

Village of Innisfree
Regular Council Meeting
June 15, 2021 @ 5:00 p.m.
Village of Innisfree Council Chambers

1. Call to Order
2. Agenda
 - a. Deletions/Additions:
 - b. Adoption of Agenda
3. Delegations
 - a.
4. Adoption of Minutes
 - a. [May 18, 2021 Regular Council Minutes](#) (Page 2-5)
5. Business Arising from the Minutes:
 - a.
6. Policies & Bylaws:
 - a.
7. New Business:
 - a. Transfer from Capital Reserves - 2021 Operating Budget
 - b. [Request For Decision – 2021 Operating Budget & 2022-2025 Budget Forecast](#) (Page 5-12)
 - c. [Request For Decision – 2021 Tax Mill Rate Bylaw](#) (Page 13-19)
 - d. [Request for Decision – 2021 Utility Rates](#) (Page 20-24)
 - e. [Northeast Alberta Information HUB - 2021 Membership Renewal](#) (Page 25-30)
 - f. [CN Railway - Request for a Letter of Support](#) (Page 31-33)
 - g. [Quote Received June 2, 2021 - Repairs to 2013 Can-Am Side by Side](#) (Page 34)
8. Councillor Reports
 - a. [PAC Report – Deb McMann](#) (Page 35)
 - b.
9. Administration Reports
 - a. [CAO Report & Action List](#) (Page 36-42)
 - b. Financials
 - i. [Revenue & Expense](#) (Page 43-47)
 - ii. [Tax Trial Balance](#) (Page 48)
 - iii. [Utility Trial Balance](#) (Page 49)
 - iv. [Accounts Payable Trial Balance](#) (Page 50-51)
10. Correspondence
 - a. [Walk to Breath 2021 - Letter dated June 7, 2021](#) (Page 52)
 - b. [Town of Okotoks Letter Dated April 19, 2021](#) (Page 53)
 - c. [True Depth Diving & Marine Services - Letter Received May 27, 2021](#) (Page 54)
11. Closed Session
12. Adjournment

A REGULAR meeting of the Council of the Village of Innisfree was held in the Council Chambers of the Innisfree Village Office, Innisfree, Alberta on Tuesday, May 18, 2021.

CALL TO ORDER

Mayor McMann called the meeting to order at 5:13 PM.

PRESENT

Attendance in-person

Deborah McMann Mayor
Aaron Cannan Deputy Mayor
William Oudshoorn Councillor

Brooke Magosse Chief Administrative Officer

Public Attendance

No public attendance at the meeting.

APPROVAL OF
AGENDA
2021-05-18/01

Moved by Deputy Mayor Cannan that the agenda be approved as amended:

Business Arising

5 B - Bylaw 662-20 – Regional Emergency Management Bylaw
5 C - Regional Emergency Management Mutual Aid Agreement

Councillor Reports

8 C - Village of Innisfree Library Board – Will Oudshoorn

CARRIED.

APPROVAL OF
MINUTES
2021-05-18/02

Moved by Councillor Oudshoorn that the April 20, 2021 Regular Council Meeting minutes be approved as amended.

CARRIED.

Mayor McMann called for a recess at 5:35 PM.

Mayor McMann reconvened the meeting at 5:38 PM.

REQUEST FOR
DECISION – VILLAGE
OF INNISFREE SOLAR
ENERGY PROJECT –
UPDATE
2021-05-18/03

Moved by Councillor Oudshoorn that Request for Decision – Village of Innisfree Solar Energy Project – Update be received as information.

CARRIED.

BYLAW 662-20 -
REGIONAL
EMERGENCY
MANAGEMENT
BYLAW
2021-05-18/04

Moved by Mayor McMann that Bylaw 662-20 – Regional Emergency Management Bylaw be received as information.

CARRIED.

**PAGE 2, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF
MAY 18, 2021**

**REGIONAL
EMERGENCY
MANAGEMENT
MUTUAL AID
AGREEMENT
2021-05-18/05**

Moved by Councillor Oudshoorn that the Regional Emergency Management Mutual Aid Agreement be received as information.

CARRIED.

**BYLAW 666-21 – TAX
PAYMENT, PENALTIES,
ETC.
2021-05-18/06**

Moved by Deputy Mayor Cannan that Bylaw 666-21 – Tax Payment, Penalties, Etc. be received as information.

CARRIED.

**REQUEST FOR
DECISION –
MINISTERIAL ORDER
MSL:095/18 –
VIABILITY REVIEW
2021-05-18/07**

Moved by Deputy Mayor Cannan that Council approve the Action Plan as amended. Further that Administration be directed to send a letter to the Minister of Municipal Affairs, on or before June 1, with the approved Action Plan, 10-30 Year Infrastructure Plan and 2021 Strategic and Tactical Plan to ensure compliance with Ministerial Order No. MSL:095/18.

CARRIED.

**REQUEST FOR
DECISION – 2021
CAPITAL BUDGET(S)
2021-05-18/08**

Moved by Deputy Mayor Cannan that Council approves the 2021 Capital budget, 5-year capital plan, and the 10-30 year infrastructure/capital plan as amended.

CARRIED.

**REQUEST FOR
DECISION – ACE
WATER CAPITAL
CONTRIBUTION
2021-05-18/09**

Moved by Councillor Oudshoorn that Council direct Administration to apply for MSI Capital Funding, in the amount of \$37,400 to be used towards the 2021 ACE Water Capital Contribution. Further, that should the MSI Capital Application not be approved by Alberta Municipal Affairs, that Council transfer \$37,400.00 from General Administration Capital Reserves.

CARRIED.

**REQUEST FOR
DECISION – INACTIVE/
OUTSTANDING
UTILITY ACCOUNTS
2021-05-18/10**

Moved by Deputy Mayor Cannan that Council direct Administration to write off the following inactive/outstanding utility accounts as follows: 90000, 90001, 1980000, 60002, 60003, 60004, 3850000, 3510001, 440002, 2330000, 2910000, 2200000, 1920000, 3560000, 6000000, and 1140000 in the amount of \$3,385.45.

CARRIED.

**PAGE 3, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF
MAY 18, 2021**

REQUEST FOR
DECISION – JARD
INDUSTRIAL SUPPLY
LTD. – QUOTE
RECEIVED MAY 10,
2021 (HAMMER
DRILL/HEX DRIVER
SET)
2021-05-18/11

Moved by Deputy Mayor Cannan that Council approves the purchase of the Hammer Drill/Hex Driver set as stated in Jard Industrial’s Quote dated May 10, 2021 at a cost of \$471.45 (GST Included).

CARRIED.

BUFFALO TRAIL
PUBLIC SCHOOL
LETTER OF THANKS
DATED APRIL 29, 2021
2021-05-18/12

Moved by Councillor Oudshoorn that Buffalo Trail Public School Letter of Thanks Dated April 29, 2021 be received as information.

CARRIED.

EBH CONTRACTING –
QUOTE RECEIVED
MAY 2, 2021 (STREET
SWEEPING)
2021-05-18/13

Moved by Mayor McMann that EBH Contracting – Quote Received May 2, 2021 (Street Sweeping) be received as information.

CARRIED.

COUNCILLOR REPORT
2021-05-18/14

Moved by Deputy Mayor Cannan that all items listed under Councillor Reports be received as information.

CARRIED.

Mayor McMann called for a recess at 6:51 PM.

Mayor McMann reconvened the meeting at 6:57 PM.

ADMINISTRATION
REPORTS
2021-05-18/15

Moved by Deputy Mayor Cannan that all items listed under Administration Reports be approved as presented.

CARRIED.

CORRESPONDENCE
2021-05-18/16

Moved by Deputy Mayor Cannan that all items listed under correspondence be received as information.

CARRIED.

CLOSED SESSION
ATTENDANCE

Deborah McMann Mayor
Aaron Cannan Deputy Mayor
William Oudshoorn Councillor

Brooke Magosse Chief Administrative Officer

**PAGE 4, VILLAGE OF INNISFREE REGULAR MEETING MINUTES OF
MAY 18, 2021**

**CLOSED SESSION
2021-05-18/17**

Moved by Deputy Mayor Cannan that the meeting moves into closed session at 7:56 PM to discuss Land – Offer to Purchase Lot 3, Block 4, Plan 4175R (5036 – 50 Street), Lot PT 38, Block 1, Plan 4175R – Disposal of Hazardous Materials and Offer to Purchase – Lot 14, Block 8, Plan 4175R (4824 – 52 Street) in accordance with FOIP Sections 17 & 27.

CARRIED.

**CLOSED SESSION
2021-05-18/18**

Moved by Councillor Oudshoorn that the meeting come out of closed session at 8:04 PM.

CARRIED.

**LAND (FOIP SECTION
17 & 27) – OFFER TO
PURCHASE – LOT 3,
BLOCK 4, PLAN 4175R
(5036 – 50 STREET)
2021-05-18/19**

Moved by Deputy Mayor Cannan that Council approves the offer to purchase – Lot 3, Block 4, Plan 4175R (5036-50 Street) pending the completion of the Transfer of Title through Alberta Land Titles. Further that Administration be directed to develop and enter into a Sale Agreement with the interested party regarding the above offer to purchase.

CARRIED.

**LAND (FOIP SECTION
17 & 27) – LOT PT 38,
BLOCK 1, PLAN 4175R –
DISPOSAL OF
HAZARDOUS
MATERIALS
2021-05-18/20**

Moved by Councillor Oudshoorn that Land (FOIP Section 17 & 27) – Lot PT 38, Block 1, Plan 4175R – Disposal of Hazardous Materials be received as information.

CARRIED.

**LAND (FOIP SECTION
17 & 27) – OFFER TO
PURCHASE – LOT 14,
BLOCK 8, PLAN 4175R
(4824 – 52 STREET)
2021-05-18/21**

Moved by Mayor McMann that Council declines the Offer to Purchase for Lot 14, Block 8, Plan 4175R (4824 – 52 Street).

CARRIED.

ADJOURNMENT

Deputy Mayor Cannan adjourned the meeting at 8:08 PM.

Mayor

Chief Administrative Officer

Request for Decision (RFD)

Topic: 2021 Operating Budget & 2022-2025 Budget Forecast
Initiated by: MGA S. 242
Attachments: Proposed 2021 Operating Budget & 2022-2025 Budget Forecasts

Purpose(s):

1. To pass the Village of Innisfree's 2021 Operating Budget & 2022-2025 Budget Forecast.

Background:

1. On December 20, 2020 the Village of Innisfree passed the 2021 Interim Budget.
2. June 4, 2021 Council held a budget meeting. The CAO has made the requested changes to the 2021 Operating Budget & 2022-2025 Budget Forecasts.
3. Mayor and Council have passed a motion, to approve the transfer of \$22,000.00 for Capital Reserves to operating, to assist the Village in implementing reasonable Taxation Rates for 2021.

Key Issues/Concepts:

1. A municipality is required to have an Operating Budget in place by December 31 of every calendar year.
2. In order for the Village to move forward with the Taxation Bylaw, Council must approve the 2021 Operating Budget & 2022-2025 Budget Forecast.

Options:

1. As directed by Council.
2. That this item be received as information.
3. That Council approve the 2021 Operating Budget & 2022-2025 Budget Forecast as presented.

Financial Implications:

1. It is required under the MGA that each municipality approve an operating budget, the includes the estimated amount of each expenditure and transfer, as listed under S. 243 (1).

Relevant Policy/Legislation:

1. MGA, S. 242 – Adoption of an Operating Budget.
2. MGA, S. 243 (1) – Contents of Operating Budget.

Political/Public Implication(s):

1. The Village must, in order to continue as a credible municipality, meet its expenditures.

Recommendation:

1. That pursuant to Section 242 of the *Municipal Government Act*, Council hereby endorses the 2021 Operating Budget & 2022-2025 Budget Forecasts, with revenues of \$ 653,622.35 and Expenditures of \$ 652,487.67.



Village of Innisfree
2021 Budget & 2022-2025 Budget Forecast

***Final Budget**

Approved on:
 Motion No.:
 Amended on:

