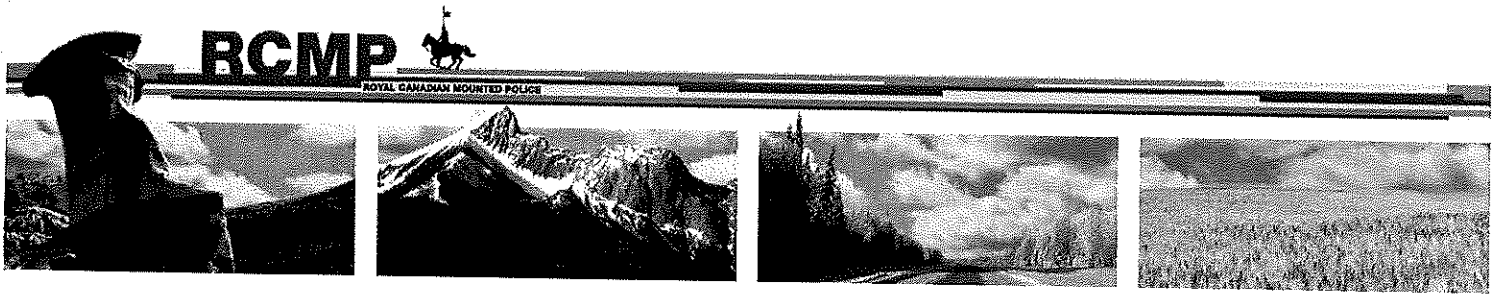


Public Hearing at 5:00 PM

1. Call to Order
2. Agenda
 - a. Deletions/Additions
 - b. Adoption of Agenda
3. Delegations
 - a. 5:15 PM - Sgt. Mike Dunsmore, Vermilion RCMP Detachment **(Page 2-17)**
Q 1 – Police Report/Statistics
 - b. 5:30 PM – Grant Bergman
2021 Minimum Tax
4. Adoption of Minutes
 - a. July 20, 2021 - Regular Council Minutes **(Page 18-20)**
5. Business Arising from the Minutes
 - a. Action on Smoking and Health – New Provincial Vaping Regulations **(Page 21)**
6. Policies & Bylaws
 - a. Bylaw 667-21 – Methods of Advertising Bylaw **(Page 22-23)**
 - b. Bylaw 662-20 - Regional Emergency Management Bylaw **(Page 24-32)**
7. New Business
 - a. Regional Emergency Management – Mutual Aid Agreement **(Page 33-48)**
 - b. 2021 Public Auction – Tax Sale **(Page 49-50)**
 - c. Municipal Planning Services Quote – Innisfree Civic Mapping **(Page 51)**
 - d. Telus Letter July 28, 2021 – Canada’s Transition to Next Generation 9-1-1 Services **(Page 52)**
 - e. Telus Email August 5, 2021 – Telus Business Solutions Consultation **(Page 53-54)**
 - f. Alberta Municipal Affairs Letter July 5, 2021 – FGTF 2021 **(Page 55)**
 - g. Alberta Municipal Affairs Letter August 5, 2021 – 2021 Senate & Referendum Election **(Page 56-57)**
8. Councillor Reports
 - a.
9. Administration Reports
 - a. CAO Report & Action List **(Page 58-61)**
 - b. Financials
 - i. Revenue & Expense **(Page 62-67)**
 - ii. Tax Trial Balance **(Page 68)**
 - iii. Utility Trial Balance **(Page 69)**
 - iv. Accounts Payable Trial Balance **(Page 70-71)**
10. Correspondence
 - a. Rural Rapid Access Counselling for All Albertans **(Page 72)**
11. Closed Session
12. Adjournment



August 4, 2021

Sergeant Mike Dunsmore
Detachment Commander
Vermilion, Alberta

Dear Brooke Magosse

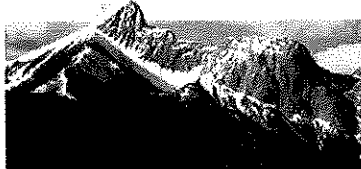
Please find attached the quarterly Community Policing Report that covers the April 1st to June 30th, 2021 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Vermilion Detachment.

The Alberta RCMP remains committed to enhancing trust with the communities it serves. Body Worn Cameras are one way to enhance trust by increasing transparency of police interactions with citizens. We want to ensure all Albertans have the confidence that the justice system is there to protect them. As such, included in this Community Policing Report package is an information package on Body Worn Cameras, which will slowly be phased into operations over the latter stages of the year. In terms of costing, the Federal Government recognizes that this was not in the multi-year financial plans for Contract Partners, and thus has agreed to fund the first 3 years of the roll-out. This will further provide some time for Contract Partners to factor this into their future planning processes (i.e. MYFP). As we are still assessing the rollout, we are unable to provide community-specific cost estimates. Once costing is known, we will provide financial forecasting to our communities with Municipal Policing Service Agreements.

Our first priority is always the safety and security of Albertans, and this reporting along with your valued feedback will allow us to assess and enhance our policing service to ensure we are meeting your needs on an ongoing basis. Accountability, efficacy, and transparency are the cornerstones of our service delivery as we continue to address the priorities that are important to your community.

As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

Sergeant Mike Dunsmore
Detachment Commander
Vermilion RCMP

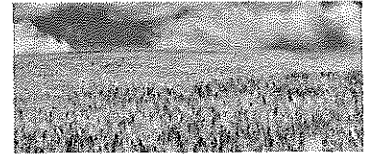
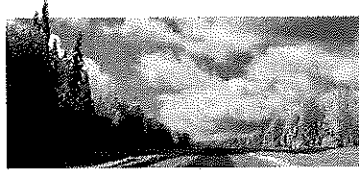
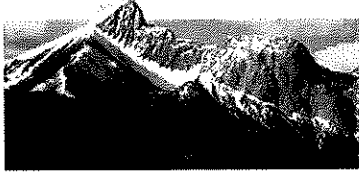


RCMP Provincial Policing Report

Detachment	Vermilion Provincial
Detachment Commander	Sgt Mike Dunsmore
Quarter	Q1 2021
Date of Report	August 4, 2021

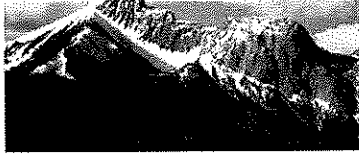
Community Consultations

Date	Attendee(s)	Notes
2021-03-22	Sgt DUNSMORE	community consultation with all local gov't stakeholders regarding detachment priorities for the upcoming year
2021-03-30	Sgt DUNSMORE	virtual attendance to Vermilion River county council meeting
2021-04-01	Sgt DUNSMORE	attend Public Safety Service Committee meeting in Vermilion
2021-04-06	Sgt DUNSMORE	virtual attendance to town of Vermilion council meeting
2021-04-27	Sgt DUNSMORE	consultation and collaboration with Mannville CAO regarding local policing



Community Priorities

<p>Priority 1</p>	<p>Crime Reduction - Property Crime</p>
<p>Current Status & Results</p>	<p>We are taking an intelligence led direction to our efforts in preventing and reducing property crime. This approach utilizes crime statistics and trends to help guide and direct policing efforts. Tools used include crime mapping and information provided by Project Lockup. Prevention efforts utilize the process of Integrated Offender Management. Frequent and varied curfew checks on persons on interim release form part of these efforts</p>
<p>Priority 2</p>	<p>Police / Community Relations - Consultations and Connections</p>
<p>Current Status & Results</p>	<p>Pandemic precautions have a negative impact on our ability to reach out through traditional means. As we exit the current phase of pandemic precautions we are confident that our projected goals are attainable.</p> <p>The first quarter has seen the Vermilion Detachment engage youth in our communities by way of partnerships with local stores. A positive ticketing campaign saw members engage youth in the community while on patrol and issue small coupons for ice cream and other food treats to reward for safe behaviors relating to outdoor activities (helmets, use of crosswalks etc). The remaining three quarters of the FY will see one engagement initiative per remaining quarter.</p>
<p>Priority 3</p>	<p>Traffic - Enforcement</p>
<p>Current Status & Results</p>	<p>Traffic Enforcement remains a priority for the communities we serve as well as for the detachment members as a whole. Activities for the year include increasing our total officer initiated OVC's (officer violator contacts). The detachment partners with the Vermilion Traffic unit on a regular basis in directing our enforcement activities. Enforcement activities are directed around the provincial government's Traffic Safety calendar</p>



Crime Statistics¹

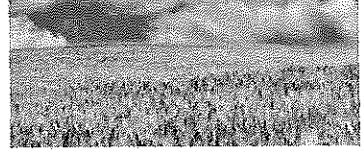
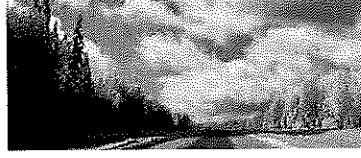
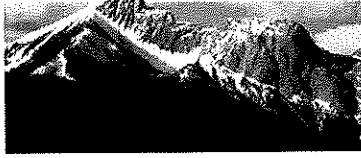
The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	April - June			January - December		
	2020	2021	% Change Year-over-Year	2019	2020	% Change Year-over-Year
Total Criminal Code	237	215	-9%	1,244	996	-20%
<i>Persons Crime</i>	40	47	18%	173	204	18%
<i>Property Crime</i>	161	102	-37%	892	611	-32%
<i>Other Criminal Code</i>	36	66	83%	179	181	1%
Traffic Offences						
<i>Criminal Code Traffic</i>	16	18	13%	97	73	-25%
<i>Provincial Code Traffic</i>	241	489	103%	1,457	1,276	-12%
<i>Other Traffic</i>	6	38	533%	7	19	171%
CDSA Offences	4	5	25%	32	24	-25%
Other Federal Acts	5	5	0%	38	33	-13%
Other Provincial Acts	50	60	20%	162	173	7%
Municipal By-Laws	8	8	0%	14	29	107%
Motor Vehicle Collisions	59	57	-3%	367	285	-22%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

From April to June (2020 to 2021), Property Crime decrease by 37% and was primarily driven Break & Enter (-46%, Theft Under \$5,000 (-41%), and Mischief (-24%).



Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	9	8	0	1
Detachment Support	3	3	0	0

² Data extracted on June 30th, 2021 and is subject to change over time.

³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers - Of the 9 established positions, 8 officers are currently working and there is 1 hard vacancy. This vacancy is a promotion opportunity that is currently reviewing interested candidates.

Detachment Support - Of the 3 established positions, all are presently permanently staffed. 1 staff member is planning on taking extended leave. The impending absence will be staffed by a term position that will be advertised in the near future.

Quarterly Financial Drivers

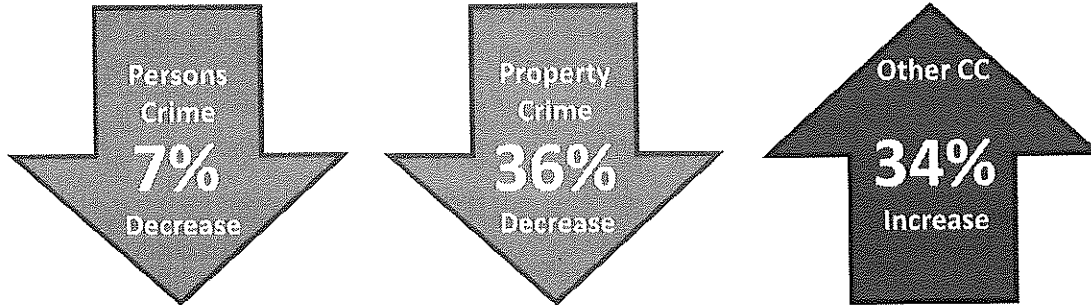
no specific trends to report



Vermilion Provincial Crime Gauge

2021 vs. 2020
January to June

Criminal Code Offences



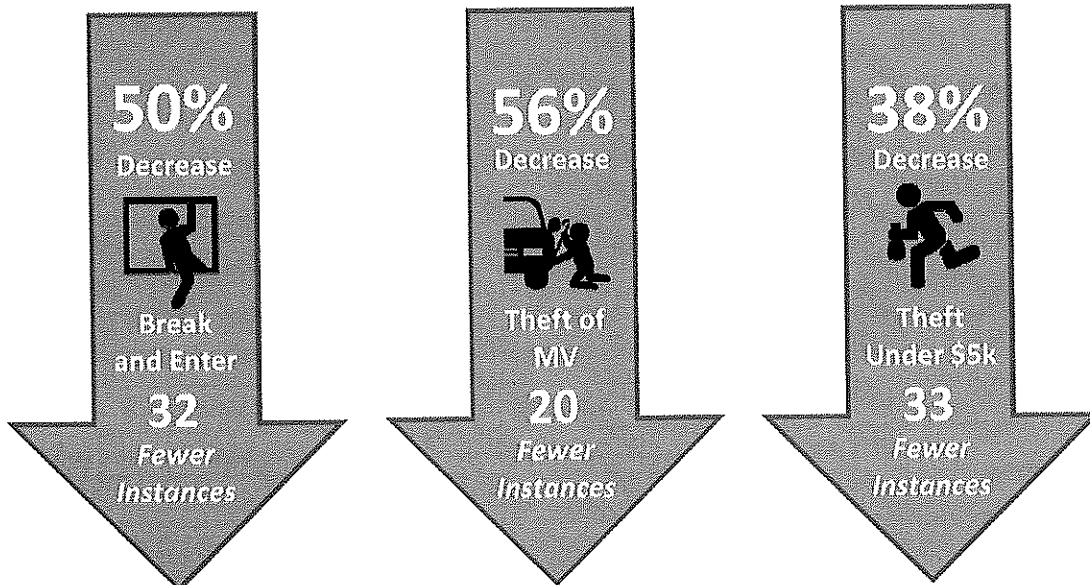
**Total
Criminal Code
Offences:**

20%

Decrease

When compared to
January to June, 2020

Select Property Crime



NOTE: If in both 2020 and 2021 a category had fewer than 20 offences, a percent change is not shown. All numbers without a '%' beside them represent counts.

