

Village of Innisfree  
Regular Council Meeting  
Innisfree Council Chambers  
April 20, 2021 @ 5:00 p.m.



## AGENDA ADDITIONS

### **7. Policies & Bylaws**

- (a) Bylaw 665-21 – Chicken Bylaw

### **8. New Business**

- (f) 2021 Economic Development Week – Community Challenge in Alberta (Email dated April 17, 2021)

### **9. Councillor Report**

- (b) Alberta HUB Report – Deb McMann
- (c) Spring AUMA Conference Report – Deb McMann

### **12. Closed Session**

- (b) Land (FOIP Section 17 & 27)
  - i. Lot PT 38, Block 1, Plan 4175R – Disposal of Hazardous Materials

**A BYLAW OF THE VILLAGE OF INNISFREE, IN THE PROVINCE OF ALBERTA,  
TO REGULATE THE KEEPING OF CHICKENS IN URBAN AREAS**

**WHEREAS** pursuant to section 7 of the Municipal Government Act the council of a municipality may pass bylaws for municipal purposes respecting: the safety, health and welfare of people and the protection of people and property; wild and domestic animals, and activities in relation to them; and the enforcement of bylaws; and

**WHEREAS** pursuant to section 8 of the Municipal Government Act the council of a municipality may, in a bylaw, regulate or prohibit and to provide for a system of licenses, permits and approvals.

**NOW THEREFORE, COUNCIL OF THE VILLAGE OF INNISFREE, IN THE PROVINCE OF ALBERTA, ENACTS AS FOLLOWS:**

1. This bylaw may be called the “Chicken Bylaw”.
  2. For the purposes of this bylaw:
    - (a) “Chicken License” means a license issued by the Village CAO pursuant to this Bylaw authorizing the license holder to keep Urban Chickens on a specific property within an Urban Area;
    - (b) “Coop” means a fully enclosed weather proof structure and attached Outdoor Enclosure used for the keeping of Urban Chickens, that is no larger than 10 m<sup>2</sup> in floor area, and no more than 2.4m in height;
    - (c) “Hen” means a domesticated female chicken;
    - (d) "Municipal Tag" means a document alleging an offence issued pursuant to the authority of a Bylaw of the Village;
    - (e) “Outdoor Enclosure” means a securely enclosed, roofed outdoor area attached to and forming part of a Coop having a bare earth or vegetated floor for Urban Chickens to roam;
    - (f) “Peace Officer” has the same meaning as in the Provincial Offences Procedure Act;
    - (g) “Rooster” means a domesticated male chicken;
- “Urban Chicken” means a Hen that is at least 16 weeks of age;
- (h) “Violation Ticket” has the same meaning as in the Provincial Offences Procedure Act;

- (i) “Urban Area” means lands located within the Village on which agricultural operations, including but not limited to the keeping of livestock are neither a permitted or discretionary use under the Village’s Land Use Bylaw.

**Purpose**

3. The purpose of this bylaw is to regulate and control the keeping of chickens within Urban Areas.

**Prohibitions**

4. In an Urban Area, no person shall keep a Rooster.

**Chicken License**

- 5. A person may apply to keep no more than **five (5)** Urban Chickens by:
  - (a) submitting a completed application, on the form approved by the Village CAO, and
  - (b) paying a license fee of \$25.00.
- 6. The Village CAO may not issue or renew a Chicken License unless satisfied that:
  - (a) the applicant is the owner of the property on which the Urban Chickens will be kept, or that the owner of the property has provided written consent to the application;
  - (b) the land use districting of the property on which the Urban Chickens will be kept allows the placement of a Coop for the keeping of Urban Chickens;
  - (c) the applicant resides on the property on which the Urban Chickens will be kept;
  - (d) the applicable fee has been paid; and
  - (e) all required information has been provided.
- 7. The maximum number of Chicken Licenses that may be issued for the year in which this Bylaw comes into force shall be **fifteen (15)**.
- 8. The Village CAO may refuse to grant or renew a Chicken License for the following reasons:
  - (a) the applicant or license holder does not or no longer meets the requirements of this bylaw for a Chicken License;
  - (b) the applicant or license holder:
    - i. furnishes false information or misrepresents any fact or circumstance to the Village CAO or a Peace Officer;

- ii. has, in the opinion of the Village CAO based on reasonable grounds, contravened this bylaw whether or not the contravention has been prosecuted;
  - iii. fails to pay a fine imposed by a court for a contravention of this Bylaw or any other applicable Bylaw related to the keeping of Urban Chickens;
  - iv. fails to pay any fee required by this or any applicable Bylaw; or
- (c) in the opinion of the Village CAO based on reasonable grounds it is in the public interest to do so.

10. A Chicken License is valid only for the period January 1 to December 31 in the year for which it is issued.

11. A Chicken License is not transferable from one person to another or from one property to another.

12. A person to whom a Chicken License has been issued shall produce the license at the demand of the Village CAO or a Peace Officer.