DRAFT

<u>General Ledger</u>	<u>Description</u>	<u>2020 Actual</u>	<u>2021 Actual</u>	<u>2021 Budget</u>	<u>2022 Forecast</u>	<u>2023 Forecast</u>	<u>2024 Forecast</u>	<u>2025 Forecast</u>
TAXATION								
1-00-00-110	Taxes Residential	\$ 167,796.62	\$ -	\$ 167,372.73	\$ 160,000.00	\$ 165,000.00	\$ 170,000.00	\$ 175,000.00
1-00-00-111	Taxes Non-Residential	\$ 46,938.72	\$ -	\$ 46,719.48	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
1-00-00-112	Taxes M & E	\$ 1,817.35	\$ -	\$ 4,341.49	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
1-00-00-190	Taxes Linear	\$ 25,184.67	\$ -	\$ 27,882.89	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
1-00-00-230	Taxes Federal GIL	\$ 892.31	\$ -	\$ 1,056.16	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
1-00-00-250	Taxes Minimum Levy	\$ -	\$ -	\$ 25,643.83	\$ 30,500.00	\$ 30,500.00	\$ 30,500.00	\$ 30,500.00
1-00-00-260	Taxes Designated Industrial Property	\$ 83.04	\$ -	\$ 90.77	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
1-00-00-321	ASFF Residential Levy	\$ 25,977.89	\$ -	\$ 27,694.85	\$ 26,117.36	\$ 26,117.36	\$ 26,117.36	\$ 26,117.36
1-00-00-322	ASFF Non-Residential Levy	\$ 10,688.79	\$ -	\$ 11,781.89	\$ 11,173.33	\$ 11,173.33	\$ 11,173.33	\$ 11,173.33
1-00-00-330	Seniors Housing Levy	\$ 1,841.98	\$ -	\$ 2,825.00	\$ 2,825.00	\$ 2,825.00	\$ 2,825.00	\$ 2,825.00
* TOTAL TAXATION		\$ 281,221.37	\$ -	\$ 315,409.09	\$ 326,215.69	\$ 331,215.69	\$ 336,215.69	\$ 341,215.69
REQUISITIONS								
2-00-00-321	ASFF Requisition Residential	\$ 25,977.89	\$ 6,494.48	\$ 27,694.85	\$ 26,117.36	\$ 26,117.36	\$ 26,117.36	\$ 26,117.36
2-00-00-322	ASFF Requisition Non-Residential	\$ 10,688.79	\$ 2,672.16	\$ 11,781.89	\$ 11,173.33	\$ 11,173.33	\$ 11,173.33	\$ 11,173.33
2-00-00-330	Seniors Foundation Requisition	\$ 1,842.00	\$ 2,825.00	\$ 2,825.00	\$ 2,825.00	\$ 2,825.00	\$ 2,825.00	\$ 2,825.00
* TOTAL REQUISITIONS		\$ 38,508.68	\$ 11,991.64	\$ 42,301.74	\$ 40,115.69	\$ 40,115.69	\$ 40,115.69	\$ 40,115.69
**P TAX AVAILABLE FOR MUNICIPAL		\$ 242,712.69	\$ 11,991.64	\$ 273,107.35	\$ 286,100.00	\$ 291,100.00	\$ 296,100.00	\$ 301,100.00
GENERAL REVENUE								
1-00-00-510	Penalties Taxes	\$ 26,629.99	\$ 20,591.84	\$ 27,500.00	\$ 27,500.00	\$ 27,500.00	\$ 27,500.00	\$ 27,500.00
1-00-00-540	Franchise Fees - Natural Gas	\$ 22,587.73	\$ 11,528.68	\$ 22,600.00	\$ 22,600.00	\$ 22,600.00	\$ 22,600.00	\$ 22,600.00
1-00-00-541	Franchise Fees - Electricity	\$ 13,962.09	\$ 6,284.76	\$ 13,965.00	\$ 13,965.00	\$ 13,965.00	\$ 13,965.00	\$ 13,965.00
1-00-00-550	Bank Interest	\$ 2,199.58	\$ 1,326.27	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
1-01-00-590	Other Revenue Own Sources Invest	\$ 385.00	\$ 210.00	\$ 385.00	\$ 385.00	\$ 385.00	\$ 385.00	\$ 385.00
1-11-00-765	Transfer from Reserves General	\$ -	\$ -	\$ 5,000.00	\$ 2,190.00	\$ 2,190.00	\$ 2,190.00	\$ 2,190.00
1-11-00-152	Council Health Benefit Cost Recovery	\$ 2,189.64	\$ -	\$ 2,190.00	\$ 2,190.00	\$ 2,190.00	\$ 2,190.00	\$ 2,190.00
** TOTAL GENERAL REVENUE		\$ 67,954.03	\$ 39,941.55	\$ 74,140.00	\$ 71,330.00	\$ 71,330.00	\$ 71,330.00	\$ 71,330.00
ADMIN REVENUE								
1-12-00-135	Contract Refunds (WCB, AMSC, Etc.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1-12-00-290	Election (Senate/Referendum) Revenue	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00
1-12-00-401	Sales Photocopies, Faxes, Services	\$ 1,130.79	\$ 475.07	\$ 1,150.00	\$ 1,150.00	\$ 1,150.00	\$ 1,150.00	\$ 1,150.00
1-12-00-402	Flower Pots	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1-12-00-430	Sales Hats, Pins, Promotional	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1-12-00-511	Wild Pink Yonder Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1-12-00-560	Rental Revenue Adm	\$ 9,011.79	\$ 2,650.74	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
1-12-00-590	Other Revenue Own Sources Adm	\$ 24,339.81	\$ 6,000.00	\$ 7,875.00	\$ 7,875.00	\$ 7,875.00	\$ 7,875.00	\$ 7,875.00
1-12-00-840	Grants Conditional Provincial Adm	\$ 64,641.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1-12-00-841	Provincial Grants Capital	\$ 80,148.87	\$ 14,951.86	\$ -	\$ -	\$ -	\$ -	\$ -
1-12-00-911	LTO Cost Recovery	\$ 250.00	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
** TOTAL ADMIN REVENUE		\$ 179,522.26	\$ 24,077.67	\$ 20,275.00	\$ 18,275.00	\$ 18,275.00	\$ 18,275.00	\$ 20,275.00
FINE REVENUE								
1-21-00-530	Fines Police	\$ 500.00	\$ 100.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
** TOTAL FINE REVENUE		\$ 500.00	\$ 100.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
FIRE REVENUE								

General Ledger	Description	2020 Actual	2021 Actual	2021 Budget	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast
1-23-00-410	Fees Fire Fighting	\$ 13,081.07	\$ 5,162.91	\$ 14,500.00	\$ 14,500.00	\$ 14,500.00	\$ 14,500.00	\$ 14,500.00
1-23-00-415	Fire Dept Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1-23-00-765	Transfer from Reserves Fire	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -
1-23-00-850	Grants Conditional Local Gov't Fire	\$ 20,730.03	\$ 10,522.14	\$ 20,750.00	\$ 20,750.00	\$ 20,750.00	\$ 20,750.00	\$ 20,750.00
** TOTAL FIRE REVENUE		\$ 33,811.10	\$ 15,685.05	\$ 37,250.00	\$ 35,250.00	\$ 35,250.00	\$ 35,250.00	\$ 35,250.00

BYLAW REVENUE

1-26-00-522	License Animal	\$ 600.00	\$ 827.00	\$ 850.00	\$ 850.00	\$ 850.00	\$ 850.00	\$ 850.00
1-26-00-523	Business Licenses	\$ 350.00	\$ 350.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
1-26-00-590	Fines Bylaw	\$ 425.00	\$ -	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00
** TOTAL BYLAW REVENUE		\$ 1,375.00	\$ 1,177.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00

PUBLIC WORKS REVENUE

1-32-00-430	Sales Service (Grass,Snow)	\$ 1,063.10	\$ -	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00
1-32-00-560	PW Rental Revenue	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
1-32-00-765	Transfer from Reserves PW	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
1-32-00-830	Grants Federal (CSJ) PW	\$ 8,400.00	\$ -	\$ 6,300.00	\$ 6,300.00	\$ 6,300.00	\$ 6,300.00	\$ 6,300.00
** TOTAL PUBLIC WORKS REVENUE		\$ 9,463.10	\$ -	\$ 12,900.00	\$ 7,900.00	\$ 7,900.00	\$ 7,900.00	\$ 7,900.00

STORMWATER REVENUE

1-37-00-410	Stormwater Infrastructure Renewal	\$ 4,770.84	\$ 1,929.98	\$ 4,775.00	\$ 4,775.00	\$ 4,775.00	\$ 4,775.00	\$ 4,775.00
** TOTAL STORMWATER REVENUE		\$ 4,770.84	\$ 1,929.98	\$ 4,775.00	\$ 4,775.00	\$ 4,775.00	\$ 4,775.00	\$ 4,775.00

WATER REVENUE

1-41-00-410	Water Consumption	\$ 38,242.73	\$ 16,611.66	\$ 38,250.00	\$ 38,250.00	\$ 38,250.00	\$ 38,250.00	\$ 38,250.00
1-41-00-411	Regional Water Fund	\$ 23,300.00	\$ 9,439.74	\$ 23,300.00	\$ 23,300.00	\$ 23,300.00	\$ 23,300.00	\$ 23,300.00
1-41-00-412	Water Base Fee	\$ 28,089.39	\$ 8,075.99	\$ 28,100.00	\$ 28,100.00	\$ 28,100.00	\$ 28,100.00	\$ 28,100.00
1-41-00-510	Penalties Water	\$ 2,402.73	\$ 1,451.35	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
1-41-00-511	Penalties-Regional Water Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1-41-00-765	Transfer from Reserves Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1-41-00-840	Grants Conditional Provincial Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
** TOTAL WATER REVENUE		\$ 92,034.85	\$ 35,578.74	\$ 92,150.00	\$ 92,150.00	\$ 92,150.00	\$ 92,150.00	\$ 92,150.00

SEWER REVENUE

1-42-00-410	Billings Sewer	\$ 35,061.96	\$ 14,479.06	\$ 35,075.00	\$ 35,075.00	\$ 35,075.00	\$ 35,075.00	\$ 35,075.00
1-42-00-510	Sanitary Sewer Penalties	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1-42-00-765	Transfer from Reserves Sewer	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
1-42-00-830	Grants Conditional Federal Sewer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
** TOTAL SEWER REVENUE		\$ 35,061.96	\$ 14,479.06	\$ 40,075.00	\$ 35,075.00	\$ 35,075.00	\$ 35,075.00	\$ 35,075.00

SOLID WASTE

1-43-00-410	Billings Garbage	\$ 46,935.63	\$ 19,294.87	\$ 46,950.00	\$ 46,950.00	\$ 46,950.00	\$ 46,950.00	\$ 46,950.00
1-43-00-411	Regional SWM Infrastructure Fee	\$ 17,953.30	\$ 7,246.69	\$ 17,950.00	\$ 17,950.00	\$ 17,950.00	\$ 17,950.00	\$ 17,950.00
1-43-00-510	Penalties - Solid Waste	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1-43-00-511	Penalties SWM Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
** TOTAL SOLID WASTE		\$ 64,888.93	\$ 26,541.56	\$ 64,900.00	\$ 64,900.00	\$ 64,900.00	\$ 64,900.00	\$ 64,900.00

COMMUNITY REVENUE

** TOTAL COMMUNITY REVENUE		0.00	\$ -	0.00	0.00	0.00	0.00	0.00
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LAND REVENUE

1-61-00-522	Permits (Development, Subdivision)	\$ -	\$ 150.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
1-61-00-840	Grants - Provincial	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
** TOTAL LAND REVENUE		\$ -	\$ 150.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00

General Ledger	Description	2020 Actual	2021 Actual	2021 Budget	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast
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RECREATION REVENUE

1-72-00-590	Fees Park Grounds	\$ -	\$ 1,799.50	\$ 24,500.00	\$ 24,500.00	\$ 24,500.00	\$ 24,500.00	\$ 24,500.00
1-72-00-591	Fees Park Concession	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
1-72-00-765	Transfer from Reserves Recreation	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
1-72-00-830	Federal Conditional Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
**	TOTAL RECREATION REVENUE	\$ -	\$ 1,799.50	\$ 31,500.00	\$ 26,500.00	\$ 26,500.00	\$ 26,500.00	\$ 26,500.00

CULTURAL REVENUE

1-74-00-415	Museum - Donations	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
1-74-00-557	Museum Cost Recovery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
**	TOTAL CULTURAL REVENUE	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00

***	TOTAL REVENUE	\$ 732,194.76	\$ 149,468.47	\$ 653,622.35	\$ 644,805.00	\$ 649,805.00	\$ 654,805.00	\$ 661,805.00
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COUNCIL EXPENSE

2-11-00-130	Employer Cont Source Dec=ductions	\$ 2.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2-11-00-135	WCB Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2-11-00-151	Fees Council	\$ 5,745.00	\$ 2,845.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00
2-11-00-152	Benefits Council	\$ 2,007.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2-11-00-211	Travel/Subsistence Council	\$ 357.14	\$ -	\$ 350.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00
2-11-00-212	Conventions/Seminars Council	\$ 98.75	\$ 50.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
2-11-00-274	Council Insurance	\$ 614.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
**	TOTAL COUNCIL EXPENSE	\$ 8,825.32	\$ 2,895.00	\$ 6,600.00	\$ 7,300.00	\$ 7,300.00	\$ 7,300.00	\$ 7,300.00

GENERAL EXPENSE

2-19-00-274	General Insurance	\$ -	\$ 5,128.41	\$ 5,130.00	\$ 5,130.00	\$ 5,130.00	\$ 5,130.00	\$ 5,130.00
**	TOTAL GENERAL EXPENSE	\$ -	\$ 5,128.41	\$ 5,130.00	\$ 5,130.00	\$ 5,130.00	\$ 5,130.00	\$ 5,130.00

ADMIN EXPENSE

2-12-00-110	Salaries & Wages Adm	\$ 61,045.86	\$ 26,105.80	\$ 64,533.00	\$ 66,469.00	\$ 68,463.00	\$ 70,517.00	\$ 72,632.00
2-12-00-111	Honorarium (Admin)	\$ -	\$ -	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
2-12-00-130	Employer Contributions Source Adm	\$ 4,380.71	\$ 1,892.90	\$ 4,380.00	\$ 4,380.00	\$ 4,380.00	\$ 4,380.00	\$ 4,380.00
2-12-00-131	Employer Benefits Adm	\$ 13,046.68	\$ 3,443.60	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00
2-12-00-135	Workers Compensation ADM	\$ 2,297.55	\$ 436.59	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00
2-12-00-211	Travel/Subsistence Adm	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
2-12-00-212	Education Adm	\$ 260.00	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
2-12-00-215	Telecommunications	\$ 6,225.54	\$ 1,929.60	\$ 6,225.00	\$ 6,225.00	\$ 6,225.00	\$ 6,225.00	\$ 6,225.00
2-12-00-216	Postage & Freight	\$ 923.72	\$ 448.74	\$ 925.00	\$ 925.00	\$ 925.00	\$ 925.00	\$ 925.00
2-12-00-220	Membership Dues Adm	\$ 1,347.51	\$ 1,132.49	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00
2-12-00-221	Advertising/Printing/Subscriptions Adm	\$ 7,191.76	\$ 1,072.66	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
2-12-00-230	Audit/Assessor Fees Adm	\$ 24,655.00	\$ 18,300.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
2-12-00-250	Contracted Services Adm	\$ 23,595.86	\$ 8,682.55	\$ 15,500.00	\$ 15,500.00	\$ 15,500.00	\$ 15,500.00	\$ 15,500.00
2-12-00-274	Insurance Adm	\$ 2,525.00	\$ 959.07	\$ 960.00	\$ 960.00	\$ 960.00	\$ 960.00	\$ 960.00
2-12-00-290	Election/Census Expense Adm	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -
2-12-00-510	Goods & Services Adm	\$ 8,171.59	\$ 1,332.30	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
2-12-00-540	Utilities Heat Adm	\$ 1,594.73	\$ 581.91	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00
2-12-00-541	Utilities Power Adm	\$ 2,647.97	\$ 817.31	\$ 2,650.00	\$ 2,650.00	\$ 2,650.00	\$ 2,650.00	\$ 2,650.00
2-12-00-650	Provision Doubtful Accounts	\$ 12,371.24	\$ -	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -
2-12-00-765	Transfer to Reserves Adm	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2-12-00-790	Amortization	\$ 2,717.50	\$ -	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00
2-12-00-810	Bank Charges Adm	\$ 1,575.45	\$ 703.42	\$ 1,575.00	\$ 1,575.00	\$ 1,575.00	\$ 1,575.00	\$ 1,575.00
2-12-00-910	Outages/Account for Penny Loss	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2-12-00-911	Land Title Charges	\$ 810.00	\$ 530.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
2-12-00-920	Tax Adjustments Council Adm	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2-12-00-995	Legal Expenses	\$ 31,669.48	\$ 1,203.75	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2-12-00-770	Grants to Organizations Adm	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
**	TOTAL ADMIN EXPENSE	\$ 209,053.15	\$ 69,572.69	\$ 169,048.00	\$ 165,484.00	\$ 167,478.00	\$ 169,532.00	\$ 171,647.00