County of Minburn #27 - Vermilion Detachment
Crime Statistics (Actual)
January to June: 2018 - 2021

All categories contain "Attempted" and/or "Completed"

July 6, 2021

CATEGORY	Trend	2018	2019	2020	2021	% Change 2018 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		0	0	1	0	N/A	-100%	0.1
Sexual Assaults		3	0	0	1	-67%	N/A	-0.6
Other Sexual Offences		1	0	0	1	0%	N/A	0.0
Assault		9	6	7	13	44%	86%	1.3
Kidnapping/Hostage/Abduction		1	0	0	0	-100%	N/A	-0.3
Extortion		1	0	0	0	-100%	N/A	-0.3
Criminal Harassment		4	5	4	3	-25%	-25%	-0.4
Uttering Threats		3	5	2	5	67%	150%	0.3
TOTAL PERSONS		22	16	14	23	5%	64%	0.1
Break & Enter		7	18	21	8	14%	-62%	0.6
Theft of Motor Vehicle		14	9	8	4	-71%	-50%	-3.1
Theft Over \$5,000		2	2	2	4	100%	100%	0.6
Theft Under \$5,000		19	18	15	7	-63%	-53%	-3.9
Possn Stn Goods		14	1	4	4	-71%	0%	-2.7
Fraud		8	9	3	7	-13%	133%	-0.9
Arson		2	0	1	0	-100%	-100%	-0.5
Mischief - Damage To Property		0	0	9	16	N/A	78%	5.7
Mischief - Other		12	14	9	4	-67%	-56%	-2.9
TOTAL PROPERTY		78	71	72	54	-31%	-25%	-7.1
Offensive Weapons		3	0	3	5	67%	67%	0.9
Disturbing the peace		0	4	1	2	N/A	100%	0.3
Fail to Comply & Breaches		4	3	11	8	100%	-27%	2.0
OTHER CRIMINAL CODE		2	3	4	6	200%	50%	1.3
TOTAL OTHER CRIMINAL CODE		9	10	19	21	133%	11%	4.5
TOTAL CRIMINAL CODE		109	97	105	98	-10%	-7%	-2.5

County of Minburn #27 - Vermilion Detachment
Crime Statistics (Actual)
January to June: 2018 - 2021

All categories contain "Attempted" and/or "Completed"

July 6, 2021

CATEGORY	Trend	2018	2019	2020	2021	% Change 2018 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		1	0	0	0	-100%	N/A	-0.3
Drug Enforcement - Possession		4	2	2	2	-50%	0%	-0.6
Drug Enforcement - Trafficking		0	0	2	2	N/A	0%	0.8
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
Total Drugs		5	2	4	4	-20%	0%	-0.1
Cannabis Enforcement		0	0	0	0	N/A	N/A	0.0
Federal - General		1	0	1	0	-100%	-100%	-0.2
TOTAL FEDERAL		6	2	5	4	-33%	-20%	-0.3
Liquor Act		N/A	1	2	1	N/A	-50%	0.0
Cannabis Act		N/A	1	2	0	N/A	-100%	-0.5
Mental Health Act		N/A	1	3	6	N/A	100%	2.5
Other Provincial Stats		N/A	9	14	30	N/A	114%	10.5
Total Provincial Stats		N/A	12	21	37	N/A	76%	12.5
Municipal By-laws Traffic		N/A	0	0	0	N/A	N/A	0.0
Municipal By-laws		N/A	1	1	3	N/A	200%	1.0
Total Municipal		N/A	1	1	3	N/A	200%	1.0
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		11	7	5	4	-64%	-20%	-2.3
Property Damage MVC (Reportable)		N/A	49	34	28	N/A	-18%	-10.5
Property Damage MVC (Non Reportable)		N/A	1	2	3	N/A	50%	1.0
TOTAL MVC		N/A	57	41	35	N/A	-15%	-11.0
Roadside Suspension - Alcohol (Prov)		N/A	0	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		N/A	0	0	0	N/A	N/A	0.0
Provincial Traffic		N/A	101	72	98	N/A	36%	-1.5
Other Traffic		N/A	0	5	4	N/A	-20%	2.0
Criminal Code Traffic		4	7	10	8	100%	-20%	1.5
Common Police Activities								
False Alarms		N/A	4	6	9	N/A	50%	2.5
False/Abandoned 911 Call and 911 Act		N/A	4	6	7	N/A	17%	1.5
Suspicious Person/Vehicle/Property		N/A	11	21	27	N/A	29%	8.0
Persons Reported Missing		N/A	0	3	0	N/A	-100%	0.0



Vermilion Provincial Detachment Crime Statistics (Actual) Q1 2017 - 2021

All categories contain "Attempted" and/or "Completed"

Tuesday, July 6, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	1	1	0	0	N/A	N/A	-0.1
Sexual Assaults		0	2	0	1	3	N/A	200%	0.5
Other Sexual Offences		0	0	1	1	5	N/A	400%	1.1
Assault		28	17	19	19	21	-25%	11%	-1.2
Kidnapping/Hostage/Abduction		0	1	1	1	0	N/A	-100%	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		8	11	10	12	8	0%	-33%	0.1
Uttering Threats		7	6	9	6	10	43%	67%	0.6
TOTAL PERSONS		43	38	41	40	47	9%	18%	1.0
Break & Enter		26	20	39	26	14	-46%	-46%	-1.8
Theft of Motor Vehicle		24	17	19	16	6	-75%	-63%	-3.7
Theft Over \$5,000		1	2	8	2	2	100%	0%	0.2
Theft Under \$5,000		42	42	68	37	22	-48%	-41%	-4.5
Possn Stn Goods		16	19	13	14	5	-69%	-64%	-2.7
Fraud		9	17	16	15	14	56%	-7%	0.8
Arson		4	3	4	1	1	-75%	0%	-0.8
Mischief - Damage To Property		0	0	3	26	25	N/A	-4%	7.6
Mischief - Other		37	34	57	24	13	-65%	-46%	-5.8
TOTAL PROPERTY		159	154	227	161	102	-36%	-37%	-10.7
Offensive Weapons		9	5	0	5	6	-33%	20%	-0.6
Disturbing the peace		7	2	5	4	12	71%	200%	1.2
Fail to Comply & Breaches		27	24	24	20	35	30%	75%	1.2
OTHER CRIMINAL CODE		6	6	11	7	13	117%	86%	1.5
TOTAL OTHER CRIMINAL CODE		49	37	40	36	66	35%	83%	3.3
TOTAL CRIMINAL CODE		251	229	308	237	215	-14%	-9%	-6.4



Vermilion Provincial Detachment Crime Statistics (Actual) Q1: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

Tuesday, July 6, 2021

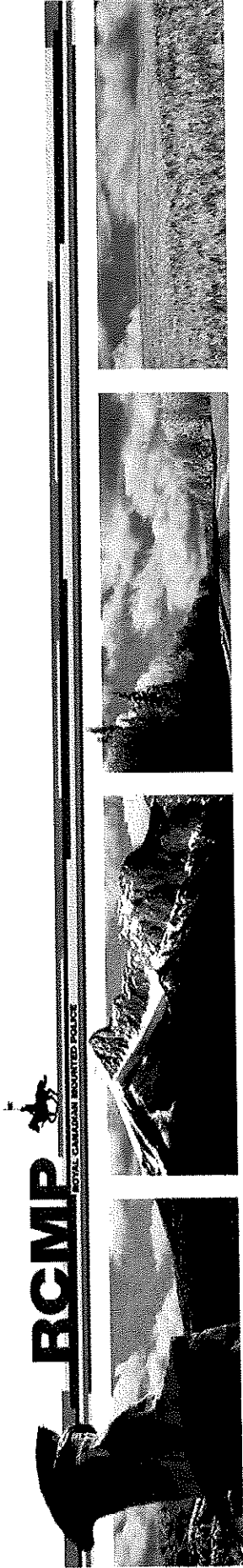
CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		7	9	4	3	3	-57%	0%	-1.4
Drug Enforcement - Trafficking		1	4	3	1	2	100%	100%	-0.1
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		8	13	7	4	5	-38%	25%	-1.5
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		1	2	3	1	0	-100%	-100%	-0.3
TOTAL FEDERAL		9	15	10	5	5	-44%	0%	-1.8
Liquor Act		5	6	4	5	2	-60%	-60%	-0.7
Cannabis Act		0	0	2	3	3	N/A	0%	0.9
Mental Health Act		8	22	14	16	20	150%	25%	1.8
Other Provincial Stats		25	21	28	26	35	40%	35%	2.5
Total Provincial Stats		38	49	48	50	60	58%	20%	4.5
Municipal By-laws Traffic		2	0	1	0	0	-100%	N/A	-0.4
Municipal By-laws		5	8	5	8	8	60%	0%	0.6
Total Municipal		7	8	6	8	8	14%	0%	0.2
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		6	17	7	11	5	-17%	-55%	-0.8
Property Damage MVC (Reportable)		71	55	58	44	49	-31%	11%	-5.5
Property Damage MVC (Non Reportable)		7	5	0	4	3	-57%	-25%	-0.9
TOTAL MVC		84	77	65	59	57	-32%	-3%	-7.2
Roadside Suspension - Alcohol (Prov)		0	0	0	0	9	N/A	N/A	1.8
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		168	578	414	241	489	191%	103%	30.5
Other Traffic		2	5	1	6	38	1800%	533%	7.3
Criminal Code Traffic		21	18	29	16	18	-14%	13%	-0.8
Common Police Activities									
False Alarms		61	36	23	20	23	-62%	15%	-9.2
False/Abandoned 911 Call and 911 Act		12	1	1	13	24	100%	85%	3.6
Suspicious Person/Vehicle/Property		20	41	10	46	27	35%	-41%	1.9
Persons Reported Missing		4	1	1	2	3	-25%	50%	-0.1
Search Warrants		0	1	1	1	1	N/A	0%	0.2
Spousal Abuse - Survey Code (Reported)		41	28	19	11	30	-27%	173%	-3.9
Form 10 (MHA) (Reported)		0	0	0	2	2	N/A	0%	0.6



Body Worn Camera & Digital Evidence Management System

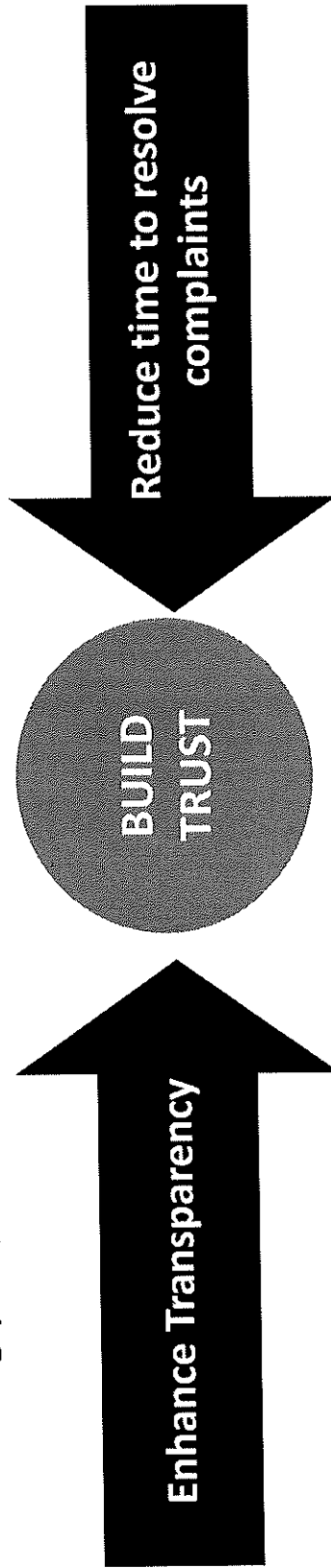
Alberta Royal Canadian Mounted Police

July 2021

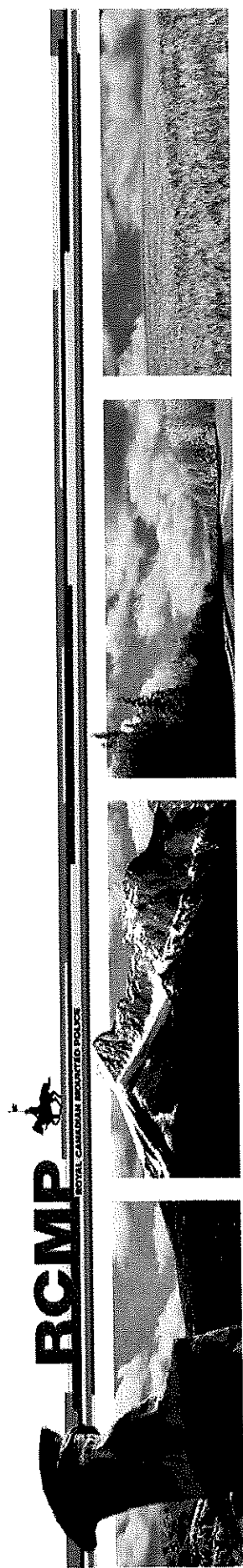


Why Body Worn Cameras?

- Body Worn Cameras (BWC) are intended to overtly capture an accurate, unbiased and reliable audio/video account of incidents involving uniformed police
- Increasingly deployed by police in Canada and internationally to:

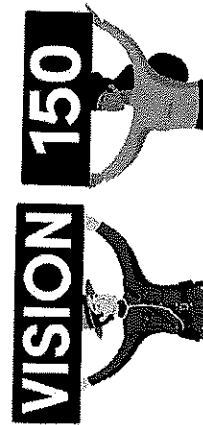


- Other potential benefits?
 - a reduction in the number of public complaints
 - increased usage of video evidence in court proceedings resulting in quicker resolution

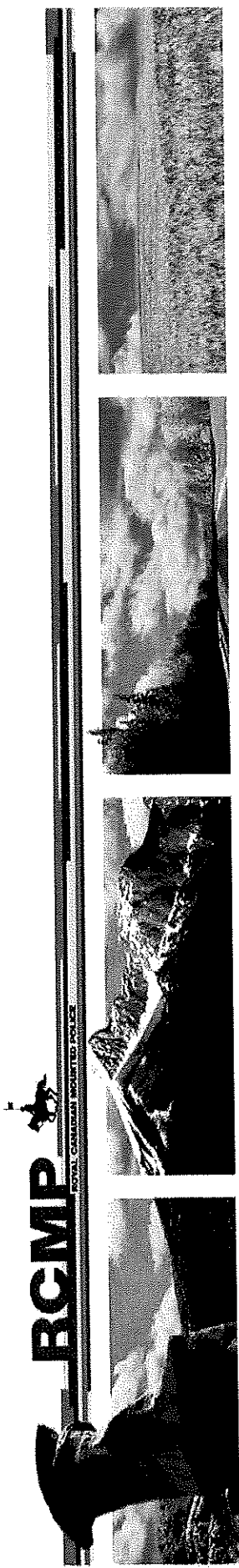


Why Now?

- The RCMP is committed to enhancing trust with the communities it serves. One way to increase trust is by increasing transparency of police interactions with citizens.
- BWCs alone are not expected to change behavior; this is **one part** of a comprehensive RCMP strategy to address systemic racism.



“
Providing body-worn cameras to RCMP officers is viewed as an important step to strengthening RCMP trust, transparency and accountability, with a focus on strengthening trust and relationships with racialized and Indigenous communities.”



Initiative Objectives

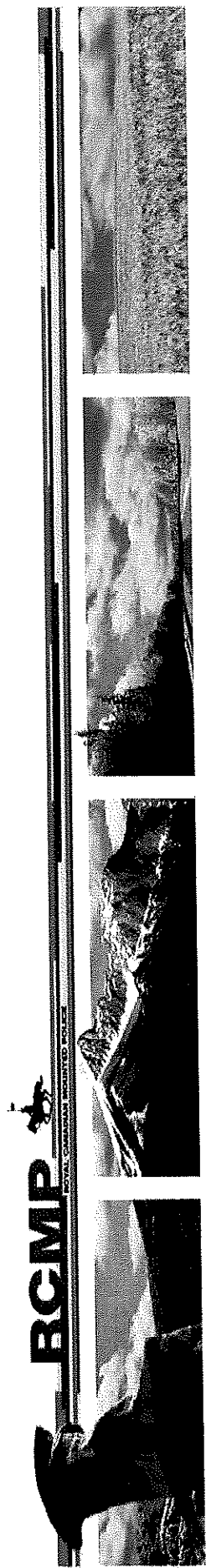
Improved evidence gathering and prosecutions

Improved transparency and accountability for police leading to increased public trust confidence in police

Timely resolutions or withdrawal of complaints upon video viewing

Improved police and public behaviour

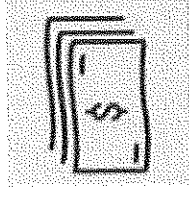
Work is underway to identify specific metrics to measure the achievement of results



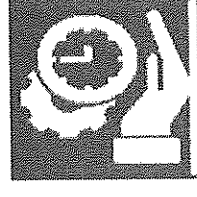
What we know



BWC will become a ***national standard*** for RCMP members that are interacting directly with communities.



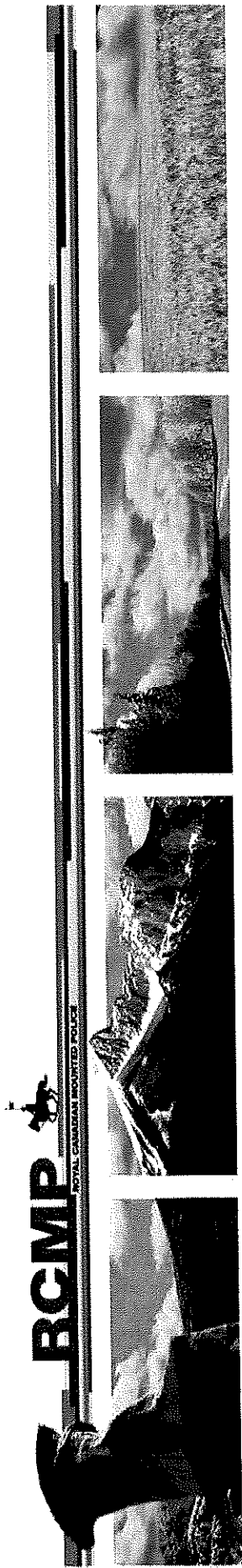
Based on research, the RCMP estimates BWCs will cost \$2000-\$3000 per camera per year. Accurate numbers will be confirmed once a vendor is in place. The Federal Government will fund the first 3 years of the roll-out.



