

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, February 15, 2022.

CALL TO ORDER

Mayor Johnson called the meeting to order at 5:05 P.M.

OATH OF OFFICE /
COUNCILLOR CODE OF
CONDUCT OATH

Evan Raycraft was sworn in as a member of Council by Mayor Johnson.

Clr. Raycraft acknowledged and signed the Councillor Code of Conduct Oath.

PRESENT

Attendance in-person

Jennifer Johnson Mayor
Deborah McMann Councillor
Evan Raycraft Councillor

Brooke Magosse Chief Administrative Officer

Sgt. Mike Dunsmore Vermilion RCMP Detachment (Via Electronic Means)

APPROVAL OF AGENDA
2022-02-15/01

Moved by Clr. McMann that the agenda be approved presented.

CARRIED

APPROVAL OF REGULAR
COUNCIL MINUTES
2022-02-15/02

Moved by Clr. McMann that the January 18, 2022, Regular Council Meeting minutes be approved presented.

CARRIED

PAYMENT ACCEPTANCE
POLICY 1200-03
2022-02-15/03

Moved by Mayor Johnson that Council endorses Payment Acceptance Policy 1200-03 with the following amendments:

1. Under "Policy" – replacing the word "certain" with "industry";
2. Deleting Section 2.3 (a)-(c); and
3. Amending Section 2.7 to read as follows: "Foreign Currency will only be accepted at the Innisfree Recreation Park/Birch Lake Campground."

CARRIED

DELEGATION
2022-02-15/04

Sgt. Mike Dunsmore from the Vermilion RCMP Detachment, virtually presented the 3rd Quarter County of Minburn #27 – Vermilion Detachment Crime Statistics report to Council.

Sgt. Mike Dunsmore departed the meeting at 5:39 PM.

Moved by Mayor Johnson that the delegation of Sgt. Dunsmore and the 3rd Quarter crime statistics report be received as information.

CARRIED

PROCUREMENT &
EXPENDITURES POLICY
1200-04
2022-02-15/05

Moved by Mayor Johnson that the Procurement & Expenditure Policy 1200-04 be tabled to the March 15, 2022, Regular Council Meeting.

CARRIED

TRAFFIC BYLAW 670-22
2022-02-15/06

Moved by Mayor Johnson that the Traffic Bylaw 670-22 be tabled to the March 15, 2022, Regular Council Meeting.

Furthermore, that a Council of the Whole Committee Meeting be scheduled for February 28, 2022, at 4:00 PM to review and discuss proposed Traffic Bylaw 670-22.

CARRIED

SIGNING AUTHORITY &
COUNCIL COMMITTEE
APPOINTMENTS
2022-02-15/07

Moved by **Mayor Johnson** that Council endorse, that pursuant to Section 213(4) of the *Municipal Government Act*, financial instruments’ signing authorities shall be one elected official being Mayor Jennifer Johnson, Councillor Deborah McMann or Councillor Evan Raycraft and one appointed member being Chief Administrative Officer Brooke Magosse or Administrative Assistant Thelma Rogers.

Further, that Council endorses the appointment of the following Elected Officials on the list of Committees below:

Alberta Central East (ACE) Water Corp	Clr. McMann
Delnorte School-Parents’ Advisory Council (PAC)	Clr. Raycraft
East Central 911 Call/Answer Society	Clr. McMann
East Regional Transfer Station/Joint Landfill	Clr. Raycraft
Innisfree Prairie Bank of Commerce Historical Society	Clr. Raycraft
Innisfree Public Library Board	Mayor Johnson
Innisfree Regional Assessment Review Board	Mayor Johnson
Innisfree Regional Emergency Advisory Committee	Clr. McMann (Alt: Mayor Johnson)
Innisfree Subdivision & Development Appeal Board	Mayor Johnson
Kalyna Country Eco-Museum Trust Society	Clr. McMann
MMI-FCSS	Clr. McMann
M.D. of Minburn Foundation (Seniors Housing)	Mayor Johnson (Alt: Clr. Raycraft)
Northeast Alberta Information HUB (Alberta HUB)	Clr. McMann (Alt: Clr. Raycraft)
Northern Lights Library System Board	Mayor Johnson

CARRIED.