### **Keeping of Urban Chickens**

13. A person who keeps Urban Chickens must:

- (a) provide each Hen with at least 0.37 m<sup>2</sup> of interior floor area, and at least 0.92 m<sup>2</sup> of Outdoor Enclosure, within the Coop;
- (b) provide and maintain, in the Coop, at least one nest box per coop and one perch per Hen, that is at least 15 cm long;
- (c) keep each Hen in the Coop at all times;
- (d) provide each Hen with food, water, shelter, light, ventilation, care, and opportunities for essential behaviors such as scratching, dust-bathing, and roosting, all sufficient to maintain the Hen in good health;
- (e) maintain the Coop in good repair and sanitary condition, and free from vermin and noxious or offensive smells and substances;
- (f) construct and maintain the Coop to prevent any rodent from harboring underneath or within it or within its walls, and to prevent entrance by any other animal;
- (g) keep a food container and water container in the Coop;
- (h) keep the Coop secured from sunset to sunrise;

- (i) remove leftover feed, trash, and manure in a timely manner; disposal of all chicken related waste mentioned within this section will be at the licensed holders expense and will not be accepted at the Village transfer station;
  - (j) store feed within a fully enclosed container;
  - (k) and manure within a fully enclosed container, and store no more than 3 cubic feet of manure at a time;
  - (l) follow biosecurity procedures recommended by the Canadian Food Inspection Agency to reduce potential for disease outbreak; and
  - (m) keep Hens for personal use only.
14. No person who keeps Urban Chickens shall:
- (a) sell eggs, manure, meat, or other products derived from Hens;
  - (b) slaughter a Hen on the property;
  - (c) dispose of a Hen except by delivering it to a farm, abattoir, veterinarian, or other operation that is lawfully permitted to dispose of Hens; and
  - (d) keep a Hen in a cage, kennel, or any shelter other than a Coop.

### **Offence and Penalties**

15. A person who contravenes any provision of this Bylaw is guilty of an offence.
16. A person who is guilty of an offence is liable to a fine in an amount not less than \$100.00.
17. Without restricting the generality of section 16, the fine amount established for use on Municipal Tags and for Violation Tickets if a voluntary payment option is offered is \$150.00.

### **Municipal Tag**

18. A Peace Officer is authorized and empowered to issue a Municipal Tag to any person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
19. A Municipal Tag may be issued to such person:
- (a) either personally; or
  - (b) by mailing a copy to such person at his or her last known post office address.

20. The Municipal Tag shall be in a form approved by the Village CAO and shall state:
- (a) the name of the Person;
  - (b) the offence;
  - (c) the specified penalty established by this Bylaw for the offence;
  - (d) that the penalty shall be paid within 14 days of the issuance of the Municipal Tag; and
  - (e) any other information as may be required by the Village CAO.

**Payment in Lieu of Prosecution**

21. Where a Municipal Tag is issued pursuant to this Bylaw, the person to whom the Municipal Tag is issued may, in lieu of being prosecuted for the offence, pay to the Village the penalty specified within the time period indicated on the Municipal Tag.  
Violation Ticket

22. If a Municipal Tag has been issued and if the specified penalty has not been paid within the prescribed time, then a Peace Officer is authorized and empowered to issue a Violation Ticket pursuant to the Provincial Offences Procedure Act.

23. Despite section 22, a Peace Officer is authorized and empowered to issue a Violation Ticket to any person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.

24. If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:
- (a) specify the fine amount established by this Bylaw for the offence; or
  - (b) require a person to appear in court without the alternative of making a voluntary payment.

**Voluntary Payment**

25. A person who commits an offence may
- (c) if a Violation Ticket is issued in respect of the offence; and
  - (d) if the Violation Ticket specifies the fine amount established by this Bylaw for the offence;

make a voluntary payment by submitting to a Clerk of the Provincial Court, on or before the initial appearance date indicated on the Violation Ticket, the specified penalty set out on the Violation Ticket.

**Obstruction**

26. No Person shall obstruct or hinder any person in the exercise or performance of the person's powers pursuant to this Bylaw.

**Powers of Village CAO**

27. Without restricting any other power, duty or function granted by this Bylaw, the Village CAO may:

- (a) carry out any inspections to determine compliance with this Bylaw;
- (b) take any steps or carry out any actions required to enforce this Bylaw;
- (c) take any steps or carry out any actions required to remedy a contravention of this Bylaw;
- (d) establish forms for the purposes of this Bylaw; and
- (e) delegate any powers, duties or functions under this Bylaw to a Village employee.

**General**

28. Nothing in this Bylaw relieves a person from complying with any Federal or Provincial law or regulation, other Village Bylaw, or any requirement of any lawful permit, order or license.

**Severability**

29. Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

**Enactment**

30. This Bylaw shall come into force and effect when it has received third reading and has been duly signed.

This Bylaw shall come into force and effect upon the Third Reading.

Read a **FIRST** time this 20<sup>th</sup> day of April, 2021.