There is an expectation that BWC will start to be rolled out in Fall 2021 and an understanding that **roll-out could take up to 18 months.**



Once a vendor is selected, **implementation will be phased.** Pilot projects in various settings (e.g., rural, remote, and urban) are expected to assist in refining and adjusting procedures and training materials prior to broad implementation.



Next Steps in Alberta

- Contract partners cannot opt out of BWC. This will be part of RCMP standards. There will, however, be some flexibility with respect to unique/local requirements for the deployment of additional BWC.
- Once exact costs are known we will provide financial forecasting to our communities with Municipal Policing Services Agreements.

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, July 20, 2021.

CALL TO ORDER

Mayor McMann called the meeting to order at 5:09 P.M.

PRESENT

Attendance in-person

Deborah McMann Mayor
William Oudshoorn Councillor

Brooke Magosse Chief Administrative Officer

Aaron Cannan Deputy Mayor

ABSENT

Public Attendance

No public attendance at the meeting.

APPROVAL OF
AGENDA
2021-07-20/01

Moved by Councillor Oudshoorn that the agenda be approved as amended:

Councillor Reports:

8 C – Village of Innisfree Library Board – Will Oudshoorn
8 D – MD of Minburn – Will Oudshoorn

CARRIED.

APPROVAL OF
MINUTES
2021-07-20/02

Moved by Mayor McMann that the June 15, 2021 Regular Council Meeting minutes be approved as amended.

CARRIED.

APPROVAL OF
MINUTES
2021-07-20/03

Moved by Councillor Oudshoorn that the June 30, 2021 Special Council Meeting Minutes be approved as presented.

CARRIED.

BYLAW 667-21 –
METHODS OF
ADVERTISING BYLAW
FIRST READING
2021-07-20/04

Moved by Mayor McMann that Bylaw 667-21 – Methods of Advertising Bylaw be given FIRST reading this 20th day of July 2021. Further that a Public Hearing be set for August 17, 2021 at 5:00 PM at the Village of Innisfree Administration Office (5116 – 50 Avenue). Furthermore, that administration be directed to advertise the Public Hearing for two (2) consecutive weeks in the Local Newspaper as per *Municipal Government Act Section 606 (1)*.

CARRIED.

TRANSFER FROM
CAPITAL RESERVE
2021-07-20/05

Moved by Councillor Oudshoorn that Council approve the transfer of \$5,130.00 from Capital Reserves to Operating.

CARRIED.

**PAGE 2, VILLAGE OF INNISFREE REGULAR COUNCIL MEETING
MINUTES OF JULY 20, 2021**

**AMENDMENT - 2021
OPERATING BUDGET
& 2022-2025 BUDGET
FORECAST
2021-07-20/06**

Moved by Mayor McMann that approve the amendment(s) to the 2021 Operating Budget and 2022-2025 Budget Forecasts as presented.

CARRIED.

**MMI FCSS ANNUAL
REPORT – 2020
2021-07-20/07**

Moved by Councillor Oudshoorn that the MMI FCSS Annual Report – 2021 be received as information.

CARRIED.

**MCSNET FIBRE
PROJECT –
ADDENDUM
2021-07-20/08**

Moved by Mayor McMann that the MCSNet Fibre Project – Addendum Agreement be approved as presented.

CARRIED.

**ALBERTA MUNICIPAL
AFFAIRS LETTER JUNE
23, 2021 – M.A.P.
REPORT UPDATE
2021-07-20/09**

Moved by Councillor Oudshoorn that Alberta Municipal Affairs Letter June 23, 2021 – M.A.P. Report Update be received as information.

CARRIED.

**ACTION ON SMOKING
AND HEALTH – NEW
PROVINCIAL VAPING
REGULATIONS
2021-07-20/10**

Moved by Councillor Oudshoorn that Council direct Administration to conduct further research in regards to the Village of Innisfree “Smoking Bylaw” (if applicable). Furthermore that Administration be directed to bring forward any information obtained to the August 17, 2021 Regular Council meeting for further discussion.

CARRIED.

**ALBERTA MUNICIPAL
AFFAIRS LETTER JUNE
23, 2021 – VIABILITY
REVIEW MINISTERIAL
ORDER MSL:098/18
2021-07-20/11**

Moved by Mayor McMann that Alberta Municipal Affairs Letter June 23, 2021 – Viability Review Ministerial Order MSL:098/18 be received as information.

CARRIED.

**2021 TAX SALE PUBLIC
AUCTION
2021-07-20/12**

Moved by Councillor Oudshoorn that the 2021 Tax Sale Public Auction be tabled to the August 17, 2021 Regular Council meeting for further discussion.

CARRIED.

**PAGE 3, VILLAGE OF INNISFREE REGULAR COUNCIL MEETING
MINUTES OF JULY 20, 2021**

**COUNCILLOR
REPORTS
2021-07-20/13**

Moved by Councillor Oudshoorn that all items listed under Councillor Reports be approved as presented.

CARRIED.

Mayor McMann called for a recess at 6:32 P.M.

Mayor McMann reconvened the meeting at 6:35 P.M.

**ADMINISTRATION
REPORTS
2021-07-20/14**

Moved by Councillor Oudshoorn that all items listed under Administration Reports be approved as presented.

CARRIED.

**CORRESPONDENCE
2021-07-20/15**

Moved by Mayor McMann that all items listed under Correspondence be approved as presented.

CARRIED.

ADJOURNMENT

Councillor Oudshoorn adjourned the meeting at 7:57 P.M.

Mayor

Chief Administrative Officer

Alberta's amended *Tobacco, Smoking and Vaping Reduction Act*:

Municipal Update

July 2021

The Alberta government recently proclaimed Bill 19 which made several amendments to the *Tobacco and Smoking Reduction Act* including new restrictions on vaping products. These changes will take effect on July 31, 2021. The amendments have implications for Alberta municipalities but they do not interfere with the ability of local councils to pass bylaws to control tobacco, smoking, and nicotine vaping and to regulate the sale of these products. Section 7(a) of the *Municipal Government Act* provides local councils with broad authority over public health and safety including the authority to pass smoking and vaping bylaws.

Here are the major amendments to Alberta's tobacco (and vaping) legislation:

1. Alberta has aligned provincial restrictions on the sale, advertising, display, and consumption of vaping products with those on tobacco.
2. Alberta has become the first province in Canada to align public restrictions on smoking and vaping with provincial restrictions on cannabis consumption.
3. The new regulations provide an exemption for cigar lounges in indoor establishments including restaurants, bars and cigar stores.

Based on these new amendments, we urge local councils to:

1. Ensure that your local bylaws align restrictions on the smoking and vaping of *tobacco* with any local restrictions on the smoking and vaping of *cannabis*. Tobacco kills 50 times more Canadians than cannabis and local restrictions on tobacco use should mesh with restrictions on cannabis consumption. The Alberta government has aligned *provincial* restrictions on the use of

tobacco, vaping and cannabis which we applaud. However these restrictions do not extend to many public spaces such as parks, outdoor gatherings, public events, markets and hookah/shisha bars. Municipalities can close these loopholes with local bylaws. The alignment of these restrictions will help to reduce the social acceptability of public smoking and vaping and will protect youth and nonsmokers from exposure. This alignment will also help to improve compliance and simplify enforcement because the rules will be clear and consistent (i.e., no smoking or vaping of any substance in public spaces).

2. Adopt local bylaws to fill gaps in the provincial legislation. The provincial smoking restrictions do not adequately protect workers and users of *group living facilities, hotel and motel guest rooms, public housing* or public establishments that allow *hookah smoking*. The provincial law does not regulate smoking or vaping in many outdoor areas as listed above and it does not require tobacco or vaping retailers to be licensed. Various Alberta municipalities have adopted bylaws to address these omissions and we urge local councils to continue doing so.
3. Close the cigar lounge loophole. Unfortunately, the Alberta government has created a disturbing loophole for cigar lounges which can be closed by municipal councils. A number of local councils have passed bylaws that prohibit the creation of smoking lounges including Edmonton and Calgary. We encourage your council to pass a bylaw to prevent the creation of smoking lounges in your community by prohibiting all forms of smoking and vaping (including cannabis use) in indoor public places with no exemptions for cigar, shisha or cannabis lounges.

**VILLAGE OF INNISFREE
BYLAW NO. 667-21
METHODS OF ADVERTISING**

A BYLAW OF THE VILLAGE OF INNISFREE IN THE PROVINCE OF ALBERTA TO ESTABLISH METHODS FOR ADVERTISING STATUTORY NOTICES.

WHEREAS, pursuant to Section 606 and/or 692 of the *Municipal Government Act*, a council must give notice of certain bylaws, resolutions, meetings, public hearings or other things by advertising in a newspaper or other publication circulating in the area, mailing or delivering a notice to every residence in the affected area or by another method provided for in a bylaw under Section 606.1;

AND WHEREAS, pursuant to Section 606.1(1) of the *Municipal Government Act*, a council may, by bylaw, provide for one or more methods, which may include electronic means, for advertising proposed bylaws, resolutions, meetings, public hearings and other things referred to in Section 606 and/or 692;

AND WHEREAS Council is satisfied that the advertising method set out in this Bylaw is likely to bring matters advertised by that method to the attention of substantially all residents in the area to which the bylaw, resolution or other thing related or in which the meeting or hearing is to be held;

NOW THEREFORE BE IT RESOLVED that the Council of the Village of Innisfree, duly assembled, enacts as follows:

1. Short Title

1.1 This Bylaw may be referred to as the Advertising Bylaw.

2. Advertising Method

2.1 The Council authorizes the following methods of advertising for any notice to be advertised under Section 606 of the *Municipal Government Act* of a bylaw, resolution, meeting, public hearing or other thing in accordance with the timelines prescribed in Section 606 of the *Municipal Government Act*:

- a. by electronically posting the notice prominently on the Village of Innisfree website; and/or

**VILLAGE OF INNISFREE
BYLAW NO. 667-21
METHODS OF ADVERTISING**

- b. by electronically posting the notice prominently on any of the Village of Innisfree's official social media sites; and/or
- c. by posting this notice prominently at the Village of Innisfree Administration Office; and/or
- d. published at least once a week for two (2) consecutive weeks in at least one newspaper or other publication in the area to which the proposed bylaw, resolution or other thing relates.

3. In Effect

3.1 This Bylaw is in force and effect upon third reading.

READ a first time this _____ day of _____, 2021

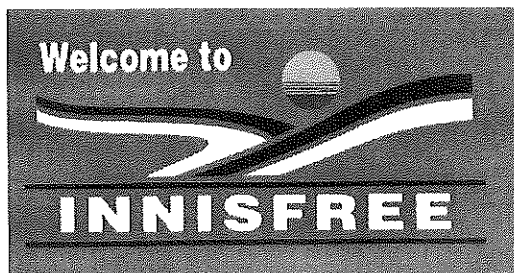
PUBLIC HEARING held on this _____ day of _____, 2021

READ a Second time this _____ day of _____, 2021.

READ a Third time this _____ day of _____, 2021.

Mayor

Chief Administrative Officer



BYLAW NO. 662-20 VILLAGE OF INNISFREE EMERGENCY MANAGEMENT BYLAW

THIS BYLAW NO. XX-2021 OF THE VILLAGE OF INNISFREE, IN THE PROVINCE OF ALBERTA TO ESTABLISH A REGIONAL EMERGENCY ADVISORY COMMITTEE AND A REGIONAL EMERGENCY MANAGEMENT AGENCY.

WHEREAS the Council of the Village of Innisfree, is responsible for the direction and control of its emergency response and is required, under the *Emergency Management Act*, RSA 2000, Chapter E-6.8, (the 'Act'), to appoint an Emergency Advisory Committee and to establish an Emergency Management Agency.

AND WHEREAS THE *Municipal Government Act*, RSA 2000, Chapter M-26, provides that a Council may establish by bylaw special committees of Council and delegate powers and duties;

AND WHEREAS it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed, and such an agency be established and maintained to carry out Council's statutory powers and obligations under the said *Emergency Management Act*;

AND WHEREAS it is recognized that an emergency or disaster of a jurisdictional or multi-jurisdictional nature could affect any or all the municipalities within the geographical boundaries of the Village of Innisfree and Minburn County to such a degree that local resources would be inadequate to cope with the situation independently;

AND WHEREAS Council wishes to enter into a Regional Emergency Management Partnership Agreement with other municipalities within the geographical boundaries of Minburn County for the purpose of integrated emergency management planning and operations. This partnership to be recognized as the Minburn Regional Emergency Management Partnership;

AND WHEREAS a local authority may delegate some or all the local authority's powers and duties under the *Emergency Management Act*;

NOW THEREFORE, the Council of the Village of Innisfree, duly assembled enacts Innisfree Emergency

Management Bylaw as follows:

1. SHORT TITLE

1.1 This Bylaw may be cited as the **Innisfree Emergency Management Bylaw**.

2. DEFINITIONS

2.1 In this Bylaw:

- a) **Act** means the *Emergency Management Act*, R.S.A. 2000, Chapter E-6.8 and all amendments thereto.
- b) **All-Hazards** means all types of hazards including natural, technological, and human caused.
- c) **CAO** means the Chief Administrative Officer of the Village of Innisfree or their designate.
- d) **Council** means the duly elected Council of the Village of Innisfree.
- e) **County** means the County of Minburn No. 27.
- f) **Director of Emergency Management [DEM]** means an individual appointed by resolution of Council to organize the local authority's emergency management program.
- g) **Disaster** means an event that results in serious harm to the safety, health or welfare of people, the environment or in widespread damage to property.
- h) **Emergency** means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health, or welfare of people or to limit damage to property and the environment.
- i) **Emergency Social Services** are services that provide for the basic essential needs of victims, evacuees and/or affected residents as may be required.
- j) **Incident Command Post** in this Bylaw means a location for carrying out coordinated emergency or disaster response activities including planning, logistical and operational requirements. It may function as the Incident Command Post of a local authority or a Regional Incident Command Post may be activated on behalf of multiple authorities within the Minburn Region.
- k) **Local Authority** means, where a municipality has a council within the meaning of the *Municipal Government Act* RSA 2000, Chapter M-26.

- l) **Local Authority Emergency Management Regulation** means the Alberta *Local Authority Emergency Management Regulation 2020* and all amendments thereto.
- m) **Minburn Region** means the geographical area within the boundaries of the County of Minburn No. 27 including the municipalities of the Town of Vegreville, Village of Innisfree and Village of Mannville.
- n) **Minburn Regional Emergency Management Partnership** is a partnership comprising the municipalities of the Town of Vegreville, Village of Innisfree, Village of Mannville and the County of Minburn No. 27 who have entered into a joint agreement for the purpose of organizing integrated emergency planning, training, assistance, and emergency operations programs.
- o) **Minister** means the Minister charged with the administration of the *Act*.
- p) **Partners** means the municipalities of Minburn County, Town of Vegreville, Village of Innisfree and Village of Mannville.
- q) **Regional Emergency Advisory Committee** means a regional committee comprised of one (1) councillor, or alternate, from each of the partnering municipalities of the Minburn Regional Emergency Management Partnership as established by the Minburn Regional Emergency Management Partnership Agreement and the Bylaws of the Partners that advise on development of regional emergency management plans and programs.
- r) **Regional Emergency Management Agency** is the agency appointed to act as the agent of the regional local authorities of each of the partnering municipalities of the Minburn Regional Emergency Management Partnership as established by the Minburn Regional Emergency Management Partnership Agreement in exercising the regional authorities' powers and duties under the *Emergency Management Act* of Alberta. The Agency provides feedback, guidance, and expertise regarding the regional emergency management plans and programs.
- s) **Regional Emergency Management Plan** means the Regional Emergency Management Plan prepared by the Regional Emergency Management Agency to guide and coordinate the response to an emergency or disaster, including training and governance/administrative functions and requirements.