****	LESS AMORTIZATION	\$ 206,335.65	\$ 69,572.69	\$ 166,298.00	\$ 162,734.00	\$ 164,728.00	\$ 166,782.00	\$ 168,897.00
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General Ledger	Description	2020 Actual	2021 Actual	2021 Budget	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast
FIRE EXPENSE								
2-23-00-120	Salaries & Wages Fire	\$ 16,196.00	\$ 6,341.00	\$ 16,750.00	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00
2-23-00-135	WCB Fire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2-23-00-211	Travel & Subsistence Fire	\$ 2,109.53	\$ -	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
2-23-00-215	Telecommunications Fire	\$ 3,252.38	\$ 1,850.41	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00
2-23-00-217	Freight & Postage Fire	\$ 26.90	\$ -	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
2-23-00-234	Training Fire	\$ 2,333.19	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
2-23-00-250	Contracted Services Fire	\$ 607.86	\$ 241.45	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
2-23-00-274	Insurance Fire	\$ 2,400.34	\$ 1,605.55	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00
2-23-00-510	Supplies & Equipment Fire	\$ 13,895.76	\$ 3,615.93	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2-23-00-521	Fuel & Oil Fire	\$ -	\$ 327.30	\$ 400.00	\$ -	\$ -	\$ -	\$ -
2-23-00-540	Utilities Heat Fire	\$ 2,565.37	\$ 1,388.44	\$ 2,565.00	\$ 2,565.00	\$ 2,565.00	\$ 2,565.00	\$ 2,565.00
2-23-00-541	Utilities Power	\$ 1,787.42	\$ 707.46	\$ 1,790.00	\$ 1,790.00	\$ 1,790.00	\$ 1,790.00	\$ 1,790.00
2-23-00-762	Transfer to Capital Reserves Fire	\$ 4,000.00	\$ -	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	\$ 3,000.00	\$ 3,500.00
2-23-00-792	Amortization	\$ 2,508.49	\$ -	\$ 2,510.00	\$ 2,510.00	\$ 2,510.00	\$ 2,510.00	\$ 2,510.00
**	TOTAL FIRE EXPENSE	\$ 51,683.24	\$ 16,077.54	\$ 43,765.00	\$ 44,615.00	\$ 45,115.00	\$ 45,615.00	\$ 46,115.00
****	LESS AMORTIZATION	\$ 49,174.75	\$ 16,077.54	\$ 41,255.00	\$ 42,105.00	\$ 42,605.00	\$ 43,105.00	\$ 43,605.00

EMERGENCY SERVICE EXPENSE

2-25-00-310	911 Requisition	\$ 1,427.20	\$ 1,204.20	\$ 1,205.00	\$ 1,205.00	\$ 1,205.00	\$ 1,205.00	\$ 1,205.00
**	TOTAL EMERGENCY SERVICE EXPENS	\$ 1,427.20	\$ 1,204.20	\$ 1,205.00	\$ 1,205.00	\$ 1,205.00	\$ 1,205.00	\$ 1,205.00

BYLAW EXPENSE

2-26-00-221	Bylaw Advertising	\$ -	\$ -	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
2-26-00-222	Bylaw Enforcement Costs	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
2-26-00-510	Animal Control Goods & Services	\$ -	\$ -	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
**	TOTAL BYLAW EXPENSE	\$ -	\$ -	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00	\$ 525.00

PUBLIC WORKS EXPENSE

2-32-00-110	Salaries & Wages PW	\$ 24,964.91	\$ 10,956.20	\$ 27,084.00	\$ 27,896.00	\$ 28,733.00	\$ 29,595.00	\$ 30,483.00
2-32-00-111	Honorarium (PW)	\$ -	\$ -	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
2-32-00-115	Salaries & Wages Casual PW	\$ 9,240.00	\$ -	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00
2-32-00-130	Employer Contributions Source PW	\$ 2,213.97	\$ 783.80	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
2-32-00-131	Employer Benefits PW	\$ 3,328.83	\$ 1,237.70	\$ 3,350.00	\$ 3,350.00	\$ 3,350.00	\$ 3,350.00	\$ 3,350.00
2-32-00-135	WCB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2-32-00-211	Travel & Subsistence PW	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
2-32-00-215	Telecommunications PW	\$ 2,516.61	\$ 1,014.18	\$ 2,515.00	\$ 2,515.00	\$ 2,515.00	\$ 2,515.00	\$ 2,515.00
2-32-00-217	Freight & Postage PW	\$ 405.97	\$ -	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00
2-32-00-250	Contracted Services PW	\$ 593.16	\$ 251.95	\$ 595.00	\$ 595.00	\$ 595.00	\$ 595.00	\$ 595.00
2-32-00-270	CN Services PW	\$ 130.00	\$ -	\$ 130.00	\$ 130.00	\$ 130.00	\$ 130.00	\$ 130.00
2-32-00-274	Insurance PW	\$ 5,502.50	\$ 2,766.29	\$ 2,765.00	\$ 2,765.00	\$ 2,765.00	\$ 2,765.00	\$ 2,765.00
2-32-00-510	Goods & Services PW	\$ 57,767.39	\$ 4,649.05	\$ 27,500.00	\$ 27,500.00	\$ 27,500.00	\$ 27,500.00	\$ 27,500.00
2-32-00-521	Fuel & Oil PW	\$ 5,852.51	\$ 1,525.26	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
2-32-00-540	Utilities Heat PW	\$ 1,899.06	\$ 1,009.36	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00
2-32-00-541	Utilities Power (Street/Shop) PW	\$ 56,566.70	\$ 17,205.91	\$ 56,565.00	\$ 55,650.00	\$ 55,650.00	\$ 55,650.00	\$ 55,650.00
2-32-00-762	Transfer to Capital PW	\$ 9,500.00	\$ -	\$ 2,500.00	\$ 3,000.00	\$ 3,500.00	\$ 4,000.00	\$ 4,500.00
2-32-00-790	Amortization	\$ 37,124.31	\$ -	\$ 37,125.00	\$ 37,125.00	\$ 37,125.00	\$ 37,125.00	\$ 37,125.00
**	TOTAL PUBLIC WORKS EXPENSE	\$ 217,605.92	\$ 41,399.70	\$ 175,929.00	\$ 176,326.00	\$ 177,663.00	\$ 179,025.00	\$ 180,413.00
****	LESS AMORTIZATION	\$ 180,481.61	\$ 41,399.70	\$ 138,804.00	\$ 139,201.00	\$ 140,538.00	\$ 141,900.00	\$ 143,288.00

STORM DRAINAGE EXPENSE

2-37-00-510	Goods & Equipment Repairs - Storm Draina	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
2-37-00-763	Transfer to Reserves - Stormwater	\$ -	\$ -	\$ 4,775.00	\$ 4,775.00	\$ 4,775.00	\$ 4,775.00	\$ 4,775.00
**	TOTAL STORM DRAINAGE EXPENSE	\$ -	\$ -	\$ 5,975.00	\$ 4,775.00	\$ 4,775.00	\$ 4,775.00	\$ 4,775.00

WATER EXPENSES

2-41-00-110	Salaries & Wages Water	\$ 10,660.52	\$ 4,695.50	\$ 11,607.00	\$ 11,956.00	\$ 12,314.00	\$ 12,684.00	\$ 13,064.00
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General Ledger	Description	2020 Actual	2021 Actual	2021 Budget	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast
2-41-00-130	Employer Contributions Source Water	\$ 768.04	\$ 335.95	\$ 770.00	\$ 770.00	\$ 770.00	\$ 770.00	\$ 770.00
2-41-00-131	Employer Benefits Water	\$ -	\$ 530.45	\$ 1,275.00	\$ 1,275.00	\$ 1,275.00	\$ 1,275.00	\$ 1,275.00
2-41-00-215	Telecommunications - Water	\$ 1,082.95	\$ 360.84	\$ 1,085.00	\$ 1,085.00	\$ 1,085.00	\$ 1,085.00	\$ 1,085.00
2-41-00-217	Freight & Postage - Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2-41-00-250	Contracted Services Water	\$ 7,637.76	\$ 2,753.24	\$ 7,640.00	\$ 7,640.00	\$ 7,640.00	\$ 7,640.00	\$ 7,640.00
2-41-00-274	Insurance Water	\$ 3,597.79	\$ 2,166.66	\$ 2,165.00	\$ 2,165.00	\$ 2,165.00	\$ 2,165.00	\$ 2,165.00
2-41-00-350	ACE Regional Water Purchase	\$ 67,445.01	\$ 20,770.70	\$ 57,500.00	\$ 57,500.00	\$ 57,500.00	\$ 57,500.00	\$ 57,500.00
2-41-00-510	Goods & Services Water	\$ 9,055.87	\$ 79.05	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
2-41-00-540	Utilities Heat Water Plant	\$ 1,614.03	\$ 893.58	\$ 1,615.00	\$ 1,615.00	\$ 1,615.00	\$ 1,615.00	\$ 1,615.00
2-41-00-541	Utilities Power Water Plant	\$ 6,221.85	\$ 2,257.01	\$ 6,225.00	\$ 6,225.00	\$ 6,225.00	\$ 6,225.00	\$ 6,225.00
2-41-00-790	Amortization	\$ 68,111.39	\$ -	\$ 68,112.00	\$ 68,112.00	\$ 68,112.00	\$ 68,112.00	\$ 68,112.00
2-41-00-840	750-Capital ACE Water Contribution	\$ -	\$ -	\$ 37,400.00	\$ 28,050.00	\$ 23,300.00	\$ 23,300.00	\$ 23,300.00
2-41-00-762	Transfer to Reserves - Reservoir	\$ -	\$ -	\$ 2,500.00	\$ 3,000.00	\$ 3,500.00	\$ 4,000.00	\$ 4,500.00
*	TOTAL WATER EXPENSES	\$ 176,195.21	\$ 34,842.98	\$ 203,394.00	\$ 194,893.00	\$ 191,001.00	\$ 191,871.00	\$ 192,751.00
****	LESS AMORTIZATION	\$ 108,083.82	\$ 34,842.98	\$ 135,282.00	\$ 126,781.00	\$ 122,889.00	\$ 123,759.00	\$ 124,639.00

SEWER EXPENSE

2-42-00-110	Salaries & Wages Sewer	\$ 6,222.81	\$ 2,703.75	\$ 6,683.67	\$ 6,884.21	\$ 7,090.78	\$ 7,303.52	\$ 7,522.61
2-42-00-130	Employer Contributions Source Sewer	\$ 444.90	\$ 195.25	\$ 445.00	\$ 445.00	\$ 445.00	\$ 445.00	\$ 445.00
2-42-00-131	Employer Benefits Sewer	\$ -	\$ 154.40	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00
2-42-00-215	Freight/Phone/Postage Sewer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2-42-00-250	Contracted Services Sewer	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
2-42-00-274	Insurance Sewer	\$ 1,349.17	\$ 1,439.63	\$ 1,440.00	\$ 1,275.00	\$ 1,275.00	\$ 1,275.00	\$ 1,275.00
2-42-00-510	Goods & Services Sewer	\$ 2,240.00	\$ 3,100.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
2-42-00-541	Utilities Power Sewer Lift Stations	\$ 5,915.23	\$ 2,255.12	\$ 5,915.00	\$ 5,915.00	\$ 5,915.00	\$ 5,915.00	\$ 5,915.00
2-42-00-762	Transfer to Capital Sewer	\$ 10,000.00	\$ -	\$ 2,500.00	\$ 3,000.00	\$ 3,500.00	\$ 4,000.00	\$ 4,500.00
2-42-00-790	Amortization	\$ 33,133.75	\$ -	\$ 33,135.00	\$ 33,135.00	\$ 33,135.00	\$ 33,135.00	\$ 33,135.00
2-42-00-840	MSI Capital Grant Sewer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
**	TOTAL SEWER EXPENSE	\$ 59,305.86	\$ 9,848.15	\$ 54,968.67	\$ 55,504.21	\$ 56,210.78	\$ 56,923.52	\$ 57,642.61
****	LESS AMORTIZATION	\$ 26,172.11	\$ 9,848.15	\$ 21,833.67	\$ 22,369.21	\$ 23,075.78	\$ 23,788.52	\$ 24,507.61

GARBAGE EXPENSE

2-43-00-110	Salaries & Wages Garbage	\$ 19,363.52	\$ 8,300.50	\$ 20,519.00	\$ 21,134.00	\$ 21,769.00	\$ 22,422.00	\$ 23,094.00
2-43-00-130	Employer Contributions Source Garbage	\$ 1,361.12	\$ 596.25	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00
2-43-00-131	Employer Benefits Garbage	\$ -	\$ 736.25	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
2-43-00-250	Contracted Services Garbage	\$ 27,050.73	\$ 6,381.61	\$ 27,050.00	\$ 27,050.00	\$ 27,050.00	\$ 27,050.00	\$ 27,050.00
2-43-00-274	Insurance Garbage	\$ 380.94	\$ -	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00
2-43-00-510	Goods & Services Garbage	\$ -	\$ -	\$ 2,500.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
2-43-00-762	Transfer to Capital Garbage	\$ 18,500.00	\$ -	\$ 5,000.00	\$ 5,500.00	\$ 6,000.00	\$ 6,500.00	\$ 7,000.00
2-43-00-763	Transfer to Reserves -Regional SWM	\$ -	\$ -	\$ 17,950.00	\$ 17,950.00	\$ 17,950.00	\$ 17,950.00	\$ 17,950.00
2-43-00-790	Amortization	\$ 2,164.43	\$ -	\$ 2,165.00	\$ 2,165.00	\$ 2,165.00	\$ 2,165.00	\$ 2,165.00
**	TOTAL GARBAGE EXPENSE	\$ 68,820.74	\$ 16,014.61	\$ 78,364.00	\$ 77,879.00	\$ 79,014.00	\$ 80,167.00	\$ 81,339.00
****	LESS AMORTIZATION	\$ 66,656.31	\$ 16,014.61	\$ 76,199.00	\$ 75,714.00	\$ 76,849.00	\$ 78,002.00	\$ 79,174.00

