

A REGULAR meeting of the Council of the Village of Innisfree was held in the Conference Room of the Innisfree Millennium Building (4732 – 53 Street), Innisfree, Alberta on Tuesday, September 15, 2020.

CALL TO ORDER

Mayor McMann called the meeting to order at 5:01 PM.

PRESENT

Deborah McMann	Mayor
William Oudshoorn	Deputy Mayor
Aaron Cannan	Councillor
Brooke Magosse	Chief Administrative Officer
Bobbi Jo Jackson	Administrative Assistant
Jeff Alliston	Metrix Group LLP

Public In Attendance:

Llewella Read, William Kosterwa, Keith Whitmore, Marie Yakimowich, Brian Overly, Grant Bergman and Peggy Smith.

APPROVAL OF AGENDA
2020-09-15/01

Moved by Councillor Cannan that the agenda be approved as amended:

New Business

8 F – Utility Adjustment – October 2020 Billing

8 G – Items for Sale by Sealed Bid – Overhanging Doors & Miscellaneous Items – Public Works Facility (5207 – 50 Avenue)

Councillor Report

9 A – Village of Innisfree Library Board – Will Oudshoorn

9 B – Northern Lights Library System – Will Oudshoorn

9 C – MD of Minburn Board Meeting – Will Oudshoorn

CARRIED.

DELEGATION – METRIX
GROUP LLP – 2019
AUDITED FINANCIAL
STATEMENT AND 2019
FINANCIAL
INFORMATION RETURN

Jeff Alliston, Partner at Metrix Group LLP, presented the 2019 Audited Financial Statement and 2019 Financial Information Return to Mayor and Council via PowerPoint presentation.

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SEPTEMBER 15, 2020.**

RECESS

Mayor McMann called for a recess at 5:56 PM.

Administrative Assistant Bobbi Jo Jackson and all those in Public Attendance left the meeting at 6:00 PM.

RECONVENE

Mayor McMann reconvened the meeting at 6:03 PM.

CLOSED SESSION
ATTENDANCE

Deborah McMann	Mayor
Will Oudshoorn	Deputy Mayor
Aaron Cannan	Councillor

Brooke Magosse	Chief Administrative Officer
Jeff Alliston	Metrix Group LLP

CLOSED SESSION
2020-09-15/02

Moved by Mayor McMann that the meeting be moved into closed session at 6:03 PM to discuss the 2019 Management Findings Letter, presented by Metrix Group LLP, under FOIP Section 17 & 27.

CARRIED.

CLOSED SESSION
2020-09-15/03

Moved by Mayor McMann that the meeting be moved out of closed session at 6:32 PM.

CARRIED.

RECESS

Mayor McMann called for a recess at 6:35 PM.

Jeff Alliston, Metrix Group LLP, left the meeting at 6:37 PM.

RECONVENE

Mayor McMann reconvened the meeting at 6:49 PM.

2019 AUDITED
FINANCIAL
STATEMENT &
FINANCIAL
INFORMATION RETURN
2020-09-15/04

Moved by Deputy Mayor Oudshoorn that the 2019 Audited Financial Statement and 2019 Audited Financial Information Return be approved as presented.

CARRIED.



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2019 AUDITED
FUNDINGS REPORT
2020-09-15/05

Moved by Councillor Cannan that the 2019 Audited Findings Report be approved as presented.

CARRIED.

APPROVAL OF MINUTES
2020-09-15/06

Moved by Mayor McMann that the August 18, 2020 Regular Council Meeting minutes be approved as presented.

CARRIED.

RECESS

Mayor McMann called for a recess at 6:45 PM.

RECONVENE

Mayor McMann reconvened the meeting at 6:49 PM.

BYLAW NO. 655-20 –
AMENDMENT TO LAND
USE BYLAW – C3 –
HIGHWAY
COMMERCIAL:
PERMITTED AND
DISCRETIONARY USES
FIRST READING
2020-09-15/07

Moved by Councillor Oudshoorn that Bylaw No. 655-20 – Amendment to Land Use Bylaw be given FIRST reading this 15th day of September, 2020.

CARRIED.

BYLAW NO. 656-20 –
COUNCIL PROCEDURAL
BYLAW
FIRST READING
2020-09-15/08

Moved by Councillor Cannan that Bylaw No. 656-20 – Council Procedural Bylaw be approved as amended and given FIRST reading this 15th day of September, 2020.

CARRIED.

BYLAW NO. 657-20 –
COUNCIL CODE OF
CONDUCT BYLAW
FIRST READING
2020-09-15/09

Moved by Deputy Mayor Oudshoorn that Bylaw No. 657-20 – Council Code of Conduct Bylaw be given FIRST reading this 15th day of September, 2020.