3. COUNCIL

3.1 Council shall:

- a) By resolution, appoint one (1) member to serve on the Regional Emergency Advisory Committee.
- b) By resolution, appoint one (1) member to serve as an alternate on the Regional Emergency Advisory Committee.
- c) By resolution appoint a Director of Emergency Management.

- d) Annually review and approve the Regional Emergency Management Plan.
- e) Complete any courses as prescribed by the Managing Director of the Alberta Emergency Management Agency in accordance with the *Act* and *Local Authority Emergency Management Regulation* and any amendments thereto.
- f) Pursuant to the *Act*, provide for the payment of expenses of locally appointed members of the Regional Emergency Advisory Committee.

3.2 Council may:

- a) Appoint a Deputy Director(s) of Emergency Management.
- b) By Bylaw, borrow, levy, appropriate and expend, without the consent of the electors, all sums required for its share of the operation of the Regional Emergency Advisory Committee and the Regional Emergency Management Agency.
- c) Authorize and expend such funds as required to prepare, respond to, and recover from an emergency.
- d) Enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans and programs, including mutual aid plans and agreements.
- e) Make applications for grants or other funding applicable to the development of emergency plans or programs including but not limited to mutual aid and/or regional aid plans and programs.
- f) Enter into agreements with other regional districts or municipalities for the purpose of mutual aid, emergency assistance or coordination of emergency preparedness, response or recovery initiatives or resources.

4. DECLARATION OF STATE OF LOCAL EMERGENCY

4.1 Each local authority shall at all times retain authority for the power to declare, renew or terminate a state of local emergency for its respective jurisdiction.

4.2 A resolution for a declaration of a state of local emergency shall be made by the elected Council of the governing authority having jurisdiction.

4.3 A state of local emergency may be declared by any of the following:

- a) Mayor
- b) Deputy Mayor
- c) In the absence of Mayor or Deputy Mayor, a state of local emergency may be declared by any two (2) members of Council.

4.4 A state of local emergency must:

- d) Ensure that the declaration identifies the nature of the emergency and the area of the municipality in which it exists; and
- e) Cause the details of the declaration to be published immediately by such means of communications considered most likely to notify the population of the area affected; and

f) Forward a copy of the declaration to the Minister immediately.

4.5 A non-pandemic state of local emergency lapses after seven (7) days unless it is renewed or terminated.

4.6 A pandemic state of local emergency lapses after ninety (90) days unless it is renewed or terminated.

4.7 When in the opinion of the local authority an emergency no longer exists, it shall be terminated by resolution and the details of such immediately made public by the most effective means of communication for the population of the areas as possible.

4.8 No action lies against the Village of Innisfree or a person acting under the Village's direction or authorization for anything done or omitted to be done in good faith while carrying out a power under the *Act* or the regulations during a State of Local Emergency.

4.9 In accordance with Section 532(2) of the *Municipal Government Act*, RSA 2000, Chapter M-26, Councillors, council committee members, municipal officers and volunteer workers are not liable for loss or damage caused by anything said or done or omitted to be done in good faith in the performance or intended performance of their functions, duties or powers under the *Municipal Government Act* or any other enactment.

5. REGIONAL EMERGENCY ADVISORY COMMITTEE

5.1 Councils of the Minburn Region agree through the Minburn Regional Emergency Management Partnership Agreement, to establish a Regional Emergency Advisory Committee to advise the Regional Emergency Management Agency on the development of regional emergency plans and programs.

5.2 A Regional Emergency Advisory Committee is hereby established and shall consist of:

- a) One (1) municipal Councillor appointed by each of the local authorities having jurisdiction as set forth within this Bylaw, of whom shall have one vote regarding any matter coming before the Committee.
- b) One (1) alternate member appointed by each of the local authorities having jurisdiction as set forth within this Bylaw, who shall be permitted to vote in the absence or in place of the primary member.

5.3 The Committee will be chaired by a council member appointed to the Committee and will be elected from the Committee membership. The Chair position will be rotated on a bi-annual basis amongst the members of the Committee.

5.4 The members of the Committee will elect from the membership a Vice-Chair. The Vice-Chair position will be rotated bi-annually in alternating years of the Chair amongst the members of the Committee.

5.5 The Regional Emergency Advisory Committee will meet at least once annually or as any emergent or immediate need arises.

5.6 Decisions will be passed by a majority vote. A quorum of the Committee shall be at least three (3) members.

5.7 Any disputes will be resolved in accordance with Roberts Rule of Order.

5.8 The Regional Emergency Advisory Committee is delegated the authority to develop policies concerning emergency preparedness, mitigation, response, and recovery and the operation of the Regional Emergency Partnership and Regional Emergency Management Agency.

5.9 The Regional Emergency Advisory Committee shall:

- a) Provide policy, direction, guidance, and oversight to the Regional Emergency Management Agency.
- b) Each member will act as a liaison between the Committee and their local authority by communicating information from each meeting and bringing forth items requiring Council decision or approval to their respective Council on behalf of the Committee.
- c) Annually review the Regional Emergency Management Plan after review by the Regional Emergency Management Agency.
- d) Annually provide a copy of the reviewed Regional Emergency Management Plan for review and final approval to each Council.
- e) Review, and where appropriate, approve annual objectives of the Regional Emergency Management Agency.
- f) Review any corrective or after-action reports submitted by the Regional Emergency Management Agency and determine process for approval where appropriate.

6. REGIONAL EMERGENCY MANAGEMENT AGENCY

6.1 Councils of the Minburn Region agree through the Minburn Regional Emergency Management Partnership Agreement, to establish a Regional Emergency Management Agency to act as the agent of Council to carry out its statutory powers and obligation under the Act. This does not include the power to declare, renew or terminate a State of Local Emergency.

6.2 The Agency is responsible for the administration of the Regional Emergency Management Plan and Program.

6.3 Members of the Regional Emergency Management Agency shall include:

- a) All appointed Directors of Emergency Management and Deputy Directors of Emergency Management within the region.

- b) All municipally appointed emergency management personnel as invited by the Chair of the Agency.
- c) Representatives from public and private organizations or other stakeholders who may provide expertise or assist with emergency management activities within the region as invited by the Chair of the Agency.

6.4 The Agency shall be chaired by an appointed Director of Emergency Management from within the region on an annually rotating basis by motion of Agency members.

6.5 The Regional Emergency Management Agency shall meet at least quarterly but may meet more often as determined by the Chair of the Agency.

6.6 The Agency shall utilize the command, control and coordination system as prescribed by the Managing Director of the Alberta Emergency Management Agency.

6.7 The Agency shall report to the Regional Emergency Advisory Committee at least once (1) per year and provide an update on the Agency's review of the regional emergency plan and program.

6.8 The Regional Emergency Management Agency shall:

- a) Work collaboratively with the partnership communities through the Regional Emergency Advisory Committee, Alberta Emergency Management Agency and other government departments or agencies as necessary to develop, implement and maintain all emergency plans and programs for the Region.
- b) Determine the direction of the Regional Emergency Management Agency and any of its subgroups or committees.
- c) Coordinate the provision of services and operations in preparation for and during an emergency or disaster.
- d) Coordinate annual training and exercises for members of the Regional Emergency Management Agency as per the *Local Authority Emergency Management Regulation 2020* and any amendments thereto.
- e) Set annual objectives for the Regional Emergency Management Agency and submit to the Regional Emergency Advisory Committee for approval.
- f) Annually review and as necessary update the Regional Emergency Management Plan to ensure it meets changing regional capacities and all provincial requirements pursuant to the *Local Authority Emergency Management Regulation 2020* and any amendments thereto.
- g) Submit a copy of the Regional Emergency Management Plan to the Advisory Committee annually following review and any updates.
- h) Make the Regional Emergency Management Plan available to Alberta Emergency Management Agency for review and comment.
- i) Ensure that in the event of an emergency, an individual or group of individuals is designated in the Regional Emergency Management Plan to act on behalf of the Regional Emergency Management Agency. The designation of an individual or group of individuals to act on the behalf of the Agency shall be guided by the following when an Incident Command Post has been activated.

- (i) Municipal Incident Command Post Activation:
 - (A) The appointed municipal Director of Emergency Management will either serve as the Incident Commander for their local authority and municipal Incident Command Post and may request support from the Regional Emergency Management Agency to provide additional personnel in the locally established Incident Command Post if needed or;
 - (B) Request partial or full activation of a Regional Incident Command Post in the event that the incident affects more than one (1) regional local authority.

- (ii) Regional Incident Command Post Activation:
 - (A) A regional Incident Command post will be activated and staffed by members of the Regional Emergency Management Agency and;

 - (B) One (1) or more Directors of Emergency Management from the affected areas will be appointed to lead the regional response and the Regional Incident Command Post by majority vote of Agency members present.

7. DIRECTOR OF EMERGENCY MANAGEMENT

7.1 The Village of Innisfree shall by resolution appoint a Director of Emergency Management to act on their jurisdiction's behalf as per the Act. At the discretion of each local authority, a Deputy Director of Emergency Management may be appointed in addition to the Director of Emergency Management.

7.2 Each appointed Director of Emergency Management or in their absence, and if appointed, the Deputy Director of Emergency Management shall assume the following roles and responsibilities for the Village of Innisfree :

- a) Be prepared to assume the role of Incident Commander in the event that an Incident Command Post is partially or fully activated.
- b) Oversee municipally led emergency response operations including coordination of all emergency services and other resources used in an emergency.
- c) Oversee municipally led recovery operations where directed by Council.
- d) Coordinate a debrief for personnel involved in any incident activations and compile a corrective or after-action report with tasks and dates for completion assigned for review and approval by Council and/or the Regional Emergency Advisory Committee.
- e) Is prepared to respond to an Incident Command Post within the Region to provide relief capacity for the acting Director of Emergency Management.
- f) Participate in assigned rotation as Chair of the Regional Emergency Management Agency as per Section 6 of the Bylaw.
- g) Participate as an active member of the Regional Emergency Management Agency.
- h) Complete any courses prescribed by the Managing Director of the Alberta Emergency Management Agency within the designated timeframe.

8. REPEAL

8.1 Bylaw 572-10 is hereby repealed.

9. EFFECTIVE DATE

9.1 This Bylaw shall come into effect on _____, 2021.

Read for a first time this ____ Day of _____, 2021 A.D.

Read for a second time this ____ Day of _____, 2021 A.D.

UNANIMOUS CONSENT RECEIVED FOR THIRD AND FINAL READING

Read for a third time this ____ Day of _____, 2021 A.D.

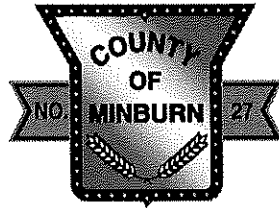
DEBORAH MCMANN, Mayor

BROOKE MAGOSSE, C.A.O.

MINBURN REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP AGREEMENT

BETWEEN:

County of Minburn No. 27 in the Province of Alberta



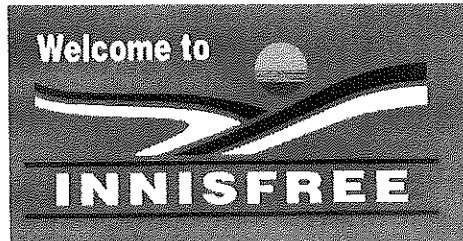
-and-

Town of Vegreville in the Province of Alberta



-and-

Village of Innisfree in the Province of Alberta



-and-

Village of Mannville in the Province of Alberta



(collectively, the "Parties")

1. INTRODUCTION

WHEREAS:

- 1.1. An emergency or disaster could have multijurisdictional impacts affecting more than one municipality within the defined Region; and
- 1.2. The parties agree that many local resources controlled by each of the parties could be required by more than one (1) municipality to cope with an emergency or disaster affecting one (1) or more of the parties; and
- 1.3. The parties agree that mutual sharing of resources for emergency and disaster response in the form of mutual aid is in the best interest of each party; and
- 1.4. The parties have agreed through Bylaw to establish a Regional Emergency Management framework that includes the following:
 - Regional Emergency Management Plan
 - Regional Emergency Management Agency
 - Regional Advisory Committee
 - Regional Mutual Aid Agreement
 - Ability to activate a Regional Incident Command Post as needed.

NOW therefore the parties hereto agree as follows:

2. DEFINITIONS

2.1 In this Agreement the following words and terms have the subsequent meanings:

- a) **Act** means the *Emergency Management Act*, R.S.A. 2000, Chapter E-6.8 and all amendments thereto.
- b) **Assisting Party** means the Party or Parties that receive and/or respond to a request for mutual aid assistance.
- c) **Authorized Signature** means a person who has been authorized to represent a party as it pertains to this Agreement.
- d) **Bi-annual** means occurring once every two (2) years.
- e) **Council** means the duly elected Council of the Minburn Region partnership municipalities.
- f) **County** means the County of Minburn No. 27.
- g) **Deputy Director of Emergency Management** means the person appointed by the Council of the local authority who is delegated the responsibilities of the Director of Emergency Management in their absence.

- h) **Director of Emergency Management** means an individual appointed by resolution of Council designated to organize the local authority's emergency management program.
- i) **Disaster** means an event that results in serious harm to the safety, health or welfare of people, the environment or in widespread damage to property.
- j) **Emergency** means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health, or welfare of people or to limit damage to property and the environment.
- k) **Emergency Social Services** are services that provide for the basic essential needs of victims, evacuees and/or affected residents as may be required.
- l) **Hosting Arrangements** in this Agreement means the provision of emergency social services for affected residents in a community other than their own from which mutual aid has been requested.
- m) **Incident Command Post** means a location for carrying out coordinated emergency or disaster response activities including planning, logistical and operational requirements. It may function as the Incident Command Post of a local authority or a Regional Incident Command Post may be activated on behalf of multiple authorities within the Minburn Region.
- n) **Local Authority and Local Authorities** means, where a municipality has a council within the meaning of the *Municipal Government Act* RSA 2000, Chapter M-26.
- o) **Minburn Region** means the geographical area within the boundaries of Minburn County including the Municipalities of Minburn County, Town of Vegreville, Village of Innisfree and Village of Mannville.
- p) **Minburn Regional Emergency Management Partnership** is a partnership comprising the Municipalities of Minburn County, Town of Vegreville, Village of Innisfree and Village of Mannville who have entered into a joint agreement for the purpose of organizing integrated emergency planning, training, assistance, and emergency operations programs.
- q) **Mutual Aid** means the reciprocal provision of resources or services for emergency management purposes where practical and possible between signatory parties of this Agreement.
- r) **Party or Parties** means a signatory municipality to this Agreement.
- s) **Regional Emergency Advisory Committee** is the regional committee that advises the Regional Emergency Management Agency on development of regional emergency management plans and programs as established by the Minburn Regional Emergency Management Partnership Agreement and the Bylaws of the Partners.
- t) **Regional Emergency Management Agency** is the agency appointed to act as the agent of the regional local authorities of each of the partnering municipalities of the Minburn Regional Emergency Management Partnership in exercising the regional authorities' powers and duties

under the *Emergency Management Act* of Alberta as established by the Minburn Regional Emergency Management Partnership Agreement and the Bylaws of the partners. The Agency provides feedback, guidance, and expertise regarding the regional emergency management plans and programs.