FCSS EXPENSE

2-51-00-351	FCSS Requisition	\$ 1,837.75	\$ 1,837.75	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00
**	TOTAL FCSS EXPENSE	\$ 1,837.75	\$ 1,837.75	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00

PLANNING EXPENSE

2-61-00-510	General Goods & Services	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
2-61-00-250	Contracted Services	\$ 767.00	\$ -	\$ 775.00	\$ 775.00	\$ 775.00	\$ 775.00	\$ 775.00
2-61-00-840	Grants - Provincial	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
**	TOTAL PLANNING EXPENSE	\$ 767.00	\$ -	\$ 1,275.00	\$ 1,275.00	\$ 1,275.00	\$ 1,275.00	\$ 1,275.00

LAND PURCHASES EXPENSE

General Ledger	Description	2020 Actual	2021 Actual	2021 Budget	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast
**	TOTAL LAND PURCHASES EXPENSE	0.00	\$ -	0.00	0.00	0.00	0.00	0.00
RECREATION EXPENSES								
2-72-00-115	Salaries & Wages Casual Recreation	\$ -	\$ -	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00
2-72-00-130	Employer Contributions Source Recreation	\$ -	\$ -	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
2-72-00-135	WCB Rec Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2-72-00-215	Freight/Phone/Postage Recreation	\$ 811.90	\$ 270.00	\$ 815.00	\$ 815.00	\$ 815.00	\$ 815.00	\$ 815.00
2-72-00-221	Printing/Advertising/Subscriptions	\$ 380.00	\$ -	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00
2-72-00-250	Contracted Services Recreation	\$ -	\$ 2,500.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
2-72-00-255	Maintenance Sports Grounds	\$ -	\$ -	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
2-72-00-274	Insurance Recreation	\$ 1,191.66	\$ 2,355.45	\$ 2,355.00	\$ 2,355.00	\$ 2,355.00	\$ 2,355.00	\$ 2,355.00
2-72-00-510	Goods & Services Recreation	\$ -	\$ 8,345.72	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
2-72-00-511	Rec Park Float	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
2-72-00-521	Fuel and Oil Park	\$ 352.16	\$ 443.15	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
2-72-00-540	Utilities Heat Park Building	\$ 1,066.84	\$ 348.87	\$ 1,065.00	\$ 1,065.00	\$ 1,065.00	\$ 1,065.00	\$ 1,065.00
2-72-00-541	Utilities Power Park Grounds	\$ 1,530.30	\$ 582.02	\$ 1,530.00	\$ 1,530.00	\$ 1,530.00	\$ 1,530.00	\$ 1,530.00
2-72-00-591	Concessions Park Grounds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2-72-00-762	Transfer to Capital Recreation	\$ 5,000.00	\$ -	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	\$ 3,000.00
2-72-00-790	Amortization	\$ 9,996.31	\$ -	\$ 9,996.00	\$ 9,996.00	\$ 9,996.00	\$ 9,996.00	\$ 9,996.00
**	TOTAL RECREATION EXPENSES	\$ 20,329.17	\$ 14,845.21	\$ 50,991.00	\$ 51,491.00	\$ 51,991.00	\$ 52,491.00	\$ 52,991.00
****	LESS AMORTIZATION	\$ 10,332.86	\$ 14,845.21	\$ 40,995.00	\$ 41,495.00	\$ 41,995.00	\$ 42,495.00	\$ 42,995.00

CULTURE EXPENSES

2-74-00-250	Contracted Services Library/Museum	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
2-74-00-274	Insurance Cultural Organization	\$ -	\$ 4,870.86	\$ 4,870.00	\$ 4,870.00	\$ 4,870.00	\$ 4,870.00	\$ 4,870.00
2-74-00-300	Regional Library Requisition	\$ 1,166.29	\$ 1,166.29	\$ 1,165.00	\$ 1,165.00	\$ 1,165.00	\$ 1,165.00	\$ 1,165.00
2-74-00-350	Local Municipal Library Grant	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
2-74-00-510	Goods & Services Library/Museum/Culture	\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2-74-00-540	Utilities Heat Museum	\$ 3,116.16	\$ 1,812.96	\$ 3,116.00	\$ 3,116.00	\$ 3,116.00	\$ 3,116.00	\$ 3,116.00
2-74-00-541	Utilities Power Museum	\$ 1,539.91	\$ 578.32	\$ 1,540.00	\$ 1,540.00	\$ 1,540.00	\$ 1,540.00	\$ 1,540.00
2-74-00-541	Donations - Museum	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
**	CULTURE EXPENSES	\$ 9,497.36	\$ 8,428.43	\$ 14,391.00	\$ 14,391.00	\$ 14,391.00	\$ 14,391.00	\$ 14,391.00
***	TOTAL EXPENSES	\$ 669,591.74	\$ 222,094.67	\$ 652,487.67	\$ 641,720.21	\$ 644,000.78	\$ 651,152.52	\$ 658,426.61
****	SUPLUS/(DEFICIT)	\$ 62,603.02	-\$ 72,626.20	\$ 1,134.68	\$ 3,084.79	\$ 5,804.22	\$ 3,652.48	\$ 3,378.39
***	Accumulated Suplus - End of Year	\$ 3,728,969.00	\$ 3,656,342.80	\$ 3,730,103.68	\$ 3,733,188.47	\$ 3,738,992.69	\$ 3,742,645.17	\$ 3,746,023.56

Request for Decision (RFD)

Topic: 2021 Mill Rate Scenarios
Initiated by: MGA
Attachments: 2020 Tax Rate Bylaw
 2021 “DRAFT” Tax Rate Bylaw(s)

Purpose(s):

1. To endorse the 2021 Mill Rate Bylaw.

Background:

1. The estimated municipal expenditures and transfers set out in the budget for the Village of Innisfree for 2021 total **\$652,487.67** and the estimated municipal revenue and transfers from all sources other than taxation is estimated at **\$380,515.00** and the balance of **\$273,016.50** is to be raised by general municipal taxation.
2. Mayor and Council have passed a motion, to approve the transfer of \$22,000.00 from Capital Reserves to Operating, to assist the Village in implementing reasonable Taxation Rates for 2021.
3. In considering the proposed minimum municipal tax, as in previous years, many factors should be considered such as the cost of service provision including library services, recreational services, emergency services including 911 call answering and fire and medical response, snow removal, street lighting, weed control, bylaw enforcement, social services and planning and development services.

In the decision of the Honourable D.L. Shelley of the Court of Queens Bench in Alberta, in the Judicial Review in the Bergman v. Village of Innisfree Tax Bylaw Challenge, the Judge stated the following:

[58] Additionally, and contrary to the Applicant’s position, I agree with the Respondent that the *MGA* does *not* prevent a municipality from considering costs of services it provides to its residents in the process of determining tax rates and setting minimum tax when necessary or required. The words of the Honourable Minister of Municipal Affairs, excerpted above, confirm the relevance of that consideration.

Additionally, a minimum tax can incentivize development of derelict properties. If a property in disrepair is taxed on assessment only, there is no incentive to improve the property and thereby increase the Village’s total assessment value.

Upon issuing a Minimum Tax, the Village of Innisfree will ensure that all taxation revenue will be used towards expenses and services within the Village.

Key Issues/Concepts:

1. The 2020 Municipal Taxation total was **\$243,004.71**; the 2021 estimated budget requires revenues of **\$273,016.50**.
2. The Alberta School Foundation Fund (ASFF) Requisitions and coordinating Mill Rates are **amended, per the May 4, 2021 ASFF Statement as follows:**

Residential/Farmland:

2021 Assessment	2021 Mil Rate	2020 Assessment	2020 Mil Rate	Increase/(Decrease)
9,728,590.00	2.68460	9,845,020.00	2.79892	(Decrease)

Non-Res/Linear

2021 Assessment	2021 Mil Rate	2020 Assessment	2020 Mil Rate	Increase/(Decrease)
3,066,970.00	3.64312	2,915,260	3.87525	Increase

3. The Alberta Seniors Housing Foundation Requisition (MD of Minburn Foundation) and coordinating MR is:

2021 Assessment	2021 Mil Rate	2020 Assessment	2020 Mil Rate	Increase/(Decrease)
12,745,110.00	0.220780	12,810,090	0.143793	(Decrease)

4. The Designated Industrial Property Requisition amount, set by Alberta Municipal Affairs Letter March 31, 2021 is:

2021 Assessment	2021 Mil Rate	2020 Assessment	2020 Mil Rate	Increase/(Decrease)
1,184,940.00	0.0766	1,092,640.00	0.0760	Increase

5. The Minimum Municipal Tax Levy has been calculated as shown below:

- a. Scenario #1 – \$0.00
- b. Scenario # 2 - \$700.00 (23,744.88)
- c. Scenario # 3 - \$725.00 (25,643.83)

6. The following General Municipal Mill Rate Scenarios are presented for Council consideration (See Schedule “A”).

2020 Mil Rate & Tax Information

Assessment

<i>Residential</i>	<u>\$9,845,020</u>
<i>Non-Residential</i>	<u>\$1,822,620</u>
<i>Machinery & Equipment</i>	<u>\$49,810</u>
<i>Linear</i>	<u>\$1,092,640</u>

TOTAL \$12,810,090

<u>General Municipal</u>	<u>Revenue</u>	<u>Assessment</u>	<u>Mil Rate</u>
<i>Res./Farmland</i>	\$146,933.97	\$9,845,020	14.92470
<i>Non.-Res/M&E</i>	\$66,930.70	<u>\$2,965,070</u>	22.57306
<i>Estimated Minimum Tax</i>	<u>\$29,140.04</u>		
<i>Total Municipal Tax</i>	<u>\$243,004.71</u>	<u>\$12,810,090</u>	

2021 Proposed Mil Rate

Assessment

Residential/Farm	\$9,728,590
Non-Residential	\$1,831,580
Machinery & Equipment	\$50,450
Linear	\$1,184,940

TOTAL **\$12,795,560.00**

Financial Implication(s):

1. As demonstrated above.

Option(s):

1. As directed by Council.
2. That this item be received as information.
3. That Council provides final reading to Tax Rate Bylaw 664-21 per Tax Rates Scenario #1.
4. That Council provides final reading to Tax Rate Bylaw 664-21 per Tax Rates Scenario #2.
5. That Council provides final reading to Tax Rate Bylaw 664-21 per Tax Rates Scenario #3.

Relevant Policy/Legislation:

1. MGA s. 354-358 – Tax Rates

Political/Public Implication(s):

1. The proposed Tax Rates should demonstrate that Council has addressed the Public concerns on taxation with “sensitivity to the needs and interest of the public” (2021 Business Plan ‘Values’ Statement).

RECOMMENDATION(s):

1. That Council provides final reading to Tax Rate Bylaw 664-21 per Tax Rates Scenario #3

SCHEDULE "A"

'Fake' Tax Notice's

Base on real Assessed Values

(Assessed Value x Mil Rate/1000)

Scenario No. 1

General Municipal	Revenue	Assessment	Mil Rate
Res./Farmland	\$180,194.59	\$9,728,590	18.522169
Non. -Res/M&E	\$92,821.91	<u>\$3,066,970</u>	30.265021
Estimated Minimum Tax (\$0.00)	<u>\$0.00</u>		
Total Municipal Tax	<u>\$273,016.50</u>	<u>\$12,795,560</u>	

2020 Tax Levy				2021 "Proposed" Tax Levy				Difference
Assessment	Mil Rate	Total	Assessment	Mil Rate	Total			
C	62,590	22.573059	\$1,412.85	62,590	30.265021	\$1894.29	\$481.44	
C	98,390	22.573059	\$2,220.96	98,390	30.265021	\$2977.78	\$756.82	
C	62,960	22.573059	\$1,421.20	62,960	30.265021	\$1905.49	\$484.29	
R	213,050	14.924700	\$3,179.71	213,050	18.522169	\$3946.15	\$766.44	
R	105,800	14.924700	\$1,579.02	105,800	18.522169	\$1959.65	\$380.63	
R	120,100	14.924700	\$1,792.46	120,100	18.522169	\$2224.51	\$430.05	

Scenario No. 2

General Municipal	Revenue	Assessment	Mil Rate
Res./Farmland	\$179,567.96	\$9,728,590	18.457758
Non. -Res/M&E	\$69,378.53	<u>\$3,066,970</u>	22.621196
Estimated Minimum Tax (\$700)	<u>\$23,744.88</u>		
Total Municipal Tax	<u>\$272,691.37</u>	<u>\$12,795,560</u>	

2020 Tax Levy				2021 "Proposed" Tax Levy				Difference
Assessment	Mil Rate	Total	Assessment	Mil Rate	Total			
C	62,590	22.573059	\$1,412.85	62,590	22.621196	\$1415.86	\$3.01	
C	98,390	22.573059	\$2,220.96	98,390	22.621196	\$2225.70	\$4.74	
C	62,960	22.573059	\$1,421.20	62,960	22.621196	\$1424.23	\$3.03	
R	213,050	14.924700	\$3,179.71	213,050	18.457758	\$3932.43	\$752.72	
R	105,800	14.924700	\$1,579.02	105,800	18.457758	\$1952.83	\$373.81	
R	120,100	14.924700	\$1,792.46	120,100	18.457758	\$2216.78	\$424.32	

Scenario No. 3

General Municipal	Revenue	Assessment	Mil Rate
Res./Farmland	\$167,372.67	\$9,728,590	17.204206
Non. -Res/M&E	\$80,000.00	<u>\$3,066,970</u>	26.084376
Estimated Minimum Tax (\$725)	<u>\$25,643.83</u>		
Total Municipal Tax	<u>\$273,016.50</u>	<u>\$12,795,560</u>	

2020 Tax Levy				2021 "Proposed" Tax Levy				Difference
Assessment	Mil Rate	Total	Assessment	Mil Rate	Total			
C	62,590	22.573059	\$1,412.85	62,590	26.084376	1632.62	\$219.77	
C	98,390	22.573059	\$2,220.96	98,390	26.084376	2566.44	\$345.48	
C	62,960	22.573059	\$1,421.20	62,960	26.084376	1642.27	\$221.07	
R	213,050	14.924700	\$3,179.71	213,050	17.204206	3665.36	\$485.65	
R	105,800	14.924700	\$1,579.02	105,800	17.204206	1820.20	\$241.18	
R	120,100	14.924700	\$1,792.46	120,100	17.204206	2066.23	\$273.77	

Tax Bylaw 664-21

A BYLAW OF THE VILLAGE OF INNIFREE TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE VILLAGE OF INNIFREE FOR THE 2021 TAXATION YEAR.