CARRIED.

BYLAW NO. 657-20 –
COUNCIL CODE OF
CONDUCT BYLAW
SECOND READING
2020-09-15/10

Moved by Councillor Cannan that Bylaw No. 657-20 – Council Code of Conduct Bylaw be given SECOND reading this 15th day of September, 2020.

CARRIED.

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BYLAW NO. 657-20 –
COUNCIL CODE OF
CONDUCT BYLAW
AUTHORIZE THIRD
READING
2020-09-15/11

Moved by Mayor McMann that Bylaw No. 657-20 – Council Code of Conduct Bylaw be authorized for THIRD reading this 15th day of September, 2020.

UNANIMOUSLY CARRIED.

BYLAW NO. 657-20 –
COUNCIL CODE OF
CONDUCT BYLAW
THIRD AND FINAL
READING
2020-09-15/12

Moved by Deputy Mayor Oudshoorn that Bylaw No. 657-20 – Council Code of Conduct Bylaw be given THIRD and FINAL reading this 15th day of September, 2020.

CARRIED.

REQUEST FOR QUOTES
– TINNING/SHINGLING
OF INNISFREE
CAMPGROUND
ADMINISTRATION
OFFICE
2020-09-15/13

Moved by Mayor McMann that Council accept Kevin Moyer's quote, for the shingling of the Innisfree Campground Administration Building, in the amount of \$4,200.00 (GST Included). Further that administration be directed to forward a letter to Mr. Moyer in this regard.

CARRIED.

ATCO ELECTRIC
FRANCHISE LETTER
DATED AUGUST 24, 2020
2020-09-15/14

Moved by Councillor Cannan that Council approve of ATCO Electric's current franchise fee percentage of 5% of distribution revenue for 2021 as presented in ATCO Electric's letter dated August 24, 2020. Further that administration be directed to forward a letter to ATCO Electric in this regard.

CARRIED.

ATCO GAS FRANCHISE
LETTER DATED
AUGUST 20, 2020
2020-09-15/15

Moved by Deputy Mayor Oudshoorn that Council approve ATCO Gas and Pipelines Ltd.'s current franchise fee percentage of 25% for 2021 as presented in ATCO Gas and Pipelines Ltd.'s Letter dated August 20, 2020. Further that administration be directed to forward a letter to ATCO Gas and Pipelines Ltd. in this regard.

CARRIED.

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NORTH
SASKATCHEWAN
WATERSHED ALLIANCE
INVOICE AND REPORTS
2021 MUNICIPAL
CONTRIBUTION
2020-09-15/16

Moved by Councillor Cannan that Council approve the 2021 Municipal Contribution fee, in the amount of \$111.50 (GST Included) for the North Saskatchewan Watershed Alliance.

CARRIED.

NORTHERN LIGHTS
LIBRARY SYSTEM
LETTER DATED
AUGUST 26, 2020
2020-09-15/17

Moved by Deputy Mayor Oudshoorn that this item be received as information.

CARRIED.

UTILITY ADJUSTMENT –
OCTOBER 2020 BILLING
2020-09-15/18

Moved by Deputy Mayor Oudshoorn that this item be received as information.

CARRIED.

ITEMS FOR SALE BY
SEALED BID –
OVERHANGING DOORS
& MISCELLENEOUS
ITEMS – PUBLIC WORKS
FACILITY (5207 – 50
AVENUE)
2020-09-15/19

Moved by Mayor McMann that Council approve the sealed bid, in the amount of \$700.00 (GST Not Included) for the 2 shop/garage overhanging doors, railings and openers and the sliding door with rails. Further that a letter be sent to the successful bidder in this regard.

CARRIED.

COUNCILLOR REPORTS
2020-09-15/20

Moved by Councillor Cannan that the listed Councillor Reports be approved as received as information.

CARRIED.

RECESS

Mayor McMann called for a recess at 7:35 PM.

RECONVENE

Mayor McMann reconvened the meeting at 7:39 PM.

RM
BM

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ADMINISTRATION
REPORTS
2020-09-15/21

Moved by Deputy Mayor Oudshoorn that the listed Administration Reports be approved as presented.

CARRIED.

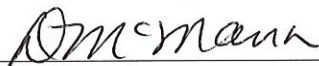
CORRESPONDENCE
2020-09-15/22

Moved by Councillor Cannan that the listed Correspondence be approved as presented.

CARRIED.

ADJOURNMENT

Councillor Cannan adjourned the meeting at 8:07 PM.



Mayor



Chief Administrative Officer