- u) **Regional Emergency Management Plan** means the Regional Emergency Management Plan prepared by the Regional Emergency Management Agency to guide and coordinate the response to an emergency or disaster, including training and governance/administrative functions.
- v) **Requesting Party** means the party that requests mutual aid from another party or parties herein.

3. ESTABLISHMENT OF REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP

3.1 The signatory municipal councils have agreed to enter into this Agreement to demonstrate their commitment to a regional approach and to further facilitate a Regional Emergency Management Partnership that is organizationally and operationally sound for the mutual benefit of all municipalities within the defined Minburn Region.

3.2 This Regional Emergency Management Partnership Agreement is separate from any existing Fire Service Mutual Aid Agreements and does not in any way void, negate, or replace any such agreements.

3.3 It is agreed that each municipality will retain its own autonomy to respond to emergency or disaster incidents at a local municipal level including authority for the power to declare, renew or terminate a state of local emergency for its respective jurisdiction.

3.4 Each municipality shall maintain its own municipal level incident command post and personnel with the ability to access and activate additional regional resources, support, coordination, and Regional Incident Command Post.

4. REGIONAL EMERGENCY ADVISORY COMMITTEE

4.1 The municipal councils of each of the signatory Parties to this Agreement have passed an Emergency Management Bylaw to establish the Regional Emergency Advisory Committee.

4.2 The Regional Emergency Advisory Committee consists of municipal Councillors of which each shall be appointed by their respective local authority to represent their jurisdiction on the Regional Advisory Committee. Each member will act as a liaison between the Committee and their local authority by communicating information from each meeting and bringing forth items requiring Council decision or approval to their elected Council on behalf of the Committee.

4.3 Each party shall also appoint at least one (1) alternate Council member to the Committee to attend and vote in the absence of the primary member.

4.4 The members of the Committee will elect from the membership a Chairperson and in alternating years, a Vice-Chairperson, each which shall be elected on a bi-annual rotating basis.

4.5 The Regional Emergency Advisory Committee shall:

- a) Provide policy, direction, guidance, and oversight to the Regional Emergency Management Agency.
- b) Each member will act as a liaison between the Committee and their local authority by communicating information from each meeting and bringing forth items requiring Council decision or approval to their respective Council on behalf of the Committee.
- c) Annually review the Regional Emergency Management Plan after review by the Regional Emergency Management Agency.
- d) Annually provide a copy of the reviewed Regional Emergency Management Plan for review and final approval to each Council.
- e) Review, and where appropriate, approve annual objectives of the Regional Emergency Management Agency.
- f) Review any corrective or after-action reports submitted by the Regional Emergency Management Agency and determine process for approval where appropriate.

5. REGIONAL EMERGENCY MANAGEMENT AGENCY

5.1 The municipal councils of each of the signatory Parties to this Agreement have passed an Emergency Management Bylaw to establish the Regional Emergency Management Agency.

5.2 The Agency is responsible for the administration of the Regional Emergency Management Plan and Program.

5.3 Members of the Regional Emergency Management Agency include:

- a) All appointed Directors of Emergency Management and Deputy Directors of Emergency Management within the region.
- b) All municipally appointed emergency management personnel as invited by the Chair of the Agency.
- c) Representatives from public and private organizations or other stakeholders who may provide expertise or assist with emergency management activities within the region as invited by the Chair of the Agency.

5.4 The Agency shall be chaired by an appointed Director of Emergency Management from within the region on an annually rotating basis by motion of Agency members.

5.5 The Regional Emergency Management Agency shall meet at least quarterly but may meet more often as determined by the Chair of the Agency.

5.6 The Regional Agency shall utilize the command, control and coordination system as prescribed by the Managing Director of the Alberta Emergency Management Agency.

5.7 The Agency shall report to the Regional Emergency Advisory Committee at least once (1) per year and provide an update on the Agency's review of the regional emergency plan and program.

5.8 The Regional Emergency Management Agency shall:

- a) Work collaboratively with the partnership communities through the Regional Emergency Advisory Committee, Alberta Emergency Management Agency and other government

departments or agencies as necessary to develop, implement and maintain all emergency plans and programs for the Region.

- b) Determine the direction of the Regional Emergency Management Agency and any of its subgroups or committees.
- c) Coordinate the provision of services and operations in preparation for and during an emergency or disaster.
- d) Coordinate annual training and exercises for members of the Regional Emergency Management Agency as per the *Local Authority Emergency Management Regulation 2020* and any amendments thereto.
- e) Set annual objectives for the Regional Emergency Management Agency and submit to the Regional Emergency Advisory Committee for approval.
- f) Annually review and as necessary update the Regional Emergency Management Plan to ensure it meets changing regional capacities and all provincial requirements pursuant to the *Local Authority Emergency Management Regulation 2020* and any amendments thereto.
- g) Submit a copy of the Regional Emergency Management Plan to the Advisory Committee annually following review and any updates.
- h) Make the Regional Emergency Management Plan available to Alberta Emergency Management Agency for review and comment.
- i) Ensure that in the event of an emergency, an individual or group of individuals is designated in the Regional Emergency Management Plan to act on behalf of the Regional Emergency Management Agency.

6. AUTHORITY FOR INCIDENT COMMAND POST ACTIVATION

6.1 Regional support can be accessed for local municipal level or regional level incident command post activations as needed.

6.1.1 Local Municipal Incident Command Post:

- a). The appointed municipal Director of Emergency Management will serve as the Incident Commander for their local authority and municipal Incident Command Post.
- b). The local Director of Emergency Management may, when determined necessary request support from:
 - i. Another municipality or municipalities within the region in the form of mutual aid;
 - or
 - ii. The Regional Emergency Management Agency to provide additional personnel in the municipal Incident Command Post. In this case, regional agency personnel will follow the local command and control structure established in the municipal incident command post to which they are providing assistance.

6.1.2 Regional Incident Command Post:

- a). Regional level support may be requested when an emergency or disaster affects more than one municipality within the defined region and a comprehensive regional response is required to effectively respond to and manage the incident. In this case a regional Incident Command Post will be activated, and additional resource support requested from within the region as needed.

b). A Regional Incident Command post will be activated and staffed by members of the Regional Emergency Management Agency and one (1) or more Directors of Emergency Management from the affected areas will be appointed to lead the regional response and the Regional Incident Command Post by majority vote of Agency members present.

6.2 In any instance in which support or resources are requested on behalf of a municipality experiencing an emergency or disaster incident from another municipality within the region, the Regional Mutual Aid Emergency Management Agreement will automatically come into effect. See Schedule A of this Agreement.

7. PROVISION OF SUPPORT TO AREAS OUTSIDE OF THE MINBURN REGION

7.1 It is recognized that the Regional Emergency Management Agency or parts of the Agency may be called upon from time to time to provide emergency or disaster assistance in areas outside of the Minburn Region. The Regional Agency will assess the current situation and a response to such requests will:

7.1.2 Only be committed after an assessment of what resources can reasonably be made available without endangering the Minburn Region and its residents.

7.1.3 Only be committed after ensuring that reasonable care will be provided to the staff being deployed; if the requesting organization cannot provide care for staff, resources will only be deployed once the Regional Agency has been able to arrange for reasonable care.

7.1.4 Only be committed to upon receipt of a tasking or order number from the requesting agency.

7.1.5 Each municipality shall be responsible for cost recovery with respect to resources supplied to the external requesting organization. Costs for those services will be billed according to the policy of each Municipality.

7.1.6 Parties shall not be required to provide anything other than municipally owned equipment and employees normally used by the Parties when responding to a regional emergency or disaster situation.

7.1.7 The Parties will always comply with the requirements of all applicable Federal, Provincial and Municipal legislation.

8. CONDITIONS OF AGREEMENT

8.1 It is hereby agreed that signatory municipalities to this Agreement cannot opt out of this Agreement nor any other existing regional emergency management mutual aid agreements or regionally assigned emergency management organization roles and responsibilities including Regional Advisory Committee and Regional Emergency Management Agency during a major emergency or disaster. A major emergency or disaster in this Agreement shall be taken to mean any emergency or disaster incident in which a State of Local Emergency is declared and/or regional or mutual aid support is required in order to respond to the incident.

9. INSURANCE AND INDEMNITY

9.1 No action lies against the Party with jurisdiction or any Assisting Party or a person acting under that Parties direction or authorization for anything done or omitted to be done in good faith while carrying out a power or duty under the *Emergency Management Act* or regulations during a State of Local Emergency.

9.2 A Requesting Party indemnifies each Assisting Party against any expense incurred by that Assisting Party by reason of any damage to its equipment in the course of responding to a call and against any cost or expense incurred by the Assisting Party by reason of personal injury or death caused to any of its personnel while responding to a call unless such damage, injury, or death results from wilful misconduct and/or the Assisting Party failing to act in good faith.

9.3 A Requesting Party agrees to save and hold harmless the Assisting Party, any of its departments, agencies, officers or employees from all cost, injury and damage occurred and from any other injury or damage to any person or property as a result of their actions in assisting the Requesting Party. The above cost, injury, damage or other injury or damage incurred by or to any of the above shall include, in the event of action, court costs, expenses of litigation and reasonable legal fees.

9.4 During the term of this Agreement, the Parties shall each, at their own respective cost and expense, maintain in full force and effect General Liability Insurance in an amount not less than five million dollars (\$5,000,000.00) per occurrence for personal injury and/or property damage and any other insurance that is mutually agreed to by the Parties and reasonably obtainable by both. Notwithstanding the foregoing, it is agreed that the policy limits do not define or limit a Party's liability to indemnify the other Party under this Section.

9.5 Each Party agrees to forward a copy of this Agreement to their municipal insurer and to be responsible for the costs of any increase in insurance premiums which may result.

10. TERM AND TERMINATION

10.1 Any member of the Regional Emergency Advisory Committee may withdraw their membership from Minburn Regional Partnership and this Agreement, by providing all other Parties hereto with twelve (12) months advance written notice. The withdrawal of any party from this Agreement shall in no way impact the remaining Parties hereto, and this Agreement shall continue in full force and effect as between the remaining Parties.

10.2 This Agreement shall come into force when it has been signed by all the Parties hereto.

10.3 The term of this Agreement shall be for a period of five (5) years.

10.4 Twelve (12) months prior to the expiration of the Term of this Agreement the parties shall initiate the process to automatically renew this agreement for successive periods of five (5) years and all the Terms of this Agreement shall remain in force.

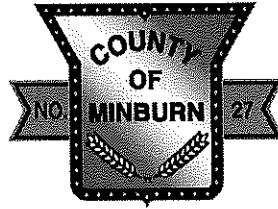
11. GOVERNING LAW

11.1 This Agreement shall be governed by and construed in accordance with the laws of the Province

SCHEDULE A
REGIONAL MUTUAL AID EMERGENCY MANAGEMENT AGREEMENT

BETWEEN:

County of Minburn No. 27 in the Province of Alberta



Town of Vegreville in the Province of Alberta



Village of Innisfree in the Province of Alberta



Village of Mannville in the Province of Alberta



(collectively, the "Parties")

1. PURPOSE

1.1 Where an emergency or disaster exceeds or has the potential to exceed the capacity of one or more of the signatory municipalities to adequately respond or additional resources are required to support the response, mutual aid as described herein may be requested by the affected municipality or municipalities and provided pursuant to the conditions within this Agreement.

2. EXCLUSIONS AND LIMITATIONS

2.1 Mutual aid will not be requested to compensate for day-to-day operational or resource shortfalls.

2.2 Notwithstanding section 2.1, a local authority is not required to have activated its own emergency response plan, Regional Emergency Management Plan nor Incident Command Post prior to requesting mutual aid. It is understood that no two disaster/emergency situations are the same and therefore mutual aid shall be situation dependent.

2.3 This Mutual Aid Agreement is separate from any existing Fire Service Mutual Aid Agreements and does not void, negate, or replace any such agreements.

3. SCOPE OF AUTHORITY

3.1 Any amendments to this Agreement are subject to the approval of each Council representing the municipal signatories. Amendments must be agreed upon by all Parties by authorized municipal signature and date before coming into effect.

3.2 In the event an incident affects only one (1) municipality the local Director of Emergency Management will serve as the Incident Commander and at his/her request shall be supported by resources of the Regional Emergency Management Agency.

3.3 In the event an incident affects more than one (1) municipality within the Region, a regional Incident Command Post shall be activated and one (1) or more Directors of Emergency Management from the affected areas appointed by majority vote of Agency members present to lead the response.

4. REQUESTS FOR ASSISTANCE

4.1 All requests for mutual aid assistance will be made by an authorized employee or designate of the requesting jurisdiction.

4.2 Requests shall be made in writing. Where time is of the essence, a verbal request for assistance will be followed by a written request from the Requesting Party as soon as practical.

4.3 All Requests for Assistance will be submitted to the appointed Director of Emergency Management or designate of the Assisting Party. In absence of the Director of Emergency Management or designate, requests for assistance will be submitted to the Chief Administrative Officer.

4.4 Prior to activation of mutual aid, notice of the request will be provided to the Assisting Party's municipal Council.

4.5 The following types of resources may be requested for mutual aid assistance:

- Equipment
- Material and supplies
- Personnel

- Use of facilities
- Hosting arrangements
- Other items or assistance where mutually agreed upon.

5. PERSONNEL PROVISIONS

5.1 It is agreed that the Requesting Party is responsible for accommodations including food, refreshments, rest areas and lodging if applicable for personnel of the Assisting Party.

5.2 If any of the aforementioned personnel provisions cannot be provided, the Assisting Party shall be notified at the time of the request in order to assess their ability to provide self-sufficient personnel with appropriate provisions.

6. PROVISION OF ASSISTANCE

6.1 Only those resources requested from the Assisting Party shall be deployed.

6.2 Based on an assessment of its capacity to provide requested resources the Assisting Party shall ensure that adequate protection, supplies, and other resources remain in place for its own jurisdiction prior to committing resources to the Requesting Party.

6.3 Provision of assistance will be at the unfettered discretion of the Assisting Party who reserves the right to:

- Not provide any assistance if just cause can be given.
- Provide limited assistance.
- Provide assistance as requested.

6.4 Notwithstanding section 6.3, the Parties within agree to provide assistance to the Requesting Party or Parties wherever possible and shall not withhold assistance without just cause.

6.5 Upon determination of resources that will be provided to the Requesting Party, the Assisting Party may confirm in writing the resources to be provided and an estimated timeframe for arrival. Where time is of the essence resources may be confirmed verbally and followed by written confirmation.

6.6 The Assisting Party may at any time withdraw resources provided as it sees fit.

7. DEPLOYED RESOURCES

7.1 The Parties agree that the Assisting Party's personnel or other resources shall remain under the direct control of the Assisting Party but will be under the authority of the Requesting Party for operational purposes throughout the duration of deployment.

7.2 The Parties agree that the Requesting Party shall not be deemed the employer of the Assisting Party's personnel.

7.3 Personnel deployed by the Assisting Party will report and abide by the command-and-control structure set forth by the Requesting Party and will function according to the lines of authority within that structure.

7.4 The Requesting Party is considered responsible for personnel supplied by the Assisting Party until their return to home base.

7.5 Each Party shall maintain its own equipment for safe operational use.

8. CONDUCT

8.1 Personnel shall not self-deploy or freelance at any time. There will be no reimbursement for self-deployed or freelancing personnel, equipment, or other resources.

8.2 Requested personnel will travel only on approved transportation routes and not venture into restricted areas.

8.3 All personnel shall follow any identified safety protocols and ensure the safety of themselves, other responding or assisting personnel and the public remains a priority.

8.4 Assigned personnel shall be qualified to complete the tasks for which they are being deployed. In the event personnel are assigned to a task for which they are not qualified or comfortable in completing it is up to individual personnel to report this to their direct supervisor at the incident.

8.5 Requested personnel will respect other team and/or personnel's capabilities and limitations.

8.6 All personnel must be fit for duty and may be denied access to assist by the Requesting Party if deemed unfit.

8.7 Photos of victims or other affected members of the public are prohibited.

8.8 Requested personnel shall not remove items from a work area for souvenir purposes nor take photos in unauthorized areas.