WHEREAS the Village of Innisfree, Alberta, has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on June 15, 2021; and

WHEREAS the estimated municipal expenditures and transfers set out in the budget for the Village of Innisfree for 2021 total **\$652,487.67** and

WHEREAS the estimated municipal revenue and transfers from all sources other than taxation is estimated at **\$380,515.00** and the balance of **\$273,016.50** is to be raised by general municipal taxation; and

WHEREAS the requisitions are:

<u>Alberta School Foundation (ASFF)</u>	
Residential/Farmland	<u>\$27,694.85</u>
2020 Under Levy Adjustment	<u>\$1,577.48</u>
Non-Residential	<u>\$11,781.89</u>
2020 Under Levy Adjustment	<u>\$608.56</u>
	<u>\$39,476.74</u>
Seniors Foundation	\$2825.00
D.I.P	\$90.77

WHEREAS the Council of the Village of Innisfree is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

WHEREAS Section 357(1) of the *Municipal Government Act* provides that the Municipal Tax Bylaw “may specify a minimum amount payable as property tax” and the Village of Innisfree has resolved to establish a minimum tax; Council of the Village of Innisfree hereby enacts, pursuant to Sections 353 and 354 of the *Municipal Government Act* the following:

Where the application of the tax rates established by the bylaw to the assessment of any property, would result in a total municipal levy payable of less than **\$725.00**, the minimum tax shall be assessed at **\$725.00** and deemed to be the minimum municipal tax payable, and,

Tax Bylaw 664-21

WHEREAS the assessed value of all property in the Village of Innisfree as shown on the assessment roll is:

Assessment

Residential	\$ 9,728,590.00
Non-residential	\$ 1,831,580.00
Machinery and Equipment	\$ 50,450.00
Linear	\$ <u>1,184,940.00</u>
TOTAL	\$ <u>12,795,560.00</u>

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Village of Innisfree duly assembled enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Village of Innisfree, Alberta.

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential/Farmland	\$ 167,372.67	\$ 9,728,590.00	17.204206
Non-Residential & M&E	\$ 80,000.00	\$ 3,66,970.00	26.084376
Estimated Minimum Tax	\$ 25,643.83		
Total Municipal Tax	\$ 273,016.50	\$ 12,795,560.00	
Alberta School Foundation Fund			
Residential/Farmland	\$ 27,694.85	\$ 9,728,590.00	2.84675
Non-residential + Linear	\$ 11,781.89	\$ 3,016,520.00	3.90579
Total ASFF Levy	\$ 39,476.74	\$ 12,745,110.00	
MD of Minburn Foundation	\$2,825.00	\$12,795,560.00	0.220780
Designated Industrial Property (DIP)	\$90.77	\$1,184,940.00	0.0766030

2. **THAT** this Bylaw shall take effect on the date of the third and final reading.

Tax Bylaw 664-21

Read a FIRST time this 15th day of June, 2021 A.D.

Read a SECOND time this 15th day of June, 2021 A.D.

Read a THIRD time by UNANIMOUS consent of Council and FINALLY passed this 15th day of June, 2021 A.D.

Mayor

Chief Administrative Officer

DRAFT

Request for Decision (RFD)

Topic: Proposed Utility Rates - 2021
Initiated by: Administration
Attachments: n/a

Purpose(s):

1. For council to review the 2021 Utility Rates for the Village of Innisfree.

Background:

- Administration has developed Utility Rate Scenarios based on the current rates for Council’s review and consideration.
- Utility Rates have not changed since 2017. As per the Municipal Affairs Viability Review Directive No. 8: “Utility Rates should continue to be reviewed annually to ensure fill cost recovery is maintained.”
- Administration has studied last year’s financials (as of December 31, 2020) and have brought forward a few options for council’s consideration.
- Below you will find the current Utility Rates as well as a few options.
- Schedule “A” (Page 3) shows a breakdown of Revenue and Expenses in relation to the Water, Sewer and Garbage services.
- Schedule “B” (Page 4-5) you will find 4 Water Rate scenarios prepared by Administration.

Key Issues/Concepts:

- A. See schedule “B” for a Draft Utility Bill:

<i>Description</i>	<i>2021 Proposed Utility Rates</i>			<i>Option C *Council*</i>
	<i>Current</i>	<i>Option A 3%</i>	<i>Option B 5%</i>	
<u>Non-Metered Fee</u>				
<i>Residential – Non-Metered Fee</i>	\$33.00	\$33.99	\$34.65	
<i>Commercial – Non-Metered Fee</i>	\$44.00	\$46.20	\$46.20	
<u>Metered Fees</u>				
<i>Cons. Rate (m3)</i>	\$4.12	\$4.24	\$4.33	
<i>Res Base Fee</i>	\$13.00	\$13.39	\$13.65	
<i>Com Base Fee</i>	\$25.00	\$25.75	\$26.25	
<i>School & Petro Base Fee</i>	\$45.00	\$46.35	\$47.25	
<i>ACE Reserve Fund</i>	\$15.00	\$15.45	\$15.75	
<u>Solid Waste Management</u>				
<i>Res Garbage</i>	\$29.25	\$30.13	\$30.71	
<i>Small Com Garbage</i>	\$34.00	\$35.02	\$35.70	
<i>Lrg Com Garbage</i>	\$47.00	\$48.41	\$49.35	
<i>Petro Can Garbage</i>	\$425.00	\$437.75	\$446.25	
<i>Institutional</i>	\$225.00	\$231.75	\$236.25	
<i>Four-Plex Units</i>	\$115.00	\$118.45	\$120.75	
<i>Com Organizations</i>	\$17.25	\$17.77	\$18.11	

Joint Landfill Remediation Project

<i>Res Landfill</i>	\$12.00	\$12.36	\$12.60
<i>Com Landfill</i>	\$15.00	\$15.45	\$15.75
<i>Institutional Landfill</i>	\$20.00	\$20.60	\$21.00
<i>Comm Organizations</i>	\$7.50	\$7.73	\$7.88

Sanitary Sewer Services

<i>Res Sewer</i>	\$21.50	\$22.15	\$22.58
<i>Com Sewer</i>	\$34.25	\$35.28	\$35.96
<i>Four-plex Sewer</i>	\$88.00	\$90.64	\$92.40
<i>Institutional Sewer</i>	\$145.00	\$149.35	\$152.25
<i>Resturaunt Sewer</i>	\$77.00	\$79.31	\$80.85
<i>Comm Sewer</i>	\$17.00	\$17.51	\$17.85

Stormwater Renewal

<i>Stormwater Renewal</i>	\$3.39	\$3.49	\$3.56
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Option(s):

1. As directed by Council.
2. That this item be received as information.
3. That Council direct Administration to implement Option A.
4. That Council direct Administration to implement Option B.
5. That Council direct Administration to implement Option C.
6. That the 2021 Utility Rate’s remain unchanged for the fiscal year.

Financial Implication(s):

- Please see Schedule “A” - Revenue and Expense Comparison
- Please see Schedule “B” - Draft Water Billing with Proposed Amounts

Relevant Policy/Legislation:

- Ministerial Order No. MSL:095/18 – Directives issued by Alberta Municipal Affairs.

RECOMMENDATION(s):

- As directed by Council.

**SCHEDULE “A”
Revenue and Expense Comparison**

	2020 Actual (YTD)	2021 “Draft” Budget
Stormwater Revenue (37)	\$4,770.84	\$4,775.00
Stormwater Expense (37)	\$1,200.00	\$5,975.00
	Revenue/Expense = \$3,570.84	-\$1,200.00
<hr/>		
Water Revenue (41)	\$89,632.12	\$89,650.00
Water Expense (41)	\$108,083.82	\$135,282.00
	Revenue/Expense = -\$18,451.70	-\$45,632.00
<hr/>		
Sewer Revenue (42)	\$35,061.96	\$40,075.00
Sewer Expense (42)	\$26,172.11	\$21,833.67
	Revenue/Expense = \$8,889.85	\$18,241.33
<hr/>		
Solid Waste Revenue (43)	\$64,888.93	\$64,900.00
Solid Waste Expense (43)	\$66,656.31	\$76,199.00
	Revenue/Expense = -\$1,767.38	-\$11,299.00
<hr/>		

**SCHEDULE “B”
Water Rate Scenario’s**

1. Residential – Metered:

Description	Current	Option A	Option B	Option C
Garbage Flat	\$29.25	30.13	30.71	
Joint Landfill	\$12.00	12.36	12.60	
Sewer Flat0	\$21.50	22.15	22.58	
Stormwater Infra	\$3.39	3.49	3.56	
Water Flat	\$13.00	13.39	13.65	
Water Regional Fund	\$15.00	15.45	15.75	
Consumption (\$4.12)	\$12.77 (3.1 m3)	\$13.14 (3.1 m3)	\$13.42 (3.1 m3)	
Total:	\$106.91	\$110.11	\$112.27	

2. Residential - Non-Metered:

Description	Current	Option A	Option B	Option C
Garbage Flat	29.25	30.13	30.71	
Joint Landfill	12.00	12.36	12.60	
Sewer Flat	21.50	22.15	22.58	
Stormwater Infra	3.39	3.49	3.56	
Water Flat	13.00	13.39	13.65	
Water Regional Fund	33.00	33.99	34.65	
Non Metered Fee	15.00	15.45	15.75	
Total	\$127.14	\$130.95	\$133.50	

3. Commercial – Metered

Description	Current	Option A	Option B	Option C
Garbage Flat	34.00	35.02	35.70	
Joint Landfill	15.00	15.45	15.75	
Sewer Flat	34.25	35.28	35.96	
Stormwater Infra	3.39	3.49	3.56	
Water Flat	25.00	25.75	26.25	
Water Regional Fund	15.00	15.45	15.75	
Consumption (\$4.12)	16.89 (4.1 m3)	\$17.38 (4.1 m3)	\$17.75 (4.1 m3)	
Total	\$143.53	\$147.84	\$150.71	

4. Institutional

Description	Current	Option A	Option B	Option C
Garbage Flat	225.00	231.75	236.25	
Joint Landfill	20.00	20.60	21.00	
Sewer Flat	145	149.35	152.25	
Stormwater Infra	3.39	3.49	3.56	
Water Flat	45.00	46.35	47.25	
Water Regional Fund	15.00	15.45	15.75	
Consumption (\$4.12)	65.92 (16 m3)	\$67.84 (16 m3)	\$69.28 (16 m3)	
Total	\$519.31	\$534.89	\$545.28	

5. Organization:

Description	Current	Option A	Option B	Option C
Garbage Flat	17.25	17.77	18.11	
Joint Landfill	7.50	7.73	7.88	
Sewer Flat	17.00	17.51	17.85	
Stormwater Infra	3.39	3.49	3.56	
Water Flat	25.00	25.75	26.25	
Water Regional Fund	15.00	15.45	15.75	
Consumption (\$4.12)	0.82 (0.2 m3)	\$0.85 (0.2 m3)	\$0.87 (0.2 m3)	
Total	\$85.96	\$88.54	\$90.26	

Northeast Alberta Information HUB Ltd.

5015 - 49 Avenue
St. Paul, Alberta T0A 3A4
Canada

INVOICE

Invoice No.: 549
Date: 04/01/2021

Sold to:
Village of Innisfree

Business No.: 866162647RT0001

Description	Tax	Amount
Membership fee covering the operating period of April 1, 2021 to March 31, 2022- based on population of 223 @ \$0.50/capita NOTE: If your current population is different than the one listed (Source: 2017 Municipal Census) adjust as necessary.		111.50
Comment: Please make cheque payable to Northeast Alberta Information HUB Ltd. and mail to the above address	Total Amount	111.50

Alberta HUB and the Village of Innisfree

It is time, once again, to call on our valued members to renew their annual commitment to Alberta HUB.

In essence, Alberta HUB IS its membership, and to enable it to fulfill its Mission, “*To promote and facilitate economic development that supports business and enhance the quality of life and environment of its member communities*”, your financial support is essential.

While it has been a challenging year, we have learned a great deal and have seen the best in our communities in terms of collaboration, perseverance, innovation, and resilience. The months and years ahead provide an opportunity to build upon what we have learned through adversity and collaboration.

Over many years of dedicated service, Bob Bezpalko managed Alberta HUB as a model Regional Economic Development Association (REDA). Under Bob’s leadership, the organization grew and prospered and enjoyed many successes.

As the new executive director, Perry Phillips, looks forward to building upon Bob’s legacy within the framework of the recently developed *Alberta HUB Strategic Plan*, included in this package, for your review. This Plan ensures a commitment to a long-term vision as well as accountability, and transparency to the Membership

Based upon its membership model, and with Members’ financial support, Alberta HUB procured significant grants from the Government of Alberta (CARES) and the Government of Canada (CECI) to carry forward its work in 2021 and beyond. Here are a few noteworthy projects and initiatives:

- Drone video project for Member communities
- Continued work with member municipalities, ISPs, connectivity coalition, and Provincial Government to advance the availability, quality, and affordability of broadband
- Rebuilding the Alberta HUB website and updating valuable site selection data for the region and member communities.
- As per Strategic Plan, actively engage and consult with each community to enhance site selection tools within the albertahub.com resource
- Alberta HUB Investment Attraction Diversification Initiative, focused on Agriculture, Tourism and Aerospace & Defence.
- Through Eastern Alberta Trade Corridor (EATC), complete projects, including regional municipal and business analysis for investment, updates to investment data tools, and a revitalization of the EATC website
- Participate in numerous initiatives/committees, such as Alberta Hemp Alliance, to advance economic opportunities in the Alberta HUB region

Thank you for your continued support in making Alberta HUB a model of success.