Read a **SECOND** time this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Read a **THIRD** time and **FINALLY** passed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor, Deborah McMann

\_\_\_\_\_  
CAO, Brooke Magosse

DRAFT



## Village of Innisfree (CAO)

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**From:** debbie mcmann <debmcmcom@yahoo.com>  
**Sent:** April 17, 2021 10:26 AM  
**To:** Village of Innisfree (CAO)  
**Subject:** Fw: 2021 Economic Development Week - Community Challenge in Alberta

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Sent from Yahoo Mail on Android

----- Forwarded message -----

**From:** "Economic Developers Alberta (EDA)" <admin@edaalberta.ca>  
**To:** "Deborah McMann" <debmcmcom@yahoo.com>  
**Sent:** Wed, 14 Apr 2021 at 9:03 AM  
**Subject:** 2021 Economic Development Week - Community Challenge in Alberta



# International Economic Development Week

**International Economic Development Week**

**2021 Community Challenge in Alberta**

**Dear Deborah McMann,**

We all know that economic development is critical.

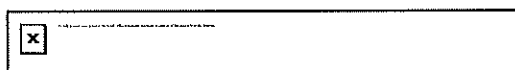
It is the foundational work that helps to create jobs, support businesses, and improve the quality of life in communities, large and small.

These days, everyone is talking about the importance of economic development because we are all feeling the impact the pandemic is having on the Alberta economy. And we recognize how economic developers are bolstering municipalities and helping Alberta's communities to recover.

AUMA and RMA are joining Economic Developers Alberta (EDA) to help amplify this important work by inviting you to take part in the 2021 Community Challenge.

You can participate by having your community **officially proclaim May 9 to 15 as International Economic Development Week.**

It's easy; here's how:



1. [Customize this sample resolution.](#)
2. Have your Council/Mayor officially proclaim the week in your community and sign the resolution.
3. Share the proclamation with local media, and on your social media pages. Don't forget to tag us: Twitter: @edaalberta; LinkedIn @Economic Developers Alberta (EDA)
4. Email us at [admin@edaalberta.ca](mailto:admin@edaalberta.ca) and it will be added to the EDA website.

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Our Goal: To have at least 25 Alberta communities, large and small, proclaim May 9 – 15, 2021 International Economic Development Week.

**Your involvement in the 2021 Community Challenge gives you a voice.**

**It lets your community know you value the contribution of economic development, and helps you strengthen support for the work your economic development staff does throughout the year.**

For more information on International Economic Development Week, visit the EDA website:

[2021 International Economic Development Week.](#)

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## VILLAGE OF INNISFREE COUNCIL COMMITTEE REPORT

Committee Name:	AB HUB
Meeting Date & Time:	March 22, 2021 9:30-10:30
Attendees:	Vegreville, Tim McPhee, Caroline McAuley, Deb McMann, Jodie Quickstad, etc. Steve Liplam, Bob Bezpalko, Perry Phillips
Discussion:	<ul style="list-style-type: none"> <li>- Change of signing authority - Remove Bob add Perry.</li> <li>- Business Plan Strategy 2021-2022</li> <li>- Watching Broadband - see Service AB</li> </ul>
Actions:	<p>New Executive Director - Perry Phillips</p> <p>New email perryphillips@albertahub.com</p>
Future Items:	Table 2021-22 Budget
Submitted By:	 <p>Ms. Debbie McMann PO Box 227 Innisfree AB T0B 2G0</p>

## VILLAGE OF INNISFREE COUNCIL COMMITTEE REPORT

Committee Name:	Spring AUMA Conference
Meeting Date & Time:	April 14-16 9:00 to Noon (3 days)
Attendees:	Many - Deb McMann
Discussion:	<p>Mental Health Break every day - Very Good</p> <p>Key Point - When negative thoughts are left unchecked, they will affect our actions etc.</p> <p>Negative bias - lay down negative tracks in the brain. - Train the brain with positive thoughts</p> <p>Sessions - Cutting Red Tape - challenges, economic Resiliency look at advocacy@auma.ca</p> <ul style="list-style-type: none"> <li>- Understanding Your legal landscape Rules discussed "Reserves"</li> <li>- Rachel Notley - bashed UPC</li> <li>- Jason Kenney - Very disjointed - Praising UPC's actions</li> </ul>
Actions:	<p>* Clean Energy Improvement Program</p> <ul style="list-style-type: none"> <li>- financing upgrades to renewable energy upgrades</li> <li>- complete Prequalify</li> </ul> <p>Jason Kenney - Thanked municipalities &amp; his words of encouragement - It is important to believe in ourselves for all of us</p>
Future Items:	<ul style="list-style-type: none"> <li>- AUMA Member Fees will be less than 2020</li> <li>- UPC may add Referendum Items to the municipal election in Oct.</li> </ul> <p>Pros - involves voter engagement          Con - takes time &amp; money - Can be divisive</p>
Submitted By:	 <p>Ms. Debbie McMann          PO Box 227          Innisfree AB T0B 2G0</p>