8.9 Requested personnel shall not post pictures, video or confidential incident documents to public platforms including but not limited to social media without express prior approval and consent from the authority having jurisdiction.

9. CONFIDENTIALITY

9.1 All information obtained by the Assisting Party while aiding the Requesting Party shall remain confidential as part of the Requesting Party's property. Disclosure of any such information shall be at the discretion and approval of the Requesting Party except where requirements of the law apply which may include but not be limited to documentation subject to the *Freedom of Information and Protection of Privacy Act*.

10. REIMBURSEMENT

10.1 All costs for assistance are to be paid by the Requesting Party.

10.2 Equipment and material costs shall be calculated based on each local authority's listed fee schedules. Where there is no such fee schedule or there are disagreements on costs billed, the rate schedule as published by Alberta's Ministries of Infrastructure and Transportation shall be utilized. If applicable, sales tax will be applied to all costs.

10.3 Personnel costs shall be reimbursed according to their positions and the current pay rate of the Assisting Party. Personnel shall not be expected to provide mutual aid assistance at a rate of pay lower than that which they receive from their municipality at the time of deployment.

10.4 The Assisting Party shall provide an invoice itemizing resources supplied including description of costs tallied based on established rates, dates, hours and/or quantities.

10.5 Additional costs incurred by personnel may include mileage costs accrued through travel to and from personnel incident reporting locations.

10.6 An Assisting Party may waive full or partial reimbursement costs of resources, personnel, loss or damages to the Requesting Party. The Assisting Party should notify the Requesting Party of their intention to waive any such costs as soon after the incident as possible.

10.7 Any account that is unpaid past ninety (90) days of receipt of the invoice shall be subject to the interest rate stipulated on the Assisting Party's invoice which shall not exceed the Bank of Canada rate at the date of invoice plus two percent (2%) per annum until paid.

10.8 Extensions to deadlines for payment may be extended past ninety (90) days upon approval from the Assisting Party.

11. DOCUMENTATION & RESOURCE TRACKING

11.1 All requested resources and personnel shall be documented and tracked as best as possible by the Requesting Party.

11.2 Notwithstanding 11.1, the Assisting Party is responsible for tracking resource time and costs for later reimbursement and invoicing purposes.

12. LIABILITY

12.1 Each Party shall hold throughout the entirety of this Agreement general liability insurance of not less than \$5,000,000 per occurrence for personal injury, public liability and/or property damage. A copy of the Certificate of Insurance indicating such shall be provided at the request of any of the Parties herein.

12.2 Each Party shall maintain their own vehicle and equipment insurance coverage of not less than \$2,000,000 per incident.

12.3 All insurance policies shall be primary and not contributory.

12.4 Any changes or cancellations to policy terms which reduce coverage amounts shall be provided in writing to all other signatory Parties of this Agreement.

12.5 The Assisting Party shall not be held liable for:

- Failure to respond to a request for assistance or failure to provide assistance.
- Failure to respond or provide assistance within an identified timeframe.
- Any claims that result from a Party's refusal to provide assistance.

13. INDEMNIFICATION

13.1 Each of the Parties agree to indemnify and save harmless each of the other Parties for any damage or claims of any nature due to any act done in good faith in the performance of this Agreement. This includes but is not limited to all claims, losses and costs resulting in any injury, death and/or damage to

any property. This excludes damage or loss caused by the gross or wilful misconduct of any of the Parties in the performance of their duties under this Agreement.

13.2 No action lies against the Party with jurisdiction or any Assisting Party or a person acting under that Parties direction or authorization for anything done or omitted to be done in good faith while carrying out a power or duty under the *Emergency Management Act* or the regulations during a State of Local Emergency.

13.3 A Requesting Party agrees to save and hold harmless the Assisting Party, any of its departments, agencies, officers or employees from all cost, injury and damage occurred and from any other injury or damage to any person or property as a result of their actions in assisting the Requesting Party. The above cost, injury, damage or other injury or damage incurred by or to any of the above shall include, in the event of action, court costs, expenses of litigation and reasonable legal fees.

13.4 During the term of this Agreement, the Parties shall each, at their own respective cost and expense, maintain in full force and effect General Liability Insurance in an amount not less than five million dollars (\$5,000,000.00) per occurrence for personal injury and/or property damage and any other insurance that is mutually agreed to by the Parties and reasonably obtainable by both. Notwithstanding the foregoing, it is agreed that the policy limits do not define or limit a Party's liability to indemnify the other Party under this Section.

13.5 Each Party agrees to forward a copy of this Agreement to their municipal insurer and to be responsible for the costs of any increase in insurance premiums which may result.

13.6 In the event of any dispute arising under this Agreement which cannot be resolved by mutual agreement between the respective Parties the same shall be submitted to arbitration. The decision rendered in respect of the proceedings shall be binding upon the respective Parties. The cost of the arbitrator will be shared equally by the Parties involved in the dispute.

14. TERM

14.1 This Agreement is considered effective when it has been signed by each of the signatory Parties.

14.2 The term of this Agreement shall be for a period of five (5) years.

14.3 Twelve (12) months prior to the expiration of the Term of this Agreement the parties shall initiate the process to automatically renew this agreement for successive periods of five (5) years and all the Terms of this Agreement shall remain in force.

14.4 Any Party may withdraw from this Mutual Aid Agreement given thirty (30) days' written notice to the other Parties. A notice will be considered to have been received within ten (10) days from the postage date or two business days if sent electronically.

15. BINDING AGREEMENT

15.1 This Agreement shall supersede any and all previous emergency and disaster mutual aid agreements with the exception of the aforementioned fire services agreements whether oral or written among the Parties.

**IN WITNESS WHEREOF THIS AGREEMENT IS EXECUTED ON BEHALF OF THE PARTICIPATING PARTIES,
BY THE HANDS OF THEIR OFFICERS DULY AUTHORIZED IN THAT BEHALF AND UNDER EACH
MUNICIPAL SEAL AFFIXED:**

Minburn County No. 27

Reeve

Chief Administrative Officer

Town of Vegreville

Mayor

Chief Administrative Officer

Village of Innisfree

Mayor

Chief Administrative Officer

Village of Mannville

Mayor

Chief Administrative Officer



Village of Innisfree

2021 Tax Sale Public Auction

Notice is hereby given that, under the provisions of the Municipal Government Act, the Village of Innisfree will offer for sale, by public auction, in the Village Office, 5116 – 50 Ave., Innisfree, Alberta on _____ at _____, the following lands:

LINC Number	Legal Description	Title Number	Reserve Bid
0015 658 982	8776S; 12; 17	842 195 671	\$ _____
0018 369 455	4175R; 4; 22-23	162 293 042	\$ _____
0018 369 660	4175R; 7; 6,7	012 346 557 +1	\$ _____
0026 518 671	9524252; 22; 1A	952 260 994	\$ _____
0011 470 986	6127HW; 20; 2	892 253 593	\$ _____

1. These parcels are being offered for sale by auction, subject to a reserve bid and to certain registrations shown on the existing certificate of title as described in section 423(1) of the *Municipal Government Act*.
2. These parcels are being offered for sale on an “as is, where is” basis, and the Village of Innisfree makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the developability of the parcel for any intended use by the successful bidder. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel. No Terms or Conditions of Sale will be considered other than those specified by the Village of Innisfree.
3. The parcels listed above shall be subject to the tax sale if the total outstanding property tax arrears remain outstanding prior to the tax sale.
4. Successful bidders shall be required to execute a Sale Agreement in a form and substance acceptable to the Village of Innisfree.
5. A non-refundable deposit equal to 10% of the purchase price, by bank draft or by lawyer’s trust cheque shall be due on the sale date, with the balance of the purchase price due on closing.
6. Purchasers are responsible for obtaining vacant possession.
7. If no offer is received for a parcel, or if the reserve bid is not met, the parcel will not be sold at the public auction. The Village of Innisfree may, after the public auction, become the owner of any parcel of land not sold at the public auction.

8. All sales are subject to current taxes.
9. GST may apply on parcels sold at the public auction.
10. Redemption may be affected by payment of all arrears of taxes and costs at any time prior to the date of the sale. Parcels may be deleted from this sale as the tax arrears and costs are paid.

DRAFT

Village of Innisfree (CAO)

From: Kyle Miller <k.miller@munplan.ab.ca>
Sent: August 3, 2021 12:49 PM
To: Village of Innisfree (CAO)
Cc: Allison Rosland
Subject: Village of Innisfree Mapping Cost Estimate

Good afternoon Brooke,

As we discussed last week, please find the following Cost Estimate for Innisfree Civic Addressing Maps:

Cost to Generate Civic Addressing Maps: \$800 + GST

This does not include the cost of the cadastral; if the Village would like MPS to purchase the cadastral data (lot boundaries) from Altalis, we can certainly do that and then we will invoice for that cost in addition to the costs outlined above.

This quote is based on the following:

- The Village must provide MPS with an existing map (printed or hand drawn) that identifies all of the existing civic addresses including house/building numbers and street names.
- It does not include any on-site field verification.
- MPS bears no liability for the accuracy or verification of the maps.

We thank you for the opportunity to discuss this project with your office and the invitation to provide a Cost Estimate.

Thank you,

Kyle

KYLE MILLER BA
Planner



p: 780.486.1991
e: k.miller@munplan.ab.ca
a: #206, 17511 – 107 Ave NW
Edmonton, AB T5S 1E5
www.munplan.ab.ca

COVID-19:

To proactively protect our staff, families, and clients from the spread of COVID-19 we are limiting visitors to our office. Please note that during this time, members of our staff will be working from our office and remotely as the need arises. Although we may not be in the office at the moment, our email and voice messages will be checked regularly. Thank you. We appreciate your understanding as we all work together to protect the health of our communities.

Confidentiality Warning: This message and any attachments are intended only for the use of the Intended recipient(s), are confidential, and may be privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of this message and any attachments is unauthorized. If you are not the Intended recipient, please notify the sender immediately by return e-mail, and delete this message and any attachments. Thank you.



TELUS
Floor 10, 10020 -100 Street
Edmonton, Alberta
Canada T5J 0N5
www.telus.com

July 28, 2021

Village of Innisfree
Brooke Magosse, Chief Administrative Officer
cao@innisfree.ca
PO Box 69
Innisfree, AB T0B 2G0

SUBJECT: Canada's transition to Next Generation 9-1-1 Service

Dear Ms. Magosse,

On June 1, 2017, the Canadian Radio-television and Telecommunications Commission ("CRTC") issued Telecom Regulatory Policy 2017-182: *Next-generation 9-1-1-Modernizing 9-1-1 networks to meet the public safety needs of Canadians*, setting out its determinations on the implementation and provision of NG9-1-1 networks and services in Canada and its view that such a transition would provide Canadians with access to new, innovative emergency services and capabilities.

In support of its decision, the CRTC has ordered TELUS, Bell and SaskTel to build NG9-1-1 networks to replace the existing 9-1-1 network to support each company's operating territory. The decommissioning of the existing 9-1-1 network is currently set by the CRTC to occur on March 4, 2025. To this end, TELUS is set to launch the NG9-1-1 network on March 1, 2022 and can begin onboarding Public Service Access Points ("PSAPs") and the respective municipalities they support soon thereafter.

In preparation for the NG9-1-1 transition, TELUS will need to update all current Local Governing Authority ("LGA") Agreements for 9-1-1 with NG9-1-1 Agreements. Securing new NG9-1-1 LGA Agreements is a critical landmark as the signing of these agreements will allow PSAPs to migrate onto TELUS' NG9-1-1 network. It is also important to note that from a technical and operational perspective, to onboard a PSAP to the NG9-1-1 network will require that all the municipalities and First Nations and Metis governments it serves to have signed the NG9-1-1 LGA with TELUS.

TELUS is looking forward to working with local municipalities, First Nations and Metis governments, and PSAPs to support this exciting initiative that will enrich the public safety of Canadian citizens. We kindly ask for your cooperation in **identifying your prime contact and representative for NG9-1-1 matters, by August 11, 2021**, so that we may keep you informed.

In the meantime, should you have any questions or require further clarifications, I may be reached at assunta.marozzi2@telus.com or 780-508-1237.

Yours truly,

Assunta Marozzi
LGA Relations Manager NG9-1-1
Telecom Policy & Regulatory Affairs
TELUS Communications Inc.

cc. Brian Bettis, General Manager
CSD Northern AB and BC Interior, Customer Solutions Delivery
TELUS Communications Inc.

Village of Innisfree (CAO)

From: Ethan Guinand <ethan.guinand@telus.net>
Sent: August 5, 2021 2:48 PM
To: Village of Innisfree (CAO)
Subject: Telus Business Solutions Consultation

Hey Brooke,

It was so nice to have a chance to talk to you and start our conversation about how we may be able to overhaul your current phone system for the Village of Innisfree.

After a quick chat it was determined that there was some potential to add value and cut costs with a new VOIP phone system. This new system is so much more than just a phonenumber; this is what comes with one of the packages that I may be offering you. I have underlined the parts that I think will be beneficial to a township.

Business Connect (VOIP Phone System) Enhanced Package

- ✓ Integrated Mobile App (Android/iOS)
- ✓ Unlimited Calling to Canada and US
- ✓ Conference Calling
- ✓ Auto-Attendant
- ✓ IP Fax
- ✓ Call Management and Administration Access
- ✓ Voicemail
- ✓ Call Forwarding
- ✓ Call Display
- ✓ Integration with Microsoft Office/Outlook, Google Drive, and Dropbox
- ✓ App Capabilities (All of these services accessible from cell phone)
- ✓ Main Local Number
- ✓ Toll-free Number

The conference calling ability will replace any existing accounts you use for this and give you the potential to host Town Hall Meetings over the internet.

The Auto-attendant acts like a pseudo-reception, it will gatekeep incoming calls, reroute calls where they are needed and even be set up to answer commonly asked questions like when the campground hours are or if the office is closed for a holiday.

The IP Fax will hopefully eliminate your need for a fax machine (depending on the usage) and allow faxes to be sent and responded to over an email portal, and if need be just printed out on a regular printer.

We are going to get you all new equipment and rid you of any internal switchboards (Nortel potentially) that you have to maintain.

My goal is to offer you this product while keeping it under the price of your current contract but I will need more information about the Innisfree's existing phone infrastructure.

We also talked about opening up a discussion to look at your current Mobile phone plan. Unfortunately the promotions for Mobile Phones are changing constantly. We would look at renewing contracts, trying to drop the price where we can. If you are in need of any new mobile phones we can help look into that as well.

I will need more information to be able to give you a quote so I do hope town council will take the time with you and I to go through your phone system and overhaul it from the ground up!

Cheers,
Ethan Guinand
Business Sales Consultant
TELUS Authorized Partner - TAG
Cell (403) 968-2252





ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays*

AR105124

July 5, 2021

Her Worship Deborah McMann
Mayor
Village of Innisfree
PO Box 69
Innisfree AB T0B 2G0

Dear Mayor McMann: *Deborah*

I am pleased to confirm that Alberta will receive \$499 million in funding under the federal Gas Tax Fund (GTF) in 2021. This includes an additional one-time payment of \$244 million announced by Canada in March 2021 in recognition of the critical role our communities play in a safe restart, and to help reduce the risk of infrastructure projects being delayed or cancelled. This additional funding is intended to help municipalities and Metis Settlements address local infrastructure needs, and must follow all rules and conditions of the GTF program.

For the Village of Innisfree:

- The **2021 GTF allocation is \$100,000**. This includes \$50,000 as a result of the one-time funding top-up.

GTF funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at open.alberta.ca/publications.

In addition, the federal government announced that the GTF program is being renamed to the Canada Community-Building Fund to better reflect the nature of the program. Over the coming months, Municipal Affairs will be updating program documents, websites, and IT systems to reflect this change.