Collaboration makes our communities and businesses stronger!



Alberta HUB
Where opportunity comes to life

Northeast Alberta Information HUB Strategic Plan

May, 2021

VISION

“Alberta HUB is recognized as a partnership of Northeast Alberta communities, post-secondary educational institutions, business and industry committed to developing a strong competitive diversified economy throughout the entire region.”

MISSION

“To promote and facilitate economic development that supports business and enhances the quality of life and environment of its member communities.”

In March 2021 the Alberta HUB Board of Directors met to discuss the organization's successes, challenges, and opportunities. The outcome was a set of Goals and Objectives to guide Alberta HUB's Strategic Plan.

GOAL 1

INVESTMENT AND
BUSINESS GROWTH



Wealth and quality of life in the Alberta HUB region is enhanced through Investment and Business Growth, including the support of entrepreneurship, the expansion of existing businesses, and the attraction of new business.

GOAL 2

GROWTH AND
ECONOMIC SUSTAINABILITY



The strategic growth and economic sustainability of Member organizations and their communities is fostered through Regional Collaboration and Community Readiness.

OBJECTIVES

Alberta HUB, as a catalyst and resource, regional in scope, is committed to the following objectives:

- Viable investment opportunities are identified and developed
- Investment is increased through opportunities for business expansion
- Region is known as a place to invest, work, live, and learn by identification and development of specific value propositions
- Market diversification opportunities are shared through intelligence dissemination and knowledge transfer
- Opportunities for success are identified and barriers are reduced by stakeholders in local economies

Alberta HUB will continue to help identify and develop viable investment opportunities with its members and partners.

OBJECTIVES:

Alberta HUB, as a catalyst and resource, regional in scope, is committed to the following objectives:

- Member Community EDO led initiatives are supported and enhanced
- Serve as the catalyst for interconnections among member communities, information leveraging and emergent opportunity identification that increases regional economic development outcomes
- Regional interests (including EATC) are leveraged and advocated so that Provincial and Federal governments are aware of needs, barriers, and potential opportunities
- Capacity for economic development increases through education and training programs and initiatives
- Economic growth of First Nations and Metis Settlements is supported through consultation and collaboration
- Regional Workforce Development is supported through collaboration with educational institutions and related initiatives and programming

Alberta HUB is actively led by its member communities through a Board of Directors, ensuring engagement and accountability

GOAL 3

STRATEGIC MARKETING AND COMMUNICATIONS

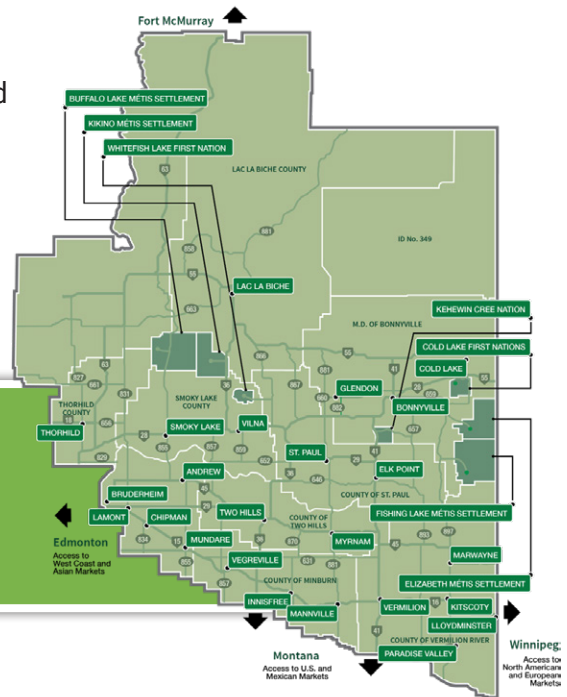


The Alberta HUB region is recognized as an excellent choice to invest, work, live, and learn through strategic Marketing and Communications.

OBJECTIVES

Alberta HUB, as a resource, regional in its scope, is committed to the following objectives:

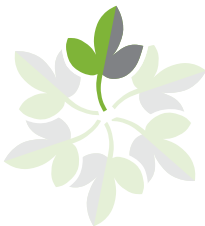
- Through marketing and promotion, the Region and its communities are seen as a place to invest, work, live, and learn
- Broad spectrum, electronic and print marketing materials are a key resource to be utilized on a regional basis, and at the local level by member communities.
- Emergent economic development opportunities and trends are identified and communicated to member communities
- Members and businesses are apprised of government support programs – grants, training opportunities, information resources



Alberta HUB is its membership. Regional economic development collaboration makes each community stronger.

GOAL 4

INCREASE / MAINTAIN VIABILITY AND EFFICACY OF HUB



Increase and maintain the viability and efficacy of the Northeast Alberta Information HUB through Board of Director Engagement, Organizational Design, Development and Management

OBJECTIVES

Alberta HUB, as a resource, regional in its scope, is committed to the following objectives:

- Through best practices and effective policies in governance and management, Alberta HUB will be fully accountable in its finances and day to day operations and commitment to its Membership
- As representatives of the Stakeholder-Membership, Alberta HUB Board of Directors, are engaged in the design, development, monitoring and evaluation of the Strategic Plan and related Action Plan(s)
- The Executive Director is committed to, and accountable for, the implementation of the Action Plan to meet the Goals & Objectives of the Strategic Plan
- Membership is expanded through ongoing stakeholder engagement (and related accountability) and effective communication
- Alberta HUB is actively led by its member communities through a Board of Directors, ensuring engagement and accountability.

Promoting the region and its member communities as a place to invest, work, live, and learn is core to the Alberta HUB mission.



Alberta HUB

Where opportunity comes to life

Northeast Alberta Information HUB Ltd.
5015-49 Avenue | St. Paul, AB, T0A 3A4 | (780) 645-1155
www.albertahub.com

Village of Innisfree (CAO)

From: Tyler Banick <Tyler.Banick@cn.ca>
Sent: June 9, 2021 5:42 PM
To: Village of Innisfree (CAO)
Cc: CONTACT
Subject: RE: Trees Blocking Railway Crossing - Village of Innisfree & KCS Support letter
Attachments: Support SAMPLE Letter_0206.docx

Thank-you CAO Magosse for bringing this matter forward. Please make note of my contact info and if I can be of assistance moving forward, please be in contact.

On another matter, CN was hoping Mayor McMann would be willing to write a letter to support CN's effort in our pro-competitive combination with Kansas City Southern to create the premier railroad for the 21st century. We would be sincerely honoured to count on her support and the support of the Village of Innisfree.

To that end, should the Mayor accept to do so, you will find attached an updated letter template in which you can add any relevant information, before resending back to me a signed version. Our team would then proceed with the official filing of the letter to the STB.

- On May 21, 2021, Canadian National (CN) and Kansas City Southern (KCS) signed a definitive agreement to combine. Together, CN and KCS will create the premier railway for the 21st century, connecting ports in the United States, Mexico, and Canada to expand North American trade and power economic prosperity. CN and KCS will together realize the full benefits of the USMCA, benefitting employees, customers, communities, and the economies of the connected continent.
- The combined company will be a safer, faster, cleaner, and stronger railroad by competing head-to-head at a lower cost, with safer service and better fuel efficiency on key routes from Mexico through the heartland of America
- The proposed combination creates an end-to-end merger and provides no risk to competition. Customers will not lose any existing routing options because CN and KCS are committed to preserving access to all existing gateways to enhance route choices and to ensure robust price competition. This is underscored by the overwhelming support we continue to receive from customers and other stakeholders. We have received more than 1,400 letters of support filed to date, highlighting advantages such as improved service, more shipping options and greater efficiency. 293 of the latest support letters filed on June 2, 2021 cite specific support for use of the voting trust.
- We look forward to receiving further public comment and engagement during the STB's official public comment period, which will be open until June 28, 2021. We are confident that the STB will approve our voting trust and allow us to complete the transaction so that we can deliver the many compelling benefits of this combination to customers, ports, employees, communities, and the environment.

We thank you for your consideration and please do not hesitate to contact me if you have any questions or would like to discuss this further.

Regards,

[Partner letterhead]

Cynthia T. Brown
Chief, Section of Administration
Office of Proceedings
Surface Transportation Board
395 E. Street, S.W.
Washington, DC 20423-0001

Re: FD 36514, Canadian National Railway Company, Grand Trunk Corporation, and CN's Rail Operating Subsidiaries—Control—Kansas City Southern, the Kansas City Southern Railway Company, Gateway Eastern Railway Company, and the Texas Mexican Railway Company

Dear Ms. Brown:

[PARTNER NAME] is [INSERT brief overview of PARTNERS's relationship with CN and/or KCS – e.g., infrastructure in the community, economic development, community investments, etc.]

[PARTNER NAME] supports CN's acquisition of KCS because of the superior benefits a CN-KCS railway would bring by offering faster, safer, cleaner and more direct service for North-South trade.

We believe that a combination of CN and KCS would help their customers to win their markets. CN's strong track record of success with superior service, intermodal and safety gives us confidence that a combined CN-KCS would be best positioned to serve customers needs. Additionally, CN's successful track record of acquisitions over the past 25+ years also provides assurance that CN will effectively and seamlessly be able to integrate and partner with KCS.

The combined company would create network with enhanced end-to-end single-owner, single-operator service which will result in a faster, safer and more economical rail option for customers where they currently rely on trucks and provide shorter distances on many key routes. We are hopeful about this transaction as a CN-KCS rail will be able to provide the seamless transportation and service that would not be available through KCS should it go forward with an alternative combination.

For example:

- The combined company's single-owner, single-operator service would enhance customers ability to be competitive in the markets in which we operate, benefiting important sectors of our economy as [INSERT – e.g. forestry, industrial product, grain, intermodal, etc.].
- CN's significant experience providing seamless intermodal service throughout their network and across borders.
- 1. • CN's strong commitment to engage with local communities and support to local stakeholders.
- [INSERT ADDITIONAL BENEFITS]

Finally, we were encouraged by the STB's decision to approve the voting trust for CP's proposed acquisition of KCS and urge the STB to promptly reach the same decision with respect to the identical voting trust put forward for CN's proposed acquisition of KCS. Approving their voting trust will allow KCS's shareholders to make a fair and informed decision on combining with CN.

[PARTNER NAME] is confident in and strongly supports CN's proposed acquisition of KCS for all of the reasons as stated above. We hope to see the premier 21st century railway come to life.

Sincerely,

[Partner name]

[Partner title]

cc: Parties of Record

SAMPLE
DRAFT

SALES NO. SALESPERSON PRICE TERMS

ADDRESS

QUANTITY DESCRIPTION

Justin
780-292-0868

2013 Can AM Cananda 1000.

- ① 0900-0292 clutch CV Tech \$725.00
- ① WE440335 pads FL \$38.00
- ① WE440330 pads R \$38.00
- ① WE440330 pads R rear \$38.00
- ② 42-1042 lower ball joints \$45 each x 2 = \$90.00
- ② 42-1043 upper ball joints \$45 each x 2 = \$90.00
- ① 19-5017 CV boot \$25.00
- ① 51-4001 steering rack \$200.00 (includes)
- ① cover bolts \$4.00 each x 4 = \$16.00
- ① NU-81073T air filter \$104.00
- ① oil filter \$22.00
- ① 0W40 oil 5qt \$12.00 each x 5 = \$60.00
- ① Trans oil \$28.00
- ① diff oil \$28.00
- ① Trans seal \$22.00
- ① Engine seal \$28.00
- ① Freight \$48.00
- ① shop supplies/ETC \$30.00
- ① Labour 10-12hrs roughly \$1200.00

Got 141.05

Total \$2962.05
 Quote is a rough
 Quote

Email publicworks@InistfrecA

AMOUNT

15.00
8.00
8.00
12.00
15.00
2.00
8.00
18.00

VILLAGE OF INNISFREE

CHIEF ADMINISTRATIVE OFFICERS REPORT

April 20, 2021 – May 18, 2021

Administration

➤ **Finances:**

○ **2021 Budget & 2022-2025 Budget Forecast(s)**

- i. Finalized Operating Budget(s) has been presented and approved along with the 2021 Tax Rate Bylaw.
- ii. Letter to the Minister of Municipal Affairs (Re: Viability Review Recommendations) was mailed on May 25, 2021. Currently waiting for response/approval.

➤ **2020 Tax Recovery Arrear's List - Tax Sale**

- At this moment, there will be five (5) properties that will be listed for Tax Sale (4 – 2020 Tax Recovery Arrear's List & 1 – 2017 Tax Recovery Arrear's List). If Council could please give Administration a rough idea as when the Village should have their Tax Sale, Administration can then work with Legal Counsel to prepare information/documentation for Council's consideration at a future Regular council meeting. Administration recommends having the Tax Sale after the 2021 Municipal Election (November / December 2021). **What are Council's thoughts?**

➤ **Events:**

- Canada Day: Village of Innisfree & Innisfree Fish and Game will be putting on a Fire Work show (similar to 2020) down at the Ball Diamonds.

➤ **Grant Funding**

○ **Canada Summer Jobs:**

- i. Has been approved. Currently waiting for an Amendment to be approved to allow our CSJ Workers to begin on July 5, 2021.

○ **MSI Capital:**

- i. **Administration Office Renovations:** Administration has applied for funding (MSI Capital) to have some minor renovations done to the Administration Office. This will include re-varnishing/sanding/Painting of the outside, removing old carpet and replacing with flooring, front desk to be re-done to allow better accessibility to residents/visitors.

ii. **Community Garden:**

- a) Community Garden is up and running. We are already noticing some vegetables that are sprouting!
- b) Administration has also applied for funding through MSI for the Community Garden. We are hoping to receive funds to assist the Village with start up costs. As of right now, the only cost we have incurred was the dirt and clay, as well as the twin and stakes used to measure out the plots. Future costs may include fencing, signage, etc. if necessary.

