPS Street Co Invested	Streetlight, Innisfree AB XOX OXO	
0010465971315	100 HPS Street Co Invested	Streetlight, Innisfree AB XOX OXO	
0010466058812	100 HPS Street Co Invested	Streetlight, Innisfree AB XOX OXO	
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0010466150812	100 HPS Street Co Invested	Streetlight, Innisfree AB XOX OXO	
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0010468717113	100 HPS Street Co Invested	Streetlight, Innisfree AB XOX OXO	
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0010467873518	100 HPS Street Co Invested	Streetlight, Innisfree AB XOX OXO	
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0010460313510	100 HPS Street Co Invested	Streetlight, Innisfree AB XOX OXO	
0010464822718	100 HPS Street Co Invested	Streetlight, Innisfree AB XOX OXO	
0010464945312	100 HPS Street Co Invested	Streetlight, Innisfree AB XOX OXO	
0010465861613	100 HPS Street Co Invested	Streetlight, Innisfree AB XOX OXO	
0010813533417	Christmas Lights	5116 50 AVE , Innisfree AB XOX OXO	
0010808198911	Rec Park	NE 34 50 11 W4, Innisfree AB XOX OXO	
0010032457444	New Public Works Shop	5016 52 ST , Innisfree AB XOX OXO	

## Request for Decision (RFD)

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**Topic:** Innisfree Delnorte School Financial Society – Request for Support  
**Initiated by:** Innisfree FS  
**Attachments:** 1. Innisfree Delnorte FS Letter of Request for Support  
2. Innisfree Delnorte – Development Permit Application & Site Plan

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**Purpose(s):**

To review a request for support from the Innisfree Delnorte School financial Society for the Development Permit Fee for the Multi-Sport Project.

**Background:**

1. The Village of Innisfree Land Use Bylaw regulates the requirements for Development processing within the municipality.
2. The proposed Multi-Sport Project is located in an Institutional District; permitted uses are recreational uses; the Development Permit complies with the LUB.

**Key Issues/Concepts:**

1. The LUB is authorized by a first reading of the Bylaw followed by a Public Hearing, followed by any changes arising from the Public meeting, followed by the second and third readings; and must be amended in the same processes.
2. The Master Rates Bylaw is authorized and can only be amended by holding first, second and third readings.
3. The Land Use Bylaw states “Each application for a development permit shall be accompanied by a non-refundable application fee as established by Council.”
4. The Master Rates Bylaw states the Development Permit Fee shall be \$75.
5. Council cannot amend the LUB nor Master Rates Bylaw with a motion.

**Options:**

1. THAT Council authorize Administration to process a payment of the Development Permit Fee for the Innisfree Delnorte School Financial Society in the amount of \$75.
2. THAT Council direct Administration in another manner regarding the Development Permit Fee.
3. THAT Council file the Innisfree Delnorte School FS request for funding for information.

**Financial Implications:**

1. The payment of the \$75 Development Permit fee is negligible.

**Relevant Policy/Legislation:**

1. MGA Section 248(1)(a) *Expenditure of money*
2. Strategic Plan: Priority #1 Partnerships & Collaboration – 2. *“Collaborate and show support for local organizations...”*

**Political/Public Implication(s):**

This action would show action with respect to the Strategic Plan and the priorities contained within the document; exhibit a positive public implication.

**Recommendation:**

THAT Council authorize Administration to process a payment of the Development Permit Fee for the Innisfree Delnorte School Financial Society in the amount of \$75.

Innisfree Delnorte School Financial Society

c/o Carmen Kassian

Box 275

Innisfree, AB T0B 2G0

May 18, 2022

Village of Innisfree

5116 50 Avenue

Innisfree, AB T0B 2G0

Chief Administrative Officer, Mayor Johnson and Village Council:

I am writing to request a donation from the Village of Innisfree to the Innisfree School Financial Society in the amount of \$75. These funds will be used to cover the cost of the development permit required to start work on the court revitalization project. As you are aware, we are working with a tight budget and on donated funds at the moment. Therefore, any assistance from the Village to cover off the cost of the development permit would be appreciated. If you have any questions please contact me to discuss.

Sincerely,



Carmen Kassian

Chair, Innisfree Delnorte School Council





# Village of Innisfree

## DEVELOPMENT PERMIT APPLICATION (This is not a building permit)

Applicant: Innisfree School Financial Society

Mailing Address: Box 189 Town/Province: Innisfree Postal Code: T0B 2G0

*Carmen:* Phone: Bus. 780-592-3900 Cell 780-208-0569 Fax \_\_\_\_\_ Email Carmkassian@gmail.com

Registered Land Owner: Buffalo Trail Public School Division

Mailing Address: 1091-1095 Town/Province: Wainwright Postal Code: T0B 2G0

*Randy Huxley:* Phone: Bus. 780-842-6144 Cell 780-806-0216 Fax 780-842-3455 Email randy.huxley@btps.ca

Signature of Registered Land Owner [Signature] (Print) Randy Huxley Date: MAY 19/22

Legal Description: Lot 2 Block 21 Registered Plan No. 0425490

Civic Address of Site: 4728-53 St.

Existing Use of Land/Building: tennis courts

Proposed Development: Pickleball/Basketball/street hockey courts

Setbacks: Sideyard (N/E/S/W) \_\_\_ Sideyard (N/E/S/W) \_\_\_ Front Yard \_\_\_ Rear Yard \_\_\_ % Lot Coverage \_\_\_

Estimated Commencement Date: June 20/22 Estimated Completion Date: June 30/23

Construction Cost: 180,000 Contractor Name: Spectre Systems / Tomko Sports  
Contractor Address: Box 12 Mundare Calgary  
Contractor Contact #: 780-239-4321 / 403-291-4267

Other Pertinent Information: (Attach Site Plan)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### For Office Use Only

Permit No.: \_\_\_\_\_ Receipt No.: \_\_\_\_\_  
Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Refused by: \_\_\_\_\_ Date: \_\_\_\_\_  
Issue Date: \_\_\_\_\_

**Note: No work or construction shall commence until a Building Permit is issued pursuant to applicable regulations.**

# INNISFREE TENNIS COURTS CONVERTED INTO PICKLEBALL COURTS AND A BASKETBALL COURT