I look forward to working together with you and the federal government to help your community in addressing its infrastructure needs.

Sincerely,

Ric McIver
Minister

cc: Brooke Magosse, Chief Administrative Officer, Village of Innisfree



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Hays

AR105523

August 5, 2021

Her Worship Deborah McMann
Mayor
Village of Innisfree
PO Box 69
Innisfree AB T0B 2G0

Dear Mayor McMann:

On October 18, 2021, the Government of Alberta intends to conduct a provincewide election of nominees for Canada's Senate, as well as a referendum. Senate and referendum voting will be conducted alongside the general municipal election. To support local governments administering these votes, the Senate Election Grants Regulation under the *Alberta Senate Election Act* and Referendum Payments Regulation under the *Referendum Act* require the Minister of Municipal Affairs to make payments to the local authorities that are administering the votes.

The regulations state:

- where an election under the *Local Authorities Election Act* is required in a municipality or ward, the elected authority or other body that conducts the vote under the *Alberta Senate Election Act* or *Referendum Act* in that municipality or ward shall be paid a grant of \$1 per capita or \$1,000, whichever is greater; or
- where no election under the *Local Authorities Election Act* is required in a municipality or ward, the elected authority or other body that conducts the vote under the *Alberta Senate Election Act* or *Referendum Act* in that municipality or ward shall be paid \$2 per capita or \$2,000, whichever is greater.

Given there will be both senate elections and referendum questions occurring as part of the 2021 municipal general election, municipalities holding local elections will be eligible for a grant of \$1 per capita or \$1,000 (whichever is greater) for the senate election vote and \$1 per capita or \$1,000 (whichever is greater) for the referendum for a total interim grant of \$2 per capita or \$2,000 (whichever is greater).

Should it then later be determined that a municipality does not need to hold a local election, the municipality will then be eligible for an additional grant of \$1 per capita or \$1,000 (whichever is greater) for the senate election vote and \$1 per capita or \$1,000 (whichever is greater) for the referendum for a total combined grant of \$4 per capita or \$4,000 (whichever is greater).

.../2

Based on this formula, and to streamline the process, the **Village of Innisfree** will receive an initial grant payment of **\$2,000** in August to conduct the 2021 Senate election and referendum. If a local election is not held under the *Local Authorities Election Act* in the **Village of Innisfree** on October 18, a second payment of **\$2,000** will be made in October.

If the Senate election and/or referendum are cancelled, the **Village of Innisfree** will be required to return the initial grant payment to the Government of Alberta, if requested by the province.

Some municipalities may be administering the Senate election and referendum on behalf of the Minister of Municipal Affairs for a neighbouring entity, and will receive the payments calculated for the neighbouring entity. These municipalities will receive a separate letter confirming the additional amounts once the contracts are finalized.

Conducting the Senate election and the referendum at the same time as local elections will leverage efficiencies and economies of scale, while ensuring all Albertans have the ability to participate in the vote.

Thank you for your work in strengthening democracy in Alberta.

Sincerely,

A handwritten signature in black ink, appearing to read "Ric McIver". The signature is fluid and cursive, with a large, stylized initial "R" and "M".

Ric McIver
Minister

cc: Brooke Magosse, Chief Administrative Officer, Village of Innisfree

VILLAGE OF INNISFREE
CHIEF ADMINISTRATIVE OFFICERS REPORT

July 20, 2021 – August 17, 2021

Administration

- **2021 Public Auction - Tax Sale**
 - Information regarding the Tax Recovery Auction has been brought forward to Council.
 - **Administrative/Public Works Assistant – Vacancy**
 - Administration sent out the advertisement for the Administrative/Public Works Assistant position.
 - Interviews are to be conducted.
 - **Events:**
 - No events planned at this time.
 - **Grant Funding**
 - **Community Garden:**
 - i. Newcomers are always welcome!
 - **MSP Grant (2021 Projects)**
 - i. **Birch Lake Campground: \$25,000.00**
 - i. Ball diamonds (repaint, repair dug outs, repair electrical connections, add shale in diamonds, etc.)
 - ii. Repairs/Replace Change House and outhouses
 - iii. Camp Kitchen (Day use area) - replace wood stove
 - ii. **Innisfree Fire Department: \$25,000.00**
 - High Priority Items:
 - a. Repair/replace overhead doors **Ongoing**
 - b. Build a gear locker
 - c. LED Lighting **Ongoing**
 - d. Build shelving in truck bay
 - Low Priority Items:
 - a. Repair cement pad - truck bay
 - b. run air lines along roof
 - c. Repainting of Truck Bay Floor
- *Fire Department has been directed to obtain quotes for items listed under “High Priority” *
- **GIS System – County of Minburn**
 - Ongoing.

➤ **2021 Municipal Election**

- Administration has updated the Village of Innisfree's Website.
- Nomination packages for the 2021 Municipal Election are available online or by contact Administration.
- Advertisements have been sent out in the Innisfree Informer.

➤ **Training**

- Elected Officials:
 - MEO (Municipal Elected Officials Course) **On-line or in-person**
- Director of Emergency Management:
 - DEM **In-Person**
 - 300 **ICS 100 on-line and in-person**
- Municipal Staff:
 - BEM (Basic Emergency Management) **on-line or in-person**
PW Foreman has been registered. Currently ongoing
- **Subdivision & Development Appeal Board Training**
 - Administration has not received any applications for members at large to sit on the SDAB. Administration will continue to advertise.

Birch Lake Campground:

Campground is thriving and we continue to receive a lot of bookings/reservations.

➤ **Innisfree Campground Cleanup & Inventory**

Some tasks that are currently on going are:

- Post removal at campground *(not a high priority item)*

**Campground will be closed as of September 6 (Labour Day) **

Public Works

Submitted Separately.

➤ **2020 Village Project List:**

- Flooding Mitigation & Culvert Installation – Ongoing
Sidewalks have been replaced as of August 12, 2021.
Administration contacted a few contractors RE paving. Currently waiting for quotes

➤ **Proposed Project List:**

- Trimming of Tree's in Town. Ensuring back-alleys/sidewalks are clear of overhanging tree's
- Stop Sign Replacement **Administration ordered signs/poles**
- Seniors Drop-In Centre (Inspect/Repair Plumbing Issues)
- Fire Hydrant Replacement
- Install 2 more Fire Hydrants to Increase Coverage
MSI Grant has been applied for.

- Sidewalk Rehabilitation
- Correct Multiple Manhole Defects
Administration will have PW inspect the MH and prepare a list of those needing to be replaced. FGTF Grant has been applied for.
- Remove concrete pile – West side of Town
- Hole in road (culvert)
ongoing.

Bylaw Enforcement

- Bylaw enforcement is still on going.
- Live traps continue to be placed out in various areas. The Public Works staff have caught quite a few skunks in the past few weeks.
- Will continue to monitor.

Upcoming Events:

- September 1, 2021 – Alberta HUB General Mtg/Golf/Supper @ 3:00 PM
- September 6, 2021 – Civic Holiday
- September 20, 2021 (12:00 NOON) – 2021 Municipal Election Nomination Deadline
- September 21, 2021 – Regular Council Meeting

ACTION LIST

- See page 4.

ACTION LIST

MOTION #	TITLE	DEPARTMENT	Details:
2019-11-19/04	Innisfree/Minburn Fire Department – Agreement Analysis	Admin	Fire Services Feasibility Study is completed. Waiting for the County of Minburn’s recommendation. *Update: County of Minburn to set a meeting date/time with CAO(s) and Fire Chief to discuss Fire Negotiations about regionalization.
2020-07-21/09	Flood Mitigation / Culvert Installation – Bar Engineering	Admin	Completed. Currently waiting for a surveyor to survey the URW area to discharge the rest of the URW. Sidewalk and road repair to take place in 2021. <i>*survey has been completed. Public Works has drawn up a map to be included with the Discharge of Partial URW Form. Administration to submit with lawyers & AB Land Titles*</i>



Village of Innisfree

Revenue & Expense Report

Page 1 of 6
2021-Aug-9
3:23:17PM

General Ledger	Description	2021 Budget	2021 Actual
TAXATION			
1-00-00-110	Taxes Residential	167,372.73	167,372.73
1-00-00-111	Taxes Non-Residential	46,719.48	46,719.48
1-00-00-112	Taxes M & E	4,341.49	4,341.49
1-00-00-190	Taxes Linear	27,882.89	27,882.89
1-00-00-230	Taxes Federal GIL	1,056.16	1,056.16
1-00-00-250	Taxes Minimum Levy	25,643.83	25,643.83
1-00-00-321	ASFF Residential Levy	27,694.85	27,702.32
1-00-00-322	ASFF Non-Residential Levy	11,781.89	11,781.88
1-00-00-330	Seniors Housing Levy	2,825.00	2,825.02
1-00-00-260	Taxes - Designated Industrial Property	90.77	90.77
* TOTAL TAXATION		<u>315,409.09</u>	<u>315,416.57</u>
REQUISITIONS			
2-00-00-260	Designated Industrial Property Req	90.77	0.00
2-00-00-321	ASFF Requisition Residential	27,694.85	12,988.96
2-00-00-322	ASFF Requisition Non-Residential	11,781.89	5,344.34
2-00-00-330	Seniors Foundation Requisition	2,825.00	2,825.00
* TOTAL REQUISITIONS		<u>42,392.51</u>	<u>21,158.30</u>
**P TOTAL TAX AVAILABLE FOR MUNICI		<u>273,016.58</u>	<u>294,258.27</u>
GENERAL REVENUE			
1-00-00-510	Penalties Taxes	27,500.00	20,591.84
1-00-00-540	Franchise Fees - Natural Gas	22,600.00	14,301.51
1-00-00-541	Franchise Fees - Electricity	13,965.00	8,484.71
1-00-00-550	Bank Interest	2,500.00	1,801.89
1-01-00-590	Other Revenue Own Sources Invest	385.00	385.00
1-11-00-152	Council Health Benefit Cost Recovery	2,190.00	0.00
1-11-00-765	Transfer from Reserves General	5,000.00	5,000.00
** TOTAL GENERAL REVENUE		<u>74,140.00</u>	<u>50,564.95</u>
ADMIN REVENUE			
1-12-00-401	Sales Photocopies, Faxes, Services	1,150.00	711.98
1-12-00-560	Rental Revenue Adm	9,000.00	4,180.74
1-12-00-590	Other Revenue Own Sources Adm	7,875.00	6,000.00
1-12-00-841	Provincial Grant Capital	0.00	15,168.00
1-12-00-911	LTO Cost Recovery	250.00	0.00
1-12-00-290	Election (Senate/Referendum)	2,000.00	0.00
** TOTAL ADMIN REVENUE		<u>20,275.00</u>	<u>26,060.72</u>
FINE REVENUE			
1-21-00-530	Fines Police	500.00	100.00
** TOTAL FINE REVENUE		<u>500.00</u>	<u>100.00</u>
FIRE REVENUE			
1-23-00-410	Fees Fire Fighting	14,500.00	6,123.16
1-23-00-850	Grants Conditional Local Gov't Fire	20,750.00	15,783.20



Village of Innisfree

Revenue & Expense Report

Page 2 of 6
2021-Aug-9
3:23:17PM

General Ledger	Description	2021 Budget	2021 Actual
1-23-00-765	Transfer from Reserves Fire	2,000.00	2,000.00
**	TOTAL FIRE REVENUE	37,250.00	23,906.36
BYLAW REVENUE			
1-26-00-522	License Animal	850.00	887.00
1-26-00-523	Business Licenses	400.00	350.00
1-26-00-590	Fines Bylaw	450.00	0.00
**	TOTAL BYLAW REVENUE	1,700.00	1,237.00
PUBLIC WORKS REVENUE			
1-32-00-430	Sales Service (Grass,Snow)	1,100.00	1,425.00
1-32-00-560	PW Rental Revenue	500.00	100.00
1-32-00-830	Grants Federal (CSJ) PW	6,300.00	0.00
1-32-00-765	Transfer From Operating Reserves PW	10,130.00	10,130.00
**	TOTAL PUBLIC WORKS REVENUE	18,030.00	11,655.00
STORMWATER REVENUE			
1-37-00-410	Stormwater Infrastructure Renewal	4,775.00	2,719.05
**	TOTAL STORMWATER REVENUE	4,775.00	2,719.05
WATER REVENUE			
1-41-00-410	Water Consumption	38,250.00	25,379.85
1-41-00-411	Regional Water Fund	23,300.00	13,306.74
1-41-00-412	Water Base Fee	28,100.00	12,774.47
1-41-00-510	Penalties Water	2,500.00	1,889.45
**	TOTAL WATER REVENUE	92,150.00	53,350.51
SEWER REVENUE			
1-42-00-410	Billings Sewer	35,075.00	20,396.62
1-42-00-765	Transfer from Reserves Sewer	5,000.00	5,000.00
**	TOTAL SEWER REVENUE	40,075.00	25,396.62
SOLID WASTE			
1-43-00-410	Billings Garbage	46,950.00	27,183.21
1-43-00-411	Regional SWM Infrastructure Fee	17,950.00	10,213.64
**	TOTAL SOLID WASTE	64,900.00	37,396.85
COMMUNITY REVENUE			
**	TOTAL COMMUNITY REVENUE	0.00	0.00
LAND REVENUE			
1-61-00-410	Sale of Land	0.00	900.00
1-61-00-522	Permits (Development, Subdivision)	250.00	150.00
**	TOTAL LAND REVENUE	250.00	1,050.00
RECREATION REVENUE			



Village of Innisfree

Revenue & Expense Report

General Ledger	Description	2021 Budget	2021 Actual
1-72-00-590	Fees Park Grounds	24,500.00	14,574.24
1-72-00-591	Fees Park Concession	2,000.00	0.00
1-72-00-765	Transfer from Reserves Recreation	5,000.00	5,000.00
** TOTAL RECREATION REVENUE		31,500.00	19,574.24
 CULTURAL REVENUE			
1-74-00-415	Museum Donations	100.00	0.00
** TOTAL CULTURAL REVENUE		100.00	0.00
*** TOTAL REVENUE		658,661.58	547,269.57
 COUNCIL EXPENSE			
2-11-00-151	Fees Council	5,750.00	3,857.50
2-11-00-211	Travel/Subsistence Council	350.00	34.22
2-11-00-212	Conventions/Seminars Council	500.00	150.01
** TOTAL COUNCIL EXPENSE		6,600.00	4,041.73
 GENERAL EXPENSE			
2-19-00-274	General Insurance	5,130.00	5,128.41
** TOTAL GENERAL EXPENSE		5,130.00	5,128.41
 ADMIN EXPENSE			
2-12-00-110	Salaries & Wages Adm	64,533.00	35,855.44
2-12-00-111	Honorarium (Admin)	750.00	0.00
2-12-00-130	Employer Contributions Source Adm	4,380.00	2,584.41
2-12-00-131	Employer Benefits Adm	8,500.00	4,645.55
2-12-00-135	Workers Compensation ADM	2,300.00	922.99
2-12-00-211	Travel/Subsistence Adm	250.00	79.48
2-12-00-215	Telecommunications	6,225.00	3,473.50
2-12-00-216	Postage & Freight	925.00	448.74
2-12-00-220	Membership Dues Adm	1,350.00	1,243.99
2-12-00-221	Advertising/Printing/Subscriptions Adm	5,500.00	3,106.23
2-12-00-230	Audit/Assessor Fees Adm	25,000.00	19,450.00
2-12-00-250	Contracted Services Adm	15,500.00	12,477.15
2-12-00-274	Insurance Adm	960.00	959.07
2-12-00-290	Election/Census Expense Adm	2,000.00	17.85
2-12-00-510	Goods, Materials & Supplies Adm	7,500.00	5,965.21
2-12-00-540	Utilities Heat Adm	1,600.00	727.71
2-12-00-541	Utilities Power Adm	2,650.00	1,492.42
2-12-00-650	Provision Doubtful Accounts	3,500.00	0.00
2-12-00-810	Bank Charges Adm	1,575.00	917.48
2-12-00-911	Land Title Charges	800.00	755.00
2-12-00-995	Legal Expenses	10,000.00	1,988.85
2-12-00-212	Education Adm	500.00	0.00
** TOTAL ADMIN EXPENSE		166,298.00	97,111.07
 FIRE EXPENSE			
2-23-00-120	Salaries & Wages Fire	16,750.00	9,946.00
2-23-00-211	Travel & Subsistence Fire	750.00	0.00
2-23-00-215	Telecommunications Fire	2,750.00	2,225.52
2-23-00-217	Freight & Postage Fire	50.00	0.00