- **MOST Grant**
 - i. Administration has prepared a “Application Form” for those not-for-profit organizations to apply for the COVID-19 Funding that the Village has set aside. Administration plans on advertising in the informer, social media, and utility newsletters. I have attached the “DRAFT” application form for Council review and thoughts (see page 6).
- **MSP Grant (2021 Projects)**
 - i. **Birch Lake Campground: \$25,000.00**
 - a) ~~Office roof repairs (completed)~~
 - b) Ball diamonds (repaint, repair dug outs, repair electrical connections, add shale in diamonds, etc.)
 - c) Repairs/Replace Change House and outhouses
 - d) Camp Kitchen (Day use area) - replace wood stove

**Purchase of new/used Side by side may be eligible under this grant. What are council’s thoughts?*

- ii. **Innisfree Fire Department: \$25,000.00**

- High Priority Items:

- a. Repair/replace overhead doors
 - b. Build a gear locker
 - c. LED Lighting
 - d. Build shelving in truck bay

- Low Priority Items:

- a. Repair cement pad - truck bay
 - b. run air lines along roof
 - c. Repainting of Truck Bay Floor

Fire Department has been directed to obtain quotes for items listed under “High Priority”

- **GIS System – County of Minburn**

- Ongoing.
- Once our workload slows down, Administration will work on the MAMP Grant for the GIS System and the County has been kind enough to offer their assistance with this grant application.

- **2021 Municipal Election**

- Nomination packages for the 2021 Municipal Election are available online or by contact Administration.

- **Training**

- Elected Officials:
 - MEO (Municipal Elected Officials Course) **On-line or in-person**
- Director of Emergency Management:
 - DEM **In-Person**
 - 300 **ICS 100 on-line and in-person* *200 & 300 only in-person**
 - **CAO & Admin Assist have completed the ICS 200**

- Municipal Staff:
 - BEM (Basic Emergency Management) **on-line or in-person**
PW Foreman is currently working on this course
- **Subdivision & Development Appeal Board Training**
 - Administration has not received any applications for members at large to sit on the SDAB. Administration will advertise again through the Innisfree Informer, Website and Social Media.
 - Administration did revise the AD to include that compensation will be offered to those on the board.

Birch Lake Campground:

Campground is thriving and we have a lot of bookings/reservations.

➤ **Innisfree Campground Cleanup & Inventory**

Some tasks that are currently on going are:

- ~~Office roof repairs (*in progress*)~~
- ~~Inspect Outhouses—Campground~~
- ~~Ensure roads at Campground are gravelled~~
- ~~Trim Tree's in sites—Campground~~
- ~~Clean out Fire Pits~~
 - Post removal at campground (*not a high priority item*)
- ~~Campground Sign Replacement (*signs have been ordered*)~~
Speed signs are the only signs we have not yet received
- ~~Hand Sanitizer Stations / Plexi Glass/ Etc. (*order / in progress*)~~

Public Works

Public works has been transitioning from the colder month into spring getting ready for the warm weather. I have been working on thawing and water drainage, cleanup from the winter, and spring cleaning. We recently had a small water break which has since been located and fixed using Doug's backhoes services. I have also been working on building picnic tables for the recreation park.

In the next month I plan on shifting a majority of my focus to the recreation park working on trimming trees, cutting deadfall, and getting ready for the opening doing overall cleaning and organizing of the campsites and buildings. I will also be repairing and replacing fence poles throughout the camp ground.

Below is a list of tools that will need to be purchased in order to complete various tasks going forward as I have been using some of my own personal tools up to this point.

Concrete/ Sidewalk Repair

- Wheelbarrow
- Plate tamper (rent or buy)
- Walk behind wet cut tool and handle
- Lumber for forming
- 4' screed board (not necessary but helpful long term)

-Palm sander -Paint preparation and sanding on picnic tables

-New Impact and speed drill combo set- the old one is worn down and could be moved to the rec park for smaller jobs

Various hand tools such as tin snips.

➤ **2020 Village Project List:**

- Flooding Mitigation & Culvert Installation – Ongoing

➤ **Proposed Project List:**

- Trimming of Tree's in Town. Ensuring back-alleys/sidewalks are clear of overhanging tree's
- Stop Sign Replacement
- ~~Innisfree Community Garden~~
- Seniors Drop-In Centre (Inspect/Repair Plumbing Issues)
- Fire Hydrant Replacement
- Install 2 more Fire Hydrants to Increase Coverage
MSI Grant has been applied for.
- Sidewalk Rehabilitation
- Correct Multiple Manhole Defects
Administration will have PW inspect the MH and prepare a list of those needing to be replaced. FGTF Grant has been applied for.
- Remove concrete pile – West side of Town
Administration will take pictures and advertise. No cost will be associated.
- Hole in road (culvert)
We are searching for a more permanent solution as directed by Council.
- Purchasing of Lawn Equipment and Accessories
Purchased from Jard Industrials (MSI Grant has been applied for)

Bylaw Enforcement

- Bylaw enforcement is still on going.
- Administration has sent out our first round of unsightly premises letters. Administration will continue to monitor and inspect properties each week.
- Stray cats: Administration has spoken to residents regarding the feeding/harboring of stray cats. Live traps have been set out by the Public Works Department.

Upcoming Events:

- June 22-23, 2021 – CAO Away
- June 30, 2021 – Deadline to issue Tax Notices
- July 5, 2021 – Deadline to submit Financial Information Return
- July 20, 2021 – Regular Council Meeting

ACTION LIST

- See page 5.

ACTION LIST

MOTION #	TITLE	DEPARTMENT	Details:
2019-11-19/04	Innisfree/Minburn Fire Department – Agreement Analysis	Admin	Fire Services Feasibility Study is completed. Waiting for the County of Minburn’s recommendation.
2020-07-21/09	Flood Mitigation / Culvert Installation – Bar Engineering	Admin	Completed. Currently waiting for a surveyor to survey the URW area in order to discharge the rest of the URW. Sidewalk and road repair to take place in 2021. <i>*survey has been completed. Public Works has drawn up a map to be included with the Discharge of Partial URW Form. Administration to submit with lawyers & AB Land Titles*</i>
2020-12-15/13	2021 Utility Rates	Admin/Council	Tabled to a future Council Meeting. Discussed on June 15, 2021 - Council Meeting.
2021-05-18/19	Land (FOIP Section 17 & 27) – Offer to Purchase – Lot 3, Block 4, Plan 4175R (5036 – 50 Street)	Admin/Council	Administration has sent in the paperwork to AB Land Titles. Currently waiting to receive paperwork back before proceeding with agreement. I have spoken to interested party in this regard as well.

VILLAGE OF INNISFREE
Municipal Operating Support Transfer (MOST) Funding

Contributions to Other Entities

Organization Information:

Name of Organization: _____

Mailing Address: _____

Phone: _____ Email: _____

Contact Person:

Name of Contact(s): _____

Title: _____

Phone: _____ Email: _____

Please note, only organizations that operate as a "Not-for-Profit" organization are eligible to receive funding

Details for Funding:

How has COVID-19 impacted your organization?

How much revenue do you feel your organization has lost, due to the COVID-19 Pandemic as of December 31, 2020?

For Office Use Only:

Application Received on: _____

Approved on: _____

Amount Allocated: _____

VILLAGE OF INNISFREE
Municipal Operating Support Transfer (MOST) Funding

Contributions to Other Entities

How do you feel your organization would benefit from receiving additional funding? What will your organization put the funding towards?

Date

Signature

DRAFT

For Office Use Only:

Application Received on: _____

Approved on: _____

Amount Allocated: _____



Village of Innisfree

Revenue & Expense Report

Page 1 of 5
2021-Jun-9
12:41:35PM

General Ledger	Description	2021 Actual
TAXATION		
* TOTAL TAXATION		<u>0.00</u>
REQUISITIONS		
2-00-00-321	ASFF Requisition Residential	6,494.48
2-00-00-322	ASFF Requisition Non-Residential	2,672.16
2-00-00-330	Seniors Foundation Requisition	2,825.00
* TOTAL REQUISITIONS		<u>11,991.64</u>
**P TOTAL TAX AVAILABLE FOR MUNICI		<u>(11,991.64)</u>
GENERAL REVENUE		
1-00-00-510	Penalties Taxes	20,591.84
1-00-00-540	Franchise Fees - Natural Gas	11,528.68
1-00-00-541	Franchise Fees - Electricity	6,284.76
1-00-00-550	Bank Interest	1,326.27
1-01-00-590	Other Revenue Own Sources Invest	210.00
** TOTAL GENERAL REVENUE		<u>39,941.55</u>
ADMIN REVENUE		
1-12-00-401	Sales Photocopies, Faxes, Services	475.07
1-12-00-560	Rental Revenue Adm	2,650.74
1-12-00-590	Other Revenue Own Sources Adm	6,000.00
1-12-00-841	Provincial Grant Capital	14,951.86
** TOTAL ADMIN REVENUE		<u>24,077.67</u>
FINE REVENUE		
1-21-00-530	Fines Police	100.00
** TOTAL FINE REVENUE		<u>100.00</u>
FIRE REVENUE		
1-23-00-410	Fees Fire Fighting	5,162.91
1-23-00-850	Grants Conditional Local Gov't Fire	10,522.14
** TOTAL FIRE REVENUE		<u>15,685.05</u>
BYLAW REVENUE		
1-26-00-522	License Animal	827.00
1-26-00-523	Business Licenses	350.00
** TOTAL BYLAW REVENUE		<u>1,177.00</u>
PUBLIC WORKS REVENUE		
** TOTAL PUBLIC WORKS REVENUE		<u>0.00</u>
STORMWATER REVENUE		



Village of Innisfree

Revenue & Expense Report

General Ledger	Description	2021 Actual
1-37-00-410	Stormwater Infrastructure Renewal	1,929.98
**	TOTAL STORMWATER REVENUE	1,929.98
WATER REVENUE		
1-41-00-410	Water Consumption	16,611.66
1-41-00-411	Regional Water Fund	9,439.74
1-41-00-412	Water Base Fee	8,075.99
1-41-00-510	Penalties Water	1,451.35
**	TOTAL WATER REVENUE	35,578.74
SEWER REVENUE		
1-42-00-410	Billings Sewer	14,479.06
**	TOTAL SEWER REVENUE	14,479.06
SOLID WASTE		
1-43-00-410	Billings Garbage	19,294.87
1-43-00-411	Regional SWM Infrastructure Fee	7,246.69
**	TOTAL SOLID WASTE	26,541.56
COMMUNITY REVENUE		
**	TOTAL COMMUNITY REVENUE	0.00
LAND REVENUE		
1-61-00-522	Permits (Development, Subdivision)	150.00
**	TOTAL LAND REVENUE	150.00
RECREATION REVENUE		
1-72-00-590	Fees Park Grounds	1,799.50
**	TOTAL RECREATION REVENUE	1,799.50
CULTURAL REVENUE		
**	TOTAL CULTURAL REVENUE	0.00
***	TOTAL REVENUE	149,468.47
COUNCIL EXPENSE		
2-11-00-151	Fees Council	2,845.00
2-11-00-212	Conventions/Seminars Council	50.00
**	TOTAL COUNCIL EXPENSE	2,895.00
GENERAL EXPENSE		
2-19-00-274	General Insurance	5,128.41
**	TOTAL GENERAL EXPENSE	5,128.41
ADMIN EXPENSE		



Village of Innisfree

Revenue & Expense Report

General Ledger	Description	2021 Actual
2-12-00-110	Salaries & Wages Adm	26,105.80
2-12-00-130	Employer Contributions Source Adm	1,892.90
2-12-00-131	Employer Benefits Adm	3,443.60
2-12-00-135	Workers Compensation ADM	436.59
2-12-00-215	Telecommunications	1,929.60
2-12-00-216	Postage & Freight	448.74
2-12-00-220	Membership Dues Adm	1,132.49
2-12-00-221	Advertising/Printing/Subscriptions Adm	1,072.66
2-12-00-230	Audit/Assessor Fees Adm	18,300.00
2-12-00-250	Contracted Services Adm	8,682.55
2-12-00-274	Insurance Adm	959.07
2-12-00-510	Goods, Materials & Supplies Adm	1,332.30
2-12-00-540	Utilities Heat Adm	581.91
2-12-00-541	Utilities Power Adm	817.31
2-12-00-810	Bank Charges Adm	703.42
2-12-00-911	Land Title Charges	530.00
2-12-00-995	Legal Expenses	1,203.75
** TOTAL ADMIN EXPENSE		69,572.69
FIRE EXPENSE		
2-23-00-120	Salaries & Wages Fire	8,066.00
2-23-00-215	Telecommunications Fire	1,850.41
2-23-00-250	Contracted Services Fire	241.45
2-23-00-274	Insurance Fire	1,605.55
2-23-00-510	Supplies, Goods & Equipment Fire	3,615.93
2-23-00-521	Fuel & Oil Fire	327.30
2-23-00-540	Utilities Heat Fire	1,388.44
2-23-00-541	Utilities Power Fire	707.46
** TOTAL FIRE EXPENSE		17,802.54
EMGERENCY SERVICE EXPENSE		
2-25-00-310	911 Requisition	1,204.20
** TOTAL EMGERENCY SERVICE EXPENS		1,204.20
BYLAW EXPENSE		
** TOTAL BYLAW EXPENSE		0.00
PUBLIC WORKS EXPENSE		
2-32-00-110	Salaries & Wages PW	10,956.20
2-32-00-130	Employer Contributions Source PW	783.80
2-32-00-131	Employer Benefits PW	1,237.70
2-32-00-215	Telecommunications PW	1,014.18
2-32-00-250	Contracted Services PW	251.95
2-32-00-274	Insurance PW	2,766.29
2-32-00-510	Goods, Supplies & Materials PW	4,649.05
2-32-00-521	Fuel & Oil PW	1,525.26
2-32-00-540	Utilities Heat PW	1,009.36
2-32-00-541	Utilities Power (Street/Shop) PW	17,205.91
** TOTAL PUBLIC WORKS EXPENSE		41,399.70