NORTHERN LIGHTS
LIBRARY SYSTEM – 2022
LEVY
2022-02-15/08

Moved by **Clr. Raycraft** that the Village of Innisfree Council endorse the 2022 Northern Lights Library System Levy as presented.

CARRIED

JOINT FIRE QMP
AGREEMENT
2022-02-15/09

Moved by **Clr. Raycraft** that Council endorses the County of Minburn No. 27, Village of Mannville and Village of Innisfree Joint Fire Quality Management Plan as presented.

CARRIED

4TH QUARTER STRATEGIC
PLAN UPDATE
2022-02-15/10

Moved by **Mayor Johnson** that Council approve the 4th quarter update of the 2021 Strategic Plan with the following amendments:

Section 1.2 – Add “Discussion with Innisfree Delnorte School, Buffalo Trails and Parent Advisory Committee regarding Traffic Control Devices and signage”

Section 2.2 – Add “Village of Innisfree held a Christmas Tree Light-up on December 10, 2021.”

CARRIED

DRIVER FEEDBACK SIGN –
ALBERTA
TRANSPORTATION UPDATE
(GTF-1196)
2022-02-15/11

Moved by **Clr. Raycraft** that Council approve the purchase of a Driver Feedback Sign. Further, that Administration be directed to collect quotes for the purchasing of a Driver Feedback Signs to be permanently installed along Secondary Highway 870 (adjacent to Innisfree Delnorte School) for Council’s review and approval, at the next regular scheduled council meeting. Furthermore, that the funding be allocated from Federal Gas Tax Fund (GTF-1196).

CARRIED

COUNCILLOR REPORTS
2022-02-15/12

Moved by **Clr. McMann** that the items listed under “Councillor Reports” be received as information.

CARRIED

Mayor

C.A.O.

VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF FEBRUARY 15, 2022

LOCAL GOVERNMENT
AUTHORITY ASSOCIATION
(LGAA) CONVENTION –
APRIL 6-8, 2022
2022-02-15/13

Moved by **Clr. McMann** that Council endorse a motion to approve the attendance of Chief Administrative Officer Brooke Magosse to the annual Local Government Authority Association Convention to be held on April 6-8, 2022, in Red Deer, Alberta.

CARRIED

ADMINISTRATION
REPORTS
2022-02-15/14

Moved by **Clr. McMann** that the items listed under “Administration Reports” be received as information.

CARRIED

SPRING 2022 MUNICIPAL
LEADERS’ CAUCUS
CONVENTION – MARCH 9 &
10, 2022
2022-02-15/15

Moved by **Mayor Johnson** that Council endorse a motion to approve the attendance of Mayor Johnson, Clr. McMann and Clr. Raycraft to the Spring 2022 Municipal Leaders’ Caucus Convention on March 9 & 10, 2022, in Edmonton, Alberta.

CARRIED

ECONOMIC DEVELOPMENT
WEEK PROCLAMATION –
MAY 9-13, 2022
2022-02-15/16

Moved by **Clr. McMann** that Council endorse the following motion in recognition of 2022 Economic Development Week:

WHEREAS, the International Economic Development Council is the largest professional economic development organization dedicated to serving economic developers; and

WHEREAS, for almost 50 years, Economic Developers Alberta has been Alberta's leading economic development network, committed to advancing the economic development profession by providing resources, professional development, and networking opportunities; and

WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of Alberta’s economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS, economic developers work in the Village of Innisfree; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor does hereby recognize May 9-13, 2022, as “Economic Development Week” in Innisfree, and remind individuals of the importance of this community celebration which supports the expansion of career opportunities and improving quality of life.

BE IT FURTHER RESOLVED that the Mayor is authorized and directed to transmit an appropriate copy of this resolution to Economic Developers Alberta in support of these provincial celebrations.

CARRIED

VILLAGE OF INNISFREE – REGULAR COUNCIL MEETING MINUTES OF FEBRUARY 15, 2022

CORRESPONDENCE
2022-02-15/17

Moved by **Clr. Raycraft** that the items listed under “Correspondence” be received as information.

CARRIED

ADJOURNMENT

Mayor Johnson adjourned the meeting at 8:05 PM.

Mayor, J. Johnson



Chief Administrative Officer, B. Magosse