Village of Innisfree

Revenue & Expense Report

General Ledger	Description	2021 Budget	2021 Actual
2-23-00-234	Training Fire	2,500.00	0.00
2-23-00-250	Contracted Services Fire	600.00	338.03
2-23-00-274	Insurance Fire	1,600.00	1,605.55
2-23-00-510	Supplies, Goods & Equipment Fire	10,000.00	7,376.33
2-23-00-521	Fuel & Oil Fire	400.00	327.30
2-23-00-540	Utilities Heat Fire	2,565.00	1,605.80
2-23-00-541	Utilities Power Fire	1,790.00	960.25
2-23-00-762	Transfer to Capital Reserves Fire	1,500.00	0.00
** TOTAL FIRE EXPENSE		41,255.00	24,384.78
EMERGENCY SERVICE EXPENSE			
2-25-00-310	911 Requisition	1,205.00	1,204.20
** TOTAL EMERGENCY SERVICE EXPENS		1,205.00	1,204.20
BYLAW EXPENSE			
2-26-00-221	Bylaw Advertising	150.00	0.00
2-26-00-222	Bylaw Enforcement Costs	250.00	0.00
2-26-00-510	Animal Control Goods & Materials	125.00	0.00
** TOTAL BYLAW EXPENSE		525.00	0.00
PUBLIC WORKS EXPENSE			
2-32-00-110	Salaries & Wages PW	27,084.00	14,646.00
2-32-00-111	Honorarium (PW)	750.00	0.00
2-32-00-115	Salaries & Wages Casual PW	4,200.00	4,200.00
2-32-00-130	Employer Contributions Source PW	2,500.00	1,223.12
2-32-00-131	Employer Benefits PW	3,350.00	1,557.29
2-32-00-211	Travel & Subsistence PW	100.00	0.00
2-32-00-215	Telecommunications PW	2,515.00	1,523.27
2-32-00-217	Freight & Postage PW	350.00	0.00
2-32-00-250	Contracted Services PW	595.00	352.73
2-32-00-270	CN Services PW	130.00	130.00
2-32-00-274	Insurance PW	2,765.00	2,766.29
2-32-00-510	Goods, Supplies & Materials PW	27,500.00	6,853.12
2-32-00-521	Fuel & Oil PW	6,000.00	3,650.31
2-32-00-540	Utilities Heat PW	1,900.00	1,091.95
2-32-00-541	Utilities Power (Street/Shop) PW	56,565.00	25,138.56
2-32-00-762	Transfer to Capital PW	2,500.00	0.00
** TOTAL PUBLIC WORKS EXPENSE		138,804.00	63,132.64
STORM DRAINAGE EXPENSE			
2-37-00-510	Goods & Equipment Repairs - Storm Draina	1,200.00	0.00
2-37-00-762	Contribution to Capital - Storm Drainage	4,775.00	0.00
** TOTAL STORM DRAINAGE EXPENSE		5,975.00	0.00
WATER EXPENSES			
2-41-00-110	Salaries & Wages Water	11,607.00	6,276.84
2-41-00-130	Employer Contributions Source Water	770.00	442.18
2-41-00-131	Employer Benefits Water	1,275.00	667.44
2-41-00-215	Telecommunications - Water	1,085.00	591.47
2-41-00-250	Contracted Services Water	7,640.00	4,939.46



Village of Innisfree

Revenue & Expense Report

General Ledger	Description	2021 Budget	2021 Actual
2-41-00-274	Insurance Water	2,165.00	2,166.66
2-41-00-350	ACE Regional Water Purchase	57,500.00	36,721.05
2-41-00-510	Goods, Supplies & Materials Water	5,500.00	79.05
2-41-00-540	Utilities Heat Water Plant	1,615.00	1,077.86
2-41-00-541	Utilities Power Water Plant	6,225.00	3,280.04
2-41-00-762	Transfer to Capital Water	2,500.00	0.00
2-41-00-840	750-Capital ACE Water Contribution	37,400.00	37,400.00
** TOTAL WATER EXPENSES		135,282.00	93,642.05
SEWER EXPENSE			
2-42-00-110	Salaries & Wages Sewer	6,683.67	3,785.25
2-42-00-130	Employer Contributions Source Sewer	445.00	273.35
2-42-00-131	Employer Benefits Sewer	350.00	216.16
2-42-00-250	Contracted Services Sewer	1,000.00	0.00
2-42-00-274	Insurance Sewer	1,440.00	1,439.63
2-42-00-510	Goods, Supplies & Materials Sewer	3,500.00	6,022.50
2-42-00-541	Utilities Power Sewer Lift Stations	5,915.00	3,173.78
2-42-00-762	Transfer to Capital Sewer	2,500.00	0.00
** TOTAL SEWER EXPENSE		21,833.67	14,910.67
GARBAGE EXPENSE			
2-43-00-110	Salaries & Wages Garbage	20,519.00	11,323.83
2-43-00-130	Employer Contributions Source Garbage	1,300.00	806.62
2-43-00-131	Employer Benefits Garbage	1,500.00	955.55
2-43-00-250	Contracted Services Garbage	27,050.00	12,896.01
2-43-00-274	Insurance Garbage	380.00	0.00
2-43-00-510	Goods, Supplies & Materials Garbage	2,500.00	0.00
2-43-00-762	Transfer to Capital Garbage	5,000.00	0.00
2-43-00-763	Transfer to Reserves - Regional SWM	17,950.00	0.00
** TOTAL GARBAGE EXPENSE		76,199.00	25,982.01
FCSS EXPENSE			
2-51-00-351	FCSS Requisition	1,850.00	1,837.75
** TOTAL FCSS EXPENSE		1,850.00	1,837.75
PLANNING EXPENSE			
2-61-00-510	General Goods, Supplies and Materials	500.00	0.00
2-61-00-250	Contracted Services	775.00	0.00
** TOTAL PLANNING EXPENSE		1,275.00	0.00
LAND PURCHASES EXPENSE			
** TOTAL LAND PURCHASES EXPENSE		0.00	0.00
RECREATION EXPENSES			
2-72-00-130	Employer Contributions Source Recreation	600.00	0.00
2-72-00-215	Freight/Phone/Postage Recreation	815.00	756.52
2-72-00-221	Printing/Advertising/Subscriptions	380.00	0.00
2-72-00-250	Contracted Services Recreation	12,000.00	7,500.00
2-72-00-255	Maintenance Sports Grounds	750.00	0.00



Village of Innisfree

Revenue & Expense Report

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General Ledger	Description	2021 Budget	2021 Actual
2-72-00-274	Insurance Recreation	2,355.00	2,355.45
2-72-00-510	Goods, Materials & Supplies Recreation	15,000.00	16,344.52
2-72-00-511	Rec Park Float	100.00	0.00
2-72-00-521	Fuel and Oil Park	1,200.00	842.42
2-72-00-540	Utilities Heat Park Building	1,065.00	487.98
2-72-00-541	Utilities Power Park Grounds	1,530.00	1,649.68
2-72-00-762	Transfer to Capital Recreation	1,000.00	0.00
2-72-00-115	Salaries & Wages Casual Recreation	4,200.00	0.00
** TOTAL RECREATION EXPENSES		40,995.00	29,936.57
CULTURE EXPENSES			
2-74-00-250	Contracted Services Library/Museum	100.00	0.00
2-74-00-274	Insurance Cultural Organization	4,870.00	4,870.86
2-74-00-300	Regional Library Requisition	1,165.00	1,166.29
2-74-00-350	Local Municipal Library Grant	3,500.00	0.00
2-74-00-415	Donations - Museum	100.00	0.00
2-74-00-540	Utilities Heat Museum	3,116.00	2,149.42
2-74-00-541	Utilities Power Museum	1,540.00	858.66
** CULTURE EXPENSES		14,391.00	9,045.23
*** TOTAL EXPENSES		657,617.67	370,357.11
**** (SUPLUS)/DEFICIT		(1,043.91)	(176,912.46)

*** End of Report ***



Village of Innisfree
Utilities Trial Balance (All Balances)
 Trial Balance As Of 2021-08-09

Account # Name	Account Active	Amount Outstanding	Current	Overdue1	Overdue2	Overdue3	Overdue4
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Sub Ledger		General Ledger	
Current	10,202.29	3-00-00-274	20,517.57
Overdue 1	4,001.72		
Overdue 2	1,336.12		
Overdue 3	1,052.60		
Overdue 4	3,924.84		
Outstanding	20,517.57	Totals	20,517.57
		Total GL	20,517.57
		Total SL	20,517.57
		Proof	0.00

*** End of Report ***



Village of Innisfree

Cheque Listing For Council

2021-Aug-9
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Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20210334	2021-07-26		2-72-00-510 2-72-00-510	REPL-2021026C REPL-2021026C	CAMPGROUND FIREWOOD CAMPGROUND FIREWOOD	1,350.00 1,350.00	1,350.00
20210352	2021-07-29		4-00-00-239	0732-44875	PAYMENT EMPLOYEE & COUNCIL BENEFIT	574.76	574.76
20210353	2021-07-29		2-12-00-510 2-23-00-510	july 2021 JULY 2021-02	PAYMENT PARADE CANDY - VILLAGE PARADE CANDY - FIRE DEPARTM	72.00 72.00	144.00
20210354	2021-07-29		2-12-00-221 2-32-00-215 2-23-00-215 2-12-00-510 2-32-00-510 2-32-00-510 2-12-00-510 2-32-00-510 2-11-00-212	JUNE 12-JULY1 JUNE 12-JULY1 JUNE 12-JULY1 JUNE 12-JULY1 JUNE 12-JULY1 JUNE 12-JULY1 JUNE 12-JULY1 JUNE 12-JULY1 JUNE 12-JULY1	PAYMENT CANADA POST MCSNET-PW MCSNET-FIRE PDF VIEWIER PENNZOIL 10W30 SAFETY BELTS/GREASE WD40 WATER/GATERAID MICROSOFT OFFICE SUB BIKE GRASS TRIM STIHL (DEERL AUMA LEADERS CAUCUS	374.76 104.95 104.95 40.04 19.41 37.23 27.86 114.45 335.95 105.00	1,264.60
20210355	2021-07-29		2-43-00-250 2-23-00-510	31852 31854	PAYMENT Q2 - MANN WTS COSTS Q2 - FIRE COST SHARE	3,809.88 3,589.41	7,399.29
20210356	2021-07-29		2-32-00-510	14059099	PAYMENT HAMMER DRILL / HEX DRIVER M	471.45	471.45
20210357	2021-07-29		2-12-00-250	july 2021	PAYMENT JULY 2021 CLEANING SERVICE	200.00	200.00
20210358	2021-07-29		2-12-00-510	2139	PAYMENT ANNUAL EMAIL RENEWAL	226.80	226.80
20210359	2021-07-29		2-72-00-250	July 2021	PAYMENT BIRCH LAKE CAMPGROUND MAI	2,500.00	2,500.00
20210360	2021-08-05		2-41-00-350	98	PAYMENT JULY 2021 WATER CONSUMPTIC	5,398.05	5,398.05
20210361	2021-08-05		2-12-00-221	343143	PAYMENT LIBRARY PHOTOCOPIER	435.30	435.30
20210362	2021-08-05		2-23-00-215	JULY 2021	PAYMENT FIRE CHIEF CELL PHONE COVEF	50.00	50.00
20210363	2021-08-05		2-11-00-211	JULY 2021	PAYMENT MMI FCSS MILEAGE	34.22	34.22
20210364	2021-08-05		2-32-00-521	JULY2021	PAYMENT PUBLIC WORKS FUEL	825.88	825.88
20210365	2021-08-05		2-12-00-215 2-12-00-215 2-72-00-215 2-12-00-215 2-12-00-215 2-41-00-215	JULY 28-AUG 2' JULY 28-AUG 2' JULY 28-AUG 2' JULY 28-AUG 2' JULY 28-AUG 2' JULY 28-AUG 2'	PAYMENT CABLE FEES 780-592-2010 780-592-2414 780-592-3729 (FAX) 780-592-3886 780-592-3939	47.63 73.72 95.14 74.09 124.44 73.72	488.74
20210366	2021-08-05		2-12-00-215	JULY 28-AUG 2'	PAYMENT 780-592-2041	110.91	110.91
20210367	2021-08-05		2-72-00-215 2-12-00-215 2-32-00-215	AUG 02-SEPT 0 AUG 02-SEPT 0 AUG 02-SEPT 0	PAYMENT PW AND CAO CELL PHONE ADMIN/PW CELLPHONE AND WIF ADMIN/PW CELLPHONE AND WIF	73.50 68.71 101.64	243.85
20210368	2021-08-05		2-42-00-510	242	PAYMENT MANHOLE/SEWER LINE FLUSHIN	2,737.88	2,737.88



Village of Innisfree

Cheque Listing For Council

Cheque #	Cheque Date	Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20210369	2021-08-05		2-32-00-510	JULY2021	PAYMENT PUBLIC WORK SUPPLIES	155.75	155.75
20210370	2021-08-05		2-12-00-221	222964	PAYMENT NOTICE OF PUBLIC HEARING	398.09	398.09

Total 25,009.57

*** End of Report ***

Rural Rapid Access Counselling for all Albertans

Rural Rapid Access Counselling makes it easy to get mental health care from anywhere in Alberta. The program is funded by the Government of Alberta Mental Health and Addiction COVID-19 Community Funding grant.

- Pre-COVID, 1 in 5 Albertans had mental health or addictions issues.
- More than half of surveyed adults received no or insufficient mental health care.
(Source: *Gap Analysis of Public Mental Health and Addictions Programs*
<https://alberta.cmha.ca/wp-content/uploads/2014/12/GAP-MAP-Report-2014.pdf>)

Rural Rapid Access Counselling is: In Demand:

- | | |
|---|---|
| <ul style="list-style-type: none"> • Anonymous • Requires no travel time • Done online through video or by phone • Rapid – connect with a counsellor within 3 business days • Affordable (pay what you can afford) | <ul style="list-style-type: none"> • Launched in August 2020 • Goal: 200 rural Alberta appointments by July 2021 • Goal Surpassed in 7 Months: 200+ appointments booked from Albertans in 30 communities (August 2020 to March 2021) |
|---|---|

What Albertans have said after sessions...

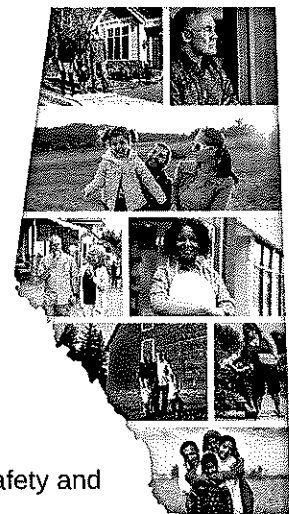
"It's nice when it can just happen: The help is there, it's reliable and really accessible. If it's right there, you don't give up."

"I can't take a whole afternoon to travel to see someone."

"It was as easy as making a phone call and aligning a date. I didn't have to juggle the kids and baby sitter. I just had to find an empty room with my iPad."

"When you decide to see someone and if you have to wait for a month, you can lose hope."

"I looked forward to the appointment. It was a safe time; it gave me a feeling of safety and hope."



Book by Phone: 1-877-244-2360

Book Online: www.cfs-ab.org/rapid-access-counselling-alberta/