Village of Innisfree
Revenue & Expense Report

General Ledger	Description	2021 Actual
STORM DRAINAGE EXPENSE		
**	TOTAL STORM DRAINAGE EXPENSE	<u>0.00</u>
WATER EXPENSES		
2-41-00-110	Salaries & Wages Water	4,695.50
2-41-00-130	Employer Contributions Source Water	335.95
2-41-00-131	Employer Benefits Water	530.45
2-41-00-215	Telecommunications - Water	360.84
2-41-00-250	Contracted Services Water	2,753.24
2-41-00-274	Insurance Water	2,166.66
2-41-00-350	ACE Regional Water Purchase	20,770.70
2-41-00-510	Goods, Supplies & Materials Water	79.05
2-41-00-540	Utilities Heat Water Plant	893.58
2-41-00-541	Utilities Power Water Plant	2,257.01
**	TOTAL WATER EXPENSES	<u>34,842.98</u>
SEWER EXPENSE		
2-42-00-110	Salaries & Wages Sewer	2,703.75
2-42-00-130	Employer Contributions Source Sewer	195.25
2-42-00-131	Employer Benefits Sewer	154.40
2-42-00-274	Insurance Sewer	1,439.63
2-42-00-510	Goods, Supplies & Materials Sewer	3,100.00
2-42-00-541	Utilities Power Sewer Lift Stations	2,255.12
**	TOTAL SEWER EXPENSE	<u>9,848.15</u>
GARBAGE EXPENSE		
2-43-00-110	Salaries & Wages Garbage	8,300.50
2-43-00-130	Employer Contributions Source Garbage	596.25
2-43-00-131	Employer Benefits Garbage	736.25
2-43-00-250	Contracted Services Garbage	6,381.61
**	TOTAL GARBAGE EXPENSE	<u>16,014.61</u>
FCSS EXPENSE		
2-51-00-351	FCSS Requisition	1,837.75
**	TOTAL FCSS EXPENSE	<u>1,837.75</u>
PLANNING EXPENSE		
**	TOTAL PLANNING EXPENSE	<u>0.00</u>
LAND PURCHASES EXPENSE		
**	TOTAL LAND PURCHASES EXPENSE	<u>0.00</u>
RECREATION EXPENSES		
2-72-00-215	Freight/Phone/Postage Recreation	270.00
2-72-00-250	Contracted Services Recreation	2,500.00
2-72-00-274	Insurance Recreation	2,355.45



Village of Innisfree
Revenue & Expense Report

General Ledger	Description	2021 Actual
2-72-00-510	Goods, Materials & Supplies Recreation	8,345.72
2-72-00-521	Fuel and Oil Park	443.15
2-72-00-540	Utilities Heat Park Building	348.87
2-72-00-541	Utilities Power Park Grounds	582.02
**	TOTAL RECREATION E XPENSES	14,845.21
 CULTURE EXPENSES		
2-74-00-274	Insurance Cultural Organization	4,870.86
2-74-00-300	Regional Library Requisition	1,166.29
2-74-00-540	Utilities Heat Museum	1,812.96
2-74-00-541	Utilities Power Museum	578.32
**	CULTURE EXPENSES	8,428.43
***	TOTAL EXPENSES	223,819.67
****	(SUPLUS)/DEFICIT	74,351.20

*** End of Report ***



Village of Innisfree

Tax Trial Balance (Full Listing)

Trial Balance As Of 2021-06-09

Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3
		Tax Levy	283,782.51		Local Improvement Levy		0.00			
		Additional Tax Levy	0.00		Accumulated Penalty		20,591.84			
					Outstanding Penalty		19,279.28			
Sub Ledger					General Ledger					
		Current	9,719.29							
		1 Year	50,292.73			3-00-00-211	9,719.29			
		2 Years	39,388.93			3-00-00-212	147,937.81			
		3 Years	21,156.66			Totals	<u>157,657.10</u>			
		Over 3	37,099.49							
		Outstanding	<u>157,657.10</u>							
						Total GL	157,657.10			
						Total SL	157,657.10			
						Proof	<u>0.00</u>			

*** End of Report ***



Village of Innisfree
Utilities Trial Balance (All Balances)
 Trial Balance As Of 2021-06-09

Account # Name	Account Active	Amount Outstanding	Current	Overdue1	Overdue2	Overdue3	Overdue4
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Sub Ledger		General Ledger	
Current	8,064.58		
Overdue 1	3,570.23	3-00-00-274	18,520.71
Overdue 2	1,785.09		
Overdue 3	1,207.17		
Overdue 4	3,893.64		
Outstanding	18,520.71	Totals	18,520.71
		Total GL	18,520.71
		Total SL	18,520.71
		Proof	0.00

*** End of Report ***



Village of Innisfree

Cheque Listing For Council

2021-Jun-9
12:42:38PM

Cheque		Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date						
20210219	2021-05-27	Alberta Municipal Services Corpor	2-32-00-540	21-1038433	PAYMENT		7,773.04
			2-41-00-540	21-1038433	GAS - PW SHOP	162.24	
			2-74-00-540	21-1038433	GAS - WTP	178.98	
			2-23-00-540	21-1038433	GAS - MUSEUM	379.65	
			2-12-00-540	21-1038433	GAS - FIRE HALL	284.49	
			2-32-00-541	21-1038433	GAS - OFFICE	117.54	
			2-32-00-541	21-1038433	SENTINEL LIGHTS	56.54	
			2-41-00-541	21-1038433	POWER - PW SHOP	411.33	
			2-32-00-541	21-1038433	POWER - WTP	480.39	
			2-74-00-541	21-1038433	POWER - OLD PW	21.03	
			2-23-00-541	21-1038433	POWER - MUSEUM	165.02	
			2-12-00-541	21-1038433	POWER - FIRE HALL	182.69	
			2-42-00-541	21-1038433	POWER - OFFICE	226.88	
			2-42-00-541	21-1038433	POWER - LIFT STATION	165.60	
			2-42-00-541	21-1038433	POWER - LIFT STATION	130.04	
			2-42-00-541	21-1038433	POWER - LIFT STATION	201.03	
			2-72-00-541	21-1038433	POWER - REC PARK	145.03	
			2-32-00-541	21-1038433	XMAS LIGHTS	21.03	
			2-32-00-541	21-1038433	APRIL 2021 AMSC POWER AND GAS	4,443.53	
20210220	2021-05-27	Alberta One-Call Corporation	2-12-00-250	IN166944	PAYMENT		6.62
					APRIL 2021 NOTIFICATIONS	6.62	
20210221	2021-05-27	AMSC Insurance Services	4-00-00-239	0732-44,021	PAYMENT		1,749.20
					JUNE 2021 COUNCIL AND EMPLOYE	1,749.20	
20210222	2021-05-27	ATB Financial MasterCard	2-12-00-216	APR14-MAY12,21	PAYMENT		491.27
			2-32-00-215	APR14-MAY12,21	Canada Post	146.84	
			2-23-00-215	APR14-MAY12,21	MCSNet - PW Shop	104.95	
			2-12-00-510	APR14-MAY12,21	MCSNet - Firehall	104.95	
			2-32-00-510	APR14-MAY12,21	Adobe PDF Viewer	20.43	
			2-32-00-510	APR14-MAY12,21	Chain	24.14	
			2-32-00-510	APR14-MAY12,21	Agland	32.28	
			2-32-00-510	APR14-MAY12,21	Canadian Tire	57.68	
20210223	2021-05-27	County of Minburn	2-43-00-250	31391	PAYMENT		1,200.16
					APRIL 2021 TIPPAGE AND TRUCKING	1,200.16	
20210224	2021-05-27	Desjardins Card Services	2-12-00-510	27-04-2021	PAYMENT		105.30
					paper,coffee supplies	105.30	
20210225	2021-05-27	Jackson, Bobbi-Jo	2-72-00-215	VEG01IN84060	PAYMENT		283.50
					TELUS SMART HUB	283.50	
20210226	2021-05-27	Jard Industrial Supplies	2-32-00-510	14058568	PAYMENT		2,248.04
					LAWN EQUIPMENT	2,248.04	
20210227	2021-05-27	JIM WAGNER ENTERPRISES LT	2-32-00-510	5665	PAYMENT		1,121.40
					12 YD CLAY AND 24 YARD TOP SOIL	1,121.40	
20210228	2021-05-27	Kostynuk, Eldon	2-23-00-215	MAY2021	PAYMENT		50.00
					MAY 2021 FIRE CHIEF PHONE ALLOI	50.00	
20210229	2021-05-27	Metrix Group LLP	2-12-00-230	2020-3	PAYMENT		10,500.00
					2020 AUDIT	10,500.00	
20210230	2021-05-27	Minco Gas Co-op Ltd.	2-72-00-540	APRIL2021	PAYMENT		51.60
					APRIL 2021 REC PARK GAS CHARGE	51.60	
20210231	2021-05-27	Moyen, Kevin	2-72-00-510	670065-2	PAYMENT		4,539.00
			2-72-00-510	670067	REC PARK ADMIN OFFCE OOF REP/	4,224.00	
					REC PARK ADMIN OFFICE ROOF RE	315.00	
20210232	2021-05-27	Municipal Information Systems Inc	2-12-00-250	20210566	PAYMENT		1,416.78
					SOFTWARE INSTALLATION PLAN 33	1,416.78	
20210233	2021-05-27	Nutrien Ag Solutions (Innisfree)	2-32-00-510	900502150	PAYMENT		78.10
					ROUNDUP	78.10	
20210234	2021-05-27	VM Systems	2-12-00-510	CW6921	PAYMENT		66.94
					RICOH PRINTER ERRORS	66.94	



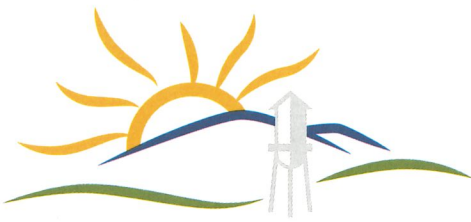
Village of Innisfree

Cheque Listing For Council

Cheque		Vendor Name	General Ledger	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date						
20210241	2021-05-31	McEwen, Darlene	2-12-00-250	MAY2021	PAYMENT MAY 2021 CLEANING SERVICE	200.00	200.00
20210242	2021-05-31	Wasyliw, Darcey	2-72-00-250	MAY2021	PAYMENT REC PARK MANAGER	2,500.00	2,500.00
20210243	2021-06-07	Kerr, Kristopher	3-00-00-211	202106071	PAYMENT CREDIT BALANCE PAID	457.28	457.28

Total 34,838.23

*** End of Report ***



Claresholm

Where **Community** Takes Root

June 7, 2021

Dear Friends and Colleagues,

As many of you may know, my wife was a recipient of a Double Lung Transplant, which ultimately gave me more than 12 more great years with her in my life. I have recently become aware of a Province-Wide initiative called WALK TO BREATHE, and it hit close to home, in a very positive way.

One Alberta man is walking over 500km from Lethbridge to Edmonton, to raise Awareness and Funds for The Lung Association of AB & NWT – please read the full story at www.ab.lung.ca/walktobreathe .

This is his 2nd year with this initiative, and it's one that I, personally, will be supporting. IN FACT, I want to do more than I can from my Mayoral chair in Claresholm, by issuing a friendly Province-Wide Challenge to ALL Alberta municipalities and their overall communities. I encourage you to raise money and help battle the far-reaching, and devastating effects of Lung Disease for 1 in 5 Albertans, not to mention the toll it takes on family and friends. Watching another human being struggle to breathe is a very scary ordeal, and one that I know all too well.

I humbly ask for your participation in this challenge, from June 14th through to July 23, 2021, at which time, we see which community shall receive exclusive bragging rights as Alberta's 'COMMUNITY that CARES'.

While lighthearted in this challenge, it is a very important cause, and I hope to spearhead some strong participation across the province . . .

- ✓ Send to your Council members and discuss ways to participate in your town
- ✓ Involve Local Business
- ✓ Organize local fundraisers
- ✓ Involve your local media to help promote
- ✓ Share on Social Media

Your consideration and participation is a BREATH of FRESH AIR for all Albertans. I thank you, and I look forward to the challenge.

Please call with any questions at 403-652-6870. You may also reach out to the organizers for more detail and to organize fundraiser/donation: **Chris Sadleir Sads.chris@gmail.com & Jennifer Hutchinson jhutchinson@ab.lung.ca**

Sincerely,

Doug MacPherson
Mayor
Town of Claresholm





RECEIVED
MAY 31 2021

Dr Edward W A Sands
2 Cimarron Springs Road
OKOTOKS, AB T1S 1L8

403-938-3013 403-540-9163
esands@telus.net

April 19, 2021

Mr Aaron Cannan, Mayor
Box 69
Innisfree AB T0B 2G0

Dear Mr Cannan

Please let me introduce myself: I am a Municipal Councillor in the Town of Okotoks.

When I first got on Council in 1995, 'Pin Collecting' was a big thing – possibly being temporally close to the Calgary Winter Olympics when pin collecting became the rage!

Over the years and several terms, my collection of pins has grown, covering a large number of municipalities, however collecting has become more difficult in recent years as not as many Councillors seem to be carrying pins to Conventions and meetings. Fast forward to the 2020 COVID pandemic and the difficulties in trying to complete my collection have gotten greater.

As this is likely my last term on Council, the urgency to complete the collection is growing!
I hope you can assist me in completing my collection!

I enclose a pin from the Town of Okotoks. I would request that you send me a pin from the Village of Innisfree. (If possible, please send two – I'll share with Mayor Bill Robertson, also an avid pin collector!) If you, too, are an avid 'pinee', let me know if you are seeking other pins and we'll see if we have any surpluses between us.

Thank you for your consideration of this request.

Kind regards

Ed Sands
Councillor
Town of Okotoks



TRUE DEPTH

DIVING & MARINE SERVICES

RECEIVED
MAY 27 2021
~~RECEIVED~~
~~MAY 7 5 2021~~

Dear Colleagues,

At True Depth Diving & Marine Services, we know how concerning it can be to have problems with the different water systems that you maintain and manage, your potable water, wastewater and drainage systems. We also know that you need to reduce your risks, avoid hardships and costly errors if the unthinkable occurs within your water infrastructure.

Most municipalities and companies have concerns with projects requiring commercial divers; minimizing their downtime, maximizing their budgets, and ensuring the work is completed efficiently with successful results. To accomplish that, you need a top-quality dive team with sound knowledge and experience at a realistic budget, and within your time constraints.

We successfully help municipalities, watershed councils, commercial companies, and various industries in western Canada with a comprehensive list of commercial dive services:

- Dive Inspection
- ROV Service
- Maintenance & Cleaning
- Infrastructure
- Construction
- Technical Services and more

With years of solid experience, we ensure that you will return to operations quickly, confidently, and within budget. Please give us a call to find out how True Depth Diving & Marine Services can save you and your organization hundreds of downtime hours and thousands of dollars.

Take care,

James Jenkins

Operations Manager

True Depth Diving & Marine Services

Direct: 780-913-4741

Email: james@tddive.com

Website: www.tddive.com